



**District Mission:**

**To ignite a passion for learning.**

**Board Priorities:**

Ensure all students stay on or above grade level each year and graduate prepared to successfully implement a plan for college or career.

**Every day, we are college or career ready.**

Provide all students with engaging learning opportunities.

**Rigor and engagement are everywhere.**

Create a space that is safe, inclusive and welcoming for all.

**Diversity and culture make us better.**

Plan and execute the capital and human capital investments that will make our district better.

**We plan for the future.**

Lake County School District Board of Education  
Oct. 23, 2018 6:30 pm Special Meeting & Work Session  
Location: Lake County District Office, 328 West 5<sup>th</sup> Street-Room 11

Special Meeting

1. 6:30 Call to Order
2. 6:31 Pledge of Allegiance
3. 6:32 Roll Call
4. 6:33 A+ Colorado-Landon Mascarenaz
5. 7:05 Action Items
  - a. Head Start Continuation Grant
  - b. Resolution NO. 19-04 Increase in Grants Fund 22
6. 7:30 Adjournment

Work Session

7. 7:35 Oversight Workshop
  - a. 7:35 ICAP Update-High School Counselors
  - b. 8:00 Athletics Update-Mike Vagher
8. 8:30 Master Plan update
9. 9:00 Agenda planning:
  - a. Cultural Responsive Questioner
  - b. Oversight Calendar: Student Achievement Update/Rigor and Engagement
10. Informational Items
  - a. LCSD Budget Reports
  - b. Head Start Reports
11. Next Meeting:
  - a. Nov. 13, 2018 Regular Meeting 7:00 pm @ District Office
  - b. Nov. 27, 2018 Work Session 6:30 pm @ District Office
  - c. Dec. 11, 2018 Regular Meeting 7:00 pm @ District Office

Estimated duration of meeting is 2.5 to 3 hours \*\*Updated 10/15/2018

**A few welcoming notes:**

The board's meeting time is dedicated to its strategic mission and top priorities. • The "consent agenda" has items which have either been discussed prior or are highly routine. By not discussing these issues, we are able to spend time on our most important priorities. • "Public participation" is an opportunity to present brief comments or pose questions to the board for consideration or follow-up. Each person is asked to focus comments to five minutes. The boundaries are designed to help keep the strategic meeting focused and in no way limits conversations beyond the board meeting. • Your insights are needed and welcomed and the board encourages you to request a meeting with any board member, should you have something to discuss. • If you are interested in helping the district's achievement effort, please talk with any member of the leadership team or call the district office at 719-486-6800. Opportunities abound. Your participation is highly desired.

**A+ Colorado Visit to Board of Education, 10/23/2018**

Representatives from [A+ Colorado](#) will visit the Board to share information about their recent report, [The Outliers: The State of Colorado School Districts 2018](#). The report highlights Lake County School District on several measures for delivering strong academic outcomes for students across the demographic spectrum on 2017 state assessments.

Here are a few places where LCSD is highlighted in the report:

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Outliers - April 2018

## Elementary and Middle School Achievement Data

**Figure 7a.** Top 10 Improved Large School Districts -% of Students Who Met or Exceeded Grade Level Expectations, 2015 to 2017 - Elementary English Language Arts

RANK	DISTRICT	Δ 2015-2017	% OF STUDENTS WHO MET GRADE LEVEL - 2017
1	WIDEFIELD 3	14%	48%
2	MOFFAT COUNTY RE:1	12%	33%
2	WOODLAND PARK RE-2	12%	51%
4	ALAMOSA RE-11J	9%	40%
4	LAKE COUNTY R-1	9%	20%
4	EATON RE-2	9%	57%
4	EAST GRAND 2	8%	59%
9	DENVER COUNTY 1	8%	40%
9	TRINIDAD 1	7%	29%
9	DELTA COUNTY 50(J)	7%	47%
9	CHEYENNE MOUNTAIN 12	7%	63%
9	ADAMS 12 FIVE STAR	7%	43%
9	PLATTE VALLEY RE-7	7%	50%
9	LAS ANIMAS RE-1	7%	48%

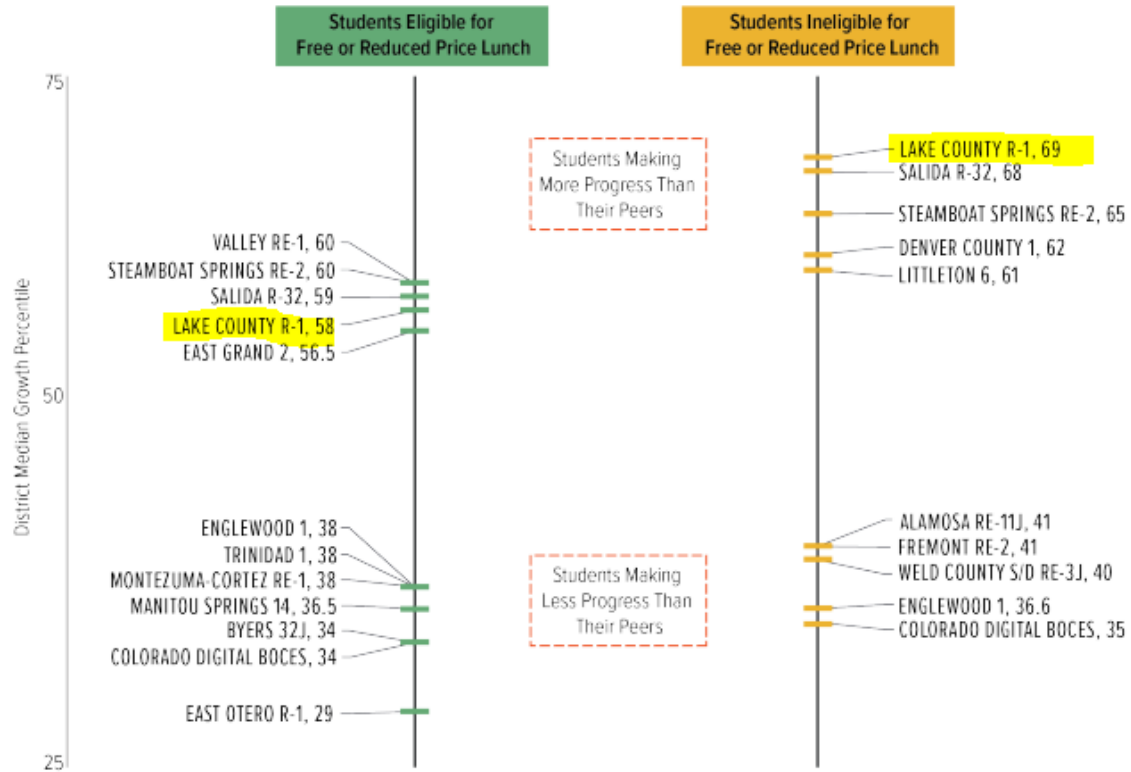
**Figure 7b.** Top 10 Improved Large School Districts -% of Students Who Met or Exceeded Grade Level Expectations, 2015 to 2017 - Elementary Math

RANK	DISTRICT	Δ 2015-2017	% OF STUDENTS WHO MET GRADE LEVEL - 2017
1	EATON RE-2	18%	58%
2	SALIDA R-32	12%	50%
3	WOODLAND PARK RE-2	11%	35%
4	LITTLETON 6	10%	54%
4	LAKE COUNTY R-1	10%	17%
6	ASPEN 1	9%	39%
6	ROARING FORK RE-1	9%	31%
6	SCHOOL DISTRICT 27J	9%	36%
9	POUDRE R-1	8%	53%
10	CANON CITY RE-1	7%	30%
10	WELD COUNTY S/D RE-3J	7%	37%
10	ENGLEWOOD 1	7%	22%

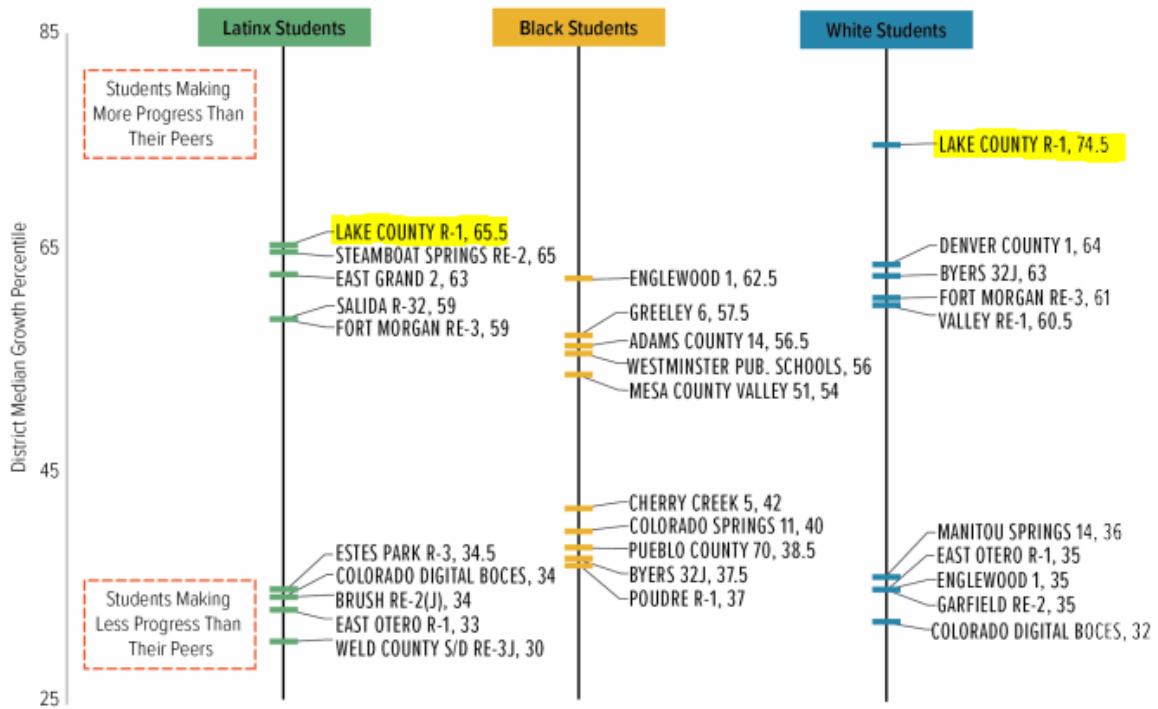
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# Academic Growth Data

Figure 13. Large Districts with Highest and Lowest Growth (MGP) in Math by Eligibility for Free or Reduced Price Lunch - 2017



**Figure 15.** Large Districts with Highest and Lowest Growth (MGP) in English Language Arts by Student Race or Ethnicity - 2017



# College and Career Readiness Data

Figure 21. Districts with the Highest and Lowest Matriculation Rates by Student Group

**Figure 21a. All Students- Large Districts**

	DISTRICT NAME	MATRICULATION RATE
Highest	BOULDER VALLEY RE 2	72.3%
	LITTLETON 6	70.3%
	ACADEMY 20	70.1%
	DOUGLAS COUNTY RE 1	70.1%
	CHEYENNE MOUNTAIN 12	69.9%
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Lowest	FREMONT RE-2	36.7%
	FALCON 49	35.8%
	ADAMS COUNTY 14	32.3%
	WESTMINSTER 50	30.1%
	SHERIDAN 2	21.0%

**Figure 21b. All Students- Small Districts**

	DISTRICT NAME	MATRICULATION RATE
Highest	FRENCHMAN RE-3	100%
	SANGRE DE CRISTO RE-22J	86.4%
	SARGENT RE-33J	85.2%
	SIERRA GRANDE R-30	76.5%
	TELLURIDE R-1	74.5%
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Lowest	IGNACIO 11 JT	32.4%
	JULESBURG RE-1	25.2%
	CRIPPLE CREEK-VICTOR RE-1	20.0%
	MIAMI/YODER 60 JT	18.8%
	PLATEAU VALLEY 50	18.5%

**Figure 21c. Students Eligible for Free or Reduced Price Lunch**

	DISTRICT NAME	MATRICULATION RATE	
Highest	VALLEY RE-1	62.5%	
	DURANGO 9-R	60.0%	
	ALAMOSA RE-11J	57.1%	
	CHERRY CREEK 5	55.4%	
	ACADEMY 20	55.2%	
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Lowest	FALCON 49	23.4%	
	ARCHULETA COUNTY 50 JT	22.9%	
	SHERIDAN 2	22.0%	
	FREMONT RE-2	20.0%	
		SALIDA R-32	20.0%

**Figure 21d. Students Ineligible for Free or Reduced Price Lunch**

	DISTRICT NAME	MATRICULATION RATE	
Highest	ALAMOSA RE-11J	78.7%	
	BOULDER VALLEY RE 2	76.6%	
	EATON RE-2	74.7%	
	LITTLETON 6	73.2%	
	SUMMIT RE-1	72.8%	
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Lowest	ENGLEWOOD 1	40.4%	
	BYERS 32J	37.7%	
	WESTMINSTER 50	35.5%	
	ADAMS COUNTY 14	30.0%	
		SHERIDAN 2	16.7%

**Figure 21e. Latinx Students**

	DISTRICT NAME	MATRICULATION RATE	
Highest	VALLEY RE-1	72.0%	
	CHEYENNE MOUNTAIN 12	68.8%	
	ALAMOSA RE-11J	65.6%	
	ACADEMY 20	64.4%	
	LEWIS-PALMER 38	63.9%	
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Lowest	WESTMINSTER 50	28.8%	
	ARCHULETA COUNTY 50 JT	26.7%	
	FALCON 49	26.4%	
	ESTES PARK R-3	17.6%	
		SHERIDAN 2	17.3%

**Figure 21f. Black Students**

	DISTRICT NAME	MATRICULATION RATE	
Highest	ACADEMY 20	70.0%	
	SCHOOL DISTRICT 27J	68.8%	
	DOUGLAS COUNTY RE 1	66.7%	
	WIDEFIELD 3	63.5%	
	PUEBLO CITY 60	63.3%	
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Lowest	GREELEY 6	50.0%	
	DENVER COUNTY 1	49.9%	
	FALCON 49	48.0%	
	CHARTER SCHOOL INSTITUTE	37.5%	
		COLORADO SPRINGS 11	36.4%

**Figure 21g. White Students**

	DISTRICT NAME	MATRICULATION RATE	
Highest	BOULDER VALLEY RE 2	75.3%	
	EATON RE-2	74.1%	
	LAKE COUNTY R-1	73.7%	
	ALAMOSA RE-11J	73.3%	
	SUMMIT RE-1	72.2%	
	<hr style="border-top: 1px dashed red;"/>		
Lowest	GARFIELD 16	38.2%	
	MAPLETON 1	36.8%	
	FREMONT RE-2	34.6%	
	WESTMINSTER 50	25.0%	
		ADAMS COUNTY 14	20.8%



**The Center**  
Early Childhood Programs  
Lake County School District R-1

315 West 6<sup>th</sup> Street  
Leadville, CO 80461

Phone 719 486-6928  
Fax 719 486-9992

*Head Start, Colorado Preschool Program, Tuition-Based Preschool and School Age Programs, Services for Children with Special Needs*

**Head Start Approval Items for Governing Board**

**Contents:**

**Approval Items:**

1. Head Start Year 5 Continuation Grant – continuation grant for year 5 funding with our 5 Year Head Start Grant through the Office of Administration for Children and Families. Information includes updates and changes with our program goals, year 5 objectives, service delivery and program design and management, along with a budget narrative and justification.

**Lake County School District R-1**  
**Year 5 Head Start Continuation Grant Application**  
**FY 2015-2019**  
**Funding Cycle—Five Year**  
**\$601,631**

Amy Frykholm, Board of Education President

Beverly Lauchner, Policy Council Chairperson

Dr. Wendy Wyman, Executive Director (Superintendent)

Tanya Lenhard, Director of Early Childhood Programs

Kayla Marcella, Business Manager

## Table of Contents

### SECTION I

Sub Section A: Long Range Goals, Objectives and Program Impacts Pages

Sub Section B: Service Delivery Pages

Sub Section C: Governance, Organizational and Management Structures Pages

### SECTION II

Budget and Budget Justification Pages



## **Section I – Program Design and Approach to Service Delivery**

### **Sub Section A: Goals**

<b><u>Program Goal 1: Our program will be productive and efficient with respect to building use and school District Partnerships.</u></b>
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Year 2: Develop a system of regular communication with school district partners for sharing information and addressing concerns.
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Year 3: Build a system for utilizing teacher resources and children’s books in ways that will support teachers planning for literacy development.
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Year 4: Refine program wide systems, including revisiting use of building space, to best support becoming a birth to five program with Early Head Start services.
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**Progress/Outcomes:** Our direction with the goal has adjusted over our 5 year grant period to align more closely with our recent challenges with enrollment and the identified need to not only reduce in Head Start enrollment, but convert to Early Head Start. We have been able to maintain full enrollment with Head Start while also maintaining a wait list since this reduction. Over the course of year 4, we were able to make some initial progress which will ultimately lead to a fully enrolled and operational Early Head Start program. Many initial steps have been taken in preparation of our Early Head Start home visiting program.

We completely re-designed the use of our physical space to more effectively support families and teaching staff. The family engagement office has moved to the library space to provide a “one-stop shop” for families in Head Start and Early Head Start. The Health Managers, Family and Community Partnerships Manager, Transportation Manager, and Early Head Start home visitor are all housed in this space. The book area of the library was reorganized as our Family Lounge which is now also conducive to a parent meeting and group socializations space. With the Family Engagement office in a new location, we were able to create an Education Office. The Education Office serves as an adult space for staff that is set up for professional development and houses all teacher resources in a more accessible way.

We successfully hired an Assistant Director of Education. This role will take on the responsibilities related to preschool educational structures, curriculum, professional development, and coaching of preschool staff. The Director of Early Childhood Programs will provide oversight to both Head Start and Early Head Start moving forward. We have made appropriate adjustments to both program design and the responsibilities of our management staff in preparation of Early Head Start services.

Our main challenges relate to expanding and building a new program option and the learning curve associated with a different delivery model. Given our Early Head Start enrollment of 12 and taking into account our community demographics we have planned for 1 Bilingual Home Visitor. Recruitment and hiring of a qualified bilingual candidate is one challenge that we are working to address. Another challenge just comes with the addition of a community resource that our families has not had the benefit of previously. There is a need to help our community and our families understand a home visiting model, its benefits and how to access it within our program. Our year 5 objective was adjusted to reflect continued focused efforts with our Early Head Start Services.

*Year 5 Objective: Continue to refine program wide systems and program design in order to transition as a birth to five program with full implementation of Early Head Start Services.*

<b>Program Goal 2:</b> Our program will provide high quality service through clear communication of updated policies and resources.
Year 2: Update the communication plan to include refinements to election communication s systems including the website, email, and social media.
Year 3: Review and update program self-process to provide comprehensive in depth feedback on program service.
Year 4: Update established systems for data sources, collection, and practice with use of data to drive decision making and measure progress on program goals.

**Progress/Outcomes:** Part of our recent work within goal two included revisiting and refining our self-assessment process to be more specific with selected topics and use of data to help determine strengths, gaps, and next steps. This has allowed us to be more focused on quality improvement in key specific areas instead of using a more prescribed process that did not allow us to as widely explore options for greater impact within the program. The second part to this work occurred within year 4 where we took a deeper look at the data that is collected in each area of the program and our practice with the use of that data. Our program has seen some transition in the management team and several members are new to their roles. We provided base level training for all of our management staff with our CAP60 data management system. This supports each individual with knowing the capabilities of the system and how to effectively enter, track, and access the data through the system. Managers made revisions to their monthly manager reports to better reflect and report key data outcomes and noted next steps.

Our original path within this goal for Year 5 was related to utilizing the family portal system for Teaching Strategies GOLD as a pathway for sharing information with families. However, we have had two shifts in our program that have made this goal seem less meaningful and impactful based on where we are at present. First, we have shifted to the TS GOLD Birth to Third Grade Platform to build consistency with our district kindergarten and second, we are focusing on implementing the Creative Curriculum with a high degree of fidelity. We feel confident that leveraging TS GOLD Birth to Three, Creative Curriculum and also the Pyramid Model for social emotional development will allow us to make huge strides towards our school readiness goals. As a result of this focus, we recognize that we will also have a variety of systems to update in order to help families make sense of how it all goes together.

Our Year 5 objective reflects the need we have identified to update our parent communication structures to ensure consistent language and alignment between what we share with parents and the tools we are using to teach and assess their child. For example, our Practice Packs have provided fun opportunities to learn together at home, but they are not yet aligned to the current Study that is happening in the classroom based on Creative Curriculum. By aligning Practice Packs to the focus in the classroom, we will be supporting parents more effectively with understanding the curriculum and engaging in their child’s learning. Given all of this, our Year 5 objective was adapted to reflect this more expanded scope.

*Year 5 Objective: Research and refine systems to provide families with more direct communication related to preschool services and progress toward school readiness.*

<b>Program Goal 3:</b> Our program will focus on mentoring, team building, and targeted professional development to provide high quality learning experiences for children.
Year 2 Objective: Build a system of professional development that is individualized and maximizes internal structures such as differentiated PLC time, mentoring, and video as a tool for growth.
Year 3: Provide ongoing professional development training for all teachers in the area of Social Emotional Development and the use of the pyramid model.
Year 4: Provide ongoing professional development on how to use CLASS data to drive effective classroom planning.

**Progress/Outcome:** Our Year 4 focus in this goal related to ongoing professional development with the use of CLASS data. The focus of this objective shifted as we monitored education and instruction occurring within the preschool classroom over the course of the year. Our CLASS data and our teacher retention data both support a need to provide ongoing training and support with the implementation and fidelity of the Creative Curriculum.

We received a score of 2.58 in the Instructional Support domain during our Head Start CLASS review in March 2018. We have done several focused efforts with training and professional development related specifically to the components within Instructional Support. Despite these efforts, we have not seen this translate to higher CLASS scores in the

Instructional Support domain. We believe that focusing our efforts on high quality curriculum work will translate to more effective and consistent use of the high quality indicators for teacher/child interactions in the Instructional Support Domain.

Our teacher retention and experience data also supports this shift of focus to curriculum. Our teacher retention has increased over the past three years with an 80% retention rate, but many of our staff have been hired in the past three years. Given the newness of our staff, there are few staff members that have had the benefit of focused professional development with the Creative Curriculum. Our Year 5 objective was adjusted to reflect the need to continue with professional development for staff and individual coaching related to the Creative Curriculum to best impact student outcomes in the preschool classrooms.

*Year 5 Objective: Provide ongoing professional development on the implementation and fidelity with the Creative Curriculum and utilize coaching to support individual teacher goals and progress.*

<b>Program Goal 4: Our program will celebrate and enhance parents' roles as their child's first and most important teacher by providing access to resources about child development, early learning, health, wellness, and strong families.</b>
Year 2: Further encourage family engagement by expanding and promoting family activities, volunteer opportunities, and educational and health resources.
Year 3: Train families on how to access information and applications for support electronically.
Year 4: Streamline program systems for a coordinated approach with health, family engagement, and community partners specifically focused on blood lead requirements and follow up care.

**Progress/Outcomes:** As noted we refined our self-assessment process to be more intentionally data focused. We utilized our health data to determine where and how we could greater impact the quality of service provided for children. The outcome resulted in our year 4 objective which was very focused on our blood lead data and systems for both initial exams and follow up care as needed. Through our collaborative partnership with the Lake County Public Health Department we began offering on-site opportunities for blood lead exams both initial and

follow up in conjunction with events that were already occurring in our program, such as parent orientation and parent teacher conferences. We found this approach very successful! In May 2018, 97% of our children had up to date blood lead exams, with appropriate follow up care and rescreens occurring for individual children and an overall decrease in the levels of lead in children with high results on the first exam. We attribute this success to making these resources more readily accessible for families, while also supporting the connections between health and school readiness.

Historically, we have seen two larger challenges with dental care. First, it has been a challenge to get initial dental exams completed within the ninety day deadline. This in part has been due to a lack of dental resources for children in our community and many families had to travel to obtain dental care. With more dental providers in our community currently, as well as our School Based Health Center resource, we believe we will be able to make strides in removing this barrier by helping families understand and connect with these resources within the community. Sixty percent of our Head Start children had completed initial dental exams this time last year with 83% having received a dental exam visit by the end of the year. Based on the high level of success that we have seen with our approach to blood lead and some of the gaps we have identified in our dental follow up data, our year 5 objective has been adjusted to focus on replicating a similar process to positively impact dental outcomes.

*Year 5 Objective: Continue to streamline program systems for a coordinated approach with health, family engagement, and community partners specifically focused on dental requirements and follow up care.*

<b>Program Goal 5:</b> Our program will understand and promote the connection between family engagement and school readiness.
Year 2: Reflect on data collection practices from year 1 and revise and expand that data collection and analysis in a systematized way.
Year 3: Provide ongoing professional development and sharing of family outcomes data with all staff at The Center to support connections between family and child outcomes.

Year 4: Research and identify an effective tool to assist with data collection and analysis in the area of family outcomes.

**Progress/Outcomes:**

During year 4, our Family and Community Partnerships Manager was able to leverage the Family Partnerships Agreement and Male Involvement survey to plan topics and activities for our Family Fun Night events based on family needs and interests. By using the data to shift our focus for parent engagement that is more of interest for our family members, we saw some key positive impacts. First, we see fathers consistently attending Family Fun Nights. Also, as we shared our topic focus for Family Fun Nights, several members of our Policy Council became very interested and involved with hosting a nutrition and cooking Family Fun Night event. Parents not only benefitted from attending this event, but several parents lead activities related to nutrition, healthy meals on a budget, and actual cooking activities with our preschoolers. This event was well attended with 124 people participating.

Part of our challenge over the past year, has been with family goal settings, both with the completion of these meetings with families and with our success rates for follow up. Our goal is to make these as meaningful as possible for families and to have a structure that makes this reasonable, accessible, and manageable for families. Reflecting on our process and our completion and follow up data, we have identified this as a place for refinement and continued focus. Additionally, we reviewed our family strengths data. Although we are collecting this data from families, it has been challenging to use the data to identify strengths and next steps. We think this is how we are collecting the data from families, both related to how we are asking the questions and our method for collection. Given these reflections, we have adapted our year 5 objective to reflect a focus in these areas.

*Year 5 Objective: Continue with family engagement and outcomes data and analysis to refine family goal setting with parent training and resource systems.*

**School Readiness Goals:**

The Center developed the current school readiness goals in 2012 with involvement and input from local stakeholders. These are listed below:

<b>Social Emotional Development</b>	All children will have a better understanding of and will demonstrate positive social interactions with others, as well as develop self-regulation skills and increasing self-awareness and self-efficacy. All children will show an increased awareness of their own emotional and behavioral needs.
<b>Language Development</b>	All children will improve their expressive and receptive language skills in addition to demonstrating competency in their own home language; English Language Learners will increase engagement and understanding in English Literacy activities.
<b>Physical Development</b>	All children will improve gross and fine motor skills. All children shall have an opportunity increase knowledge of physical and health practices
<b>Approaches to Learning</b>	All children will show and increase in their initiative and curiosity toward learning, they will improve their attentiveness and persistence when completing tasks and will make gains in cooperation and positive interactions with peers.
<b>Logic and Reasoning</b>	All children will show an increased ability to recognize, understand and analyze situations, to remember and retell information, to see solutions to problems, to use symbols and objects to represent other things and to be aware of their own thought processes.
<b>Literacy</b>	All children will gain knowledge of literacy through a love of books, letter and sound recognition, emergent writing skills and environmental print in their home language.
<b>Math</b>	All children will show increased knowledge and understanding of how numbers, shapes and patterns are useful problem solving tools for everyday life activities.
<b>Social Studies</b>	Children will have a better understanding of themselves through an increased sense of knowledge about their community and the natural environment and local history, while supporting their cultural backgrounds.
<b>Science</b>	Children will increase their understanding of the scientific process through asking questions, making predictions, explanations and drawing conclusions as related to their natural and physical world.
<b>Art</b>	All children will have increased experiences of expressing their own ideas through creating sounds with voice and instruments, creating objects using a variety of media and materials, portraying events, characters and stories through symbolic play and being aware of how their bodies move.



Our child assessment data through Teaching Strategies GOLD is aggregated three times a year and specific objectives are mapped back to our readiness goals to help us measure outcomes and progress. Reflecting on our data from last year, we saw growth in all domains throughout the course of the year as measured on Teaching Strategies GOLD. Our annual goal is to have 85% or more of our children within widely held expectations or above by the end of the year, we met this goal in the areas of Physical, Language, Cognitive, and Literacy. We also saw high levels of growth in the area of Social Emotional as we started the year with 65% of our children below widely held expectations and we ended the year with 84% of our children meeting or exceeding in this area. Along with this, we looked at some growth rates by level for children and growth in specific objectives such as managing feelings, self-regulation, making friendships, and solving social problems.

Utilizing our data, we can identify areas for continued focus and support. Our literacy data in some key areas reflects a need to continue to provide focused exposure with phonological awareness skills and letter and sound recognition. To help impact these areas, our classrooms are implementing a small group time as part of the Creative Curriculum 6<sup>th</sup> edition. The curriculum provides Intentional Teaching Cards that provide focused small group activities for specific objectives in each learning domain. Mighty Minutes are another resource that are used to enhance learning during transitional time. The combination of these resources provides both structured activities and consistent exposure and practice within the preschool day.. Teachers can fully benefit from having these activities at their fingertips and can focus on the implementation and use versus the daily development of activities.

As we look toward our vision of moving to a birth-five program, making revisions to support school readiness from a birth-three lens is essential. As we continue to have

conversations with leadership, K-2 staff, and our families, we can also determine that this is a good opportunity to re-define school readiness from a preschool perspective. Further, we now have refined data practices both for preschool outcomes and kindergarten entry data that can drive some of this work. Given all of these factors, we feel it is the opportune time to revisit our school readiness goals as a whole versus simply from an Early Head Start lens. This involves input and vision from all stakeholders including parents and staff (preschool and kindergarten) as well as the use of the Head Start Early Learning Outcomes Framework and our state standards to guide this work. This will be a large part of our work over the course of this year.

**Section I - Sub-section B. Service Delivery**

**B1.** No changes have occurred since last year. We serve the entirety of Lake County. The Lake County Head Start Program does not propose any delegates or child care partnerships.

**B2.** Over the recent years, our Lake County School District Head Start program has seen some changes over time that has impacted our enrollment. Given these challenges, our program has adjusted our enrollment and approach in response to the trends we are seeing within the community reducing in our Head Spots and converting these to Early Head Start slots. Our Community Assessment data reflected the changes we were seeing in our enrollment with contributing factors related to a decline in the number of age eligible children in the community dropping from a median of 240 age eligible children in 2012 to 199 median age eligible children in 2016 and less families within the income eligible requirements. Looking at our 2017 Community Assessment data, we estimated there are between 162 and 202 age-eligible children in our community (median: 182). These numbers continue to reflect a slight drop in total numbers of age-eligible children, but have stabilized from the large decline that has been seen

since 2012 (median 240 children). Our enrollment has leveled and maintained over the past two years, both for our Head Start program and our program as a whole with a healthy wait list.

