

Lake County School District R1  
107 Spruce Street  
Leadville, CO 80461

September 2017

Dear LCSD Parents & Guardians:

We are very excited to have begun another great school year in Lake County! Every day that I serve as your school superintendent, my most important job is to keep your children safe. Attached is some important information about the tools and strategies we use to promote safe schools. This information is only to keep you informed, not to cause concern.

First, I am enclosing a copy of the Standard Response Protocol (SRP). This is the system we use in all Lake County schools. We use a “lockout” when there is a potential threat outside the school building; the intent of a lockout is to keep students and staff inside the school building. For students, school continues as normal during a lockout, with the exception of recess, which is held indoors instead of outdoors. A “lockdown,” on the other hand, is used if there were a potential threat inside the school. Teachers and students secure themselves inside during a lockdown, using the guidelines “locks, lights, out of sight.” Though we practice lockdowns each year, it is extremely rare that we would require this level of response. Students receive training in school about what to do in an emergency.

Though it is highly unlikely, should we ever need to evacuate students from one or more of our schools, we also have a system to reunite students and parents. I am enclosing information about the Standard Reunification Method (SRM) so that you will know what to expect in this rare event. This background information will be helpful if we ever need to use the SRM. In the case of an emergency, you would receive a phone call and/or text from the schools. This would be sent to the same phone(s) on which you receive other communications from the schools. Please make sure your school’s front office always has your updated contact information.

One way you can help keep our schools safe is to encourage your student to please share any concerns they have about safety with an adult, preferably at school, but also at home. We will be reinforcing with students that speaking to an administrator or teacher about a concern they have, or about something they have overheard, is an important step to make sure that all of our schools are as safe as they can possibly be. Another option to anonymously report a safety concern is to report it at [www.safe2tell.org](http://www.safe2tell.org) or call 877-542-SAFE (877-542-7233); some additional information is also attached. We appreciate your help with this!

Finally, bullying has no place in our schools. I am also enclosing a copy of our bullying prevention brochure. This document outlines how we define bullying, and how we respond to a report of bullying behavior in one of our schools. Please contact any of our administrators or myself directly should you have any questions about school climate or safety. I wish you all the best for a healthy and productive school year!

Sincerely,

A handwritten signature in cursive script that reads "Wendy Wyman".

Dr. Wendy Wyman  
Superintendent

Attachments:

Standard Response Protocol

Standard Reunification Method

Safe2Tell Information

Bullying Prevention Information