

Gifts to and Solicitations by Staff

Gifts

Gifts from students: Teachers and other district employees shall not accept gifts from students except as such gifts represent tokens. Even token gift giving shall be discouraged. The district considers as more welcome and more appropriate the writing of letters by students to staff members to express gratitude and appreciation.

Gifts from staff members to staff members: Individual employees shall refrain from giving gifts to staff members who exercise any administrative or supervisory jurisdiction over them, either directly or indirectly. Generally, the collection of money for group gifts shall be discouraged except in special circumstances such as bereavement, serious illness or mementos at retirement.

Gifts from companies: All employees of the district are prohibited from accepting gifts of other than nominal value from companies or organizations doing business with the school district. Exceptions to this policy are the acceptance of minor items which are generally distributed by the company or organization through its public relations program.

Solicitations

No organization may solicit funds of staff members within the schools nor may anyone distribute flyers or other materials related to fund drives through the schools without the approval of the superintendent. Nor shall staff members be made responsible or assume responsibility for the collection of money or distribution of any fund drive literature within the schools without such activity having the superintendent's approval.

As a matter of policy, the district expects such activities to be kept to a minimum.

No school employee may accept a gift from any vendor, student, class or school activity group with a monetary value that is considered by the superintendent to be excessive.

August, 2000

LEGAL REF.: C.R.S. 24-18-104

CROSS REFS.:

Administrative Policies:

DJG, Vendor Relations

GBEB, Staff Conduct

KHA/KHB, Public Solicitations/Advertising in Schools