For Early Head Start we estimate there are about 160 children ages 1 and 2 in our community. The estimated average birth rate from 2014-2017 is 80. Lake County reflects a higher percentage of births to single women than the state average according to the 2017 Kids Counts data. There is also a lower percentage of pregnant receiving pre-natal care (65.8%) than the state average of 81.1%.

**B3.** For our Head Start program, we currently operate a center based program that is funded for 40 Head Start children. Our Head Start program for Lake County follows a center based delivery model offering 5.5 hours of preschool education with two meals per day in a 4 day a week model to all Head Start Children. We can further extend a child's day at The Center by utilizing the Colorado Preschool Program and/or Colorado Child Care Assistance Program (CCCAP). We currently have 6 operating preschool classrooms, Monday-Thursday with two classrooms also providing services on Friday for families that have a need for additional time and services. We strive to create classrooms lists that are inclusive, balanced, and support children across all programs; all classrooms will include children who are funded by a variety of sources such as Head Start, the Colorado Preschool Program, CCCAP, Special Education and tuition. The Center has up to 15 full day Head Start slots that may be allocated to families who meet the requirements for this program, but do not qualify for CCCAP so that children may stay for additional program and child care services. The Center operates in conjunction with the Lake County School District R-1 grantee school calendar. This will mean 133 days of service for our 4 day option and 161 days of service for children attending 5 days a week.

Our Change in Scope Conversation Application was recently approved allowing us to convert 28 of our original 68 funded Head Start slots to 12 Early Head Start slots in order to serve pregnant women and families with infants and toddlers in our community. Our Early Head Start program will deliver services through a home visiting program option which provides 46 ninety minute home visits a year and 22 group socialization events. This program will have one bilingual home visitor who will support all 12 families within their caseload.

**B4.** No changes have occurred since last year. The Lake County Head Start Program is located at 315 West 6<sup>th</sup> Street in the Pitts Elementary School Building.

**B5.** With the onboarding of an Early Head Start program option, The Center has expanded upon its current recruitment practices to include the recruitment of families with children under the ages of three, as well as pregnant women. Much of these efforts are modeled on the plan that has been used for Head Start. Informational flyers are distributed within the community at strategic locations like the grocery store, the offices in our low-income housing communities, bus stops, and the Lake County Public Health department. We have communicated with local community agencies including our local medical offices, and the Department of Human Services and Child Welfare and Protection regarding the Early Head Start Home Visiting option so that may refer potential families to the program. Our program is also working with current Head Start families that may be expecting or have children under the age of three to share this additional opportunity within the program.

The selection criteria used for identifying Early Head Start and Head Start children is based on the child's age, disability, family income, child needs (speech/language, developmental

concerns, referral from another agency) and family needs (poverty, parent in the military, substance abuse in the home, homelessness, violence in the home, single parent, teen parent, family in crisis, parent incarcerated, un-employment, reliance on public assistance, out of home placement, frequent locations, parent unmarried at time of birth, parent education).

During our initial orientation process into the program, we discuss the importance of regular attendance with each Head Start family. Transportation is provided to and from the program to support families with access to preschool and support consistent daily attendance. Teachers take daily attendance at breakfast and this information is shared with the Family and Community Partnerships Manager. Families are called within the first hour of school when a child is not in attendance and we have not received communication from the family. Attendance percentages are kept on record for the program on a weekly and monthly basis, these are reviewed by the management team to address identified trends and concerns. Attendance percentages are also tracked for individual children to help address attendance needs and concerns on an individual family basis.

**B6.** The Center's Head Start Program utilizes the 6<sup>th</sup> Edition of the Creative Curriculum for Preschool. This research-based program for preschool aligns closely with Teaching Strategies GOLD which is our assessment system. The Center has used the Creative Curriculum for several years, but as noted in goal 3 above, this current program year will include a focus on solid implementation with fidelity. The Creative Curriculum utilizes Studies in the preschool classroom focused on investigation and connection of a child's learning to real world application.

Over the past three years, we have refined our use of the Pyramid model to support social emotional instruction in all classrooms. Last year, we also implemented Dinosaur School, a

social emotional curriculum, to provide more intentional small group instruction with skills like managing feelings, making friends, and solving social conflict. These two approaches together fostered social emotional development on a deeper, more intentional level and have resulted in a decrease in challenging behavior across the program. Last year we had three behavior plans in place which is decreased from previous years when we had as many as nine active behavior plans.

Our program is aligned with the Lake County School District calendar so we host one full day focused on professional development each month, as well as a weekly 30-minute Professional Learning Community (PLC) time. In addition to our program-wide professional development efforts, the Assistant Director of Education will provide more individualized coaching support to teachers within her monthly coaching sessions. A foundational Creative Curriculum training was provided for all staff in August 2018 and our continued plan focuses further on each component of the curriculum such as studies, small group, and teachers' roles during choice time. Teachers will springboard from content learned in trainings to determine specific goals and next steps centered on the use of the curriculum. Classroom observations and use of the Creative Curriculum Fidelity tool will be utilized to support high quality implementation as a program and for individual classrooms.

We utilize the DIAL 4 and the Ages and Stages Social Emotional screener for our Head Start program. These developmental screeners are conducted in June prior to our first selection for the next enrollment year and then upon enrollment mid-year. Children with Spanish as their first language are screened with the Spanish version of the same tools. These are conducted by one of our bilingual teachers.

Families are offered many ways to engage with their child's progress and development in the preschool classroom across the course of the year. One of our identified next steps within our program goals is to more closely align our parent communication to reflect the Creative Curriculum, Teaching Strategies GOLD, the Pyramid model and Dinosaur School. This work is outlined in our program improvement plan and includes revising our monthly practice pack activities and our monthly home connection calendars to reflect Studies in the classroom and activities that mirror learning occurring in the classroom. For example, during the Study focused on trees in October, one of the family activities was to go on a walk and collect some leaves or other parts of trees. Children were encouraged to bring their collected tree treasures into the classroom to share as a part of the classroom study.

At each home visit and parent teacher conference, teachers share a portfolio of work that has work samples, pictures, and evidence that showcases and celebrates the child's progress. Together the families and teachers set individualized goals in each domain of learning and development. Our home to school connection activities consist of a monthly calendar that has an activity idea for each day of the month, these activities correlate back to different areas of learning and also help bring the learning of the current Study into the home.

**B6 continued:** Our Early Head Start program will utilize the Parents as Teachers curriculum. This is a research-based curriculum focused on home visitation services offered to families with children aged birth to three, as well as pregnant women. Understanding the alignment between Parents as Teachers and the Head Start Early Learning Outcomes Framework will be part of our continued work as we move forward with our Early Head Start program. In order to support the implementation of the Parents as Teachers program, The Center will have the Director of Early Childhood Programs, the Family and Community Partnerships Manager, and the Bilingual Home

Visitor trained in the use of this program. The Family and Community Partnership Manager will be able to provide direct support to the home visitor and will work to set goals and monitor implementation.

Group socializations will be offered twice monthly. Similar to our Parent Orientation process for preschool, families enrolled in Early Head Start will provide input regarding topics and resources that will be most beneficial for their family. We can then utilize this data to drive some of our decision making regarding group socialization events. Our goal would be to offer experiences that allow families to connect with one another and a sense of comfort with our building and our program. Some group socializations may occur in conjunction with our Head Start events such as Family Fun Nights, Passports to the Community, and our newest family engagement activity, “Coffee Talks,” which are focused on parent training topics families have expressed interest in paired with the opportunity to connect with other families.

Early Head Start will utilize the Ages and Stages Questionnaire as a developmental screener and the Ages and Stages Social Emotional Questionnaire for social emotional development. The Center will also conduct hearing and vision screening within our Early Head Start program during the first 45 days of enrollment for each child.

**B7.** Our Health Manager collects all health-related data including well child exams, dental exams, blood lead exams, and insurance and medical home information. Follow-up occurs with each family as necessary to ensure that requirements are met and follow-up referrals are made. During orientation, the Health Manager identifies each family’s medical and dental home. She then provides any necessary follow-up or resource support with families needing to obtain a medical or dental home in order to more efficiently and effectively support them with successful



completion of the health requirements. Our program has continued to build on our collaborative relationship with the Lake County School District School Based Health Center. The School Based Health Center has aligned their provided services to preschool with our orientation and beginning of the year open house event by offering both well child and dental exams during these days. This meant having additional staffing and equipment on site. The benefits of this are two-fold, families are able to connect and access this district resource at a low or no cost option, with the convenience of getting these requirements met while attending and completing the orientation process for our program. The Lake County Public Health Department continues to offer blood lead exams on-site. The success we have seen with this approach is reflected in our October health data which shows 98% of our Head Start children have current blood lead exams and 85% have completed dental exams. This is an increase compared to our October health data from this time last year which reflected 80% completed blood lead exams and 60% completed dental exams. With an earlier completion of these initial health exams, our program will be able to provide more focused efforts on needed follow-up and restorative care. This ultimately will result in better health and school readiness outcomes for our children.

The Lake County School District has a part time district nurse that works closely with the Health Manager to ensure necessary follow up occurs and any child health needs are met. Heights and weights are collected by the Health Manager twice per year in September and March. Summary reports are provided to families during fall and spring parent teacher conferences to share information on basic health statistics for their child including height, weight, immunizations, BMI and other information.

The Center's CAT or Child Action Team is comprised of the Health Manager, the Assistant Director of Education, and members of the Special Education Team. This team meets

weekly and works to ensure that the educational needs of children with behavioral or disability related issues are continually being met. Teachers are able to make referrals to the Child Action Team at any time and the team communicates with both teachers and families regarding noted concerns and potential next steps in support of the child. Mental health referrals to Solvista Health can be made at any time. Children who have been referred and receive mental health services can receive them onsite in collaboration with The Center, Solvista, and the child's family to make service delivery more convenient for families.

Nutritional needs in our Head Start program are met through ongoing meetings and collaboration between the Health Manager, the kitchen staff, and the District Director of Food Service. Menus are reviewed monthly to ensure we are meeting high nutritional standards. Over the past few years, we have been successful with our endeavors to provide more food made "from scratch" in our school kitchen, promote more fresh fruits and vegetables into meals on a daily basis, and decrease offered process foods.

In our Early Head Start program, we will utilize an orientation structures similar to that used for our Head Start program. This structure will allow our Health Manager to gather health related data in a very similar manner, including insurance and medical and dental home information. Support with resource connection can occur from this very first meeting into the program. A portion of each weekly home visit with our home visitor will include updates and check in on child and prenatal health. The home visitor will provide the most direct support for families through connection to resources, assistance with needed exams or follow-up, and utilizing the Parents as Teachers curriculum to support families with understanding health and development for their child's age. The Health Manager will handle all of the tracking and data entry within the CAP60 program and will work closely with the home visitor to understand

follow-up needs for each child and support any needed access to resources prior to the home visit. The Center can also utilize the school district nurse as a resource for specific health concerns and needs.

The Center already has established relationships with many local agencies that will assist in our ability to provide resources in connection to health for children and families enrolled in Early Head Start including the Lake County Public Health Department which also houses WIC and the Nurse Family Partnership program. We are working on enhancing our collaborative agreement to also include these outlined services that will directly support health of infants, toddlers, and pregnant women enrolled in the Early Head Start Program.

**B8.** Establishing relationships with families is the foundation of our practice at The Center. With a small program, our Family and Community Partnerships Manager and Family Specialist are able to engage and connect with families almost immediately. In an effort to make our goal setting practice more efficient and effective, we recently adapted this practice to be aligned with our orientation process. This respects a family's time and transportation constraints by imbedding it within another program activity. The Family Partnerships Agreement is reviewed with the family and is used to set initial goals. Then continued follow-ups occur throughout the year to provide support, resources, and establish new goals as necessary; continuing to refine this process is part of our year 5 objectives as we strive to increase our effectiveness and outcomes for families through this process.

The Center continues to find success with our Family Fun Night events. Our program utilizes data and trends from our Family Partnerships Agreement and Male Involvement surveys to help drive the focus and the theme of these events. For example, we hosted our first ever

outdoor winter event that provided activities like igloo building, snowball target practice, an ice fishing activity, and snowshoe and Nordic skiing activities. We also hosted a Nutrition and Health Family Fun Night in September 2018 that offered families with resources regarding sugar content in drinks, information regarding our Food Friends Nutrition program, a playground safety scavenger hunt, and two child friendly cooking activities where preschoolers participating in the creation of a health snack and then got to enjoy it with their families. At each activity, the family received a budget and child-friendly recipe for use at home. The two events were planned in direct response to the data received in our surveys regarding the resources that families requested and the type of event that would appeal to fathers.

Our program has a collaborative agreement with Full Circle, a local agency that provides free parenting classes to the community. This opportunity is shared with each Head Start family at orientation and then information is provided as necessary to help families enroll. To further support training and resources for our parents, our program is facilitating monthly “Coffee Talks” that focus on topics related to parenting, resources, and our program data. Our Family and Community Partnerships Manager will also receive Parents as Teachers training to support both our Early Head Start and Head Start Programs.

**B9.** Children with disabilities (physical, learning or emotional) are integrated through participation in the Head Start program. Through our partnership with the Lake County School District, we have a full time special education specialist who works with the children with identified needs and also serves as a source of support for teachers to ensure a child’s needs are met within the classroom environment. We also have access to an occupational therapist and speech pathologist through the school district that also provide needed services to enrolled

children. Enrollment is not limited to the 10% minimum requirement, any child with a disability is served. Our Special Education Specialist also serves as the Child Find coordinator for the district and this structure is used to identify children with disabilities under the age of three. This collaborative relationship will also help serve as an avenue for collaboration between our Early Head Start Program and families receiving services and support on an IFSP, as well as a place to provide referrals to Early Head Start families with concerns regarding a child's development.

**B10.** The Center will begin initial conversations with families six months prior to a child's third birthday in preparation for the family to transition out of the Early Head Start program. These conversations will determine a transition plan for the child and the family that is the most appropriate including transitioning into the Head Start Program or other offered programs within The Center. The Home Visitor and the Family and Community Partnerships Manager will work with families regarding our application process into preschool. The Center will also provide planned opportunities to tour and visit preschool classrooms to get a sense of our structure and the services we offer through our Head Start preschool program. Once a child is enrolled and transitioning into The Center, the family will participate in our preschool orientation process. The assigned classroom teachers will conduct a home visit to begin building a home to school connection that is focused on the child and family as they transition into preschool.

Our process for transition from Head Start to Kindergarten continues to remain the same with a variety of activities including: communication to families regarding the transition process, a family fun night at our local K-2 elementary school, a coordinated visit to the K-2 school during our preschool day to tour the building and visit in a Kindergarten classroom, and a take home bag of materials and activities that encourage reading and Pre-Kindergarten skills over the

summer. Conversations occur with the Kindergarten teachers and leadership team at our K-2 school in February to discuss the plan for Kindergarten transition; as a result of some of these planning conversations our program added a cafeteria experience in the spring for children transitioning into Kindergarten and our Special Education Specialist attended the K-2 school during the first week of the new school year to serve as a familiar face and provide assistance as children get used to a new school and a new classroom environment.

Returning Head Start children are typically assigned to the same classroom to give them the continuity and familiarity of space and teaching staff.

**B11.** Within our Early Head Start caseload, we include enrollment and service to pregnant mothers. During our application, interview, and orientation process once enrolled, one of our first steps will be to determine access to resources including pre-natal care. Once a pregnant mother is enrolled, we provide one home visit a week for a ninety minute time period. All relevant family members, including fathers, are included in the process and within the home visits as appropriate for the family. Parents as Teachers is the curriculum that we used during the weekly home visits to provide services and supports to our expectant families. Our program also provides assistance with accessing health insurance, establishing a medical home as needed, meeting nutritional needs and food access, mental health resources, housing assistance if necessary, and resources around substance abuse prevention and treatment. Once the baby is born, we conduct a home visit within two weeks of the baby's birth to determine potential needs for both the baby and for the family. Our Child Find Coordinator, our School District nurse, our Family and Community Partnerships manager, and our Health manager all work together to

assist with the this first visit and to provide any needed follow up after the visit has occurred. We then work to enroll the baby and the family for continued Early Head Start services.

**B12.** No changes with transportation have occurred since last year. The Lake County Head Start Program continues to provide free bus transportation to and from the program for all Head start children.

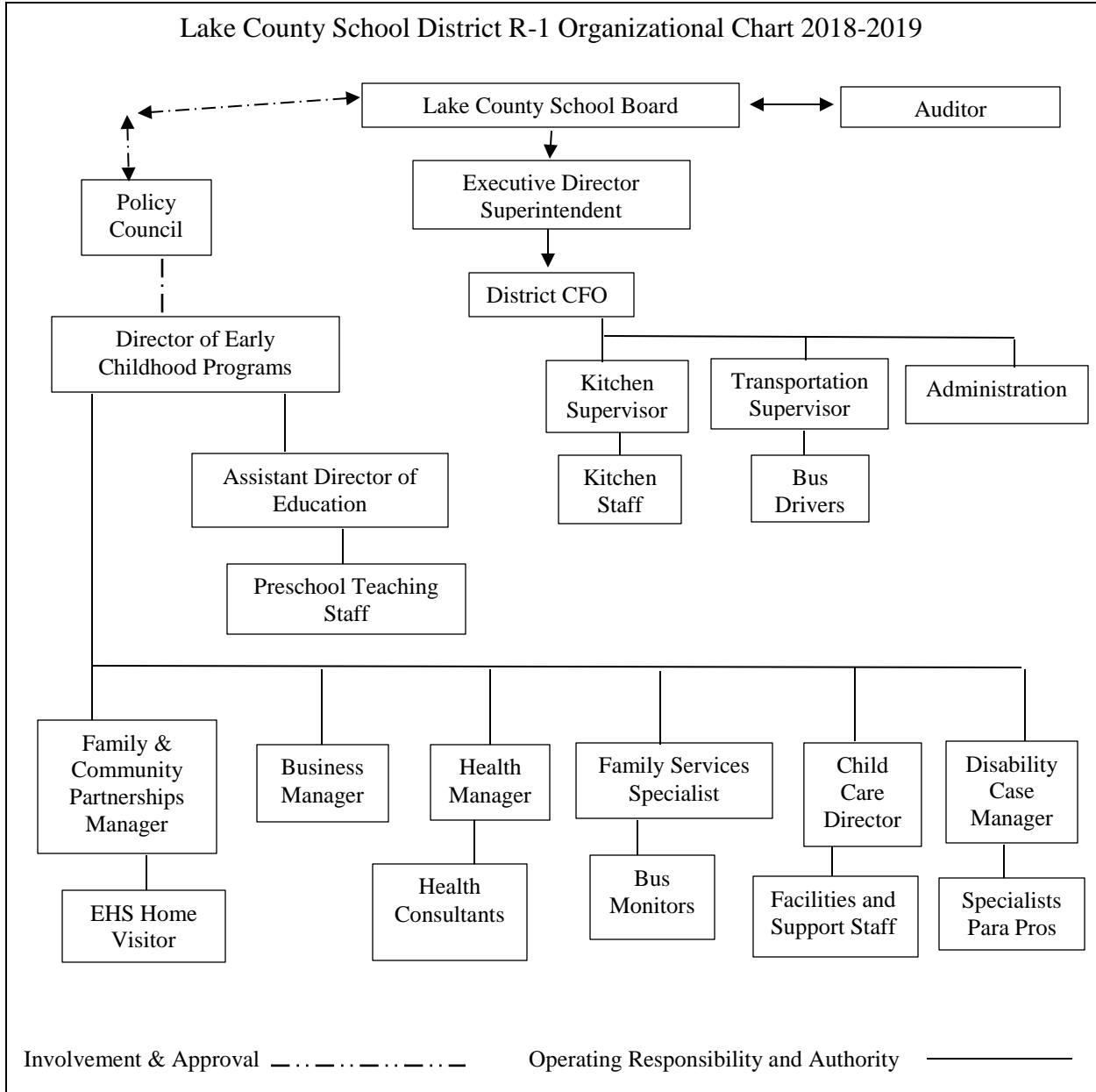
**Section I - Sub Section C. Governance, Organizational and Management Structures**

**C1.** The Lake County School Board is the grantee for the Head Start program and is legally and financially responsible for the program ensuring compliance with Federal, State, and local laws and regulations. Their responsibilities include: Assuming legal and fiscal responsibilities, Approval of procedures for Policy Council selection, Establishing procedures and criteria for recruitment, selection and enrollment of children: Reviewing and approving all major policies of the agency; Procedures for shared decision making; Approval of an internal dispute resolution; Approval of program personnel policies: Approving financial management accounts and reporting policies; Establishing Standards of Conduct; Decisions to hire and fire the DECP; All hiring decisions as a part of Lake County School District policies and responsibilities. The Board is publicly elected and as a result the school district cannot control the make-up of the people who sit on the Lake County School Board. The Board receives monthly updates from the Director including information on enrollment, attendance, budget, meal reimbursement, self-assessment and monitoring, financial reports, goal progress, screening data, meetings, trainings, and other program information. The Lake County School Board has an oversight calendar that is utilized over the course of the year, each school provides updates and information related to recent work and the board participates in an on-site visit which includes visits to the preschool

classrooms. A board member attends Policy Council meetings as a non-voting liaison. School Board meetings are open to the public and Policy Council members are invited and encouraged to attend.

There have been no changes to our processes for determining Policy Council members. One new addition to our Policy Council will be to also include this process and procedure to our Early Head Start families so that both programs are well represented and have a voice in regards to oversight of the program. Both the Lake County School Board and the Head Start Policy Council were a key part of the process as our program faced the recent challenges with enrollment and the decision to reduce in enrollment and convert some of our Head Start enrollment spots to Early Head Start. Another essential decision made within the governing board structure was the selected program option and the decision to recommend a Home Visiting Model for use within the Early Head Start program.





**C2.** The Center’s current updated Organizational Chart is noted below.

The Child Care Director (CCD) is responsible for the timely completion of personnel documentation. Detailed procedures ensure that staff members receive a criminal background check prior to hire. The CCD tracks this requirement and works with the Lake County School District Human Resources department to run adequate background checks. The CCD reports this

data to the Director of Early Childhood Programs on a monthly basis for accountability purposes. The CCD also tracks current employees background check status to ensure that these are completed every five years, employees are given notice three months in advance when a their background check is up for renewal to ensure timely completion of this requirement. The Center pays for fingerprinting and health screening requirements to aid in completion. Personnel files contain the latest health exam and background requirements.

All new staff go through a comprehensive orientation process scheduled in their first week of work. This orientation involves a scheduled time to meet with each manager to review key elements and requirements for the program, for example the health manger shares information related to health requirements for the program and reviews specific health procedures in the program, such as handwashing. Required trainings, such as recognizing and reporting child abuse and active supervision procedures, are completed during orientation, . These trainings are accessed through on-line through the Colorado Professional Development Information System (PDIS) or are conducted directly by the appropriate manager. The Assistant Director of Education and our Special Education Specialist provide an initial training on the Creative Curriculum, Teaching Strategies GOLD, and the Pyramid model. New employees are also given time and opportunity to observe preschool classrooms in action and wherever possible shadow another teacher prior to taking on full responsibilities. Orientation for management staff is similar with an additional focus specific to the leadership role. The DECP conducts a three month evaluation process with all new employees. We follow a similar, but modified orientation process for regular volunteers and consultants, this includes reviewing key information in our volunteer handbook.

The Assistant Director of Education, a new position for the 2018-2019 school year, will focus on the educational components of the program including curriculum, school readiness and the Head Start Early Learning Outcomes Framework, and coaching of our preschool teaching staff. The ADE is scheduled to attend trainings in November to build both knowledge and skill set with coaching. The coaching structure for our program includes consistent formal coaching cycles with each preschool teaching team. Teams will work with the ADE to reflect on practice, set goals, and develop an action plan in order to meet these instructional goals. This work will encompass implemented practice in the classroom related to the Pyramid model, implementation and fidelity to the Creative Curriculum, and quality indicators of teacher child interactions as measured with the CLASS tool. The ADE meets with each teaching team on a bi-weekly basis allowing for a continuous focus on quality in the preschool classrooms, while also establishing flexibility to provide more intensive support to teachers as needed identified through data and observations in the classrooms

A similar process will be conducted with the Early Head Start Home Visitor, however, with the focused approach on families, coaching will occur with the Family and Community Partnerships Manager who will also receive training with the Parents as Teachers Curriculum this fall.

**C3.** The Center has an extensive ongoing monitoring plan. The purpose is to ensure consistent quality and effectiveness in achieving program goals to ensure that appropriate interventions are done in a timely manner. Elements of our monitoring system include: financial reporting, financial audits, inventory, manager reports, timelines, program and school readiness goal development, health and safety, staff professional development plans and evaluations, surveys,

director's reports, reports to Governing Board and Policy Council, Committee Reports, meeting minutes, inspections, and formal and informal observations of the program and in the preschool classrooms. The Director meets with each manager bi-weekly to receive updates regarding work in each area and the management team meets at least twice a month to share information, work through challenges, and reflect on data and trends seen within the program. This process was in response to transitions and turnover with the management team, but has proven to be an effective process for providing ongoing support with each role.

To align with our self-assessment process, we utilize our program improvement plan and our data to monitor our progress on our program goals throughout the year, this process includes considering issues to track and identifying course corrections and next steps as necessary. The Health Manager and the Child Care Director collaborate very closely regarding health and safety practices in the program to support timely changes with practice resulting from program trends, information received from inspections, and to address key changes in rules and regulation guidelines.

To support quality monitoring in the classrooms, The Center has recently established walk through systems that align closely with content presented during staff professional development training days. After each professional development day, the Director of Early Childhood Programs and now the Assistant Director of Education considers key indicators that will support effective implementation with the classrooms and then informal walk throughs are done in the preschool classrooms to help measure the level of implementation and next steps both for the program and individual classrooms. Tools related to the content are utilized to determine the quality indicators, such as elements of CLASS, the Pyramid Model, the Creative

Curriculum Fidelity checklist, and ECRS. This ensures that our program is focused on specific measures of quality, but helps streamline our focus.

## **Section II. Budget & Budget Justification**

Lake County School District R-1, grant 08CH0096, applied to provide Head Start services in Lake County, Colorado for 40 children. Per the amendment to the Notice of Award letter from ACF, dated August 2018, the base PA 22 funds for Lake County School District R-1 Head Start are now \$601,631. The base PA 20 funds are \$11,931 for T/TA. The overall funding for Lake County School District R-1 Head Start for FY2018 equals \$601,631. The Non Federal Share is \$150,407.

**III.** The Center operates a braided funded preschool program at Margaret J. Pitts Elementary School. Allocations are based on child count, attendance and hours of program operation. Budgets are reviewed with staff, Managers, Policy Council and the Governing Board. NOTE: Our combined Personnel and Fringe Benefits program operations costs exceed the maximum 80% suggested. This appears as a GABI Audit Warning in our application. We exceed the recommended upper limit of 80% because many of our operational costs are provided by the Lake County School District as non-federal share. These include occupancy (depreciation) and building repairs. Since we do not need to use Head Start grant funds for these functions, our Head Start grant funds are used disproportionately to fund personnel.

### **Personnel - \$313,300.00 Head Start and \$72,300.00 Early Head Start**

The payroll summary given in HSES includes employees receiving part or all of their salaries from Head Start funds and Early Head Start funds. Managers include Health, Mental Health & Nutrition; Family Services & Community Partnerships; Family Services & Transportation; and

Business. The DECP is paid from both Head Start and Early Head Start funds. The DECP directly oversees a new position, the Assistant Director for Education. The Assistant Director for Education oversee all educational components, and coaching of teaching staff and home visitors. This role is also paid out of Head Start and Early Head Start. The Executive Director's salary is paid by the Lake County School District; Head Start receives \$6,500 of the Executive Director's salary, including fringe, as in-kind.

We operate 6 classrooms with 6 lead teachers, 6 classroom aides and 3 support staff, including a bilingual aide. Salaries are allocated between three programs. Total yearly teaching staff salaries paid with Head Start funds is 46% of the total teaching staff salary line of The Center. This figure is based on Head Start enrollment and classroom attendance at The Center (see cost allocation information below). Our wage scale for teachers was revised in June 2018.

#### *Child Health & Development Personnel Costs*

#### **Health & Mental Health - \$24,000.00 Head Start-\$5,800.00 Early Head Start**

Of the 85% of salary paid by Head Start, 80% is paid by Head Start and 20% is paid by Early Head Start. The Health Manager oversees health services for all children, including medical, dental and mental health. She also oversees nutrition.

#### **Teachers - \$64,000**

6 Lead Teachers, 46% of salary paid by Head Start. We currently operate 6 classrooms for our program.

#### **Teacher Aides & Other Educational Personnel - \$64,000**

6 Assistant Teachers & 3 Support Staff, 46% of salary paid by Head Start. The budget also includes 1,200 hours of substitute teacher and support aides that will be called upon to fill in for regular staff on an on-call basis.

**Disability Services - \$5,800**

3 SPED teachers, 15% of salary paid by Head Start.

***Family & Community Partnerships Personnel Costs***

**Program Managers & Content Area Experts - \$43,000 Head Start, \$11,000 Early Head Start.**

*Family & Community Partnerships Manager* – Of the 85% of salary paid by Head Start, 80% is paid by Head Start and 20% is paid by Early Head Start. The FCPM oversees all family and community partnerships, as well as all ERSEA functions.

*Family Services & Transportation Manager* – Of the 80% of salary paid by Head Start, 80% is paid by Head Start and 20% is paid by Early Head Start. The FSTM supports the FCPM by providing services to Spanish-speaking families. She also manages student transportation.

***Program Design & Management Personnel Costs***

**Director of Early Childhood Programs - \$35,000 Head Start, \$8,500 Early Head Start.**

Of the 90% allocation to Head Start, 65% is paid by Head Start and 35% is paid by Early Head Start. The DECP oversees the program as a whole, including the oversight of the Early Head Start. Based on the organization chart changes we are proposing, the DECP position will now be a .8 FTE overall (4 days per week). The DECP will also be responsible for direct oversight of Assistant Director for Education, a new position added to help our program encompass birth to five services. The DECP will provide backbone support to managers and the Assistant Director for Education.

**Assistant Director for Education- \$28,000 Head Start, \$15,000 Early Head Start**

Of the 90% allocation to Head Start, 65% is paid by Head Start and 35% is paid by Early Head Start. The Assistant Director for Education will be responsible for the oversight and coaching of

preschool staff and home visitors. This role will encompass all of the education components and aspects for a birth to five program including curriculum, assessment, school readiness and the implementation of the Head Start Early Learning Outcomes Framework. Adding this position will allow us to have a strong education and school readiness focus from a birth to five lens.

**Business Manager – \$19,500, Head Start, \$5,000 Early Head Start**

Of the 70% of salary paid by Head Start, 80% is paid by Head Start and 20% is paid by Early Head Start. The Business Manager is responsible for monitoring the Head Start budget, grant writing, and financial reports. She also monitors the CPP and Childcare budgets.

***Other Personnel Costs***

**Maintenance Personnel - \$15,000**

1.5 Facility Support Staff 46% of salary paid by Head Start. Please see cost allocation data below based on occupancy.

**Transportation Personnel - \$15,000**

3 bus drivers, 3 hrs per day paid by Head Start.

**Fringe Benefits - \$132,100 Head Start- \$22,075 Early Head Start**

Benefits are provided to full-time employees, or those working 30 hours or more per week, at The Center. Benefits include health, dental, vision and life insurance. Retirement benefits are provided through the Public Employees Retirement Association. Health insurance and PERA costs continue to increase. Our PERA contribution is 19.65%. Health benefits also continue to rise, particularly for family coverage. The cost of family coverage is prohibitive for many of our employees.

**Social Security, Etc. - \$5,500 Head Start, \$975 Early Head Start**

**Health / Dental Insurance - \$59,000 Head Start, \$6,500 Early Head Start**



PPO III / EPO III plans offered via Aetna, Meritan Health. The district's cost is \$539 per month for every employee enrolled in single coverage, and \$731 for every employee enrolled in family coverage.

**Retirement - \$67,600 Head Start, \$13,100 Early Head Start**

Retirement benefits are offered through PERA, the Colorado Public Employees Retirement Association.

**Other Expenses, Supplies, Travel - \$28,303 Head Start; \$16,691 Early Head Start**

Out of town travel is used to cover travel expenses such as mileage for staff to attend meetings, conferences, and trainings. Due to our rural location travel is necessary for most meetings and trainings. The per diem rate for the Lake County School District for meals and incidental expenses is \$40/day. Mileage is reimbursed at \$.50 per mile. Examples of planned travel include mileage, hotel and meal costs for Colorado Head Start Association meetings (bimonthly) for two staff; travel to national conferences offered by the Office of Head Start; and travel for trainers to come to The Center. With the addition of Early Head Start services, travel will also include mileage for our Home Visitor. Program, education, disability, health, family services, food service, literacy and assessment materials used in the classroom will be taken from the supply line item. All supplies are consumable materials. Items over \$5,000 are listed as equipment and none have been budgeted. Classroom supply costs are allocated between programs similarly to salaries with Head Start covering approximately 50% of supplies. Grant funds supplement some supply expenses. Examples of planned supply purchases include office supplies, and classroom supplies and furniture. With this addition of Early Head Start services, the supply budget will also include Early Head Start office supplies as well as supplies for socialization, including diapers and formula, and our Home Visitor.

Early Head Start:

Out of Town Travel	\$500 (travel to state, regional, and national conferences and trainings)
Local Travel	\$2,500 (home visitor mileage)
Training and Staff Development	\$5,391 (cost of trainers or conferences to support ongoing professional development and staff qualifications)
Office Supplies	\$5,000
Child and Family Service Supplies	\$500 (socialization supplies- including diapers and formula)
Telephone	\$800 (for cell phones)
Utilities	\$2,000 (portion of building utilities)

Head Start:

Supplies	\$7,353 (copy machine, med/dental supplies, postage, office/classroom supplies, dues and fees)
Utilities/Telephone	\$7,200
Local Travel	\$800
Parent Fund	\$1,500
Insurance	\$400
Professional/Tech Consultants	\$50
Out of Town Travel	\$1,000 (travel to state, regional, and national conferences and trainings)

**Training/T/TA - \$9,083 Head Start, \$2,848 Early Head Start**

Training information is outlined in Attachment 6.

Other anticipated grant funds:

Colorado Preschool Program	\$ 296,850
AV Hunter Trust	\$ 30,000
Temple Hoyne Buell Trust	\$ 35,000

Grant funds assist in program operations and full-day services for our families.

**II2. N/A** – We have no indirect cost agreement.

**II3.** \$14,449 of permanent COLA funds was awarded to us via the amendment to the Notice of Award letter from ACF in August 2017. We used COLA funds to give our current managers,

teachers and support staff a 2.6% increase, to fund a 2.6% increase to the salary schedule, and to fund the associated fringe benefit increases. The remaining COLA funds were used to increase transportation personnel salary and fringe. Bus driver costs have been rising without a commensurate budget increase the past few years. These budget adjustments are reflected above in **III1**.

**II4.** We currently do not have any property or equipment that has been purchased with Head Start funds. We utilize the same internal controls and financial policy that is adhered to by Lake County School District. Fund accounting with checks and balances in place provides accuracy and integrity of processes that ensures timely accountability for proper spending of Grant Funds. Please see Accounting and Procurement Procedures for details of our process in Attachment 9.

**II5.** The following identifies the sources of our required non-federal share:

Grants – Colorado Preschool Program, Temple Hoyne Buell and AV Hunter Trust - Portion of grant applied to Non Federal Share:

Office	\$ 2,000
Supplies	\$ 8,517
<b>TOTAL</b>	<b>\$10,517</b>

Volunteers:

Parents	\$ 9,187 = 870 hrs X \$10.56
Community members	\$ 3,495 = 331 hrs X \$10.56
Board meetings	\$ 1,500 = 60 hrs X \$25.00
Inter-agency meetings	\$ 600 = 56.8 hrs X \$10.56
<b>TOTAL</b>	<b>\$14,782</b>

Volunteer hourly rates listed above are based on our lowest paid Assistant Teacher rate including benefits.

Colorado Preschool Program: Teacher salaries for Head Start children who utilize CPP hours to extend their day:

**Personnel & Fringe Benefits**

Teachers	\$ 9,619
Teacher Aides	\$ 10,319

**TEACHERS AND TEACHER AIDES \$19,938**

Lake County School District:  
(See In-Kind Justification below)

**Personnel & Fringe Benefits**

District Health Nurse	\$ 480
Special Education	\$25,735
Nutrition Services	\$25,223
Executive Director	\$ 6,500
Fiscal Officer	\$ 2,298
Program Managers	\$ 2,274
Human Resources & CC Director	\$ 6,743
Building Maintenance and Operations	\$11,292
Transportation	\$ 1,586
Technology	\$ 3,067

**PERSONNEL TOTAL \$81,463**

Building depreciation	\$9,829
Fuel for Head Start buses	\$ 8,143
Training	\$2,000

**Total \$ 19,972**

**GRAND TOTAL \$150,407**

Please see Attachment for the Depreciation Schedule.

**Lake County School District In-Kind Justification: Personnel & Fringe Benefits**

Some Lake County School District employees provide in-kind services on a regular, predictable basis (i.e. cooks); others on a fluctuating basis. To accommodate the latter, employees keep track on a monthly basis of the time they have spent providing services to Head Start. The DECP monitors this process and presents the documentation to the CFO, who signs off on all in-kind

from District employees. The following is a detailed estimate of the services provided by District employees on an annual basis to the Head Start program.

District Health Nurse

Nurse Consultant is required by childcare regulations to spend 10 hours per year in the building.

Actual time is estimated at 15 hours per year.

15 hrs x \$32/hr + fringe \$480 annually (Child Dev & Health Personnel: Health/Mental Health)

Special Education

Based on special needs enrollment and hours spent in the building to provide coordination and services. Some Special Education services are funded with Head Start funds. The remainder is donated as in kind from LCSD and other preschool funds:

*Special Education Disabilities Coordinator:* Available to all preschool classrooms daily, including CAT/RTI, T/TA and other services. \$20,000 annually donated as in kind above and beyond portion funded by Head Start. (total salary + fringe for working in preschool = \$60,190)

*Occupational Therapist:* 60 hours per year are spent in preschool, including Child Find and other services. \$1,000 annually donated as in kind above and beyond portion funded by Head Start (total salary + fringe for working in preschool = \$3,535)

*Speech Pathologist:* 185 hours per year are spent in preschool, including CAT/RTI and other services: \$1,000 annually donated as in kind above and beyond portion funded by Head Start (total salary + fringe for working in preschool = \$16,783)

Nutrition Services

Based on the number of meals and snacks served to Head Start children. Head Start children total 40 for breakfast and lunch each day. Food Service Director supervises 4 schools, with 4 hours per month preparing menus and overseeing Head Start food services.

Salary + fringe, Head Cook	\$24,023 annually
Salary + fringe, Food Service Director	\$ 1,200 annually

Total \$25,223 (Child Development & Health Personnel: Nutrition Services)

Executive Director

Based on services provided to oversee Head Start and facilitate shared governance work with the Lake County School Board.

5% of salary + fringe \$6,500 annually (Program Design & Mgmt Personnel: Ex Dir)

Fiscal Officer

Based on services provided to oversee the Head Start budget and perform accounting functions.

3% of salary + fringe \$1,428 annually (Program Design & Mgmt Personnel: Fiscal)

Chief Financial Officer

Based on guidance provided to the DECP and Business Manager to oversee the Head Start budget and help with programmatic decisions with budgetary implications.

1% of salary + fringe \$870 annually (Program Design & Mgmt Personnel: Fiscal)

Child Care Director

Based on services provided to schedule substitutes, provide closing manager coverage and attend collaborative meetings.

200 hrs x \$21.63 + fringe \$4,325 annually (Program Design & Mgmt Personnel: Other)

Human Resources Manager

Based on services provided for human resources, employee benefits and payroll.

3% of salary + fringe \$2,418 annually (Program Design & Mgmt Personnel: Other)

Building Maintenance & Building Operations

Based on number of District buildings (4) and total usage of building by occupancy.

10% salary + fringe, Director of Operations \$4,880 annually

12.5% salary + fringe, Maintenance \$6,412 annually

Total \$11,292 (Maintenance Personnel)

Transportation Services and Bus Maintenance

Based on information from Transportation services on the average time spent servicing Head Start buses, scheduling trips, and providing training to the staff on evacuation and safety procedures on the bus.

60 hrs x \$18/hr + fringe, Transportation Director	\$1,318 annually
10 hrs x \$22/hr + fringe, Bus Maintenance	\$ 268 annually

Total \$1,586 (Transportation Personnel)

Technology Services

Based on number of buildings in the District, the number of Head Start children and Head Start computers and office space, estimate is 3% of technology consulting services, 3% All Covered services, \$3,067 annually (Other Personnel)

**II6.** We are currently not proposing a waiver on our non-federal share match requirement.

**II7.** A portion of the salary of the Director of Early Childhood Programs and the salary of the Business Manager are the main administrative costs of the program; this expense totals 5.4% of the grant, leaving 9.6% for other administrative and development costs such as office supplies, copier expenses and administrative travel. The Business Manager performs quarterly administrative cost reports to track and monitor this percentage closely. The administrative cost percentage for the program is routinely in the 10-14% range on a quarterly basis.

**II8.** We have recently submitted and been approved for a reduction and conversion of funding. We have been awarded funding and successfully had our conversion application for Early Head Start approved.

**II9.** Our conversion application has recently been approved.

**II10.** Currently we have no plans for construction or major renovation of facilities.



**RESOLUTION NO. 19-04**

**BE IT RESOLVED THAT,** the Board of Education of Lake County School District R-1 authorizes an increase in the 2018-2019 Grants Fund 22 as follows:

<b>Grant Fund</b>	
Colorado Healthy Schools Foundation (Acquisition) Implementation Plan	\$330,759.00
<b>Total \$</b>	<b>\$330,759.00</b>

\_\_\_\_\_  
Jeff Fiedler, Secretary

\_\_\_\_\_  
Amy Frykholm, President

Dated: Oct. 23, 2018





## **LCSD Board Meeting – ICAP Career and College Readiness**

The attached document is a tool that we have been using over the past four years to measure our growth on our efforts in this year. It is exciting to see that our significant focus in this area is paying off. This year we marked using the letter Y. Kelly, Katherine and Robbie from our high school counseling department will be here to share their work.

# ICAP Process Readiness and Development Tool

2018-19

This tool is designed to inform you as to your readiness to implement or refine your ICAP process. It is designed to prompt rich and meaningful conversations and would best be completed by a group of stakeholders at the school or district level. There are eight categories. Each category prompts you to think about critical components of your program, then asks to rate where you are on a scale of 1-5 (1 = low or not known/established, 2 = starting out, 3 = developing, 4 = deepening and 5 = high or refining. As you look at each of the components, think about what you “have considered” and then think about what you “will consider” in order to thoughtfully develop your ICAP process. At the end of each category it is best to reflect on the conversation and responses in order to develop next steps. Completed by Kelly Hofer, and Katherine Kerrigan- October 2018. Y indicates SY 2018/19.

Category	1	2	3	4	5
	Not Known/Established	Basic	Approaching	Accomplished	Exemplary
<b>*CCR Policy and Best Practices Awareness</b>					
<b>This section analyzes your background knowledge of college and career readiness. Using the scale of 1-5 rate where you are in regards to what you know about the following topics:</b>					
Legislation – Graduation Guidelines			O	X Z Y	
CCR Pedagogy		X	O Z	Y	
CCR Resources		X	O	Z Y	
CCR Curriculum		X	O	Z Y	
Total points for this section <u>  16  </u> If you scored less than 12 points for this section, you should stop and research information in the needed area, before proceeding.	Fall 18-19: This is our 2 <sup>nd</sup> year working in Naviance, which bring in CCR curriculum and resources. Building upon past years with college visits and pre-collegiate resources. Partnership with CMC provides college and career pathways and industry certificates. 1 <sup>st</sup> year with Early College; 26 students enrolled.				

	<p>Fall 16-17 Next steps: Reconfiguring counseling department. ICAP process will be examined and redesigned, using CREW structures for delivery.</p> <p>15-16 Next steps: Implement ICAP days, change schedule to allow for more time for this work, use learning from other districts including Pagosa Springs and Center. Pagosa Springs has implemented a seminar time that is very similar to crew, e.g. students have time to bond, do intramurals, etc. Center’s Counselor has developed an entire curriculum and is recognized statewide for this work.</p>				
<p><b>Stakeholder Buy-in</b></p> <p><b>This section analyzes the amount or buy-in there is for the ICAP process in your setting. Using the scale of 1-5 rank the level of buy-in you have from each of the listed groups:</b></p>					
Leadership buy-in			X	O	Z Y
Teacher buy-in		X	O Z	Y	
Counselor buy-in		X	O		Z Y
Other: Parents and students		O	Z Y		
<p>Total points for this section: <u>  17  </u></p> <p>If you scored less than 9 points for this section, you should think critically about how to get buy-in from key-stakeholders.</p>	<p>Fall 18-19: Counselors push into CREW on a regular basis. Continuing with Naviance, ICAP, and course selection support. Added colleges to the career fair.</p> <p>Fall 17-18: ICAP structure through CREW. Weekly lessons in Naviance. Last spring started course selection processes for ICAP. Career Day in the fall. Teacher follow-through needed to reinforce implementation.</p> <p>Fall 16-17 Next steps: 2nd year of precollegiate, new college &amp; career coordinator, more teacher support, new lessons coming, implemented</p>				

	<p>in CREW for 9-12 weekly ; 7-8 graders received a weekly lesson from the College and Career Readiness Coordinator.                  15-16 Next steps: Make this process more “do-able” for everyone involved. Teachers should have support for lessons and a clear understanding of the “why” of ICAP. We don’t do this because the state makes us do it, we do it because it is good for kids. Once teachers have a stronger understanding, we will have a solid implementation that will bring kids, parents and the community along. Unfortunately in the past (prior to 2015-16) our message to teachers has been that we do this because it is a requirement and our implementation is a burden.</p>				
	<p><b>1</b></p> <p>Not Known/ Established</p>	<p><b>2</b></p> <p>Starting Out</p>	<p><b>3</b></p> <p>Developing</p>	<p><b>4</b></p> <p>Deepening</p>	<p><b>5</b></p> <p>Refining</p>
<b>Communication/Messaging</b>					
<p><b>This section analyzes the messaging and communication plan you have in place in regards to the ICAP process. Using the scale of 1-5 rate the goals and communication plans you have in place for the following groups:</b></p>					
<p>There is a clearly stated goal for the ICAP Process</p>			<p>XO</p>	<p>Z</p>	<p>Y</p>
<p>In-building staff: message/communication plan</p>		<p>O</p>	<p>X</p>	<p>Z Y</p>	
<p>Students: message/communication plan</p>		<p>O</p>	<p>X Z</p>	<p>Y</p>	
<p>Families: message/communication plan</p>	<p>O</p>	<p>X</p>	<p>Z Y</p>		

# ICAP Process Readiness and Development Tool

2018-19

Community: message/communication plan	O	X	Z Y		
Other:					
<p>Total points for this section: <u>  19  </u></p> <p>If you scored less than 12 points for this section, you should develop key messaging and/or develop a communication plan for each of the areas.</p>	<p>Fall 18-19: Counselors are working with CREW teachers to facilitate the ICAP process with all student. Students are starting earlier with their ICAP development.</p> <p>Fall 17-18: The new graduation requirements clearly outlines the ICAP goals. This has been messaged to staff via PD's and staff meetings. Messaging to students and families is teacher/parent conferencing. The community participated in focus groups to help develop the graduation requirements.</p> <p>Fall 16-17 Next steps: Increase family and community communication.</p> <p>15-16 Next steps: Put a system in place so we have something to communicate about.</p>				
<b>Personnel</b>					
<b>This section analyzes who will be working on ICAPs. It asks you to think about who will manage the process to who will be working with students, and whether the reallocation of roles and responsibilities are necessary. Rate the statements on a scale of 1-5:</b>					
Management, there is clear evidence who will manage the ICAP process		XO		Z Y	
Staffing/human capacity, we have thought about who can/should be a part of this process		XO	Z		Y
Is the reallocation of roles/responsibilities necessary?		XO			Z Y
We know the existing talent/expertise in our staff		XO	Z	Y	
Professional Development – we know the PD needs of our teachers		XO			Z Y

# ICAP Process Readiness and Development Tool

2018-19

and have the resources to make it happen					
Total points for this section: <u>  23  </u> If you scored less than 15 points for this section, you should analyze each statement at a deeper level before moving forward.	<p>Fall 18-19: ILT handles staff PD. Student Dashboards were created to house all student ICAP, graduation etc. information.</p> <p>Fall 17-18: Kat manages the ICAP process and provides opportunities for PD. CREW leaders work with students to develop ICAP plans and conduct parent ICAP meetings. Counseling staff will work with CREW teachers to create course selections for the following school year.</p> <p>Fall 16-17 Next Steps: Kat will manage work with crew leaders.</p> <p>15-16 Next Steps: Clarify who will lead the process.</p>				
<b>Category</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
	<b>Not Known/ Established</b>	<b>Starting Out</b>	<b>Developing</b>	<b>Deepening</b>	<b>Refining</b>
<b>Logistics</b>					
<b>This section analyzes the time, space, and other details necessary to complete the ICAP process. Think about each component and then rate it on a scale of 1-5:</b>					
Scheduling – we have thought about how students will be scheduled to work on their ICAPs		O	X		Z Y
Space – we have dedicated space to work on the process			X	O	Z Y
Time – per day/week/mo., etc. – we have thought about the frequency and duration of when/how we will complete our ICAP process		O	X		Z Y
Total points for this section: <u>  15  </u>	Fall 18-19: ICAP is completed in CREW with counselor support.				

# ICAP Process Readiness and Development Tool

2018-19

If you scored less than 9 points for this section, you should analyze each statement at a deeper level before moving forward.

Teachers now have a student Dashboard to manage ICAP info. Teachers also have planned time to work together in their Academy groups on ICAPS.  
 Fall 17-18: ICAP is done in CREW once a week using Naviance and ICAP plans via google docs.  
 Fall 16-17 Next steps: Will happen in crew once a week and crew space  
 Last year we did ICAP ½ days - 4 days career fair day. /mplemented in CREW for9-12 weekly ; 7-8 graders received a weekly lesson from the College and Career Readiness Coordinator.  
 15-16 Next steps: We need to consider scheduling. We don't have adequate time. We have reconfigured the counseling program to allow for the office to feel more like a college and career center.

Technology					
If you plan on using technology, this section guides you through the current state of technology in your setting. Rate the following statements on a scale of 1-5.					
Bandwidth		X		O Z Y	
Computers/availability				XO Z	Y
IT support			X	O Z Y	
Total points for this section: <u>    13    </u>					
If you scored less than 9 points for this section, you should analyze each statement at a deeper level before moving forward.		Fall 18-19: Every student is provided a Chromebook. Pat Cade provides IT support. Fall 17-18: Naviance is a web-based platform. Students can access it on their chrome books. Videos at times are hard to download. Pat Cade provides IT support.			

# ICAP Process Readiness and Development Tool

2018-19

	<p>Fall 16-17 Next steps: Kat is working on platform for the best ICAP storage (Google, CIC, Naviance, etc.).                  This year Pat will be giving IT support; each student will need to be enrolled and ready to use this.                  15-16: We have made huge strides in this area.</p>				
Category	1	2	3	4	5
	Not Known/ Established	Starting Out	Developing	Deepening	Refining
<b>Formal Curriculum</b>					
<b>This is perhaps the largest section, in the section you will analyze whether there is a developmentally appropriate curriculum that focuses on ensuring all students are college and career ready. Rate each of the following statements of a scale of 1-5:</b>					
It has been decided who will develop/prepare the curriculum.		O		X	Z Y
A developmentally appropriate scope and sequence has been created and aligned.		O	X		Z Y
It has been determined what will be included in each ICAP		XO			Z Y
The curriculum includes elements of: Individual Exploration/Self-Discovery		O	X		Z Y
Career Exploration		O	X		Z Y
Academic/Career Planning and Management		XO	Z	Y	
Collection and management of artifacts system		XO	Z	Y	
Personal Financial Literacy		X	O Z Y		



# ICAP Process Readiness and Development Tool

2018-19

It has been determined what materials will be used		X			Z Y
The appropriate resources to implement a comprehensive curriculum have been compiled		XO			Z Y
Total points for this section: <u>46</u> If you scored less than 27 points for this section, you should analyze each statement at a deeper level before moving forward.	<p>Fall 18-19: CREWS are mixed 7/8, 9/10, and 11/12. Lessons are completed through Naviance. Kat has created at scope and sequence for each grade level. Counselors push into CREWS to support Naviance lessons. Career Fair provides solid career exploration.</p> <p>Fall 17-18: Curriculum is established. Naviance provides all of the above.</p> <p>Fall 16-17 Next steps: Kat is leading this effort.</p> <p>15-16 Next steps: Begin with tools from Center in mind.</p>				
<b>Informal Curriculum</b>					
<b>This section analyzes all the things that happen in your school that are related to college and career readiness, but aren't part of a formal curriculum. Evaluated whether these opportunities are available to the students in your setting. . Rate the following statements on a scale of 1-5:</b>					
<b>Category</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
	<b>Not Known / Established</b>	<b>Starting Out</b>	<b>Developing</b>	<b>Deepening</b>	<b>Refining</b>
CCR culture and climate of school		X	O	Z Y	
Internships			XO	Z Y	

# ICAP Process Readiness and Development Tool

2018-19

Job shadowing		XO	Z Y		
Career fairs			X	Z	O Y
Mentorships		X	O Z Y		
Informational Interviews		XO Z Y			
Other:					
<p>Total points for this section: <u>  20  </u>                  If you scored less than 18 points for this section, you should analyze each statement to determine whether these components should be included in your program.</p>		<p>Fall 18-19: Working on strengthening infrastructures to keep systems in place and gathering solid data.                  Fall 17-18: Successful career day/fair. Emphasis on assessments and using it as data points for growth. Building a more robust internship program.                  Fall 16-17 Next Steps: One excellent career fair.                  Creating the culture in the building.</p>			
<b>Partnerships</b>					
<p><b>The ICAP Process is best when done collaboratively with others. This section prompts you to think about partners both internal and external that can help facilitate the process. Rate the following statements on a scale of 1-5:</b></p>		<b>Not Known / Established</b>	<b>Starting Out</b>	<b>Developing</b>	<b>Deepening</b>
<p>Internal - Counselor and teacher teamwork, other</p>			XO		Z Y
<p>External - Other school districts, programs (Gear Up, TRIO), higher education, business and industry, workforce, community, etc.</p>			O	X	Z Y
<p>Total points for this section: <u>  9  </u>                  If you scored less than 6 points for this section, you should analyze</p>		<p>Fall 18-19: Partnerships with CMC, HMI, UpWard Bound, 21<sup>st</sup> Century, and GOL are solid. Students are benefiting from these relationships.</p>			

# ICAP Process Readiness and Development Tool

2018-19

<p>each statement to determine whether these components should be included in your program.</p>	<p>Fall 17-18: Strong relationship between counselors and teachers. Partnerships with CMC, Full Circle (Junotos), UpWard Bound, and Workforce Center. We have strong relationships with CMC, upward bound, Full Circle, and mentors.</p>				
<p><b>Category</b></p>	<p><b>1</b></p>	<p><b>2</b></p>	<p><b>3We</b></p>	<p><b>4</b></p>	<p><b>5</b></p>
	<p><b>Not Known / Established</b></p>	<p><b>Starting Out</b></p>	<p><b>Developing</b></p>	<p><b>Deepening</b></p>	<p><b>Refining</b></p>
<p><b>Accountability/Reporting</b></p>					
<p><b>This section asks to you look at the data in order to ensure accountability in your program. Rate the following statements on a scale of 1-5:</b></p>					
<p>Is process data collected? If yes, what?</p>		<p>X</p>	<p>O Z</p>	<p>Y</p>	
<p>Is perception data collected? If yes, what?</p>		<p>XO</p>	<p>Z</p>	<p>Y</p>	
<p>Is outcome data collected? If yes, what?</p>		<p>XO</p>	<p>Z</p>	<p>Y</p>	
<p>Are the school/district's ICAP goals aligned to the UIP?</p>			<p>XO</p>	<p>Z Y</p>	
<p><b>Total points for this section: __16__</b></p>					
<p>If you scored less than 12 points for this section, you should analyze each statement to determine what data you can collect to determine the success/needs of your program.</p>	<p>Fall: 18-19: Data collection is gathered via Panorama surveys, HKCS, PSAT/SAT, PARCC, CMAS, ASSESS, National Student Clearinghouse. Fall 17-18: First year of using Naviance and we now can begin to collect baseline data. School wide focus on academic rigor and attendance. (Kimmie and Erin's positions)</p>				

# ICAP Process Readiness and Development Tool

2018-19

	College clearinghouse can be used for matriculation, graduation etc. Once we determine online platform we can use it to gather data.			
<b>Evaluation</b>				
<b>This section asks you to analyze the results from your ICAP program in order to evaluate its effectiveness. Rate the following statements on a scale of 1-5:</b>				
Have you completed an analysis of your ICAP data?	XO	Z	Y	
Do you/have you reflected on your ICAP program?		XO	Z Y	
Based on analysis, what adjustments need to be done	XO	Z	Y	
Total points for this section: <u>    12    </u> If you scored less than 9 points for this section, you should analyze each statement to determine what you can collect/analyze to determine the success/needs of your program.	<p>Fall 18-19: Students choose either career or early college pathway in their ICAP and choose classes accordingly. Counselors follow through to make sure they are on track. ICAP is a graduation requirement and must be signed by teacher, student, parent, and admin.</p> <p>Fall 17-18: The new ICAP goals and structure have been implemented, and we can now start gathering data.</p> <p>Once we collect it we will analyze. We are reflective practitioners. We are putting a lot in place.</p>			
<b>Final Thoughts:</b>				
Now that you have completed the steps in the development tool, look back at your scores from each of the areas to determine your greatest needs. What did you discover from this process? _____ _____ _____	<p>Next steps:</p> <p>Fall 18-19: CREW is now mixed grade level (7/8, 9/10, 11/12). These groups are called Academy's. Each Academy meets 1/week to coordinate and troubleshoot. Counselors push into CREWS regularly to provide support. Student Dashboards were created to house all ICAP and graduation data. Naviance is the platform used for all ICAP activities and curriculum. We continue to refine these lessons. Our</p>			

Out of the 235 possible points, how did you rate yourself?

\_\_\_\_\_206\_\_\_\_\_ /235- 18-19 (Y's)

\_\_\_\_\_190\_\_\_\_\_ /235 – 17-18 (Z's)

\_\_\_\_\_118\_\_\_\_\_ /235 – 16-17 (X's)

\_\_\_\_\_110\_\_\_\_\_ /235 – 15-16 (O's)

Use the right hand column to outline your next steps.

Naviance contract will expire 10/2021. Next steps are to evaluate Naviance.

Fall 17-18: Systems and structures are now in place for ICAP curriculum. The scope and sequence of ICAP for each grade level is established. Teachers are provided opportunities for PD, and Kat is now available to manage and implement the ICAP process. Making ICAP the norm, and having this be a part of the school and CREW culture is developing.

1. Determine online platform - by October
2. Develop and implement ICAP plans - Ongoing to be built throughout the year. By the end of year
3. Communication to parents and community - Senior night September 13th. Ongoing throughout the year.
4. Support teachers in plans to be delivered Ongoing throughout the year.
5. Develop C&C Culture Ongoing throughout the year.

15-16 Next steps:

1. A vision, systemic curriculum and resources need to be developed and acquired.
2. Schedules need to accommodate this work.

	<ol style="list-style-type: none"> <li>3. Counseling department roles need to be clarified and department culture developed.</li> <li>4. Teachers need clear aligned support to do this work.</li> <li>5. Students need to understand the “why.”</li> </ol>
<b>Resources:</b>	
<b>CDE ICAP Resource Page</b>	<a href="http://www.cde.state.co.us/postsecondary/icap">http://www.cde.state.co.us/postsecondary/icap</a>
<b>CCCS ICAP Resource Page</b>	<a href="http://www.coloradostateplan.com/ICAP.htm">http://www.coloradostateplan.com/ICAP.htm</a>
<b>CDE Graduation Guidelines Page</b>	<a href="http://www.cde.state.co.us/postsecondary/graduationguidelines">http://www.cde.state.co.us/postsecondary/graduationguidelines</a>
<b>CDE UIP Resource Page</b>	<a href="http://www.cde.state.co.us/uip">http://www.cde.state.co.us/uip</a>
<b>National Collaborative on Workforce and Disability – Resource Page – Individual Learning Plans (ILPs)</b>	<a href="http://www.ncwd-youth.info/ilp">http://www.ncwd-youth.info/ilp</a>
<b>Legend of Terms:</b>	
<b>CCR – College and Career Readiness</b>	
<b>Process Data – What you did for whom?</b>	
<b>Perception Data – What do people think they know, believe or can do?</b>	
<b>Outcome Data – Evidence that the activity or intervention had an impact on students’ knowledge, attitudes and skills</b>	

2018-19: Counseling team meets every Tuesday in LCHS guidance office. Ben Cairns, Katie Lancaster, Katherine Kerrigan, Robby Johnson, and Kelly Hofer all attend.

## ICAP Process Readiness and Development Tool

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2018-19

2017-18: Counseling team meets every Thursday in the LCHS guidance office.

2016-17 Counseling meetings are Tuesdays at 1:00 in the LCHS Career and College Readiness Center.

## LCSD Oversight Calendar – Athletics Update Fall 2018

Athletics is ONE very important activity to offer, when working to develop well rounded students. At LCSD we are working to develop an environment where student athletes have a positive, character-building experience that will teach them life lessons. This will result in better athletes and more well-rounded individuals.

Goals:

- A. **Retain 80% of athletes from 8<sup>th</sup> to 9<sup>th</sup> grade teams.** Noticing that there has been a drop off from 8<sup>th</sup> to 9<sup>th</sup> grade athletic teams. How:
  - Athlete/Parent surveys
  - End of season meetings (HS coach, student AD).
- B. **Develop and implement a data collection and tracking system for athletics:** It will be a drastic improvement to be able to talk in terms of data and not theories.
  - Over-all students athletes
  - Multi-sport, ethnicity numbers
- C. **Develop a positive athletics culture in LCSD**
  - Relay coaching of coaches
  - Positive Coaching Alliance (Coaches, Athletes, Parents & Community)

**Additional questions per BOE request: Mike is bringing data from 2017/18 and 2018/19 school year to answer questions below.**

*What percentage of students per school/grade are playing sports?*

*What do we offer for younger grades?*

*What the county offers*

*How do we align with the county*

*Struggles that we have and how do we address them*

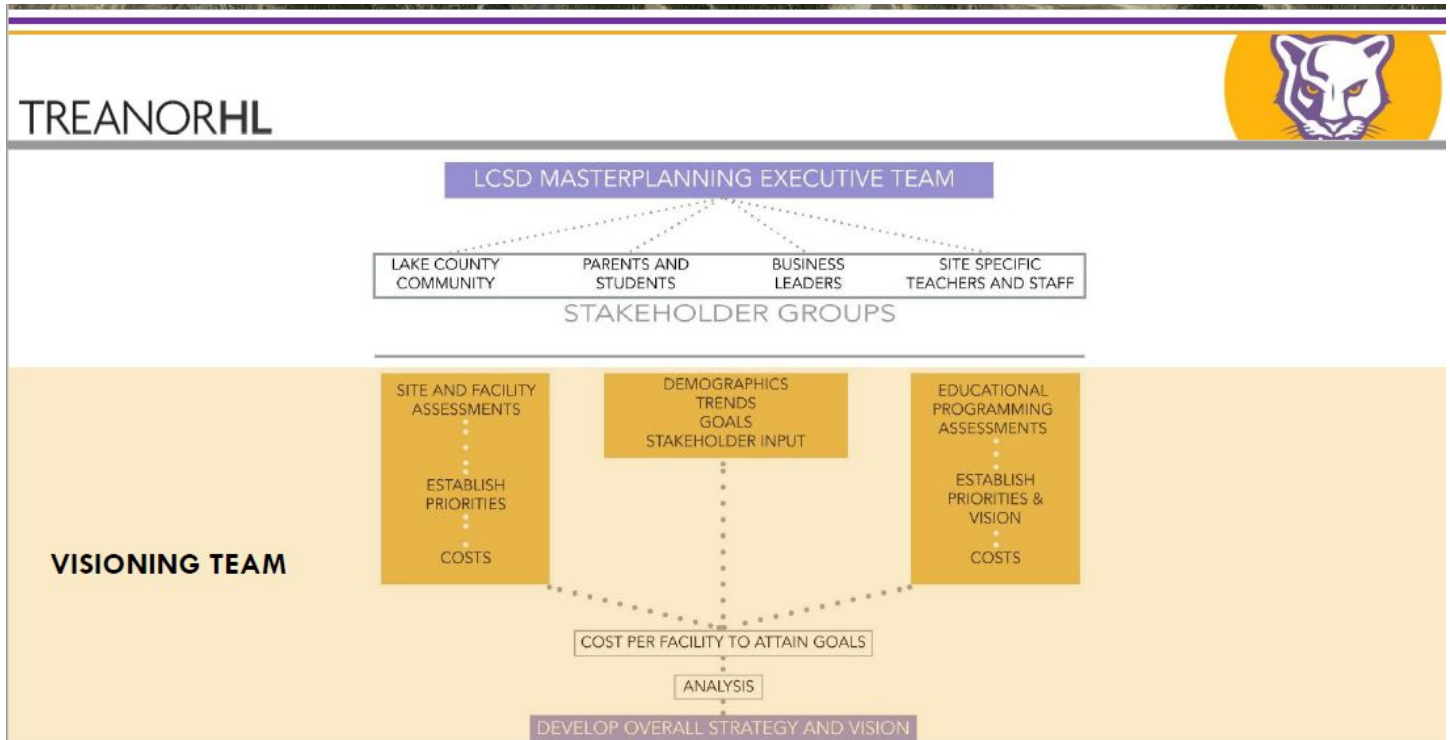


# LCSD Facilities Master Plan Community Meeting Summary - October 8, 2018

Approximately 50 Lake County community members, parents and school district staff members gathered at Lake County High School to hear an update on the Facilities Master plan process and to give their input.

## Process Update

Attendees received an update on the master planning process to date, including the work of the Executive and Visioning Teams. These two groups have been analyzing data about LCSD facilities, as well as educational program needs, in order to understand possible priorities the master plan could address.

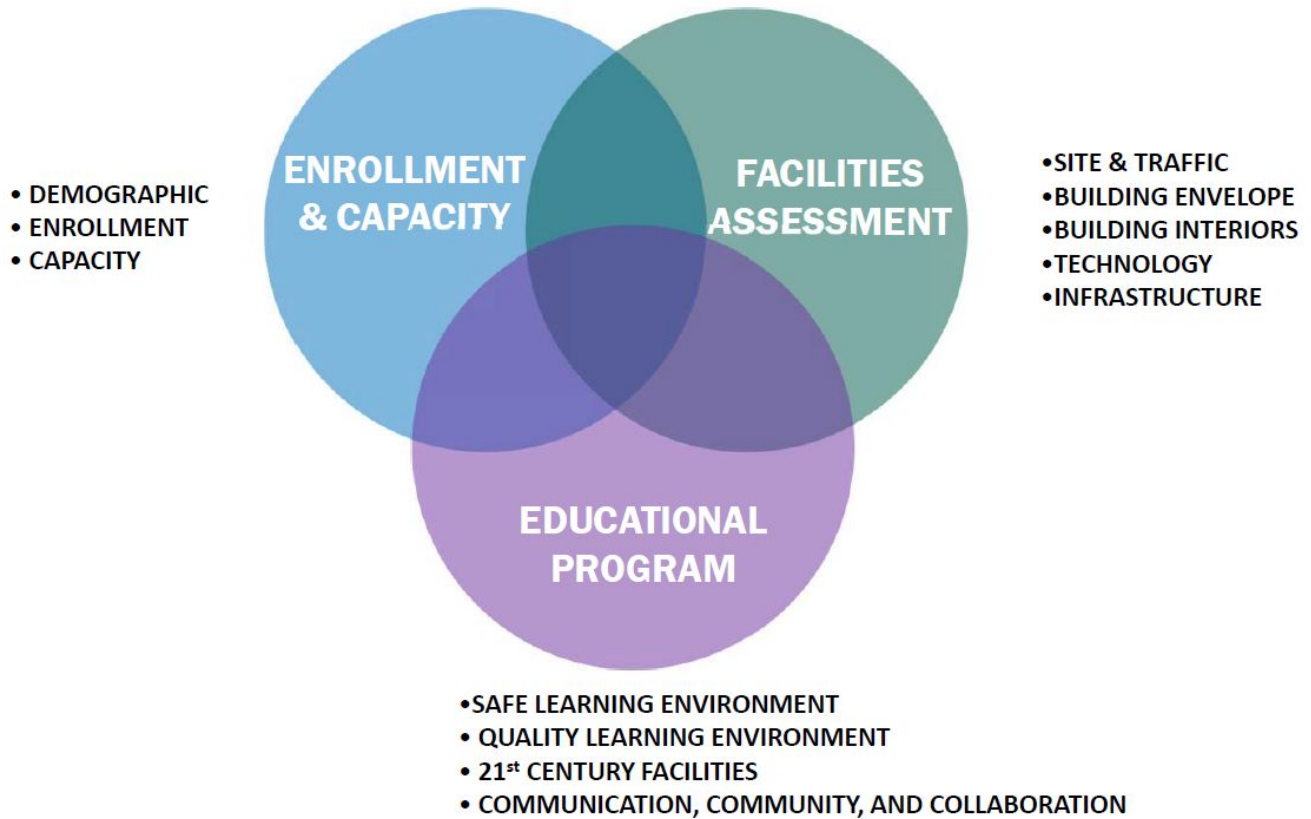


Funding mechanisms for facilities projects was also discussed. In Colorado, the two mechanisms for funding large school renovation or construction projects are:

- BEST Grant: School districts may apply for capital construction grants through the Building Excellent Schools Today grant program. BEST funds a certain percentage of the project and requires the district to match these funds. Currently, if LCSD were successful in a BEST grant application, BEST would fund approximately half of the project. BEST grants are due in February and awarded in May annually.
- Bond: School districts typically use voter-approved property-tax funded bonds to cover capital construction costs that are not covered by a BEST grant or another source.

The Lake County High School expansion and renovation project was funded by a BEST grant (\$15M) and a local bond (\$11M) in 2012.

Next, attendees received updates about the data and information that has been collected thus far as part of the master plan process. The data was shared in three broad categories:




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**Facilities Assessments:** The team shared facility assessment data for five LCSD sites:

- Pitts Elementary
- West Park Elementary
- Lake County Intermediate School
- Federico Field
- LCSD Bus Barn

The summary findings are as follows. “FCI” stands for Facility Condition Index. It is a ratio used by the Colorado Department of Education to assess the remaining lifespan of school buildings. If a school has an FCI over .50, CDE considers it a candidate for replacement. Pitts and West Park Elementary Schools both have an FCI of .65 and are near the top of the statewide list of Colorado schools in terms of FCI.



41,000 S.F.  
1967

FCI: 0.65



34,200 S.F.  
1955

FCI: 0.65



142,600 S.F.  
1976

FCI: 0.42



- ACCESSIBILITY ISSUES
- STRUCTURAL IMPLICATIONS OF REMODEL OR REROOF AT ELEMENTARY SCHOOLS
- ENERGY INEFFICIENCY
- EXTERIOR ENVELOPE DEFICIENCIES
- SITE SAFETY CONCERNS
- NON-SPRINKLERED AREAS
- MECHANICAL REPLACEMENT/UPGRADES NEEDED
- ELECTRICAL UPGRADES NEEDED
- UNDER UTILIZED BUILDINGS AND FIELD
- SECURITY CONCERNS

## TREANORHL

## FACILITY ASSESSMENTS - Summary



Other potential facilities needs identified by the Visioning Team were:

- Auxiliary gymnasium space
- Additional classroom space at LCHS, necessitated by the growth of the DOOR program and the opening of the School-Based Health Center at LCHS
- District office space

**Enrollment & Capacity:** The team shared the results of the demographic study LCSD commissioned to project future enrollment in the district. The summary findings are as follows. District enrollment is projected to remain relatively stable at +/- 1,000 students PK-12.

**TABLE II-2. ENROLLMENT PROJECTIONS SUMMARY BY  
SCENARIO — 2018 to 2023**

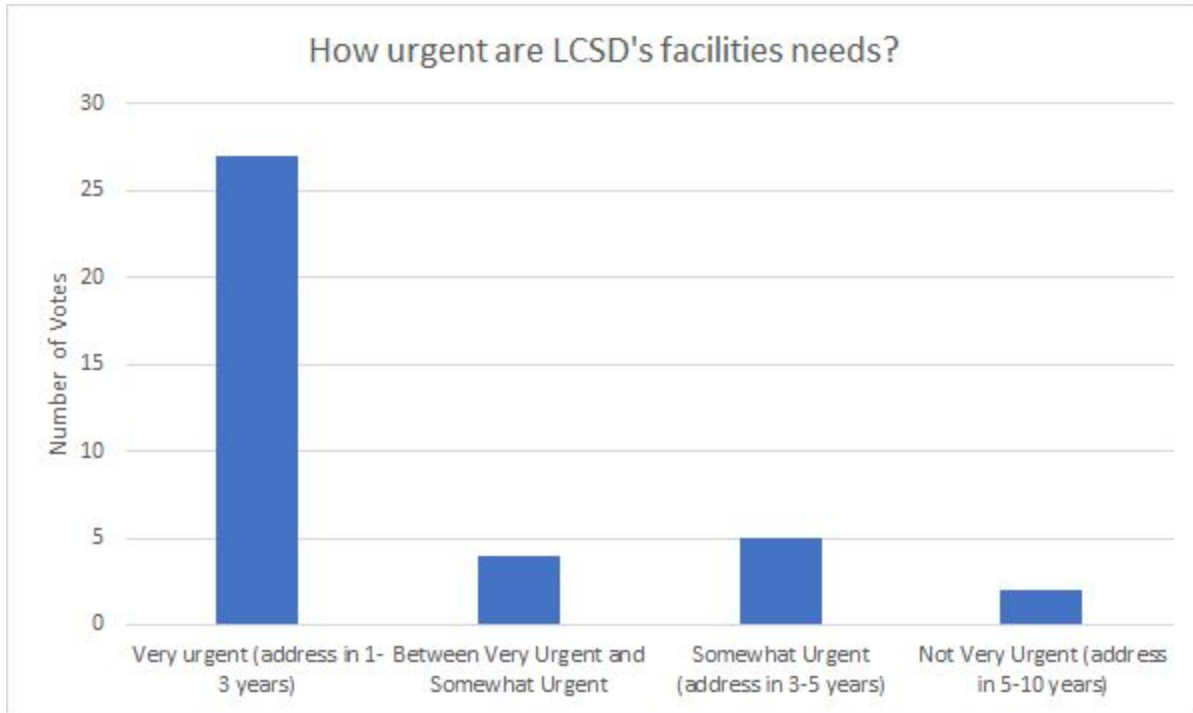
YEAR	SCENARIO							
	LOW -- 10 & 5 Yr. Cohort Survival*				Middle -- 5 Year Modified Cohort			
	Elemen. (PK-2)	Inter. (3-6)	Sr. High (7-12)	Total	Elemen. (PK-2)	Inter. (3-6)	Sr. High (7-12)	Total
2017 Actual					<b>294</b>	<b>296</b>	<b>446</b>	<b>1,036</b>
PROJECTED:								
2018	277	272	440	988	290	277	455	1,022
2019	267	256	425	947	302	268	445	1,015
2020	268	217	409	894	321	234	437	993
2021	228	207	403	838	317	237	415	968
2022	212	184	390	786	306	245	405	956
2023	196	166	360	722	300	259	381	939

YEAR	HIGH -- 3-Yearr Percent Change				PREFERRED -- Various Data			
	Elemen. (PK-2)	Inter. (3-6)	Sr. High (7-12)	Total	Elemen. (PK-2)	Inter. (3-6)	Sr. High (7-12)	Total
PROJECTED:								
2018	302	286	468	1,056	285	291	443	1,018
2019	322	290	469	1,081	293	287	438	1,018
2020	346	275	468	1,089	310	273	429	1,012
2021	346	290	459	1,095	313	272	420	1,005
2022	338	309	475	1,121	313	274	426	1,013
2023	335	330	470	1,135	317	272	423	1,012

**Educational Program:** The team shared some of the needs and desires expressed by the Visioning Team for the future of LCSD facilities and how those impact the master plan. Specifically, the idea of a consolidated campus (with all schools located roughly in the zone of 6th and McWethy) was discussed as a potential value.



**Urgency:** Audience members were asked to provide feedback on how urgent they perceive LCSD's facilities needs to be after the presentation. The results of that survey were as follows:



**Reuse or Repurposing of School Buildings:** Attendees suggested many possibilities for the reuse of school buildings, including:

- Youth or senior center
- Rec center
- Affordable or employee housing
- Non-profit or small business office space

**Campus Consolidation:** Attendees were asked to respond to the notion of a consolidated campus, where all schools would generally be located in the same area (i.e. within ½ mile of 6th and McWethy). The majority of respondents to this question favored consolidation as a concept for reasons such as efficiency and the development of a PK-12 school community. Others expressed concern with issues such as safety and traffic flow with all schools in one area. Several respondents said they thought cost effectiveness should drive the decision about the placement of any new school buildings.

## **ACCOUNT REFERENCE SHEET BY OBJECT**

01's	All salaries
02's	Health, dental, life, vision insurances, PERA and Medicare benefits
03's	Legal, audit and consulting services
04's	Disposal, snow removal and repairs and maintenance services
05's	Student transportation, all insurances, telephone, postage, advertising, printing and binding, tuition, and travel and registration
06's	General supplies, natural gas and heating expenses, fuel, food, books and periodicals
07's	Equipment
08's	Dues and fees, interest and indirect costs, reserves
52-58	Transfers, allocations and leases

Lake County School District R1

For 09/01/18 - 09/30/18

Expenditure Summary Report

FJEXS01A

Periods 03 - 03

MONTHLY BUDGET STATUS REPORT

BUDGET STATUS(Copy)

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
10 GENERAL FUND						
01 SALARIES	5,481,413.00	.00	456,472.23	1,327,630.73	4,153,782.27	24.22
02 BENEFITS	2,166,384.00	.00	171,636.32	501,178.90	1,665,205.10	23.13
03 PROF/TECH SERVICES	648,750.00	11,359.00	42,464.86	154,573.15	482,817.85	25.58
04 PURCHASED SERVICES	139,600.00	.00	9,333.78	23,798.11	115,801.89	17.05
05 OTHER SERVICES	828,956.00	.00	23,977.31	179,856.19	649,099.81	21.70
06 SUPPLIES	639,990.00	52,971.17	80,097.90	196,923.75	390,095.08	39.05
07 EQUIPMENT	29,100.00	6,999.00	.00	89.97	22,011.03	24.36
08 OTHER OBJECTS	2,837,827.00	.00	3,192.95	14,518.21	2,823,308.79	.51
52	175,000.00	.00	16,250.00	28,750.00	146,250.00	16.43
58	319,104.00	.00	25,042.96	78,226.96	240,877.04	24.51
19 COLO. PRESCHOOL PROGRAM	13,266,124.00	71,329.17	828,468.31	2,505,545.97	10,689,248.86	19.42
01 SALARIES	192,250.00	.00	15,411.76	42,024.13	150,225.87	21.86
02 BENEFITS	91,625.00	.00	7,432.58	20,679.36	70,945.64	22.57
04 PURCHASED SERVICES	8,000.00	.00	407.59	1,170.21	6,829.79	14.63
05 OTHER SERVICES	2,229.00	.00	.00	.00	2,229.00	.00
06 SUPPLIES	79,724.00	723.62	5,111.27	7,582.85	71,417.53	10.42
08 OTHER OBJECTS	60,114.00	.00	.00	.00	60,114.00	.00
19 COLO. PRESCHOOL PROGRAM	433,942.00	723.62	28,363.20	71,456.55	361,761.83	16.63
21 FOOD SERVICE FUND						
01 SALARIES	289,500.00	.00	22,288.94	45,713.46	243,786.54	15.79
02 BENEFITS	115,385.00	.00	9,311.91	18,453.51	96,931.49	15.99
05 OTHER SERVICES	2,500.00	.00	5.15	7.67	2,492.33	.31
06 SUPPLIES	366,115.00	.00	22,741.88	29,157.14	336,957.86	7.96
21 FOOD SERVICE FUND	773,500.00	.00	54,347.88	93,331.78	680,168.22	12.07
22 DESIGNATED PURPOSE GRANTS						
01 SALARIES	966,681.00	.00	64,746.78	242,239.15	724,441.85	25.06
02 BENEFITS	347,143.00	.00	23,139.39	78,616.73	268,526.27	22.65
03 PROF/TECH SERVICES	356,198.00	9,562.50	10,218.12	96,257.25	250,378.25	29.71
05 OTHER SERVICES	157,455.00	.00	10,942.28	18,042.63	139,412.37	11.46
06 SUPPLIES	168,958.00	1,678.00	6,306.97	13,625.39	153,654.61	9.06
07 EQUIPMENT	13,513.00	.00	.00	.00	13,513.00	.00
22 DESIGNATED PURPOSE GRANTS	2,009,948.00	11,240.50	115,353.54	448,781.15	1,549,926.35	22.89
26 THE CENTER - CHILD CARE						
01 SALARIES	94,160.00	.00	6,316.63	17,725.42	76,434.58	18.82
02 BENEFITS	33,262.00	.00	2,735.69	7,689.28	25,572.72	23.12
03 PROF/TECH SERVICES	2,500.00	.00	705.75	705.75	1,794.25	28.23
06 SUPPLIES	19,379.00	125.98	33.63	338.14	18,914.88	2.39
08 OTHER OBJECTS	2,000.00	.00	180.62	391.55	1,608.45	19.58
26 THE CENTER - CHILD CARE	151,301.00	125.98	9,972.32	26,850.14	124,324.88	17.83
27 HEAD START PROGRAM						



Lake County School District R1

For 09/01/18 - 09/30/18

Expenditure Summary Report

FJEXS01A

Periods 03 - 03

MONTHLY BUDGET STATUS REPORT

BUDGET STATUS (Copy)

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
<b>27 HEAD START PROGRAM</b>						
01 SALARIES	349,890.00	.00	34,644.79	95,310.37	254,579.63	27.24
02 BENEFITS	163,944.00	.00	13,697.32	36,621.45	127,322.55	22.34
03 PROF/TECH SERVICES	15,831.00	.00	444.66	2,080.23	13,750.77	13.14
05 OTHER SERVICES	5,745.00	222.07	329.01	1,273.98	4,248.95	26.04
06 SUPPLIES	15,912.00	884.37	569.04	2,185.71	12,841.92	19.29
08 OTHER OBJECTS	500.00	.00	.00	.00	500.00	.00
27 HEAD START PROGRAM	551,822.00	1,106.44	49,684.82	137,471.74	413,243.82	25.11
<b>31 BOND REDEMPTION FUND</b>						
08 OTHER OBJECTS	1,504,016.00	.00	.00	.00	1,504,016.00	.00
09 OTHER USES OF FUNDS	491,349.00	.00	.00	.00	491,349.00	.00
31 BOND REDEMPTION FUND	1,995,365.00	.00	.00	.00	1,995,365.00	.00
<b>43 CAPITAL PROJECTS FUND</b>						
07 EQUIPMENT	376,500.00	59,040.98	16,835.86	134,986.40	182,472.62	51.53
08 OTHER OBJECTS	382,190.00	.00	.00	.00	382,190.00	.00
43 CAPITAL PROJECTS FUND	758,690.00	59,040.98	16,835.86	134,986.40	564,662.62	25.57

FINANCIAL REPORT AS OF 9/30/18

**GENERAL FUND**

**EXPENDITURES**

**REVENUE**

			BUDGET	BUDGET				BUDGET	BUDGET
	<u>BUDGET AMOUNT</u>	<u>YTD ACTIVITY</u>	<u>BALANCE</u>	<u>%</u>		<u>BUDGET AMOUNT</u>	<u>YTD ACTIVITY</u>	<u>BALANCE</u>	<u>%</u>
Jul-2018	\$ 13,266,124.00	\$ 973,990.91	\$ 12,292,133.09	7.34%	Jul-2018	\$ 13,266,124.00	\$ 395,340.15	\$ 12,870,783.85	2.98%
Aug-2018	\$ 13,266,124.00	\$ 1,766,644.45	\$ 11,499,479.55	13.32%	Aug-2018	\$ 13,266,124.00	\$ 854,475.81	\$ 12,411,648.19	6.44%
Sept-2018	\$ 13,266,124.00	\$ 2,576,875.14	\$ 10,689,248.86	19.42%	Sept-2018	\$ 13,266,124.00	\$ 1,753,329.61	\$ 11,512,794.39	13.22%
Oct-2018			\$ -	#DIV/0!	Oct-2018		\$ -	\$ -	#DIV/0!
Nov-2018			\$ -	#DIV/0!	Nov-2018		\$ -	\$ -	#DIV/0!
Dec-2018			\$ -	#DIV/0!	Dec-2018		\$ -	\$ -	#DIV/0!
Jan-2019			\$ -	#DIV/0!	Jan-2019		\$ -	\$ -	#DIV/0!
Feb-2019			\$ -	#DIV/0!	Feb-2019		\$ -	\$ -	#DIV/0!
Mar-2019			\$ -	#DIV/0!	Mar-2019		\$ -	\$ -	#DIV/0!
Apr-2019			\$ -	#DIV/0!	Apr-2019		\$ -	\$ -	#DIV/0!
May-2019			\$ -	#DIV/0!	May-2019		\$ -	\$ -	#DIV/0!
Jun-2019			\$ -	#DIV/0!	Jun-2019		\$ -	\$ -	#DIV/0!

**CPP FUND**

**EXPENDITURES**

**REVENUE**

			BUDGET	BUDGET				BUDGET	BUDGET
	<u>BUDGET AMOUNT</u>	<u>YTD ACTIVITY</u>	<u>BALANCE</u>	<u>%</u>		<u>BUDGET AMOUNT</u>	<u>YTD ACTIVITY</u>	<u>BALANCE</u>	<u>%</u>
Jul-2018	\$ 433,942.00	\$ 21,240.87	\$ 412,701.13	4.89%	Jul-2018	\$ 433,942.00	\$ 26,592.00	\$ 407,350.00	6.13%
Aug-2018	\$ 433,942.00	\$ 43,676.09	\$ 390,265.91	10.06%	Aug-2018	\$ 433,942.00	\$ 53,184.00	\$ 380,758.00	12.26%
Sept-2018	\$ 433,942.00	\$ 72,180.17	\$ 361,761.83	16.63%	Sept-2018	\$ 433,942.00	\$ 78,226.96	\$ 355,715.04	18.03%
Oct-2018			\$ -	#DIV/0!	Oct-2018		\$ -	\$ -	#DIV/0!
Nov-2018			\$ -	#DIV/0!	Nov-2018		\$ -	\$ -	#DIV/0!
Dec-2018			\$ -	#DIV/0!	Dec-2018		\$ -	\$ -	#DIV/0!
Jan-2019			\$ -	#DIV/0!	Jan-2019		\$ -	\$ -	#DIV/0!
Feb-2019			\$ -	#DIV/0!	Feb-2019		\$ -	\$ -	#DIV/0!
Mar-2019			\$ -	#DIV/0!	Mar-2019		\$ -	\$ -	#DIV/0!
Apr-2019			\$ -	#DIV/0!	Apr-2019		\$ -	\$ -	#DIV/0!
May-2019			\$ -	#DIV/0!	May-2019		\$ -	\$ -	#DIV/0!
Jun-2019			\$ -	#DIV/0!	Jun-2019		\$ -	\$ -	#DIV/0!

**FOOD SERVICE FUND**

**EXPENDITURES**

**REVENUE**

			BUDGET	BUDGET				BUDGET	BUDGET
	<u>BUDGET AMOUNT</u>	<u>YTD ACTIVITY</u>	<u>BALANCE</u>	<u>%</u>		<u>BUDGET AMOUNT</u>	<u>YTD ACTIVITY</u>	<u>BALANCE</u>	<u>%</u>
Jul-2018	\$ 773,500.00	\$ 13,849.33	\$ 759,650.67	1.79%	Jul-2018	\$ 773,500.00	\$ 50,099.96	\$ 723,400.04	6.48%
Aug-2018	\$ 773,500.00	\$ 38,983.90	\$ 734,516.10	5.04%	Aug-2018	\$ 773,500.00	\$ 64,330.54	\$ 709,169.46	8.32%
Sept-2018	\$ 773,500.00	\$ 93,331.78	\$ 680,168.22	12.07%	Sept-2018	\$ 773,500.00	\$ 94,493.86	\$ 679,006.14	12.22%
Oct-2018			\$ -	#DIV/0!	Oct-2018		\$ -	\$ -	#DIV/0!
Nov-2018			\$ -	#DIV/0!	Nov-2018		\$ -	\$ -	#DIV/0!
Dec-2018			\$ -	#DIV/0!	Dec-2018		\$ -	\$ -	#DIV/0!
Jan-2019			\$ -	#DIV/0!	Jan-2019		\$ -	\$ -	#DIV/0!
Feb-2019			\$ -	#DIV/0!	Feb-2019		\$ -	\$ -	#DIV/0!
Mar-2019			\$ -	#DIV/0!	Mar-2019		\$ -	\$ -	#DIV/0!
Apr-2019			\$ -	#DIV/0!	Apr-2019		\$ -	\$ -	#DIV/0!
May-2019			\$ -	#DIV/0!	May-2019		\$ -	\$ -	#DIV/0!
Jun-2019			\$ -	#DIV/0!	Jun-2019		\$ -	\$ -	#DIV/0!

**GRANT FUND**

**EXPENDITURES**

**REVENUE**

			BUDGET	BUDGET				BUDGET	BUDGET
	<u>BUDGET AMOUNT</u>	<u>YTD ACTIVITY</u>	<u>BALANCE</u>	<u>%</u>		<u>BUDGET AMOUNT</u>	<u>YTD ACTIVITY</u>	<u>BALANCE</u>	<u>%</u>
Jul-2018	\$ 2,009,948.00	\$ 172,281.06	\$ 1,837,666.94	8.57%	Jul-2018	\$ 2,009,948.00	\$ -	\$ 2,009,948.00	0.00%
Aug-2018	\$ 2,009,948.00	\$ 344,063.07	\$ 1,665,884.93	17.12%	Aug-2018	\$ 2,009,948.00	\$ 229,995.00	\$ 1,779,953.00	11.44%
Sept-2018	\$ 2,009,948.00	\$ 460,021.65	\$ 1,549,926.35	22.89%	Sept-2018	\$ 2,009,948.00	\$ 229,685.14	\$ 1,780,262.86	11.43%
Oct-2018			\$ -	#DIV/0!	Oct-2018		\$ -	\$ -	#DIV/0!
Nov-2018			\$ -	#DIV/0!	Nov-2018		\$ -	\$ -	#DIV/0!
Dec-2018			\$ -	#DIV/0!	Dec-2018		\$ -	\$ -	#DIV/0!
Jan-2019			\$ -	#DIV/0!	Jan-2019		\$ -	\$ -	#DIV/0!
Feb-2019			\$ -	#DIV/0!	Feb-2019		\$ -	\$ -	#DIV/0!
Mar-2019			\$ -	#DIV/0!	Mar-2019		\$ -	\$ -	#DIV/0!
Apr-2019			\$ -	#DIV/0!	Apr-2019		\$ -	\$ -	#DIV/0!
May-2019			\$ -	#DIV/0!	May-2019		\$ -	\$ -	#DIV/0!
Jun-2019			\$ -	#DIV/0!	Jun-2019		\$ -	\$ -	#DIV/0!

**CENTER FUND**

**EXPENDITURES**

**REVENUE**

			BUDGET	BUDGET				BUDGET	BUDGET
	<u>BUDGET AMOUNT</u>	<u>YTD ACTIVITY</u>	<u>BALANCE</u>	<u>%</u>		<u>BUDGET AMOUNT</u>	<u>YTD ACTIVITY</u>	<u>BALANCE</u>	<u>%</u>
Jul-2018	\$ 151,301.00	\$ 8,232.11	\$ 143,068.89	5.44%	Jul-2018	\$ 151,301.00	\$ -	\$ 151,301.00	0.00%
Aug-2018	\$ 151,301.00	\$ 16,963.56	\$ 134,337.44	11.21%	Aug-2018	\$ 151,301.00	\$ 1,116.25	\$ 150,184.75	0.74%
Sept-2018	\$ 151,301.00	\$ 26,976.12	\$ 124,324.88	17.83%	Sept-2018	\$ 151,301.00	\$ 4,879.50	\$ 146,421.50	3.23%
Oct-2018			\$ -	#DIV/0!	Oct-2018		\$ -	\$ -	#DIV/0!
Nov-2018			\$ -	#DIV/0!	Nov-2018		\$ -	\$ -	#DIV/0!
Dec-2018			\$ -	#DIV/0!	Dec-2018		\$ -	\$ -	#DIV/0!
Jan-2019			\$ -	#DIV/0!	Jan-2019		\$ -	\$ -	#DIV/0!
Feb-2019			\$ -	#DIV/0!	Feb-2019		\$ -	\$ -	#DIV/0!
Mar-2019			\$ -	#DIV/0!	Mar-2019		\$ -	\$ -	#DIV/0!
Apr-2019			\$ -	#DIV/0!	Apr-2019		\$ -	\$ -	#DIV/0!
May-2019			\$ -	#DIV/0!	May-2019		\$ -	\$ -	#DIV/0!
Jun-2019			\$ -	#DIV/0!	Jun-2019		\$ -	\$ -	#DIV/0!

HEADSTART FUND									
EXPENDITURES					REVENUE				
	BUDGET		BUDGET			BUDGET		BUDGET	
	BUDGET AMOUNT	YTD ACTIVITY	BALANCE	%		BUDGET AMOUNT	YTD ACTIVITY	BALANCE	%
Jul-2018	\$ 551,822.00	\$ 42,845.49	\$ 508,976.51	7.76%	Jul-2018	\$ 551,822.00	\$ -	\$ 551,822.00	0.00%
Aug-2018	\$ 551,822.00	\$ 88,739.06	\$ 463,082.94	16.08%	Aug-2018	\$ 551,822.00	\$ 121,643.45	\$ 430,178.55	22.04%
Sept.-2018	\$ 551,822.00	\$ 138,578.18	\$ 413,243.82	25.11%	Sept.-2018	\$ 551,822.00	\$ 81,675.00	\$ 470,147.00	14.80%
Oct-2018			\$ -	#DIV/0!	Oct-2018		\$ -	\$ -	#DIV/0!
Nov-2018			\$ -	#DIV/0!	Nov-2018		\$ -	\$ -	#DIV/0!
Dec-2018			\$ -	#DIV/0!	Dec-2018		\$ -	\$ -	#DIV/0!
Jan-2019			\$ -	#DIV/0!	Jan-2019		\$ -	\$ -	#DIV/0!
Feb-2019			\$ -	#DIV/0!	Feb-2019		\$ -	\$ -	#DIV/0!
Mar-2019			\$ -	#DIV/0!	Mar-2019		\$ -	\$ -	#DIV/0!
Apr-2019			\$ -	#DIV/0!	Apr-2019		\$ -	\$ -	#DIV/0!
May-2019			\$ -	#DIV/0!	May-2019		\$ -	\$ -	#DIV/0!
Jun-2019			\$ -	#DIV/0!	Jun-2019		\$ -	\$ -	#DIV/0!
BOND FUND									
EXPENDITURES					REVENUE				
	BUDGET		BUDGET			BUDGET		BUDGET	
	BUDGET AMOUNT	YTD ACTIVITY	BALANCE	%		BUDGET AMOUNT	YTD ACTIVITY	BALANCE	%
Jul-2018	\$ 1,995,365.00	\$ -	\$ 1,995,365.00	0.00%	Jul-2018	\$ 1,995,365.00	\$ 61,327.79	\$ 1,934,037.21	3.07%
Aug-2018	\$ 1,995,365.00	\$ -	\$ 1,995,365.00	0.00%	Aug-2018	\$ 1,995,365.00	\$ 80,134.46	\$ 1,915,230.54	4.02%
Sept.-2018	\$ 1,995,365.00		\$ 1,995,365.00	0.00%	Sept.-2018	\$ 1,995,365.00	\$ 86,368.48	\$ 1,908,996.52	4.33%
Oct-2018			\$ -	#DIV/0!	Oct-2018		\$ -	\$ -	#DIV/0!
Nov-2018			\$ -	#DIV/0!	Nov-2018		\$ -	\$ -	#DIV/0!
Dec-2018			\$ -	#DIV/0!	Dec-2018		\$ -	\$ -	#DIV/0!
Jan-2019			\$ -	#DIV/0!	Jan-2019		\$ -	\$ -	#DIV/0!
Feb-2019			\$ -	#DIV/0!	Feb-2019		\$ -	\$ -	#DIV/0!
Mar-2019			\$ -	#DIV/0!	Mar-2019		\$ -	\$ -	#DIV/0!
Apr-2019			\$ -	#DIV/0!	Apr-2019		\$ -	\$ -	#DIV/0!
May-2019			\$ -	#DIV/0!	May-2019		\$ -	\$ -	#DIV/0!
Jun-2019			\$ -	#DIV/0!	Jun-2019		\$ -	\$ -	#DIV/0!
CAPITAL PROJECT FUND									
EXPENDITURES					REVENUE				
	BUDGET		BUDGET			BUDGET		BUDGET	
	BUDGET AMOUNT	YTD ACTIVITY	BALANCE	%		BUDGET AMOUNT	YTD ACTIVITY	BALANCE	%
Jul-2018	\$ 758,690.00	\$ 113,590.63	\$ 645,099.37	14.97%	Jul-2018	\$ 758,690.00	\$ 137,098.40	\$ 621,591.60	18.07%
Aug-2018	\$ 758,690.00	\$ 166,932.83	\$ 591,757.17	22.00%	Aug-2018	\$ 758,690.00	\$ 137,098.40	\$ 621,591.60	18.07%
Sept.-2018	\$ 758,690.00	\$ 194,027.38	\$ 564,662.62	25.57%	Sept.-2018	\$ 758,690.00	\$ 147,098.40	\$ 611,591.60	19.39%
Oct-2018			\$ -	#DIV/0!	Oct-2018		\$ -	\$ -	#DIV/0!
Nov-2018			\$ -	#DIV/0!	Nov-2018		\$ -	\$ -	#DIV/0!
Dec-2018			\$ -	#DIV/0!	Dec-2018		\$ -	\$ -	#DIV/0!
Jan-2019			\$ -	#DIV/0!	Jan-2019		\$ -	\$ -	#DIV/0!
Feb-2019			\$ -	#DIV/0!	Feb-2019		\$ -	\$ -	#DIV/0!
Mar-2019			\$ -	#DIV/0!	Mar-2019		\$ -	\$ -	#DIV/0!
Apr-2019			\$ -	#DIV/0!	Apr-2019		\$ -	\$ -	#DIV/0!
May-2019			\$ -	#DIV/0!	May-2019		\$ -	\$ -	#DIV/0!
Jun-2019			\$ -	#DIV/0!	Jun-2019		\$ -	\$ -	#DIV/0!

		<u>Beginning Balance</u>	<u>Activity</u>	<u>Deposits</u>	<u>Ending Balance</u>
<b><u>PITTS ELEM./THE CENTER</u></b>					
The Center Activity Fund	July	\$ 11,261.94	\$ -	\$ -	\$ 11,261.94
907040	August	\$ 11,261.94	\$ 90.75	\$ 490.00	\$ 11,661.19
	September	\$ 11,661.19	\$ -	\$ 3,962.50	\$ 15,623.69
	October	\$ -	\$ -	\$ -	\$ -
	November	\$ -	\$ -	\$ -	\$ -
	December	\$ -	\$ -	\$ -	\$ -
	January	\$ -	\$ -	\$ -	\$ -
	February	\$ -	\$ -	\$ -	\$ -
	March	\$ -	\$ -	\$ -	\$ -
	April	\$ -	\$ -	\$ -	\$ -
	May	\$ -	\$ -	\$ -	\$ -
	June	\$ -	\$ -	\$ -	\$ -
Pitts Elem. Library Fund	July	\$ 1,249.60	\$ -	\$ -	\$ 1,249.60
344727	August	\$ 1,249.60	\$ -	\$ -	\$ 1,249.60
	September	\$ 1,249.60	\$ 8.22	\$ -	\$ 1,241.38
	October	\$ -	\$ -	\$ -	\$ -
	November	\$ -	\$ -	\$ -	\$ -
	December	\$ -	\$ -	\$ -	\$ -
	January	\$ -	\$ -	\$ -	\$ -
	February	\$ -	\$ -	\$ -	\$ -
	March	\$ -	\$ -	\$ -	\$ -
	April	\$ -	\$ -	\$ -	\$ -
	May	\$ -	\$ -	\$ -	\$ -
	June	\$ -	\$ -	\$ -	\$ -
<b><u>West Park Elementary</u></b>					
West Park Activity Fund	July	\$ 16,173.30	\$ -	\$ 36.33	\$ 16,209.63
316064	August	\$ 16,209.63	\$ 314.77	\$ 141.37	\$ 16,036.23
	September	\$ 16,036.23	\$ 384.83	\$ 2,475.44	\$ 18,126.84
	October	\$ -	\$ -	\$ -	\$ -
	November	\$ -	\$ -	\$ -	\$ -
	December	\$ -	\$ -	\$ -	\$ -
	January	\$ -	\$ -	\$ -	\$ -
	February	\$ -	\$ -	\$ -	\$ -
	March	\$ -	\$ -	\$ -	\$ -
	April	\$ -	\$ -	\$ -	\$ -
	May	\$ -	\$ -	\$ -	\$ -
	June	\$ -	\$ -	\$ -	\$ -
West Park PTN	July	\$ 6,389.62	\$ 248.40	\$ -	\$ 6,141.22
344735	August	\$ 6,141.22	\$ 128.17	\$ -	\$ 6,013.05
	September	\$ 6,013.05	\$ 55.42	\$ 27.00	\$ 5,984.63
	October	\$ -	\$ -	\$ -	\$ -
	November	\$ -	\$ -	\$ -	\$ -
	December	\$ -	\$ -	\$ -	\$ -
	January	\$ -	\$ -	\$ -	\$ -
	February	\$ -	\$ -	\$ -	\$ -
	March	\$ -	\$ -	\$ -	\$ -
	April	\$ -	\$ -	\$ -	\$ -
	May	\$ -	\$ -	\$ -	\$ -
	June	\$ -	\$ -	\$ -	\$ -

		<u>Beginning Balance</u>	<u>Activity</u>	<u>Deposits</u>	<u>Ending Balance</u>
<b><u>Lake County Intermediate School</u></b>					
LCMS Activity Fund	July	\$ 76,051.63	\$ 1,332.00	\$ 6.38	\$ 74,726.01
8299	August	\$ 74,726.01	\$ 5,219.25	\$ 86.24	\$ 69,593.00
	September	\$ 69,593.00	\$ 9,436.07	\$ 1,363.26	\$ 61,520.19
	October	\$ -	\$ -	\$ -	\$ -
	November	\$ -	\$ -	\$ -	\$ -
	December	\$ -	\$ -	\$ -	\$ -
	January	\$ -	\$ -	\$ -	\$ -
	February	\$ -	\$ -	\$ -	\$ -
	March	\$ -	\$ -	\$ -	\$ -
	April	\$ -	\$ -	\$ -	\$ -
	May	\$ -	\$ -	\$ -	\$ -
	June	\$ -	\$ -	\$ -	\$ -
<b><u>Lake County High School</u></b>					
LCHS Activity Fund	July	\$ 134,051.11	\$ 4,365.93	\$ 366.09	\$ 130,051.27
2102	August	\$ 130,051.27	\$ 1,772.44	\$ 13,168.24	\$ 141,447.07
	September	\$ 141,447.07	\$ 14,990.26	\$ 29,005.02	\$ 155,461.83
	October	\$ -	\$ -	\$ -	\$ -
	November	\$ -	\$ -	\$ -	\$ -
	December	\$ -	\$ -	\$ -	\$ -
	January	\$ -	\$ -	\$ -	\$ -
	February	\$ -	\$ -	\$ -	\$ -
	March	\$ -	\$ -	\$ -	\$ -
	April	\$ -	\$ -	\$ -	\$ -
	May	\$ -	\$ -	\$ -	\$ -
	June	\$ -	\$ -	\$ -	\$ -



CONSOLIDATED BILLING CONTROL ACCOUNT STATEMENT

Prepared For	LAKE COUNTY SCHOOL RENA SANCHEZ
Account Number	
Statement Closing Date	10/03/18
Days in Billing Cycle	30
Next Statement Date	11/02/18

For 24-Hour Customer Service Call:  
800-231-5511

Inquiries or Questions:

Wells Fargo SBL PO Box 29482  
Phoenix, AZ 85038-8650

Payments:

Elite Card Payment Center PO Box 77066  
Minneapolis, MN 55480-7766

Payment Information

New Balance	\$12,246.85
<b>Current Payment Due (Minimum Payment)</b>	<b>\$613.00</b>
<b>Current Payment Due Date</b>	<b>10/28/18</b>

Thank you for using our Automatic Payment service. See the **Important Information** section below for your next scheduled payment.

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-231-5511 for payoff information.

Account Summary

Previous Balance	\$14,406.17
Credits	- \$74.74
Payments	- \$14,331.43
Purchases & Other Charges	+ \$12,246.85
Cash Advances	+ \$0.00
Finance Charges	+ \$0.00
New Balance	= \$12,246.85

Wells Fargo Business Card Rewards - Legacy

<b>Membership No:</b>	
Previous Balance	196,140
Points Earned this Month	12,172
Points From Other Company Cards	0
Bonus Points Earned	0
Adjustments	0
Earn More Mall® Bonus Points	0
Redeemed	0
<b>Total Available</b>	<b>= 208,312</b>

Rewards Notice

Check your point balance and redeem your points at wellsfargorewards.com. You can also call our Rewards Service Center from 8 a.m. to midnight (ET) at 1-800-213-3365.

See reverse side for important information.

5596 0016 YTG 1 7 2 181005 0 PAGE 1 of 6 1 0 3268 1000 ELAC 01DR5596 79680

DETACH HERE

Detach and mail with check payable to "Wells Fargo" to arrive by Current Payment Due Date.

Make checks payable to: Wells Fargo

Account Number	
New Balance	\$12,246.85
<b>Total Amount Due (Minimum Payment)</b>	<b>\$613.00</b>
<b>Current Payment Due Date</b>	<b>10/28/18</b>

Amount Enclosed: \$



Work ( )



ELITE CARD PAYMENT CENTER YTG 30  
PO BOX 77066  
MINNEAPOLIS MN 55480-7766

LAKE COUNTY SCHOOL  
RENA SANCHEZ  
328 WEST 5TH STREET  
LEADVILLE CO 80461

79680  
MSP 429





### Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	13.240%	.03627%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	23.990%	.06572%	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>				\$0.00	\$0.00	\$0.00

### Important Information

\$0 - \$12,246.85 WILL BE DEDUCTED FROM YOUR ACCOUNT AND CREDITED AS YOUR AUTOMATIC PAYMENT ON 10/28/18. THE AUTOMATIC PAYMENT AMOUNT WILL BE REDUCED BY ALL PAYMENTS POSTED ON OR BEFORE THIS DATE.

### Summary of Sub Account Usage

Name	Sub Account Number Ending In	Monthly Spending Cap	Spend This Period
NOREEN FLORES		9,000	\$391.55
WENDY WYMAN		10,000	\$505.49
KATE BARTLETT		5,000	\$190.54
BUNNY TAYLOR		10,000	\$1,819.47
JAMES FOGARTY		5,000	\$240.87
TANYA LENHARD		5,000	\$964.33
KATHLEEN FITZSIMMONS		5,000	\$120.60
RENA SANCHEZ		10,000	\$0.00
KERRI QUINLAN		5,000	\$4,561.16
AIDAN FLEMING		5,000	\$492.06
TODD COFFIN		5,000	\$702.89
BEN CAIRNS		5,000	\$544.25
MICHAEL VAGHER		5,000	\$1,638.90

### Transaction Details

The transactions detailed on this Consolidated Billing Control Account Statement contain transactions made directly to this Control Account plus all transactions made on Sub Accounts. If there were no transactions made by a Sub Account that Sub Account will not appear.

Trans	Post	Reference Number	Description	Credits	Charges
09/28	09/28	F326800LZ00CHGDDA	AUTOMATIC PAYMENT - THANK YOU		
			TOTAL	14,331.43	
Transaction Summary For <b>NOREEN FLORES</b>					
			Sub Account Number Ending In		
09/07	09/07	2427076LB61BSSG85	CBI ONLINE 800-882-0757 CO		6.85
09/13	09/13	2469216LH2XTB2NNB	SOUTHWES 5261488213400800-435-9792 TX		357.30
		10/12/18	FLORES/NOREEN DIANNE		
		1 WN W	ORLANDO PHOENIX		
09/20	09/20	2427076LR61BSPF2K	CBI ONLINE 800-882-0757 CO		6.85
09/21	09/21	2427076LT61BSXMMB	CBI ONLINE 800-882-0757 CO		6.85
09/24	09/24	2427076LW61BV6W5W	CBI ONLINE 800-882-0757 CO		6.85
09/28	09/28	2427076M061BSXKDR	CBI ONLINE 800-882-0757 CO		6.85
			<b>TOTAL</b>	<b>\$391.55</b>	
			<b>NOREEN FLORES / Sub Acct Ending In</b>		

Transaction Summary For **WENDY WYMAN**

Sub Account Number Ending In	Description	Credits	Charges
09/07	2469216LA2XXRE7XRV		23.95
09/14	2469216LH2XPMMAQT		35.55
09/15	2449215LJMHEQ3MDQ		270.00
09/15	2449215LJMHEQ8PTA		151.00
10/01	2443106M20RN1849A		24.99
	<b>TOTAL</b>	<b>\$505.49</b>	
	<b>WENDY WYMAN / Sub Acct Ending In</b>		

**Transaction Details**

Trans	Post	Reference Number	Description	Credits	Charges
Transaction Summary For <b>KATE BARTLETT</b>					
Sub Account Number Ending In					
09/11	09/11	2443099LFBM567VEH	DRI*CRASHPLAN FOR SB 888-314-8842 MN		49.95
09/21	09/21	2490641LR1RK7120K	DreamHost dh-fee.com 877-8294070 CA		30.00
09/25	09/25	2469216LW2XZ95W9D	LINKEDIN-334*6780696 LNKD.IN/BILL CA		45.90
09/28	09/28	2478930M12PBEHM5K	STAR PARK LLC 720-9348905 CO		14.00
09/30	09/30	2420429M1007V39GY	FACEBK AX5GXHNAN2 650-5434800 CA		50.69
<b>TOTAL \$190.54</b>					
<b>KATE BARTLETT / Sub Acct Ending In</b>					
Transaction Summary For <b>BUNNY TAYLOR</b>					
Sub Account Number Ending In					
09/05	09/05	2473309L92M05MGAK	CO DEPT OF EDUCATION SRVC unknown CO		60.00
09/07	09/07	2469216LA2XYA91JW	Amazon.com Amzn.com/bill WA		13.90
09/10	09/10	2432300LDMV7Q2ZG5	COMFORT INN LIMON LIMON CO		119.00
09/11	09/11	2432300LEMV7Q41S4	COMFORT INN LIMON LIMON CO		119.00
09/11	09/11	2444500LFEJ1SV3GF	RUBY TUESDAY #2341 DILLON CO		31.10
09/15	09/15	2469216LJ2XBQQMD2	COURTYARD BY MARIOTT- DENVER CO		129.00
09/16	09/16	2443106LK11GZKGY5	HAMPTON INNS WESTMINSTER WESTMINSTER CO		127.68
09/20	09/20	2449215LPLXLL1F3	HOTELBOOKINGSERFEE 8007279059 UT		7.99
09/20	09/20	2463923LRS66HQ5RN	MULTICARD 323-2568700 CA		172.91
09/20	09/20	2469216LP2X7VA284	CCI*HOTEL RESERVATION 855-707-6654 TX		105.09
09/25	09/25	2490641LW1RRTVNNE	WPY*Flash Appointments 855-4693729 CA		115.00
09/28	09/28	2443106M0LKEHFF2J	HOLIDAY INN LAKEWOOD LAKEWOOD CO		595.00
09/28	09/28	2469216M02XZ1LVEY	LA QUINTA INNS 0972 PUEBLO CO		223.80
<b>TOTAL \$1,819.47</b>					
<b>BUNNY TAYLOR / Sub Acct Ending In</b>					
Transaction Summary For <b>JAMES FOGARTY</b>					
Sub Account Number Ending In					
09/23	09/23	2469216LS2XPW9QN6	Amazon Prime Amzn.com/bill WA		12.99
09/26	09/26	2469216LX2XFHRY2	AMZN Mktp US*MT7E16PU0 Amzn.com/bill WA		227.88
<b>TOTAL \$240.87</b>					
<b>JAMES FOGARTY / Sub Acct Ending In</b>					
Transaction Summary For <b>TANYA LENHARD</b>					
Sub Account Number Ending In					
09/05	09/05	2449215L8JJ1MZ24Y	TEACHSTONE TRAINING WWW.TEACHSTON VA		193.93
09/18	09/18	2407314LNS66M8ADM	TTAS WEB 270-7453026 KY		450.00
09/27	09/27	2471705LZGYN3NF83	FRONTIER AI C96L TW 720-3744390 CO		320.40
11/26/18					
1 F9 D					
2 F9 T					
<b>TOTAL \$964.33</b>					
<b>TANYA LENHARD / Sub Acct Ending In</b>					
Transaction Summary For <b>KATHLEEN FITZSIMMONS</b>					
Sub Account Number Ending In					
09/14	09/14	24399469LHOT564W6X	BLUE MOON BAKERY SILVERTHORNE CO		26.05
09/14	09/14	2439469LK0FQWQVT7T	MIDICI NEAPOLITAN PIZZA WESTMINSTER CO		73.82
09/25	09/25	2443106LX5SZYLLE8	CHIPOTLE 0006 WHEAT RIDGE CO		20.73
<b>TOTAL \$120.60</b>					
<b>KATHLEEN FITZSIMMONS / Sub Acct Ending In</b>					
Transaction Summary For <b>KERRI QUINLAN</b>					
Sub Account Number Ending In					
09/06	09/06	2401339L9013KNT4T	CITY ON A HILL LEADVILLE CO		11.69
09/08	09/08	2422907LD0V0LK3DZ	DOUBLETREE THORNTON THORNTON CO		175.00
09/09	09/09	2404096LD08QTT14G	HOTEL GLENWOOD SPRINGS GLENWOOD SPRI CO		119.00
09/12	09/12	2422907LG0V0K9ASG	DOUBLETREE THORNTON THORNTON CO		355.53
09/12	09/12	2422907LG0V0K9AS8	DOUBLETREE THORNTON THORNTON CO		355.53
09/12	09/12	2475542LF50NK4XYD	ELEMENT 702-5892000 NV		753.70
09/12	09/12	2475542LF50NK4XYM	ELEMENT 702-5892000 NV		753.70
09/12	09/12	2475542LF50NK4XYX	ELEMENT 702-5892000 NV		855.40
09/14	09/14	7422907LK0V0KJQXB	DOUBLETREE THORNTON THORNTON CO	37.37	
09/14	09/14	7422907LK0V0KJQXJ	DOUBLETREE THORNTON THORNTON CO	37.37	
09/20	09/20	2449398LPSZYG96EH	COMMITTEE FOR CHILDREN 800-634-4449 WA		459.00
09/25	09/25	2449778LWS66LRE7R	SHERATON DENVER WEST LAKEWOOD CO		318.00
09/25	09/25	2449778LWS66LRE89	SHERATON DENVER WEST LAKEWOOD CO		139.00
09/27	09/27	2449778LY566LYJPP	SHERATON DENVER WEST LAKEWOOD CO		318.00
09/27	09/27	2475542LZJNJABLLZ	DURBAR NEPALESE AND INDIA LAKEWOOD CO		22.35
<b>TOTAL \$4,561.16</b>					
<b>KERRI QUINLAN / Sub Acct Ending In</b>					





**Transaction Details**

Trans Post	Reference Number	Description	Credits	Charges
Transaction Summary For <b>AIDAN FLEMING</b>				
Sub Account Number Ending In				
09/12	2469216LF2XNWRNXJ	AMZN Mktp US Amzn.com/bill WA		28.82
09/13	2469216LG2X6X7KKV	Amazon.com Amzn.com/bill WA		14.94
09/13	2469216LG2X84BE7J	AMZN Mktp US Amzn.com/bill WA		13.99
09/14	2469216LH2XNKDR2Q	AMZN Mktp US Amzn.com/bill WA		20.59
09/17	2469216LL2XB T9LFH	AMZN Mktp US Amzn.com/bill WA		51.17
09/19	2469216LN2XFYJQHJ	AMZN Mktp US Amzn.com/bill WA		35.56
09/21	2469216LR2XL79ZGT	AMZN Mktp US*MT54X0181 Amzn.com/bill WA		34.20
09/27	2469216LY2Y0V3M2J	AMZN Mktp US*MT31O6XB0 Amzn.com/bill WA		198.00
10/01	2469216M22X71LBEV	Amazon.com*MT2H195J0 Amzn.com/bill WA		72.14
10/02	2469216M32XV3V9D6	AMZN Mktp US*MT8BX4BMO Amzn.com/bill WA		22.65
		<b>TOTAL</b>	<b>\$492.06</b>	

Transaction Summary For **TODD COFFIN**

Sub Account Number Ending In				
09/07	2443106LA0D17J2XF	SUPPLYHOUSE.COM	888-757-4774 NY	63.25
10/02	2443565M48AQ9PY2Y	L & L KILN MFG	856-294-0077 NJ	373.29
10/02	2449215M3JH9STMDN	SKYBOX ORG	31208464575 DE	197.00
10/02	2449215M3S1EYS8EE	ELEVATORKEYS DOTCOM	855-469-8364 NY	69.35
		<b>TOTAL</b>	<b>\$702.89</b>	

Transaction Summary For **BEN CAIRNS**

Sub Account Number Ending In				
09/11	2478930LFWNXYYWXHP	OTC BRANDS, INC.	800-2280475 NE	57.94
09/17	2416407LLGDQ2RMNK	SHOPKO 572	00305722 LEADVILLE CO	106.94
09/20	2432300LR0ZS555Q9	SILVER SERVICE REFRESHME	303-840-4413 CO	310.24
09/26	2469216LX2XG8BR1H	Amazon.com*MT56K5G30 Amzn.com/bill WA		10.68
10/01	2401339M2004D7F5B	CITY ON A HILL LEADVILLE CO		20.00
10/01	2469216M22XQHVVWS4	Amazon.com*MT7DU6HPO Amzn.com/bill WA		38.45
		<b>TOTAL</b>	<b>\$544.25</b>	

Transaction Summary For **MICHAEL VAGHER**

Sub Account Number Ending In				
09/01	2478930L6SYMMYMWLV	COOKIES WITH ALTITUDE	719-4861026 CO	34.63
09/04	2469216L72XXVNN5PH	AMZN Mktp US Amzn.com/bill WA		48.19
09/05	2442733L9LM85K107	CHICK-FIL-A #02636 ARVADA CO		14.19
09/06	2445344LA3V6XPPTOE	BANNERS.COM KENSINGTON MN		253.75
09/08	2443106LQWQ1NMZVH	SAFEBAY #2824 LEADVILLE CO		20.26
09/11	2422443LF30VLK9KP	EPIC SPORTS, INC.	316-612-0150 KS	198.19
09/12	2469216LF2XBK4053	AMZN Mktp US Amzn.com/bill WA		29.50
09/13	2478930LHX20KPE3B	COOKIES WITH ALTITUDE	719-4861026 CO	75.47
09/17	2476062LMDWWKLP6L	RIVERSIDE TROPHIES LLC BUENA VISTA CO		120.00
09/18	2445344LN3SV005YZ	BANNERS.COM KENSINGTON MN		252.48
09/19	2469216LN2XK5V4J7	Amazon.com*MT1FD4NX2 Amzn.com/bill WA		320.40
09/25	2469216LW2XWHY99P	AMZN Mktp US*MT65G1ES1 Amzn.com/bill WA		113.92
09/27	2401339LZ058XMNJ0	HIGH MOUNTAIN PIES LEADVILLE CO		145.42
09/27	2476062LZDTEB1KTD	RIVERSIDE TROPHIES LLC BUENA VISTA CO		12.50
		<b>TOTAL</b>	<b>\$1,638.90</b>	

**MICHAEL VAGHER / Sub Acct Ending In**

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Check Date 09/01/18 - 09/30/18

Vendor Detail Report

FMVEN10A

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>1XL LEARNING</b>		<b>22756</b>					
	0100092785	09/07/18	S334730	190078	QUOTE #956566-0818	9-10-602-10-0090-0612-000-000000	2,313.00
						Check Total	2,313.00
						<b>Vendor Total</b>	<b>2,313.00</b>
<b>ABIGAIL REIGEL</b>		<b>34304</b>					
	0100092832	09/18/18	09-14-2018_39		9/5-9/10 STUDENT ACTIVITY LEADER	9-22-100-01-0010-0110-407-005287	33.00
						Check Total	33.00
						<b>Vendor Total</b>	<b>33.00</b>
<b>ACORN PETROLEUM, INC.</b>		<b>270</b>					
	0100092786	09/07/18	917690		8/15-8/31 FUEL	9-10-720-27-2700-0626-000-000000	1,490.67
	0100092786	09/07/18	917690		8/15-8/31 FUEL	9-10-710-26-2600-0626-000-000000	444.38
	0100092786	09/07/18	917690		EARLY PAY DISCOUNT	9-10-720-27-2700-0626-000-000000	-14.40
						Check Total	1,920.65
	0100092884	09/20/18	920019		9/1-9/15/FUEL	9-10-720-27-2700-0626-000-000000	1,941.27
	0100092884	09/20/18	920019		9/1-9/15/FUEL	9-10-710-26-2600-0626-000-000000	275.50
	0100092884	09/20/18	920019		EARL PAY DISCOUNT	9-10-720-27-2700-0626-000-000000	-16.18
						Check Total	2,200.59
						<b>Vendor Total</b>	<b>4,121.24</b>
<b>ACT</b>		<b>427</b>					
	0100092812	09/10/18	1206862		WORKKEYS	9-10-602-10-0090-0340-000-000000	36.00
						Check Total	36.00
						<b>Vendor Total</b>	<b>36.00</b>
<b>AFSCME COUNCIL 76</b>		<b>257</b>					
	0100092905	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-21-000-00-0000-7421-000-000000	121.58
	0100092905	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-27-000-00-0000-7421-000-000000	9.19
	0100092905	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-10-000-00-0000-7421-000-000000	280.49
	0100092905	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-22-000-00-0000-7421-000-000000	4.10
	0100092905	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-19-000-00-0000-7421-000-000000	8.39
	0100092905	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-26-000-00-0000-7421-000-000000	2.40
						Check Total	426.15
						<b>Vendor Total</b>	<b>426.15</b>

Check Date 09/01/18 - 09/30/18

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>ALEX DURAN</b>		<b>33642</b>					
	0100092813	09/10/18	09-10-2018_17		DRUM HEAD SUPPLY REIM	9-10-301-10-1250-0610-000-000000	82.53
					Check Total		82.53
	0100092833	09/18/18	09-14-2018_5		BAND SUPPLIES	9-10-301-10-1250-0610-000-000000	61.10
					Check Total		61.10
					<b>Vendor Total</b>		<b>143.63</b>
<b>ALISA ESPINOZA</b>		<b>34312</b>					
	0100092885	09/20/18	09-20-2018_9		COACHES REG REIM	9-10-301-14-1800-0584-000-000000	130.00
					Check Total		130.00
					<b>Vendor Total</b>		<b>130.00</b>
<b>ALISON SANDOVAL</b>		<b>337</b>					
	0100092834	09/18/18	09-14-2018_15		FOOD REIM	9-10-720-27-2700-0690-000-000000	10.50
					Check Total		10.50
	0100092913	09/26/18	09-24-2018_18		FOOD REIM	9-10-720-27-2700-0690-000-000000	25.96
					Check Total		25.96
					<b>Vendor Total</b>		<b>36.46</b>
<b>ALL COVERED</b>		<b>24350</b>					
	0100092787	09/07/18	858037		IT SERVICE-DO MOVE TO PITTS	9-43-602-00-4000-0720-000-000000	2,475.00
	0100092787	09/07/18	858037		8/CHARGES	9-10-602-20-2290-0300-000-000000	7,771.00
					Check Total		10,246.00
					<b>Vendor Total</b>		<b>10,246.00</b>

Check Date 09/01/18 - 09/30/18

Vendor Detail Report

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>AMAZON.COM</b>		<b>4304</b>					
	0100092886	09/20/18	09202018_13	190085	MANAGEMENT IN THE ACTIVE CLASSROOM	9-10-101-10-0010-0640-000-000000	441.37
						Check Total	441.37
	0100092887	09/20/18	585378455639		KEYBOARD TRAY-FLORES	9-10-601-23-2391-0610-000-000000	195.71
	0100092887	09/20/18	667587356634		LANYARDS FOR ID'S	9-10-602-10-0090-0610-000-000000	29.97
	0100092887	09/20/18	884347689465		SECURITY CAMERA-DO MOVE TO PITTS	9-43-602-00-4000-0720-000-000000	49.07
	0100092887	09/20/18	438366844597		COAT TREE	9-43-602-00-4000-0720-000-000000	53.99
						Check Total	328.74
	0100092888	09/20/18	09202018_19	190086	ESPERANZA RISING BOOKS ENGLISH AND SPANI	9-10-602-10-0090-0640-000-000000	807.99
	0100092888	09/20/18	09202018_17	190073	HAWK IMPORTERS TMI701 CLOTH TAPE	9-22-602-00-0090-0610-000-001229	98.88
	0100092888	09/20/18	09202018_8	190055		9-27-971-18-3330-0580-000-008600	25.58
	0100092888	09/20/18	09202018_10	190069	THE CULTURAL LANDSCAPE: AN INTRODUCTION	9-10-602-10-0090-0640-000-000000	4,438.64
	0100092888	09/20/18	09202018_16	190103	MYGURU CAT CHASER TOYS, 2 IN 1 MULTI FUN	9-10-101-10-0010-0610-000-000000	97.11
	0100092888	09/20/18	09202018_9	190053	MIND READER RAISE METAL MESH MONITOR STA	9-10-100-24-2410-0610-000-000000	163.14
	0100092888	09/20/18	433948496643		COFFIN PHONE SUPPLIES	9-10-710-26-2600-0610-000-000000	7.99
	0100092888	09/20/18	868435645946		COFFIN PHONE SUPPLIES	9-10-710-26-2600-0610-000-000000	45.19
	0100092888	09/20/18	09202018_18	190079	CAJAS DE CARTON RELATOS DE LA VIDA PEREG	9-10-301-10-0060-0610-000-000000	111.45
	0100092888	09/20/18	09202018_8	190055		9-26-971-33-3310-0610-000-000000	6.68
	0100092888	09/20/18	09202018_7	190054	MAGPUL BUMPCASE IPHONE 6S FLAT DARK EART	9-10-101-24-2410-0610-000-000000	25.98
	0100092888	09/20/18	09202018_8	190055	SEE ATTACHED ORDER	9-19-971-00-0040-0610-000-003141	23.36
	0100092888	09/20/18	09202018_11	190080	SEE ATTACHED ITEMS	9-22-602-00-0090-0610-000-001229	586.77
	0100092888	09/20/18	09202018_12	190084	DAVID'S GARDEN SEEDS BEAN BRUSH TOP CROP	9-10-101-10-1310-0610-000-000000	274.43
	0100092888	09/20/18	09202018_9	190053	STANDING DESK E-ELITE PRO HEIGHT ADJUSTA	9-10-100-10-0010-0610-000-000000	105.99
	0100092888	09/20/18	09202018_15	190096	STANDING DESK X-ELITE PRO HEIGHT ADJUSTA	9-10-100-10-0010-0610-000-000000	184.98
	0100092888	09/20/18	09202018_14	190095	ELLSON CAT TOY LASER POINTER, LED PET RE	9-10-100-10-0500-0610-000-000000	12.98
	0100092888	09/20/18	09202018_20	190094	AVERY FILE FOLDER LABELS, 1/3 CUT WHITE	9-10-100-12-1700-0610-000-003130	59.72
						Check Total	7,076.86
						<b>Vendor Total</b>	<b>7,846.97</b>

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Vendor Detail Report

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>AMERICAN FAMILY LIFE ASSUR. CO</b>		<b>18</b>					
	0100092906	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-10-000-00-0000-7421-000-000000	208.68
	0100092906	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-22-000-00-0000-7421-000-000000	12.90
	0100092906	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-27-000-00-0000-7421-000-000000	4.34
	0100092906	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-10-000-00-0000-7421-000-000000	33.71
	0100092906	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-22-000-00-0000-7421-000-000000	1.22
					Check Total		260.85
					<b>Vendor Total</b>		<b>260.85</b>
<b>AMERICAN FIDELITY ASSURANCE</b>		<b>3685</b>					
	0100092907	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-10-000-00-0000-7421-000-000000	4,124.18
	0100092907	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-10-000-00-0000-7421-000-000000	563.61
	0100092907	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-19-000-00-0000-7421-000-000000	153.18
	0100092907	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-22-000-00-0000-7421-000-000000	467.38
	0100092907	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-22-000-00-0000-7421-000-000000	153.59
	0100092907	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-26-000-00-0000-7421-000-000000	52.74
	0100092907	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-27-000-00-0000-7421-000-000000	157.50
	0100092907	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-21-000-00-0000-7421-000-000000	201.58
	0100092907	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-21-000-00-0000-7421-000-000000	31.32
					Check Total		5,905.08
					<b>Vendor Total</b>		<b>5,905.08</b>
<b>AMY PETERS</b>		<b>1547</b>					
	0100092814	09/10/18	09-10-2018_2		XC MEET SUPPLIES	9-10-301-14-1800-0610-000-000000	102.81
					Check Total		102.81
					<b>Vendor Total</b>		<b>102.81</b>
<b>ANNE SIFUENTES</b>		<b>30325</b>					
	0100092815	09/10/18	09-10-2018_9		HOME VISIT MILEAGE REIM	9-27-971-18-3330-0580-000-008600	28.50
					Check Total		28.50
					<b>Vendor Total</b>		<b>28.50</b>
<b>ANTHEM LIFE INSURANCE CO.</b>		<b>398</b>					
	0100092908	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-26-000-00-0000-7421-000-000000	19.98
	0100092908	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-27-000-00-0000-7421-000-000000	80.72
	0100092908	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-19-000-00-0000-7421-000-000000	67.48
	0100092908	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-10-000-00-0000-7421-000-000000	446.47
	0100092908	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-22-000-00-0000-7421-000-000000	4.13
					Check Total		618.78
					<b>Vendor Total</b>		<b>618.78</b>

Check Date 09/01/18 - 09/30/18

Vendor Detail Report

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>ARI GINO</b>		<b>33014</b>					
	0100092816	09/10/18	09-10-2018_15		CLASSROOM SUPPLY REIM	9-10-201-10-1100-0610-000-000000	99.20
					Check Total		99.20
					<b>Vendor Total</b>		<b>99.20</b>
<b>BLICK ART MATERIAL</b>		<b>7159</b>					
	0100092889	09/20/18	9922892	190046	GRAY CANSON PAPER	9-10-301-10-0200-0610-000-000000	59.39
	0100092889	09/20/18	9810680	190046	GRAY CANSON PAPER	9-10-301-10-0200-0610-000-000000	14.21
	0100092889	09/20/18	9913599	190046	GRAY CANSON PAPER	9-10-301-10-0200-0610-000-000000	-59.39
	0100092889	09/20/18	9900263	190046	GRAY CANSON PAPER	9-10-301-10-0200-0610-000-000000	10.69
	0100092889	09/20/18	9776008	190046	GRAY CANSON PAPER	9-10-301-10-0200-0610-000-000000	537.11
					Check Total		562.01
					<b>Vendor Total</b>		<b>562.01</b>
<b>BOB MCCLOSKEY INSURANCE</b>		<b>32824</b>					
	0100092890	09/20/18	26499		7TH AND 9TH GR CORNERSTONE INS	9-22-602-00-2100-0300-000-001229	600.00
					Check Total		600.00
					<b>Vendor Total</b>		<b>600.00</b>
<b>BRENNAN RUEGG</b>		<b>32921</b>					
	0100092914	09/26/18	09-24-2018_13		SPED SUPPLY REIM	9-10-100-12-1700-0610-000-003130	18.60
					Check Total		18.60
					<b>Vendor Total</b>		<b>18.60</b>
<b>BSN SPORTS</b>		<b>3784</b>					
	0100092835	09/18/18	902464353		FB SUPPLIES	9-10-301-14-1850-0610-000-000000	163.79
	0100092835	09/18/18	902516640		FB SUPPLIES-CREDIT INVOICE	9-10-301-14-1850-0610-000-000000	-85.00
	0100092835	09/18/18	902504708		FB SUPPLIES	9-10-301-14-1850-0610-000-000000	94.80
	0100092835	09/18/18	902435548		FB SUPPLIES	9-10-301-14-1850-0610-000-000000	862.60
					Check Total		1,036.19
					<b>Vendor Total</b>		<b>1,036.19</b>
<b>CAMERON BENTLEY</b>		<b>31348</b>					
	0100092817	09/10/18	09-10-2018_20		PAYROLL ADVANCE	9-10-000-00-0000-8153-000-000000	100.00
					Check Total		100.00
					<b>Vendor Total</b>		<b>100.00</b>

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Vendor Detail Report

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>CAPLAN &amp; EARNEST, LLC.</b>		<b>3779</b>					
	0100092915	09/26/18	155021		7/CHARGES	9-10-602-10-0090-0300-000-000000	378.00
						Check Total	378.00
	0100092940	09/28/18	155607		8/CHARGES	9-10-602-10-0090-0300-000-000000	563.50
						Check Total	563.50
						<b>Vendor Total</b>	<b>941.50</b>
<b>CDHS</b>		<b>7457</b>					
	0100092916	09/26/18	09-24-2018_4		NEW EMPLOYEE TRAILS CHECK	9-26-971-33-3310-0810-000-000000	35.00
						Check Total	35.00
						<b>Vendor Total</b>	<b>35.00</b>
<b>CENTURYLINK</b>		<b>2139</b>					
	0100092917	09/26/18	09-24-2018_10		8/K-719-111-6280 001M	9-10-602-10-0090-0531-000-000000	656.12
	0100092917	09/26/18	09-24-2018_28		9/719-486-3423 309B	9-10-602-10-0090-0531-000-000000	57.48
	0100092917	09/26/18	09-24-2018_29		9/719-486-1456 416B	9-10-602-10-0090-0531-000-000000	165.12
	0100092917	09/26/18	09-24-2018_9		8/719-486-0862 180B	9-10-602-10-0090-0531-000-000000	47.48
						Check Total	926.20
						<b>Vendor Total</b>	<b>926.20</b>
<b>CHERYL WELLS</b>		<b>608</b>					
	0100092767	09/04/18	09-04-2018_2		AUGUST PAYROLL INS CORRECTION	9-10-000-00-0000-7464-000-000000	86.00
						Check Total	86.00
						<b>Vendor Total</b>	<b>86.00</b>
<b>CHRISTY MARCELLA TRUJILLO</b>		<b>2643</b>					
	0100092891	09/20/18	09-20-2018_7		CBITS TRAUMA TRNG EXP REIM	9-22-602-00-2100-0610-000-001208	155.42
						Check Total	155.42
						<b>Vendor Total</b>	<b>155.42</b>
<b>CHSAA</b>		<b>7</b>					
	0100092788	09/07/18	19-0734		COURTESY CARDS	9-10-301-14-1800-0610-000-000000	120.00
	0100092788	09/07/18	19-0832		COURTESY CARDS	9-10-301-14-1800-0610-000-000000	60.00
	0100092788	09/07/18	19-0276		FY19 CHSAA DUES	9-10-301-14-1800-0810-000-000000	2,962.00
						Check Total	3,142.00
	0100092892	09/20/18	19-0923		FY19 COURTESY CARDS	9-10-301-14-1800-0610-000-000000	60.00
						Check Total	60.00
						<b>Vendor Total</b>	<b>3,202.00</b>

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>CISNEROSES'</b>		<b>124</b>					
	0100092768	09/04/18	956959		MCBRIDE-SYMPATHY	9-10-601-23-2310-0610-000-000000	20.00
						Check Total	20.00
	0100092789	09/07/18	956961		STAFF SYMPATHY PLANT	9-10-601-23-2310-0610-000-000000	20.00
						Check Total	20.00
						<b>Vendor Total</b>	<b>40.00</b>
<b>CLARA MAEDER</b>		<b>33936</b>					
	0100092769	09/04/18	09-04-2018_3		CH 92516 ADV REIM	9-10-602-20-2213-0350-000-000000	-2.04
	0100092769	09/04/18	09-04-2018_3		7/7-7/14 NTPRS CONF ADDT EXP REIM	9-10-602-20-2213-0350-000-000000	1,764.48
						Check Total	1,762.44
						<b>Vendor Total</b>	<b>1,762.44</b>
<b>COLO. BUREAU OF INVESTIGATION</b>		<b>567</b>					
	0100092790	09/07/18	09-05-2018_15		FINGERPRINTS-SHELEG	9-10-601-23-2391-0300-000-000000	39.50
						Check Total	39.50
	0100092836	09/18/18	09-14-2018_41		FINGERPRINTS-BARNES	9-10-601-23-2391-0300-000-000000	39.50
						Check Total	39.50
	0100092837	09/18/18	A190200397		FINGERPRINTS-SMITH	9-10-601-23-2391-0300-000-000000	39.50
						Check Total	39.50
	0100092902	09/20/18	09-20-2018_1		FINGERPRINTS-WHITE	9-10-601-23-2391-0300-000-000000	39.50
						Check Total	39.50
						<b>Vendor Total</b>	<b>158.00</b>
<b>COLORADO DEPARTMENT OF REVENUE</b>		<b>15393</b>					
	0100092909	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-22-000-00-0000-7421-000-000000	205.26
	0100092909	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-10-000-00-0000-7421-000-000000	4.74
						Check Total	210.00
						<b>Vendor Total</b>	<b>210.00</b>
<b>COLORADO SCHOOL MEDICAID CONSORTIUM</b>		<b>25810</b>					
	0100092791	09/07/18	2356		FY19 1ST PAYMENT QUARTERLY FEE	9-10-602-20-2130-0300-000-009003	490.00
						Check Total	490.00
						<b>Vendor Total</b>	<b>490.00</b>



Vendor Detail Report

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>CONCURRENCE CONSULTING</b>		<b>33898</b>					
	0100092893	09/20/18	LCSBLEADERSHIP#2	190043	CLIFTON STRENGTHS ASSESSMENT DELIVERABL	9-22-602-00-2100-0300-000-001230	9,618.12
						Check Total	9,618.12
						<b>Vendor Total</b>	<b>9,618.12</b>
<b>CONVERGINT TECHNOLOGIES LLC</b>		<b>29041</b>					
	0100092838	09/18/18	W623160		SERVICES AND TRAINING	9-10-710-26-2600-0300-000-000000	865.00
						Check Total	865.00
						<b>Vendor Total</b>	<b>865.00</b>
<b>CORPORATE TRANSLATION SERVICES, INC</b>		<b>32441</b>					
	0100092792	09/07/18	131200		8/PHONE TRANSLATION	9-10-602-10-0090-0300-000-000000	173.46
						Check Total	173.46
						<b>Vendor Total</b>	<b>173.46</b>
<b>CSCA</b>		<b>114</b>					
	0100092839	09/18/18	352		ROBBY JOHNSON CSCA CONF REG	9-10-301-20-2122-0610-000-000000	130.00
						Check Total	130.00
						<b>Vendor Total</b>	<b>130.00</b>
<b>DAVE ELLERMAN</b>		<b>18457</b>					
	0100092894	09/20/18	09-20-2018_3		FOOD REIM	9-10-720-27-2700-0690-000-000000	56.62
						Check Total	56.62
						<b>Vendor Total</b>	<b>56.62</b>
<b>DIEDRICH CONSTRUCTION CO</b>		<b>2068</b>					
	0100092793	09/07/18	55094		8/MONTHLY TRASH SERVICE	9-10-710-26-2600-0421-000-000000	1,800.00
						Check Total	1,800.00
						<b>Vendor Total</b>	<b>1,800.00</b>
<b>DONNA KUSTER</b>		<b>33570</b>					
	0100092818	09/10/18	09-10-2018_6		HOME VISIT MILEAGE REIM	9-27-971-18-3330-0580-000-008600	31.00
						Check Total	31.00
						<b>Vendor Total</b>	<b>31.00</b>
<b>DREAMBOX LEARNING</b>		<b>29858</b>					
	0100092794	09/07/18	DB081845447	190102	QUOTE DB081845447	9-10-602-10-0090-0612-000-000000	4,750.00
						Check Total	4,750.00
						<b>Vendor Total</b>	<b>4,750.00</b>

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Vendor Detail Report

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>EDWARD WARNER</b>		<b>34282</b>					
	0100092840	09/18/18	09-14-2018_40		GUITAR CLUB SUPPLIES	9-22-602-00-0090-0610-000-005287	12.83
					Check Total		12.83
					<b>Vendor Total</b>		<b>12.83</b>
<b>EL EDUCATION</b>		<b>23604</b>					
	0100092841	09/18/18	09-14-2018_23		EL REGIONAL CONF-FITZSIMMONS	9-10-602-20-2213-0350-000-000000	116.00
					Check Total		116.00
					<b>Vendor Total</b>		<b>116.00</b>
<b>ERIK RODRIGUEZ</b>		<b>7419</b>					
	0100092842	09/18/18	09-14-2018_21		FIRST AID/CPR REIM, COACHES COURSE	9-10-301-14-1800-0580-000-000000	129.97
	0100092842	09/18/18	09-14-2018_22		SOCCER SUPPLIES REIM	9-10-301-14-1886-0610-000-000000	347.28
					Check Total		477.25
					<b>Vendor Total</b>		<b>477.25</b>
<b>FIDELITY SECURITY LIFE INS COMP</b>		<b>32468</b>					
	0100092918	09/26/18	163653489		10/EYEMED	9-10-000-00-0000-7464-000-000000	799.45
					Check Total		799.45
					<b>Vendor Total</b>		<b>799.45</b>
<b>FLESHER HINTON MUSIC CO.</b>		<b>171</b>					
	0100092770	09/04/18	106332		EQUIPMENT REPAIR	9-10-301-10-1250-0610-000-000000	230.80
					Check Total		230.80
	0100092843	09/18/18	107438		REPAIR ORDER #DE64429	9-10-301-10-1250-0610-000-000000	170.05
					Check Total		170.05
					<b>Vendor Total</b>		<b>400.85</b>
<b>FLEX ACCOUNT ADMINISTRATION AMERICA</b>		<b>3686</b>					
	0100092910	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-26-000-00-0000-7421-000-000000	21.28
	0100092910	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-27-000-00-0000-7421-000-000000	152.41
	0100092910	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-22-000-00-0000-7421-000-000000	237.31
	0100092910	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-19-000-00-0000-7421-000-000000	61.98
	0100092910	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-10-000-00-0000-7421-000-000000	2,350.32
	0100092910	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-21-000-00-0000-7421-000-000000	3.16
					Check Total		2,826.46
					<b>Vendor Total</b>		<b>2,826.46</b>

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Vendor Detail Report

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>FOLLETT TITLEWAVE</b>		<b>33332</b>					
	0100092919	09/26/18	875240	190008	ACROSS THE TUMEN: A NORTH KOREAN KKOTJE	9-10-602-10-0090-0640-000-000000	17.32
	0100092919	09/26/18	875240F	190008	ACROSS THE TUMEN: A NORTH KOREAN KKOTJE	9-10-602-10-0090-0640-000-000000	547.03
	0100092919	09/26/18	300162F	190082		9-10-602-10-0090-0640-000-000000	64.80
						Check Total	<u>629.15</u>
						<b>Vendor Total</b>	<b><u>629.15</u></b>
<b>FORETHOUGHT.NET</b>		<b>33995</b>					
	0100092795	09/07/18	300241		9/INTERNET PROVIDER	9-10-602-10-0090-0531-000-000000	1,250.00
						Check Total	<u>1,250.00</u>
						<b>Vendor Total</b>	<b><u>1,250.00</u></b>
<b>FRONTIER LEAGUE</b>		<b>10804</b>					
	0100092844	09/18/18	09-14-2018_8		FY19 FRONTIER LEAGUE DUES- CHECK REISSUE	9-10-301-14-1800-0810-000-000000	900.00
						Check Total	<u>900.00</u>
						<b>Vendor Total</b>	<b><u>900.00</u></b>
<b>GEORGE T. SANDERS CO.</b>		<b>778</b>					
	0100092845	09/18/18	14259782-00		MAINT REPAIR	9-10-710-26-2600-0430-000-000000	815.01
						Check Total	<u>815.01</u>
						<b>Vendor Total</b>	<b><u>815.01</u></b>
<b>GLOBAL INDUSTRIAL EQUIPMENT</b>		<b>2996</b>					
	0100092846	09/18/18	113178921	190092	25 ADJUSTABLE SLOT LITERATURE ORGANIZER	9-43-602-00-4000-0720-000-000000	1,394.60
						Check Total	<u>1,394.60</u>
						<b>Vendor Total</b>	<b><u>1,394.60</u></b>
<b>GOVCONNECTION, INC</b>		<b>34100</b>					
	0100092796	09/07/18	56092132	190065	QUOTE #24649585.01-W1	9-43-602-00-4000-0734-000-000000	7,549.29
						Check Total	<u>7,549.29</u>
						<b>Vendor Total</b>	<b><u>7,549.29</u></b>

Vendor Detail Report

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>GRAINGER</b>		<b>3709</b>					
	0100092847	09/18/18	9902473264		MAINT SUPPLIES	9-10-710-26-2600-0610-000-000000	156.72
	0100092847	09/18/18	9891929532		MAINT SUPPLIES	9-10-710-26-2600-0610-000-000000	102.80
	0100092847	09/18/18	9900932329		MAINT SUPPLIES	9-10-710-26-2600-0610-000-000000	198.66
	0100092847	09/18/18	9887609387		DO MOVE TO PITTS EXP	9-43-602-00-4000-0720-000-000000	366.91
	0100092847	09/18/18	9890399588		DO MOVE TO PITTS EXP	9-43-602-00-4000-0720-000-000000	147.60
	0100092847	09/18/18	9890350136		DO MOVE TO PITTS EXP	9-43-602-00-4000-0720-000-000000	71.79
					Check Total		1,044.48
					<b>Vendor Total</b>		<b>1,044.48</b>
<b>GROOVE AUTOMOTIVE</b>		<b>34274</b>					
	0100092848	09/18/18	156012811		SUBURU REPAIR	9-10-720-27-2700-0431-000-000000	830.54
					Check Total		830.54
					<b>Vendor Total</b>		<b>830.54</b>
<b>HEINEMANN</b>		<b>2031</b>					
	0100092771	09/04/18	6959019	190070	987-0-325-05375-2/0-325-05375-8/2014 BUN	9-10-602-10-0090-0640-000-000000	519.75
					Check Total		519.75
					<b>Vendor Total</b>		<b>519.75</b>
<b>HERALD DEMOCRAT</b>		<b>60</b>					
	0100092797	09/07/18	09-05-2018_20		1 YR ANNUAL SUBSCRIPTION	9-10-602-10-0090-0810-000-000000	27.00
					Check Total		27.00
	0100092798	09/07/18	09-05-2018_21		8/VACANCY ADS	9-10-601-23-2391-0540-000-000000	273.40
					Check Total		273.40
					<b>Vendor Total</b>		<b>300.40</b>
<b>HORACE MANN LIFE INSURANCE CO.</b>		<b>211</b>					
	0100092911	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-10-000-00-0000-7421-000-000000	581.64
	0100092911	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-22-000-00-0000-7421-000-000000	5.66
					Check Total		587.30
					<b>Vendor Total</b>		<b>587.30</b>
<b>J TAYLOR EDUCATION, INC</b>		<b>34231</b>					
	0100092819	09/10/18	09-10-2018_4		DEPTH & COMPLEXITY WORKSHOPT REG-SCOTT	9-10-602-00-2100-0580-000-003150	85.00
					Check Total		85.00
					<b>Vendor Total</b>		<b>85.00</b>

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>J.W. PEPPER OF DALLAS</b>		<b>2091</b>					
	0100092820	09/10/18	13776474		CHOIR-OMNIA VINCIT AMOR	9-10-301-10-1240-0610-000-000000	1.65
					Check Total		1.65
	0100092849	09/18/18	13774379		BAND SUPPLIES	9-10-301-10-1250-0610-000-000000	82.24
					Check Total		82.24
					<b>Vendor Total</b>		<b>83.89</b>
<b>JACQUELINE LUJAN</b>		<b>22012</b>					
	0100092821	09/10/18	09-10-2018_10		HOME VISIT MILEAGE REIM	9-27-971-18-3330-0580-000-008600	8.00
					Check Total		8.00
					<b>Vendor Total</b>		<b>8.00</b>
<b>JAMES MEDINA</b>		<b>23930</b>					
	0100092850	09/18/18	09-14-2018_13		FOOD REIM	9-10-720-27-2700-0690-000-000000	9.09
					Check Total		9.09
					<b>Vendor Total</b>		<b>9.09</b>
<b>JEFF SPENCER</b>		<b>17558</b>					
	0100092772	09/04/18	09-04-2018_6		CLASSROOM SUPPLY REIM	9-10-301-10-1100-0610-000-000000	97.54
					Check Total		97.54
					<b>Vendor Total</b>		<b>97.54</b>
<b>JENNY MASCARENAZ</b>		<b>4319</b>					
	0100092822	09/10/18	09-10-2018_7		HOME VISIT MILEAGE REIM	9-27-971-18-3330-0580-000-008600	24.30
					Check Total		24.30
					<b>Vendor Total</b>		<b>24.30</b>
<b>JESSE KING</b>		<b>32883</b>					
	0100092920	09/26/18	09-24-2018_19		FOOD REIM	9-10-720-27-2700-0690-000-000000	54.90
					Check Total		54.90
					<b>Vendor Total</b>		<b>54.90</b>
<b>JORGE GUERRERO LEGARDA</b>		<b>33847</b>					
	0100092773	09/04/18	09-04-2018_1		AUGUST PAYROLL CORRECTION	9-10-000-00-0000-8153-000-000000	232.15
					Check Total		232.15
					<b>Vendor Total</b>		<b>232.15</b>

Check Date 09/01/18 - 09/30/18

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>KARI CRUM</b>		<b>24651</b>					
	0100092921	09/26/18	09-24-2018_23		EARBUD/MIC HEADSETS FOR TESTING	9-10-301-10-0030-0610-000-000000	41.63
						Check Total	41.63
						<b>Vendor Total</b>	<b>41.63</b>
<b>KATHERINE KERRIGAN</b>		<b>4390</b>					
	0100092851	09/18/18	09-14-2018_6		PARENT EDUCATION-SENIOR NIGHT FOOD	9-22-602-00-0090-0610-000-005287	33.25
						Check Total	33.25
						<b>Vendor Total</b>	<b>33.25</b>
<b>KATHY FITZSIMMONS</b>		<b>2323</b>					
	0100092852	09/18/18	09-14-2018_55		9/14 MTSS TRAINING MILEAGE REIM	9-10-602-20-2213-0350-000-000000	163.50
						Check Total	163.50
						<b>Vendor Total</b>	<b>163.50</b>
<b>KATIE ANDERSON</b>		<b>23957</b>					
	0100092853	09/18/18	09-14-2018_1		CLASSROOM SUPPLIES	9-10-100-10-0200-0610-000-000000	50.60
						Check Total	50.60
						<b>Vendor Total</b>	<b>50.60</b>
<b>KAYLA MARCELLA</b>		<b>4463</b>					
	0100092823	09/10/18	09-10-2018_5		8/15,8/25,9/4 MTG MILEAGE REIM	9-19-971-00-0040-0610-000-003141	62.63
	0100092823	09/10/18	09-10-2018_5		8/15,8/25,9/4 MTG MILEAGE REIM	9-26-971-33-3310-0610-000-000000	17.90
	0100092823	09/10/18	09-10-2018_5		8/15,8/25,9/4 MTG MILEAGE REIM	9-27-971-18-3330-0610-000-008600	68.59
						Check Total	149.12
						<b>Vendor Total</b>	<b>149.12</b>
<b>KIDSTART SUPPLY</b>		<b>34258</b>					
	0100092922	09/26/18	0702002-IN	190107	OAE SCREENER	9-19-971-00-0040-0610-000-003141	4,549.00
						Check Total	4,549.00
						<b>Vendor Total</b>	<b>4,549.00</b>

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Vendor Detail Report

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>KONICA MINOLTA</b>		<b>2292</b>					
	0100092854	09/18/18	32381687		9/DISTRICT COPIERS	9-10-602-10-0090-0330-000-000000	6,362.60
	0100092854	09/18/18	32381686		9/DISTRICT COPIERS	9-10-602-10-0090-0330-000-000000	3,066.75
	0100092854	09/18/18	32381686		9/DISTRICT COPIERS	9-19-971-00-0040-0610-000-003141	444.65
	0100092854	09/18/18	32381686		9/DISTRICT COPIERS	9-27-971-18-3330-0330-000-008600	444.66
	0100092854	09/18/18	32369406		9/DISTRICT COPIERS	9-26-971-33-3330-0330-000-000000	705.75
					Check Total		11,024.41
					<b>Vendor Total</b>		<b>11,024.41</b>
<b>KONICA MINOLTA BUSINESS SOL.</b>		<b>4289</b>					
	0100092799	09/07/18	253644877		LCHS COPIER STAPLES	9-10-602-10-0090-0330-000-000000	92.70
					Check Total		92.70
					<b>Vendor Total</b>		<b>92.70</b>
<b>KURT BREWER</b>		<b>22918</b>					
	0100092855	09/18/18	09-14-2018_14		FOOD REIM	9-10-720-27-2700-0690-000-000000	15.45
					Check Total		15.45
	0100092923	09/26/18	09-24-2018_20		FOOD REIM	9-10-720-27-2700-0690-000-000000	9.09
					Check Total		9.09
					<b>Vendor Total</b>		<b>24.54</b>
<b>LAKE COUNTY GOVERNMENT</b>		<b>28568</b>					
	0100092924	09/26/18	#2018-04		GOL-STORAGE BINS FOR CORNERSTONE	9-22-602-00-2100-0610-000-001229	64.70
					Check Total		64.70
					<b>Vendor Total</b>		<b>64.70</b>
<b>LAKE COUNTY HEALTH DEPARTMENT</b>		<b>392</b>					
	0100092941	09/28/18	09-26-2018_2		NURSE FINGERPRINTS AND NASN MEMBERSHIP	9-10-602-20-2130-0300-000-009003	204.50
	0100092941	09/28/18	09-26-2018_1		SCHOOL NURSE ORIENTATION TRNG	9-22-602-00-2100-0610-000-001208	1,241.27
					Check Total		1,445.77
					<b>Vendor Total</b>		<b>1,445.77</b>
<b>LAKE COUNTY LANDFILL</b>		<b>370</b>					
	0100092856	09/18/18	09-14-2018_24		9/DISPOSAL SERVICES	9-10-710-26-2600-0421-000-000000	435.00
					Check Total		435.00
					<b>Vendor Total</b>		<b>435.00</b>

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Vendor Detail Report

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>LAKE COUNTY SHERIFF'S OFFICE</b>		<b>34347</b>					
	0100092926	09/26/18	1-2018		FB GAME COVERAGE-EXTRA DUTY	9-10-602-10-0090-0300-000-000000	200.00
						Check Total	200.00
						<b>Vendor Total</b>	<b>200.00</b>
<b>LAVEINYA JAYLNN HUNTER</b>		<b>34070</b>					
	0100092895	09/20/18	09-20-2018_10		AUGUST CHROMEBOOK ASST	9-10-602-10-0090-0300-000-000000	352.00
						Check Total	352.00
						<b>Vendor Total</b>	<b>352.00</b>
<b>LCEA</b>		<b>20214</b>					
	0100092912	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-27-000-00-0000-7421-000-000000	82.15
	0100092912	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-26-000-00-0000-7421-000-000000	7.75
	0100092912	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-22-000-00-0000-7421-000-000000	392.04
	0100092912	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-19-000-00-0000-7421-000-000000	3.10
	0100092912	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-10-000-00-0000-7421-000-000000	3,232.82
	0100092912	09/26/18	26-SEP-18		PAYROLL LIABILITIES	9-21-000-00-0000-7421-000-000000	.98
						Check Total	3,718.84
						<b>Vendor Total</b>	<b>3,718.84</b>
<b>LEADVILLE L.C. ECONOMIC DEVELOPMENT</b>		<b>25020</b>					
	0100092857	09/18/18	09-14-2018_38		FY19 MEMBERSHIP DUES	9-10-601-23-2321-0810-000-000000	100.00
						Check Total	100.00
						<b>Vendor Total</b>	<b>100.00</b>
<b>LESLEE TORSELL</b>		<b>21938</b>					
	0100092774	09/04/18	09-04-2018_8		9/25 F/R LUNCH TRNG-OAK CREAK MILEAGE	9-10-602-10-0090-0580-000-000000	100.00
	0100092774	09/04/18	09-04-2018_8		9/6 MEDICAID BILLING MILEAGE PARK CNTY	9-10-602-10-0090-0580-000-000000	71.70
						Check Total	171.70
						<b>Vendor Total</b>	<b>171.70</b>
<b>LEXIA</b>		<b>29947</b>					
	0100092858	09/18/18	SIN041034	190075	QUOTE Q-00217757.1	9-10-602-10-0090-0612-000-000000	21,217.50
						Check Total	21,217.50
						<b>Vendor Total</b>	<b>21,217.50</b>



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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>LINDSEY CADE</b>		<b>32174</b>					
	0100092800	09/07/18	09-05-2018_4		MATH SUPPLY REIM	9-10-201-10-1100-0610-000-000000	103.64
					Check Total		103.64
					<b>Vendor Total</b>		<b>103.64</b>
<b>LIONS CLUB</b>		<b>3360</b>					
	0100092903	09/20/18	09-20-2018_3		LCIS COOKING CLUB SUPPLY CARD	9-22-602-00-0090-0610-000-005287	100.00
					Check Total		100.00
	0100092904	09/20/18	09-20-2018_2		WP COOKING CLUB SUPPLY CARD	9-22-100-01-0010-0610-000-005287	100.00
					Check Total		100.00
					<b>Vendor Total</b>		<b>200.00</b>
<b>LISA FORGET</b>		<b>34207</b>					
	0100092801	09/07/18	09-05-2018_14		SUB LICENSE RENEWAL	9-10-601-23-2391-0585-000-000000	60.00
					Check Total		60.00
	0100092859	09/18/18	09-14-2018_20		FIRST AID/CPR REIM	9-10-301-14-1800-0580-000-000000	25.00
					Check Total		25.00
					<b>Vendor Total</b>		<b>85.00</b>
<b>LIZZ HOLM</b>		<b>14443</b>					
	0100092824	09/10/18	09-10-2018_14		TOOTHBRUSH REIM	9-19-971-00-0040-0610-000-003141	31.63
	0100092824	09/10/18	09-10-2018_14		TOOTHBRUSH REIM	9-26-971-33-3310-0610-000-000000	9.05
	0100092824	09/10/18	09-10-2018_14		HOME VISIT MILEAGE REIM	9-27-971-18-3330-0580-000-008600	7.20
	0100092824	09/10/18	09-10-2018_14		TOOTHBRUSH REIM	9-27-971-18-3330-0610-000-008600	34.64
					Check Total		82.52
					<b>Vendor Total</b>		<b>82.52</b>
<b>MARIA ANTONIETA LIZARDO</b>		<b>17922</b>					
	0100092860	09/18/18	09-14-2018_2		REIMB FOR FOOD FOR CATERING	9-21-740-31-3100-0630-000-000000	22.60
					Check Total		22.60
	0100092927	09/26/18	09-24-2018_25		JULY AMERICAN FIDELITY/TX LIFE OVERPAY	9-21-740-31-3100-0110-607-000000	25.26
					Check Total		25.26
					<b>Vendor Total</b>		<b>47.86</b>

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>MARISSA MARTINEZ</b>		<b>21768</b>					
	0100092825	09/10/18	09-10-2018_11		HOME VISIT MILEAGE REIM/TRAINING MEALS	9-27-971-18-3330-0580-000-008600	31.64
						Check Total	31.64
						<b>Vendor Total</b>	<b>31.64</b>
<b>MARY JELF</b>		<b>17779</b>					
	0100092826	09/10/18	09-10-2018_8		HOME VISIT MILEAGE REIM	9-27-971-18-3330-0580-000-008600	30.50
						Check Total	30.50
						<b>Vendor Total</b>	<b>30.50</b>
<b>MCI</b>		<b>2960</b>					
	0100092928	09/26/18	09-24-2018_30		9/HEADSTART FAX 6P603161	9-27-971-18-3330-0531-000-008600	33.10
	0100092928	09/26/18	09-24-2018_31		8/LONG DISTANCE FAX	9-10-602-10-0090-0531-000-000000	79.70
						Check Total	112.80
						<b>Vendor Total</b>	<b>112.80</b>
<b>MEADOW GOLD DAIRIES</b>		<b>1343</b>					
	0100092883	09/18/18	09-18-2018_1		8/MILK	9-21-740-31-3100-0631-000-000000	3,782.05
						Check Total	3,782.05
						<b>Vendor Total</b>	<b>3,782.05</b>
<b>MICHAEL JOHNSON</b>		<b>34339</b>					
	0100092929	09/26/18	09-24-2018_16		COACHING APP AND 1ST YR COURSE FEE REIM	9-10-301-14-1800-0580-000-000000	100.00
						Check Total	100.00
						<b>Vendor Total</b>	<b>100.00</b>
<b>MIKE VAGHER</b>		<b>19151</b>					
	0100092775	09/04/18	09-04-2018_4		SUPPLY REIM	9-10-301-14-1800-0610-000-000000	35.72
	0100092775	09/04/18	09-04-2018_4		VBALL SUPPLY REIM	9-10-301-14-1832-0610-000-000000	579.00
						Check Total	614.72
						<b>Vendor Total</b>	<b>614.72</b>
<b>MOUNTAIN BRD. OF COOP. SERV.</b>		<b>302</b>					
	0100092802	09/07/18	2018-138		JOHNSON ALTERATIVE LICENSE	9-10-602-10-0090-0300-000-000000	3,500.00
						Check Total	3,500.00
						<b>Vendor Total</b>	<b>3,500.00</b>

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>NAPA AUTO PARTS OF BUENA VISTA</b>		<b>10871</b>					
	0100092803	09/07/18	09-05-2018_3		8/CHARGES	9-10-720-27-2700-0430-000-000000	161.75
	0100092803	09/07/18	09-05-2018_3		8/CHARGES	9-10-710-26-2600-0430-000-000000	189.67
						Check Total	351.42
						<b>Vendor Total</b>	<b>351.42</b>
<b>NASCO ARTS &amp; CRAFTS</b>		<b>21016</b>					
	0100092861	09/18/18	110123	190048	6 DRAWER CART-SMOKE	9-10-201-10-0200-0610-000-000000	88.50
	0100092861	09/18/18	117766	190048	6 DRAWER CART-SMOKE	9-10-201-10-0200-0610-000-000000	174.44
						Check Total	262.94
						<b>Vendor Total</b>	<b>262.94</b>
<b>NEWCLOUD NETWORKS</b>		<b>6334</b>					
	0100092804	09/07/18	182430086		8/LOCAL AND LONG DISTANCE	9-10-602-10-0090-0531-000-000000	848.50
						Check Total	848.50
						<b>Vendor Total</b>	<b>848.50</b>
<b>NORTHERN SAFETY CO. INC</b>		<b>6505</b>					
	0100092805	09/07/18	903096297/101725	190087	SHEATH OVER THE GLASS OTG	9-10-301-10-1000-0610-000-000000	223.22
						Check Total	223.22
						<b>Vendor Total</b>	<b>223.22</b>
<b>NORTHWEST COLO. COUNCIL OF GOVERNMENT</b>		<b>17914</b>					
	0100092930	09/26/18	7649		FY19 ELEVATOR INSPECTIONS	9-10-710-26-2600-0300-000-000000	1,550.00
						Check Total	1,550.00
						<b>Vendor Total</b>	<b>1,550.00</b>
<b>NV5</b>		<b>26050</b>					
	0100092862	09/18/18	99834		MASTER PLAN INVOICE	9-43-602-00-4000-0720-000-000000	780.00
						Check Total	780.00
						<b>Vendor Total</b>	<b>780.00</b>
<b>PARKVILLE WATER DISTRICT</b>		<b>334</b>					
	0100092931	09/26/18	09-24-2018_32		9/WATER	9-26-971-33-3310-0810-000-000000	12.92
	0100092931	09/26/18	09-24-2018_32		9/WATER	9-10-710-26-2600-0411-000-000000	3,046.51
	0100092931	09/26/18	09-24-2018_32		9/WATER	9-19-971-00-2600-0410-000-003141	36.11
	0100092931	09/26/18	09-24-2018_32		9/WATER	9-27-971-18-3330-0620-000-008600	41.27
						Check Total	3,136.81
						<b>Vendor Total</b>	<b>3,136.81</b>

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>PATRICIA SCHRAMM</b>		<b>21512</b>					
	0100092897	09/20/18	09-20-2018_19		ACTIVITY CLUB SUPPLIES	9-22-602-00-0090-0610-000-005287	80.45
						Check Total	80.45
						<b>Vendor Total</b>	<b>80.45</b>
<b>PAULA VELASQUEZ</b>		<b>12645</b>					
	0100092863	09/18/18	09-14-2018_35		9/6 VB WORKER	9-10-301-14-1800-0392-000-000000	30.00
						Check Total	30.00
						<b>Vendor Total</b>	<b>30.00</b>
<b>PHEBE CONDON</b>		<b>34240</b>					
	0100092827	09/10/18	09-10-2018_19		SCIENCE SUPPLY REIM	9-10-301-10-1310-0610-000-000000	92.70
						Check Total	92.70
	0100092864	09/18/18	09-14-2018_7		SCIENCE SUPPLY REIM	9-10-301-10-1310-0610-000-000000	176.66
						Check Total	176.66
						<b>Vendor Total</b>	<b>269.36</b>
<b>PINNACOL ASSURANCE</b>		<b>454</b>					
	0100092932	09/26/18	19237871		3RD PAYMENT/WORKERS COMP PREMIUM	9-10-602-28-2850-0521-000-000000	10,021.02
						Check Total	10,021.02
						<b>Vendor Total</b>	<b>10,021.02</b>
<b>QUILL</b>		<b>8974</b>					
	0100092865	09/18/18	9853992	190097	FIRST AID KIT	9-10-301-10-0060-0610-000-000000	26.97
	0100092865	09/18/18	9842316	190097	FIRST AID KIT	9-10-301-10-0060-0610-000-000000	7.90
						Check Total	34.87
						<b>Vendor Total</b>	<b>34.87</b>
<b>QUILL CORPORATION</b>		<b>539</b>					
	0100092866	09/18/18	9701081		CLASSROOM SUPPLIES	9-10-301-10-1600-0610-000-003120	126.69
	0100092866	09/18/18	9684295		CLASSROOM SUPPLIES	9-10-301-10-1600-0610-000-003120	5.95
	0100092866	09/18/18	9747895		CLASSROOM SUPPLIES	9-10-301-10-1600-0610-000-003120	22.70
	0100092866	09/18/18	9670308		CLASSROOM SUPPLIES	9-10-301-10-1600-0610-000-003120	30.38
						Check Total	185.72
						<b>Vendor Total</b>	<b>185.72</b>

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>REALLY GOOD STUFF</b>		<b>1793</b>					
	0100092933	09/26/18	6699270	190098	DRY ERASE RACK	9-10-100-10-0010-0610-000-000000	110.82
	0100092933	09/26/18	6717884	190098	DRY ERASE RACK	9-10-100-10-0010-0610-000-000000	69.99
						Check Total	180.81
						<b>Vendor Total</b>	<b>180.81</b>
<b>REBECCA GRAHAM</b>		<b>32735</b>					
	0100092828	09/10/18	09-10-2018_3		9/1 XC MEET OFFICIAL	9-10-301-14-1878-0391-000-000000	130.00
						Check Total	130.00
						<b>Vendor Total</b>	<b>130.00</b>
<b>REBECCA KATZ</b>		<b>31909</b>					
	0100092829	09/10/18	09-10-2018_1		CHAMBER CHOIR CAMPOUT	9-22-602-00-0090-0610-000-001229	72.00
						Check Total	72.00
						<b>Vendor Total</b>	<b>72.00</b>
<b>S&amp;S WORLDWIDE</b>		<b>34142</b>					
	0100092867	09/18/18	10433136	190088	KRAFT PAPER HOLDER/CUTTER	9-10-301-10-1000-0610-000-000000	123.93
						Check Total	123.93
						<b>Vendor Total</b>	<b>123.93</b>
<b>SAFEWAY INC.</b>		<b>376</b>					
	0100092806	09/07/18	09-05-2018_24		8/CHARGES	9-21-740-31-3100-0630-000-000000	456.67
	0100092806	09/07/18	09-05-2018_24		8/CHARGES-FOOD FOR STAFF TRAIN	9-10-601-23-2310-0610-000-000000	545.04
	0100092806	09/07/18	09-05-2018_24		8/CHARGES-HOMELESS GIFT CARD	9-22-602-00-2100-0610-000-004010	50.00
	0100092806	09/07/18	09-05-2018_24		8/CHARGES-TRANS MTG	9-10-720-27-2700-0610-000-000000	29.96
	0100092806	09/07/18	09-05-2018_24		8/CHARGES	9-10-602-10-0090-0610-000-000000	36.85
						Check Total	1,118.52
						<b>Vendor Total</b>	<b>1,118.52</b>
<b>SALLY GLASER</b>		<b>1017</b>					
	0100092830	09/10/18	09-10-2018_12		HOME VISIT MILEAGE REIM	9-27-971-18-3330-0580-000-008600	16.00
						Check Total	16.00
						<b>Vendor Total</b>	<b>16.00</b>
<b>SANGRE DE CRISTO ELECTRIC</b>		<b>382</b>					
	0100092868	09/18/18	09-14-2018_26		8/TWIN LAKES SCHOOLHOUSE	9-10-710-26-2600-0620-000-000000	33.27
						Check Total	33.27
						<b>Vendor Total</b>	<b>33.27</b>

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>SARAH SAATHOFF</b>		<b>30538</b>					
	0100092807	09/07/18	09-05-2018_16		COMMUNITY GARDEN SUPPLY REIM	9-22-602-00-0090-0610-000-001229	61.88
						Check Total	61.88
						<b>Vendor Total</b>	<b>61.88</b>
<b>SCHOOL SPECIALTY</b>		<b>4091</b>					
	0100092808	09/07/18	308103090424	190036	PLEASE SEE ONLINE ORDER - CART # 7788017	9-10-101-10-0010-0610-000-000000	994.07
	0100092808	09/07/18	208121424390	190036	PLEASE SEE ONLINE ORDER - CART # 7788017	9-10-101-10-0010-0610-000-000000	25.34
	0100092808	09/07/18	208121203168	190036	PLEASE SEE ONLINE ORDER - CART # 7788017	9-10-101-10-0010-0610-000-000000	9.86
						Check Total	1,029.27
	0100092869	09/18/18	308103154631	190050	PAPER RNBW KRAFT ROLL BLACK	9-10-301-10-0030-0610-000-000000	1,005.76
	0100092869	09/18/18	308103154631	190050	KRAFT PAPER WHITE	9-10-201-10-0020-0610-000-000000	289.59
	0100092869	09/18/18	308103037406	190023	PLEASE SEE ONLINE ORDER - CART # 7787997	9-10-101-10-0010-0616-000-000000	1,818.41
						Check Total	3,113.76
	0100092934	09/26/18	308103141044	190052	PLEASE SEE ONLINE ORDER - CART #77883079	9-10-101-10-0200-0610-000-000000	636.34
						Check Total	636.34
						<b>Vendor Total</b>	<b>4,779.37</b>
<b>SILVER CITY PRINTING</b>		<b>413</b>					
	0100092776	09/04/18	93637		SELF INKING STAMPS-HR	9-10-601-23-2391-0610-000-000000	30.00
						Check Total	30.00
						<b>Vendor Total</b>	<b>30.00</b>

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>SOLIANT HEALTH</b>		<b>34223</b>					
	0100092809	09/07/18	9890618		LACONTE-SCHOOL PSYCHOLOGIST	9-10-602-12-1700-0300-000-003130	1,136.00
	0100092809	09/07/18	9890617		LACONTE-SCHOOL PSYCHOLOGIST	9-10-602-12-1700-0300-000-003130	568.00
					Check Total		<u>1,704.00</u>
	0100092870	09/18/18	9875496		8/20-LACONTE-SCHOOL PSYCHOLOGIST	9-10-602-12-1700-0300-000-003130	1,136.00
					Check Total		<u>1,136.00</u>
	0100092898	09/20/18	9940560		W/E 9/16-LACONTE-SCHOOL PSYCHOLOGIST	9-10-602-12-1700-0300-000-003130	1,136.00
					Check Total		<u>1,136.00</u>
	0100092935	09/26/18	9902522		W/E 9/2 LACONTE-SCHOOL PSYCHOLOGIST	9-10-602-12-1700-0300-000-003130	1,136.00
	0100092935	09/26/18	9924775		W/E 9/9 LACONTE-SCHOOL PSYCHOLOGIST	9-10-602-12-1700-0300-000-003130	1,136.00
					Check Total		<u>2,272.00</u>
	0100092942	09/28/18	9957450		W/E9/23-LACONTE-SCHOOL PSYCHOLOGIST	9-10-602-12-1700-0300-000-003130	1,136.00
					Check Total		<u>1,136.00</u>
					<b>Vendor Total</b>		<b><u>7,384.00</u></b>
<b>STAPLES</b>		<b>4758</b>					
	0100092936	09/26/18	8051403954		POCKET FOLDERS	9-10-301-10-0030-0610-000-000000	2.89
					Check Total		<u>2.89</u>
					<b>Vendor Total</b>		<b><u>2.89</u></b>
<b>STELLA SALAS</b>		<b>1998</b>					
	0100092871	09/18/18	09-14-2018_3		8/21-9/5 TRAVEL REIM	9-21-740-31-3100-0580-000-000000	5.15
					Check Total		<u>5.15</u>
					<b>Vendor Total</b>		<b><u>5.15</u></b>
<b>SUMMIT RIDGE CROSS COUNTRY</b>		<b>32530</b>					
	0100092937	09/26/18	609634		10/20 MS XC STATE ENTRY FEE	9-10-201-14-1800-0584-000-000000	250.00
					Check Total		<u>250.00</u>
					<b>Vendor Total</b>		<b><u>250.00</u></b>

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>TAYLOR RAPKE</b>		<b>27430</b>					
	0100092872	09/18/18	09-14-2018_54		9/9-9/11 SPED MTG EXP REIM- LIMON	9-10-602-12-1700-0580-000-003130	196.73
						Check Total	196.73
						<b>Vendor Total</b>	<b>196.73</b>
<b>TEACHING STRATEGIES</b>		<b>3585</b>					
	0100092810	09/07/18	0337972-IN	190077	QUOTE Q-31186	9-10-602-10-0090-0612-000-000000	756.20
						Check Total	756.20
						<b>Vendor Total</b>	<b>756.20</b>
<b>THYSSENKRUPP ELEVATOR CORP.</b>		<b>9638</b>					
	0100092873	09/18/18	5000940955		LCIS ELEVATOR REPAIR	9-10-710-26-2600-0300-000-000000	1,455.00
						Check Total	1,455.00
						<b>Vendor Total</b>	<b>1,455.00</b>
<b>TIMOTHY POWELL</b>		<b>31771</b>					
	0100092874	09/18/18	09-14-2018_12		FOOD REIM	9-10-720-27-2700-0690-000-000000	9.94
						Check Total	9.94
						<b>Vendor Total</b>	<b>9.94</b>
<b>TOMMY TAYLOR</b>		<b>15474</b>					
	0100092875	09/18/18	09-14-2018_34		9/4,9/6 VB WORKER	9-10-301-14-1800-0392-000-000000	55.00
						Check Total	55.00
						<b>Vendor Total</b>	<b>55.00</b>
<b>TRACY VINCENT</b>		<b>1948</b>					
	0100092899	09/20/18	09-20-2018_6		WATER AND SNACKS FOR RED BAGS	9-10-101-24-2410-0610-000-000000	131.92
						Check Total	131.92
						<b>Vendor Total</b>	<b>131.92</b>
<b>TRANSWEST TRUCKS</b>		<b>5134</b>					
	0100092900	09/20/18	001P96360		BUS 23 LIGHTS	9-10-720-27-2700-0430-000-000000	60.06
	0100092900	09/20/18	003S325876		BUS 23 LIGHTS	9-10-720-27-2700-0430-000-000000	34.96
						Check Total	95.02
						<b>Vendor Total</b>	<b>95.02</b>



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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>TRI COUNTY FIRE EXTING.</b>		<b>3992</b>					
	0100092876	09/18/18	169309		ANNUAL MAINT/INSPECTION-PITTS	9-10-710-26-2600-0300-000-000000	438.50
						Check Total	438.50
						<b>Vendor Total</b>	<b>438.50</b>
<b>TRISHA LOPEZ</b>		<b>29645</b>					
	0100092831	09/10/18	09-10-2018_13		HOME VISIT MILEAGE REIM	9-27-971-18-3330-0580-000-008600	41.50
						Check Total	41.50
						<b>Vendor Total</b>	<b>41.50</b>
<b>U.S. FOOD SERVICE, INC. ALLIANT</b>		<b>2117</b>					
	0100092811	09/07/18	09-05-2018_8		8/FOOD	9-21-740-31-3100-0630-000-000000	16,110.01
						Check Total	16,110.01
						<b>Vendor Total</b>	<b>16,110.01</b>
<b>USI</b>		<b>618</b>					
	0100092877	09/18/18	0387270501019	190105	OPTICLEAR LAM FILM 27' X 500' 1.3 MIL 1"	9-10-101-10-0010-0550-000-000000	207.39
						Check Total	207.39
						<b>Vendor Total</b>	<b>207.39</b>
<b>VAIL VALLEY FOUNDATION YOUTH POWER</b>		<b>28720</b>					
	0100092901	09/20/18	2257		MS BOYS SOCCER PARTICIPATION FEE	9-10-201-14-1800-0584-000-000000	350.00
						Check Total	350.00
						<b>Vendor Total</b>	<b>350.00</b>
<b>VERIZON WIRELESS</b>		<b>3373</b>					
	0100092878	09/18/18	9814052304		8/PHONES BUS	9-10-602-10-0090-0531-000-000000	148.67
	0100092878	09/18/18	9814052304		8/PHONES	9-10-602-10-0090-0531-000-000000	2,137.95
	0100092878	09/18/18	9814052304		8/PHONES	9-22-602-00-2100-0531-000-001229	62.50
	0100092878	09/18/18	9814052304		8/PHONES	9-27-971-18-3330-0531-000-008600	51.69
						Check Total	2,400.81
						<b>Vendor Total</b>	<b>2,400.81</b>
<b>VISTA HIGHER LEARNING</b>		<b>34088</b>					
	0100092879	09/18/18	SI163708	190072	TEMAS SE + SSPLUS (VTXT) (6Y)	9-10-602-10-0090-0640-000-000000	1,717.71
						Check Total	1,717.71
						<b>Vendor Total</b>	<b>1,717.71</b>

Check Date 09/01/18 - 09/30/18

Vendor Detail Report

FMVEN10A

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>W.W. NORTON AND COMPANY</b>		<b>34010</b>					
	0100092880	09/18/18	656852	190063	THE ENJOYMENT OF MUSIC, 13TH EDITION LOO	9-10-602-20-2222-0640-000-000000	901.24
						Check Total	901.24
						<b>Vendor Total</b>	<b>901.24</b>
<b>WAXIE SANITARY SUPPLY</b>		<b>3830</b>					
	0100092881	09/18/18	77719114	190106	SEE ATTACHED MONTHLY CUSTODIAL SUPPLIES	9-10-710-26-2600-0610-000-000000	4,575.56
	0100092881	09/18/18	77718446	190106	SEE ATTACHED MONTHLY CUSTODIAL SUPPLIES	9-10-710-26-2600-0610-000-000000	45.76
	0100092881	09/18/18	77718502	190106	SEE ATTACHED MONTHLY CUSTODIAL SUPPLIES	9-10-710-26-2600-0610-000-000000	170.24
						Check Total	4,791.56
						<b>Vendor Total</b>	<b>4,791.56</b>
<b>WEIDENHAMMER SYSTEMS CORP</b>		<b>11983</b>					
	0100092777	09/04/18	190246		ALIO CONF-FLORES	9-10-601-23-2391-0580-000-000000	1,799.00
	0100092777	09/04/18	190246		ALIO CONF-SANCHEZ	9-10-601-25-2510-0580-000-000000	1,799.00
						Check Total	3,598.00
						<b>Vendor Total</b>	<b>3,598.00</b>
<b>WENDY SCOTT</b>		<b>27138</b>					
	0100092938	09/26/18	09-24-2018_14		8/10,9/13-9/15 CONF EXP	9-10-602-20-2213-0350-000-000000	73.59
						Check Total	73.59
						<b>Vendor Total</b>	<b>73.59</b>
<b>WESTERN SLOPE BAR SUPPLIES</b>		<b>3682</b>					
	0100092939	09/26/18	09-24-2018_8		9/WATER ACCT LE3747	9-10-720-27-2700-0610-000-000000	35.80
	0100092939	09/26/18	09-24-2018_7		9/WATER ACCT 34150000	9-10-602-10-0090-0610-000-000000	88.90
						Check Total	124.70
						<b>Vendor Total</b>	<b>124.70</b>

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>XCEL ENERGY</b>		<b>3732</b>					
	0100092882	09/18/18	605305123		8/UTILITES	9-10-710-26-2600-0620-000-000000	11,161.84
	0100092882	09/18/18	605305123		8/UTILITES	9-19-971-00-2600-0410-000-003141	166.56
	0100092882	09/18/18	605305123		8/UTILITES	9-27-971-18-3330-0620-000-008600	190.35
	0100092882	09/18/18	605305123		8/UTILITES	9-26-971-33-3310-0810-000-000000	59.50
						Check Total	11,578.25
	0100092943	09/28/18	608390970		9/UTILITIES	9-27-971-18-3330-0620-000-008600	234.19
	0100092943	09/28/18	608390970		9/UTILITIES	9-10-710-26-2600-0620-000-000000	11,400.68
	0100092943	09/28/18	608390970		9/UTILITIES	9-19-971-00-2600-0410-000-003141	204.92
	0100092943	09/28/18	608390970		9/UTILITIES	9-26-971-33-3310-0810-000-000000	73.20
						Check Total	11,912.99
						<b>Vendor Total</b>	<b>23,491.24</b>
						<b>Grand Total</b>	<b>222,576.64</b>

Cash Flow Financial Report  
FY 2018-2019

		<u>Beginning Balance</u>	<u>Activity</u>	<u>Deposits</u>	<u>Ending Balance</u>
<b>Lake County School District</b>					
<b>Operating Account</b>					
	July	\$ 2,489,046.43	\$ 1,306,700.15	\$ 295,027.45	\$ 1,477,373.73
	August	\$ 1,477,373.73	\$ 831,866.69	\$ 535,394.45	\$ 1,180,901.49
	September	\$ 1,180,901.49	\$ 1,356,572.74	\$ 1,175,247.10	\$ 999,575.85
	October	\$ -	\$ -	\$ -	\$ -
	November	\$ -	\$ -	\$ -	\$ -
	December	\$ -	\$ -	\$ -	\$ -
	January	\$ -	\$ -	\$ -	\$ -
	February	\$ -	\$ -	\$ -	\$ -
	March	\$ -	\$ -	\$ -	\$ -
	April	\$ -	\$ -	\$ -	\$ -
	May	\$ -	\$ -	\$ -	\$ -
	June				\$ -
<b>Colostrust Account</b>					
	July	\$ 1,759,152.14	\$ -	\$ 285,107.38	\$ 2,044,259.52
	August	\$ 2,044,259.52	\$ -	\$ 285,701.61	\$ 2,329,961.13
	September	\$ 2,329,961.13	\$ 500,000.00	\$ 285,786.16	\$ 2,115,747.29
	October	\$ -	\$ -	\$ -	\$ -
	November	\$ -	\$ -	\$ -	\$ -
	December	\$ -	\$ -	\$ -	\$ -
	January	\$ -	\$ -	\$ -	\$ -
	February	\$ -	\$ -	\$ -	\$ -
	March	\$ -	\$ -	\$ -	\$ -
	April	\$ -	\$ -	\$ -	\$ -
	May	\$ -	\$ -	\$ -	\$ -
	June				\$ -
<b>Payroll Account</b>					
	July	\$ 16,133.75	\$ 417,814.49	\$ 410,000.00	\$ 8,319.26
	August	\$ 8,319.26	\$ 426,683.94	\$ 423,000.00	\$ 4,635.32
	September	\$ 4,635.32	\$ 442,197.18	\$ 450,000.00	\$ 12,438.14
	October	\$ -	\$ -	\$ -	\$ -
	November	\$ -	\$ -	\$ -	\$ -
	December	\$ -	\$ -	\$ -	\$ -
	January	\$ -	\$ -	\$ -	\$ -
	February	\$ -	\$ -	\$ -	\$ -
	March	\$ -	\$ -	\$ -	\$ -
	April	\$ -	\$ -	\$ -	\$ -
	May	\$ -	\$ -	\$ -	\$ -
	June				\$ -



**The Center**  
Early Childhood Programs  
Lake County School District R-1

315 West 6<sup>th</sup> Street  
Leadville, CO 80461

Phone 719 486-6928  
Fax 719 486-9992

*Head Start, Colorado Preschool Program, Tuition-Based Preschool and School Age Programs, Services for Children with Special Needs*

**Head Start Approval Items for Governing Board**

**Contents:**

Informational Items:

1. Head Start Director's Report – September
2. Budget Report for FY18
  - Head Start
  - Early Head Start
3. Policy Council Minutes
  - Sept. 5, 2018
  - Oct. 1, 2018
4. Program Governance

**Lake County School District  
Head Start Program  
Director Report Month of – September 2018**

<b>Program Enrollment</b>					
<b>Head Start:</b>	40		We are fully enrolled		
<b>CPP:</b>	66		75 CPP spots assigned 66 children served 9 Children served through double CPP slots		
<b>Early Head Start:</b>	0		Recruitment Materials ready and are being distributed Enrollment forms prepared and we are ready to begin accepting applications Goal for full enrollment: October 31, 2018		
<b>Wait List</b>					
<b>Head Start</b>	<b>Income Eligible</b>	<b>Over-Income</b>	<b>Early Head Start</b>	<b>Income Eligible</b>	<b>Over-Income</b>
	10	1		NA	NA
<b>Total unserved by Any ECE Program</b>	13				
<b>Attendance</b>					
<b>Average Percentage</b>	<b>91.8%</b>			Good attendance month, a few children out for vacation or illness	
<b>In-Kind and Volunteers</b>					
<b>In-kind to date FY18</b>	YEAR TO DATE: \$7,205.70 (August 2018)			Total In-kind Required by Jan 31, 2018: \$150,408	
<b>Parent Volunteers</b>	10				
<b>Budget</b>					
<b>Head Start Budget-FY18</b>	<b><u>Attached</u></b>				
<b>Early Head Start Budget FY18</b>	<b><u>Attached</u></b>				
<b>CACFP-Free/reduced meal Reimbursement</b>	September: In Progress			<b>September Meal Counts:</b>	
	(total claim amount includes our sponsor sites)			Breakfast:	In Progress
				Lunch:	In Progress
			Snack	In Progress	
<b>Grant Updates, Goals, Program Monitoring and Self-Assessment</b>					
<b>Program Self-Assessment and Monitoring</b>	Transportation Safety Checklist Complete – No issues to report or follow up needed 1 <sup>st</sup> Bus Evacuation Safety Drill occurred on September 19				

<b>1) Head Start Federal Financial Reports</b>	Financial Reports Completed for the end of the fiscal year Federal Financial Report due in October			
<b>2) Grant Awards</b>	Temple Hoyne Buell Report and Reapplication Submitted September 4, 2018; Site visit with Jason Callegari regarding application occurred on September 26, 2018			
	Head Start Year 5 Continuation Grant Due to Office of Head Start Nov 1, 2018			
	<b>Program Goal</b>		<b>Year 5 Objectives</b>	
I.	Our program will be productive and efficient with respect to building use and school district partnerships		Refine program wide systems, structure, and program design for a birth to 5 program with full implementation of Early Head Start Services.	
II.	Our program will provide high quality services through clear communication of updated policies and resources.		Provide families with more direct communication related to classroom communication with the Creative Curriculum and Dinosaur School.	
III.	Our program will focus on mentoring, team building, and targeted professional development to provide high quality learning experiences for children.		Provide ongoing professional development with the implementation and fidelity with the Creative Curriculum and utilize coaching systems to support teacher goals and progress.	
IV.	Our program will celebrate and enhance parent's role as their child's first and most important teacher by providing access to resources about child development, early learning, health, wellness, and strong families.		Streamline program systems for a coordinated approach with health and family engagement specifically focused on dental and mental health services and follow up care.	
V.	Our program will understand and promote the connection between family engagement and school readiness.		Continue with family engagement and outcomes data and analysis to refine family goal setting, parent training, and resource systems.	
<b>Head Start Health and Developmental Screenings</b>				
<b>Physicals</b>	<i>Complete</i>	<i>No Exam</i>	<i>Expired</i>	Notes/Comments
	40	0	0	All physicals complete and submitted within 30 day deadline
<b>Lead</b>	36	4	0	45 day deadline: 10/5/18 Blood lead exams offered a Health and Nutrition FFN on Sept 27, 16 exams completed (some were rescreens)
<b>Hemoglobin</b>	36	4	0	45 day deadline: 10/5/18
<b>Dental</b>	33	7	2	90 Day Deadline: 11/16/18 Exams offered through School Based Health Center at Health and Nutrition FFN on Sept 27; at least 7 exams completed, waiting on the paperwork
<b>Immunizations</b>	<i>Up to date</i>	<i>Follow Up</i>		
	39	1 needed		
<b>Hearing</b>	<i>Passed</i>	<i>Rescreen Required</i>	<i>No Exam</i>	45 day deadline 10/5/18 New OAE machine acquired, following up on children absent the
	38	0	2	

				day of screenings
<b>Vision</b>	38	1	1	45 day deadline 10/5/18 Vision Screenings conducted by Cheryl Wells, working to follow up on children absent or in need of rescreen
<b>Speed Dial 4</b>	<i>Complete</i>	<i>Incomplete</i>	<i>Notes:</i>	IEP: Head Start: 6 Child Care: 9 Total: 15
	22	8	45 day deadline 10/5	
<b>Ages and Stages SE</b>	15	7	45 day deadline 10/5	

<b>Task</b>	<b>X = Attended</b>	<b>Comment</b>
<b>Meetings attended:</b> <b>Policy Council</b> <b>Parent Committee/FFN Manager's Meeting</b> <b>School Board</b> <b>LCECC</b> <b>CHSA</b> <b>Child Care Collab</b> <b>Health Services</b> <b>Advisory Committee</b> <b>Education Committee</b>	X  X X   X	
<b>Program Trainings</b>	September Training Included the Following Topics for All Staff <ul style="list-style-type: none"> <li>• September Professional Development Day <ul style="list-style-type: none"> <li>▪ Creative Curriculum Training Focused on Studies and Large Group Components including Question of the Day, Shared Writing, KWL charts, and WOW experiences</li> </ul> </li> <li>• September PLC Topics <ul style="list-style-type: none"> <li>▪ Daily Use of Visual Schedules in the Preschool Classroom</li> <li>▪ Alphabet Chant and Chart</li> <li>▪ Fall Preliminary Checkpoints</li> </ul> </li> </ul>	
<b>Other:</b> Staffing Updates: <ul style="list-style-type: none"> <li>• Positions Posted – Early Head Start Bilingual Home Visitor, currently accepting applications</li> <li>• Assistant Preschool Teacher (2) - currently accepting applications; 1 position open from the beginning of the year; 1 position recently opened Assistant Teacher from room 4 resigned on September 26, 2018</li> </ul> <p>Health and Nutrition Family Fun Night held on September 27, 2018; events focused on health and nutrition including 2 cooking activities (sweet potato and carrot patties and banana sushi rolls); 38 Families Attended</p> <p>Blue Print Site Visit Occurred on September 25, 2018 – days events included walkthroughs in preschool classrooms and discussion with a teacher focus group</p> <p>Strengths noted included</p> <ul style="list-style-type: none"> <li>• Comfortable Classroom Environments</li> <li>• Solid Program Wide Routines including use of Visual Schedule</li> <li>• Beginning implementation of the Creative Curriculum that is supporting language and literacy exposure</li> </ul> <p>Next Steps Noted Include:</p>		



- Focus on Small group components and use of Intentional Teaching Cards at October PD day

**Approval Items:**

- Policy Council By-Laws
- Community Complaint Process

**Informational Items:** Attached please find for your information –

- Head Start and Early Head Start Budgets September 2018

**Submitted by: Tanya Lenhard**

**Date: 10/1/18**

FY 18 Budget HS

February 1, 2017 to January 31, 2018		FEBRUARY	MARCH	APRIL	MAY
REV 27.97.17.0000.40	FY17 Revenue	\$ 40,735.00	\$ 39,884.00	\$ 41,764.00	\$ 39,968.00
27.971.17.2600.0110	CUSTODIAN SALARY	\$ 1,298.23	\$ 1,298.23	\$ 1,159.51	\$ 1,444.81
27.971.17.2600.0221	CUSTODIAN MEDICARE	\$ 16.65	\$ 16.65	\$ 13.93	\$ 18.25
27.971.17.2600.0230	CUSTODIAN PERA	\$ 231.49	\$ 231.49	\$ 193.61	\$ 253.58
27.971.17.2600.0250	CUSTODIAN HEALTH	\$ 457.83	\$ 457.83	\$ 448.51	\$ 441.38
27.971.17.2700.0110	BUS DR SALARY	\$ 1,546.30	\$ 1,546.30	\$ 1,546.30	\$ 1,546.30
27.971.17.2700.0221	BUS DR MEDICARE	\$ 8.09	\$ 8.09	\$ 7.86	\$ 7.78
27.971.17.2700.0230	BUS DR PERA	\$ 288.19	\$ 288.19	\$ 284.94	\$ 283.94
27.971.17.2700.0250	BUS HEALTH	\$ 394.09	\$ 394.09	\$ 361.99	\$ 344.91
27.971.17.3330.0110	ADM SALARIES	\$ 4,087.02	\$ 4,087.02	\$ 4,087.02	\$ 4,087.02
27.971.17.3330.0110	CC SALARY	\$ 21,784.50	\$ 21,784.50	\$ 22,538.38	\$ 21,456.90
27.971.17.3330.0221	ADM MEDICARE	\$ 57.96	\$ 57.96	\$ 57.96	\$ 57.96
27.971.17.3330.0221	CC MEDICARE	\$ 298.83	\$ 298.83	\$ 309.93	\$ 293.80
27.971.17.3330.0230	ADM PERA	\$ 805.40	\$ 805.40	\$ 805.40	\$ 805.40
27.971.17.3330.0230	CC PERA	\$ 4,152.50	\$ 4,152.50	\$ 4,307.06	\$ 4,083.17
27.971.17.3330.0250	ADM HEALTH	\$ 2.07	\$ 2.07	\$ 2.07	\$ 2.07
27.971.17.3330.0250	CC HEALTH	\$ 2,959.21	\$ 2,959.21	\$ 2,951.38	\$ 3,200.50
27.971.17.3330.0300	PRO/TECH				
27.971.17.3330.0320	EDUCATION	\$ 1,500.00	\$ 450.00	\$ 543.48	\$ 350.00
27.971.17.3330.0330	COPY MACHINE	\$ 444.66	\$ 450.00	\$ 444.66	\$ 784.91
27.971.17.3330.0335	MED/DENTAL				
27.971.17.3330.0500	PARENT FUND	\$ 125.75	\$ 125.00	\$ 179.10	
27.971.17.3330.0510	STUD TRANS			\$ 138.34	
27.971.17.3330.0520	INSURANCE/AUDIT			\$ 78.74	
27.971.17.3330.0531	TELEPHONE	\$ 33.31	\$ 35.00	\$ 45.42	\$ 112.06
27.971.17.3330.0533	POSTAGE				
27.971.17.3330.0580	TRAVEL/REGISTRATION			\$ 105.71	\$ 23.50
27.971.17.3330.0610	SUPPLIES	\$ 71.46	\$ 265.20	\$ 415.68	\$ 108.90
27.971.17.3330.0620	UTILITIES	\$ 171.12	\$ 170.00	\$ 737.38	\$ 261.31
27.971.17.3330.0810	DUES/FEES				
27.971.17.3330.0730	EQUIPMENT				
<b>TOTAL</b>	<b>CASH</b>	<b>\$ 40,734.66</b>	<b>\$ 39,883.56</b>	<b>\$ 41,764.36</b>	<b>\$ 39,968.45</b>

FY 18 Budget HS

JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
\$ 41,707.00	\$ 37,816.00	\$ 44,993.00	\$ 49,475.00	\$ -	\$ -	\$ -
\$ 1,528.57	\$ 670.05	\$ 637.82	\$ 1,492.04			
\$ 19.15	\$ 8.31	\$ 9.19	\$ 21.48			
\$ 266.11	\$ 115.45	\$ 127.63	\$ 298.39			
\$ 570.04	\$ 289.34	\$ 71.40	\$ 181.02			
\$ 1,546.30	\$ 590.92	\$ 590.92	\$ 2,632.12			
\$ 7.70	\$ 6.93	\$ 6.68	\$ 7.20			
\$ 282.77	\$ 96.22	\$ 92.84	\$ 511.36			
\$ 374.16	\$ 251.89	\$ 236.27	\$ 590.14			
\$ 4,087.02	\$ 4,087.02	\$ 4,209.62	\$ 4,209.62			
\$ 21,787.84	\$ 21,118.39	\$ 24,722.24	\$ 26,311.01			
\$ 57.98	\$ 57.98	\$ 59.73	\$ 59.73			
\$ 298.59	\$ 284.48	\$ 332.88	\$ 352.38			
\$ 805.40	\$ 805.72	\$ 830.11	\$ 830.11			
\$ 4,149.39	\$ 3,953.04	\$ 4,625.98	\$ 4,896.60			
\$ 2.07	\$ 2.07	\$ 2.07	\$ 2.07			
\$ 3,206.46	\$ 4,658.87	\$ 5,184.19	\$ 5,946.84			
\$ 265.00		\$ 746.25				
\$ 1,115.05	\$ 444.66	\$ 444.66	\$ 444.66			
\$ 36.78						
\$ 78.54	\$ 75.69	\$ 112.27	\$ 84.79			
\$ 95.95		\$ 30.00				
\$ 77.64		\$ 1,371.54	\$ 103.23			
\$ 1,048.33	\$ 299.33	\$ 548.44	\$ 500.46			
\$ 41,706.84	\$ 37,816.36	\$ 44,992.73	\$ 49,475.25	\$ -	\$ -	\$ -

FY 18 Budget HS

JANUARY	FEBRUARY	YTD	FY 18 BUDGET
\$ -		\$ 336,342.00	\$ 581,369.00
		\$ 9,529.26	\$ 14,000.00
		\$ 123.61	\$ 500.00
		\$ 1,717.75	\$ 3,848.00
		\$ 2,917.35	\$ 5,100.00
		\$ 11,545.46	\$ 16,000.00
		\$ 60.33	\$ 370.00
		\$ 2,128.45	\$ 3,249.00
		\$ 2,947.54	\$ 4,500.00
		\$ 32,941.36	\$ 34,971.00
		\$ 181,503.76	\$ 248,112.00
		\$ 467.26	\$ 704.00
		\$ 2,469.72	\$ 3,598.00
		\$ 6,492.94	\$ 7,344.00
		\$ 34,320.24	\$ 52,104.00
		\$ 16.56	\$ 6,500.00
		\$ 31,066.66	\$ 39,747.00
		\$ -	\$ 50.00
		\$ 3,854.73	\$ 10,817.00
		\$ 4,573.26	\$ 2,500.00
		\$ -	\$ 750.00
		\$ 466.63	\$ 1,500.00
		\$ 138.34	\$ 800.00
		\$ 78.74	\$ 400.00
		\$ 577.08	\$ 1,500.00
		\$ 125.95	\$ 195.00
		\$ 129.21	\$ 1,000.00
		\$ 2,413.65	\$ 5,195.00
		\$ 3,736.37	\$ 6,000.00
		\$ -	\$ 500.00
		\$ -	\$ -
\$ -	\$ -	\$ 336,342.21	\$ 471,854.00

FY 18 EHS Budget

<b>FY 2018 EHS Budget</b>	<b>FEBRUARY</b>	<b>MARCH</b>	<b>FY18 BUDGET</b>
<b>ADM SALARIES</b>			<b>\$ 8,743.00</b>
<b>CC SALARY</b>			<b>\$ 36,830.00</b>
<b>ADM MEDICARE</b>			<b>\$ 127.00</b>
<b>CC MEDICARE</b>			<b>\$ 534.00</b>
<b>ADM PERA</b>			<b>\$ 1,836.00</b>
<b>CC PERA</b>			<b>\$ 7,733.00</b>
<b>ADM HEALTH</b>			<b>\$ -</b>
<b>CC HEALTH</b>			<b>\$ -</b>
<b>HV SALARY</b>			<b>\$ 26,880.00</b>
<b>HV MEDICARE</b>			<b>\$ 390.00</b>
<b>HV HEALTH</b>			<b>\$ 6,500.00</b>
<b>HV PERA</b>			<b>\$ 5,645.00</b>
<b>PRO/TECH</b>			<b>\$ -</b>
<b>EDUCATION</b>			<b>\$ 6,432.00</b>
<b>COPY MACHINE</b>			<b>\$ 2,700.00</b>
<b>MED/DENTAL</b>			<b>\$ -</b>
<b>PARENT FUND</b>			<b>\$ -</b>
<b>STUD TRANS</b>			<b>\$ -</b>
<b>INSURANCE/AUDIT</b>			<b>\$ -</b>
<b>TELEPHONE</b>			<b>\$ 840.00</b>
<b>POSTAGE</b>			<b>\$ -</b>
<b>TRAVEL/REGISTRATION</b>			<b>\$ 4,500.00</b>
<b>SUPPLIES</b>			<b>\$ 4,138.00</b>
<b>UTILITIES</b>			<b>\$ 1,000.00</b>
<b>DUES/FEES</b>			<b>\$ -</b>
<b>EQUIPMENT</b>			<b>\$ -</b>

The Center Early Childhood Programs – Policy Council Minutes – Meeting Date – September 5, 2018

**Attending:** Chelsa Parsons, Sarah Hart, Casey McGovern, Maria Perez, Christina Wood, Anahise Shoukas, Beverly Lauchner, and Marika Guthrie

**Not Attending:** Kelly Callahan and Alexandra Mejia

**New Member Introductions:** Each Policy Council member introduced themselves to the rest of the group, and participated in an ice breaker game.

**Roll Call:** Beverly called roll and determined that a quorum was present. Since Beverly is a returning Policy Council member she conducted chairperson business.

**Voting of Policy Council Representation:** The members that were in attendance, after reviewing the duties of each position discussed who would be interested in chairperson, secretary, and treasurer. Marika Guthrie nominated Beverly Lauchner and she volunteered to be chairperson. Marika made the motion to vote Beverly as chairperson, Sarah seconded, and all were in favor with no opposed. Christina Wood then volunteered to be secretary. Marika made the motion, and Casey seconded. All were in favor and no opposed. Treasurer was last, and Casey nominated Marika, and she volunteered to be the Treasurer. Casey made a motion to accept Marika, and Christina seconded. All were in favor and none opposed.

**2018 – 2019 Policy Council Chairs**

- ❖ Beverly Lauchner – Chairperson
- ❖ Christina Wood – Secretary
- ❖ Marika Guthrie - Treasurer

**Approval of Agenda:** Beverly made a motion to approve the agenda, and Marika seconded. All were in favor and no one was opposed.

**New Business:** The new members of the Policy Council were given their individual binders of information including the timeline of topics, training schedules, policies and procedures, and other key information for review for The Center. Lisa went over what these looked like, and what and where they could find information. The Council was also given information on individual roles as a Policy Council Member.

The Parent Activity Fund was introduced to the Council and reviewed. Lisa explained how this budget works, and that Marika would give monthly updates at the meeting. The Council worked together and discussed meeting dates as well as how they would like the agenda to be structured. Both the meeting dates and agenda will be revised.

The group also reviewed resources regarding Shared Governance and the responsibilities of the Policy Council and the Governing Board and how they work together to provide oversight of the program. Beverly made a motion to approve the Program Governance, and Casey seconded. All were in favor with no one opposed. Tanya shared that the budget reports will be included in the Directors report each month. Tanya then reviewed the Directors Report with the Council and

explained how this report reflects the program as a whole and the information is compiled from monthly manager reports that are submitted to Tanya.

**Unfinished Business:** There is no Unfinished Business at this time

**Treasures Report:** The balance of the Parent Activity Fund is 1, 0633.22.

**Committee Reports:** Lisa explained what each committee was, and what they reported. Ellie from the School board reported they are still working on the master plan, they are continuing to focus on school readiness. The board is also revising their mission statement, and when it is completed Ellie will bring it to the council. The parent activity committee reported updates for Family Fun Night, and that several members of the Policy Council are volunteering that evening.

**Announcements:**

September 17, Food Friends began for The Center, September 20, is Picture Day for the Center. September 21, there is No School and The Center is closed for professional development. September 27, Family Fun Night 5:30-7:00 here at The Center, and October 1, the next Policy Council meeting.

**Adjournment:** The meeting was adjourned at 7:09 PM by Beverly.

Respectfully Submitted,

Lisa Roeder – Substitute for the Policy Council Secretary

The Center Early Childhood Programs – Policy Council Minutes – Meeting Date – October 1, 2018

**Attending:** Chelsa Parsons, Sarah Hart, Kelly Callahan, Christina Wood, Anahise Shoukas, Beverly Lauchner, and Marika Guthrie

**Not Attending:** Alexandra Mejia, Casey McGovern, and Maria Perez

**New Member Introductions:** Kelly Callahan introduced herself to the Policy Council.

**Roll Call:** Christina called roll and determined that a quorum was present.

**Approval of Agenda:** Marika made a motion to approve the agenda, and Chelsa seconded. All were in favor and no one was opposed.

**Approval of Meeting Minutes from September 5, 2018:** Marika made a motion to approve the meeting minutes, and Chelsa seconded. All were in favor with no one opposed.

**New Business:** The Council reviewed the Community Complaint Process, and there was a little bit of discussion with examples of what a community complaint may look like. Marika made a motion to accept the Community Complaint Process and Kelly seconded. All were in favor with no one being opposed. The Council then reviewed the by-laws. There was discussion about excused and unexcused absences and how many absences in a row can be missed, before a member is terminated or asked to step down. The Council also had a discussion about the term length a person may serve. The changes will be red marked and emailed to the council and they will vote on the by-laws next meeting. There were two staff approvals. Both positions are substitute positions. Rachel Willey is a student at Colorado Mountain College and is in the Early Childhood Education program. She has applied to substitute on the days she is not in class. Marika motioned to approve Rachel for the substitute teaching position. Kelly seconded. All were in favor with no one apposed. Our second staff approval is for another substitute teacher. Her name is Jenny Sheleg. She is already a substitute for the school district, and loves working with younger children. Marika made a motion to approve Jenny for a substitute teaching position. Kelly Seconded. With no one apposed. The final piece of business was a power point presentation given to the council by Tanya. This was to review our five year program goals and objectives. There was lots of discussion around health and health needs. The council had the chance to ask questions and become informed with these goals.

**Unfinished Business:** There is no Unfinished Business at this time

**Treasures Report:** The balance of the Parent Activity Fund is 1, 0633.22.

**Committee Reports:** Ellie reported on the Lake County School Board. There was lots of talk about the Facilities Master Plan and how the Board is encouraging the community to come to the High School on October 8<sup>th</sup> and share their ideas. Ellie read the new school district mission statement, and talked a little about the state and federal audit process. The School Board is also reviewing assessments and scores. There is talk around where the school district is and where they want to be. There were no other committee reports.



**Announcements:**

October 8, Facilities Master Plan / LCHS 6:00. October 16<sup>th</sup> & 18<sup>th</sup>, Parent Teacher Conferences and The Center closes at 4. October 19, The Center is Closed. October 22, The Center is closed for Professional Development Day. October 25, Picture retake day at The Center. October 27, Pumpkin Patch. October 31, classroom celebrations at The Center 11:00-11:45.

**Adjournment:** The meeting was adjourned at 7:23 PM by Beverly.

Respectfully Submitted,

Christina Wood –Policy Council Secretary

**The Center**  
**Early Childhood Programs**  
**Lake County School District R-1**

PROGRAM GOVERNANCE

Shared Governance and Shared Decision Making Policies  
2018-2019

Performance Standards: 1302 (a) (b) (c) (d) (e) (f) (g) (h) (i) (j)

Parent Committee, Policy Council, Lake County School Board, Leadership Team, and Advisory Committee

Head Start Children are part of an inclusion program at The Center. Classroom enrollment may include children whose families pay tuition, children with special needs, children enrolled in Colorado Preschool Program or Head Start. Programs partner to benefit all children and families. At The Center, activities for children and families involve all programs as much as possible.

Shared decision making in Head Start occurs at many levels, and serves as an inclusive tool to bring together children, parents, family members, the community, and program staff in pursuit of common goals.

Every Head Start parent is given the opportunity to become a candidate for Policy Council. Non-Head Start parents may run as community representatives along with local community members. At intake and orientation staff discusses the various components and answer questions. Program governance is explained along with the responsibilities of the Parent Committee. These responsibilities include:

- Electing Policy Council representatives
- Involvement in recruitment and screening of Head Start employees
- Involvement in the development of program curriculum
- Involvement in the development of special program activities and various committees
- Participation in parent meetings

Policy Council elections are held at the Parent Orientation and Open House in August. Voting may continue to take place if there are more interested parents. All ballots are due and collected in August. Membership will consist of 6 Head Start parent members and 1 Head Start parent alternate, at least 4 Community Representatives (two from the community, and two from The Center's parent population). Newly elected members are contacted by the Family and Community Partnerships Manager. If a vacancy occurs and a waiting list of elected parents exists, they will move into membership in the order of votes. If no waiting list, recruitment will be conducted for a new member, and the new member will be elected of currently enrolled children, by a majority of those voting. The Policy Council may operate with reduced membership if necessary.

All parents whose children are enrolled in Head Start represent our Parent Committee. Parent meetings are held according to the "Family Fun Nights" schedule, and the families of children in all programs are invited to attend. Parent input for future meetings is elicited during the development of the family partnership agreement, and this information is used when developing the community, family and staff training schedule, as part of our strategic planning process.

Responsibilities and means of communication between various groups are listed below:

### Parent Committee

- During Head Start orientation, parents are advised of their rights and responsibilities as members of the Parent Committee, which are listed above.
- All Head Start members of the Parent Committee are given the opportunity to elect Policy Council and Community representatives from a ballot of parents who have volunteered to serve on council.
- An opportunity for input to the Leadership Team, Policy Council, Early Childhood Council, and School Board is given at each Parent Committee meeting.
- A report from Policy Council representative is given at each meeting.
- Committee reports are made in the monthly newsletter.
- Members are invited to participate on committees, self-evaluation teams, curriculum planning, and encouraged to assist in Head Start's recruitment efforts, through announcements at meetings, notes sent home and notices in the newsletter.

### Policy Council

- A Policy Council member serves as the liaison between Parent Committee and Policy Council. This representative attends each Parent Committee meeting to share information on Policy Council meetings and to receive feedback from parents to report back to the council at their next meeting; and encourages parents to communicate any issues or concerns to their Policy Council representative either by voicemail, email, with a note in the Suggestion Box, or in person.
- Policy Council contact information is included in the newsletter, as well as in each classroom.
- Policy Council members send a personal introductory letter to the classroom parents they represent.
- Minutes of each Policy Council meeting are posted on the preschool bulletin board between room 8 and 9. They are also published in the monthly parent newsletter in English and Spanish.
- A voicemail number is assigned solely for the use of parents to communicate any concerns or issues to their Policy Council representative. The Chairperson picks up messages each month immediately preceding the Policy Council meeting.
- The Family and Community Partnerships Manager is responsible for assuring that Policy Council is trained annually on its roles and responsibilities.
- Policy Council bylaws reflect composition and election of members. No Policy Council member is allowed to serve more than three years.
- Current Head Start parents comprise no less than 51% of the Policy Council.
- No Head Start staff, as stipulated by the Policy Council Bylaws, is allowed to serve on the Council, but may attend as advisors.
- Shared decision – making takes place through members acting as liaisons between Board and Council meetings and reporting at each, and through sharing information through meeting minutes, proposed funding applications, and policies that are received at both monthly meetings.
- Policy Council must “approve and submit” its decisions on various topics to the School Board prior to School Board action.
- Policy Council members receive a monthly Directors report.
- Lake County School Board minutes are distributed at Policy Council meetings. A school board member serves as a non-voting liaison.
- The Policy Council Chairperson signs off on grant applications; the secretary signs all meeting minutes, which record all business conducted.
- The Policy Council reviews the volunteer Training Plan.
- The Policy Council is given a budget of \$1500 per year to use for parent activities.
- Child care is available at Policy Council meetings.

### Lake County School Board – Grantee

The Lake County School Board is the grantee and Governing Board for the Head Start program. The Board is legally and financially responsible for the program and ensuring compliance with Federal, State, and local laws and regulations. Their responsibilities include:

- Assuming legal and fiscal responsibilities
- Ensuring compliance with Federal, State and local laws and regulations
- Approval of all funding applications
- Approval of procedures for Policy Council selection
- Establishing procedures and criteria for recruitment, selection, and enrollment of children
- Reviewing and approving all major policies of the agency
- Procedures for shared decision-making
- Approval of an internal dispute resolution
- Approval of program personal policies
- Approving financial management accounts and reporting policies 'Establishing Standards of Conduct
- Selection of delegate agencies and service areas
- Approval of personnel policies and procedures regarding hiring, evaluation, compensation, and termination of the Executive Director, Head Start Director, Director of Human Resources, and Chief Fiscal Officer

The Board will receive updated policies and procedures to review and approve/disapprove each program year. The Board receives monthly budget and Directors Reports, Policy Council minutes, child outcome results, and end of year program reports. The monthly Director report contains enrollment, attendance, budget, meal reimbursement, self-assessment and trainings and other program information.

A board member attends Policy Council meetings as a non-voting liaison. Policy Council members are welcome to attend School Board meetings.

The Board operates under Policy Governance, The Superintendent is authorized to sign off on financial reports while the School Board President signs all funding applications.

The Lake County School Board has delegated the Lake County Early Childhood Council to serve as Advisory Council for many Center programs. The Council also serves as District Council for the Colorado Preschool Program. A Policy Council representative may attend the Early Childhood Council Meetings.

In addition to this system of regular communication, training on Shared Governance, including ERSEA policies, takes place when a new School Board is seated, or upon request by Board members.

### Lake County Early Childhood Council

The Lake County Early Childhood Council operates as a local advisory board for many Early Childhood Programs in the county.

- The Council appoints members with the exception of the Policy Council representative, who is appointed by the Policy Council. The Early Childhood Council minutes are posted on the bulletin board in the preschool area. Notice of the monthly meeting is posted in the newsletter and in the building.
- The Council is a member of the Rocky Mountain Early Childhood Council which is part of the Early Childhood State System in Colorado. Some funding is occasionally received from the State of Colorado to support this Council.

- A Policy Council representative may attend Early Childhood Council meetings. This representative reports back to the Policy Council regarding the Council's activities.

#### Leadership Team

The Center Leadership Team meets regularly to discuss the daily operations of all programs located in the building. Decisions made that impact staff and families are shared in the following ways:

- Information and announcements are shared at weekly staff planning's.
- Information is sent home to parents in the newsletter and through notices.
- The School Board and Policy Council approves changes in The Center / Head Start policies.
- Annually the organizational structure is reviewed in relation to the strategic plan, goal and objectives.

Each program at The Center embraces a process that truly advocates for children's success. Through shared decision making within our building and with our parents, we can evaluate and emphasize a wide range of opportunities for parents to participate in all aspects of our programs, to grow, to share and to experience the benefits of giving their children a real head start.

Most Recent Policy Council Approval: 9/5/2018

Most Recent Governing Board Approval:

**Revised 9/2017**