



**District
Mission:**

**To ignite a
passion for
learning.**

**Board
Priorities:**

Ensure all students stay on or above grade level each year and graduate prepared to successfully implement a plan for college or career.

Every day, we are college or career ready.

Provide all students with engaging learning opportunities.

Rigor and engagement are everywhere.

Create a space that is safe, inclusive and welcoming for all.

Diversity and culture make us better.

Plan and execute the capital and human capital investments that will make our district better.

We plan for the future.

Lake County School District Board of Education

Jan. 14, 2020 5:00pm Regular Meeting

Location: District Office—328 West 5th St-Room 11

Regular Meeting

1. 5:00 Call to order
2. 5:01 Pledge of Allegiance
3. 5:02 Roll Call
4. 5:03 Preview Agenda
5. 5:04 Reading/Energize Item-Student Representatives
6. 5:05 Public Participation

Members of the public who wish to address the board on non-agenda items are welcome to do so at this time. Please sign up on the clipboard at the front. We ask you to please observe the following guidelines:

- Confine your comments to matters that are germane to the business of the School District.
- Recognize that students often attend or view our meetings. Speaker's remarks, therefore, should be suitable for an audience that includes kindergarten through twelfth grade students.
- Understand that the board cannot discuss specific personnel matters or specific students in a public forum.

7. 5:20 Approve Consent Agenda:
 - a. Regular Meeting Minutes Dec. 10, 2019
 - b. Personnel Recommendations
 - c. Resolution NO. 20-11-Notice of Agenda Posting Locations
 - d. Head Start: Equipment and Real Property Disposition Policy, Human Resources System, Program Improvement Plan, Program Information Report for the 2018-2019 Head Start Program
8. 5:25 BEST Update-Colleen Kaneda
9. 5:50 Oversight Calendar
 - a. The Center/Head Start Update
10. 6:20 Action Item
 - a. 6:20 LCSD Audit-Chadwick, Steinkirchner, Davis & Co., P.C.
 - b. 6:50 PCD Engineering Services, Inc.--Commissioning Agent Services
 - c. 6:55 Weecycle Environmental Consultants, Inc.—Environmental Consulting
11. 7:00 Student representative reports
12. 7:15 Superintendent Update
13. 7:30 Break
14. 7:40 Discussion Items
 - a. Policy review GP-1 to GP-9
 - b. Redlined GP-14
15. 8:00 Board Reports
16. 8:10 Executive Session C.R.S. 24-6-402 (4) (f)Personnel
 - a. Superintendents Evaluation
17. Resume Regular Meeting
18. 8:50 Agenda Planning
 - a. Reading/Energize item for next meeting-Wendy Wyman
 - b. Board Notes for tonight's meeting-Eudelia Contreras
 - c. Next Meeting or event:
 - i. Jan. 21, 2020 Special Meeting 12:00 pm @ District Office
 - ii. Jan. 28, 2020 Special Meeting 5:00 pm @ District Office

A few welcoming notes:

The board's meeting time is dedicated to its strategic mission and top priorities. • The "consent agenda" has items which have either been discussed prior or are highly routine. By not discussing these issues, we are able to spend time on our most important priorities. • "Public participation" is an opportunity to present brief comments or pose questions to the board for consideration or follow-up. Each person is asked to focus comments to five minutes. The boundaries are designed to help keep the strategic meeting focused and in no way limits conversations beyond the board meeting. • Your insights are needed and welcomed and the board encourages you to request a meeting with any board member, should you have something to discuss. • If you are interested in helping the district's achievement effort, please talk with any member of the leadership team or call the district office at 719-486-6800. Opportunities abound. Your participation is highly desired.



2. 7:00 Meeting Debrief
 - a. How did we do on time?
 - b. Did we do our most important work first?
3. Informational items
 - a. LCSD Budget reports
 - b. Head Start Reports
4. Adjournment

Estimated duration of meeting is 2.5 to 3 hours **Updated 1/10/2020

A few welcoming notes:

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SCHOOL BOARD MINUTES

Regular Meeting

Dec. 10, 2019

Pledge of Allegiance –Director Contreras led the pledge of allegiance.

Roll Call of Members - The regular meeting of the Board of Directors for Lake County School District R-1 was called to order on Dec. 10, 2019 at 5:06 p.m. and was held at Lake County Intermediate School due to a water main break at the District Office building. Directors Contreras, Fiedler, Frykholm, Solomon, Weston (came at 5:11pm) and Superintendent Wyman were present. Student representative Michaela Sanchez was present. Student representative Michaela Main was absent and excused.

Preview Agenda-No changes where needed.

Reading or Energize item- Amy Frykholm provided a video.

Public Participation- Darren Brungardt spoke to the board in regards to his thoughts about class sizes for kindergarten and the GT program in Lake County Schools.

Approval of consent agenda items- It was moved by Director Solomon to approve consent agenda. Director Fiedler seconded the motion;

	Contreras	Fiedler	Frykholm	Solomon	Weston
Aye	X	X	X	X	X
Nay					
Absent					

motion carried 5-0.

BEST Update: Colleen Kaneda gave an update on where the BEST project and how the process is going.

GOL! Update: Becca Katz gave a report from GOL! and how the program has been running and their vision for the future.

DOOR Update: Heather Moutoux and Ben Cairns were in attendance and spoke of the DOOR program and looking forward to what is in their future.

Oversight Calendar: Jim Fogarty and Paul Anderson spoke to the board about how the Technology department. He spoke on things that has been done in the past, what is happening now and looking to the future.

Action Items: It was moved by Director Solomon to approve Resolution NO. 20-10-Mill Levy. Director Frykholm seconded the motion;

	Contreras	Fiedler	Frykholm	Solomon	Weston
Aye	X	X	X	X	X
Nay					
Absent					

motion carried 5-0.

It was moved by Director Frykholm to approve FCI Constructors, Inc-Construction Manager/General Contractor. Director Fiedler seconded the motion;

	Contreras	Fiedler	Frykholm	Solomon	Weston
Aye	X	X	X	X	
Nay					
Absent					
Abstain					X

motion carried 4-0-0-1.

Student Representative Reports- Michaela Sanchez reported on working on a resolution for graduation requirements; what students in student senate will be involved in; finals week and how they are supporting students through finals; and then shared a letter from a student.

Superintendent Update- Superintendent Wyman gave an update and spoke of the BEST project, having step back meetings with Blueprint and the school buildings, and presenting at CASB.

A small break was taken and the meeting resumed.

Discussion Item- Draft policy GP-14 was tabled and will be added to a future agenda.

Onboarding activities- Amy lead an overview of how the board has evolved and did some onboarding activities.

Board Roles- Roles were discussed and new roles will be the following: Eudelia-president role and Liaison; Amy-BOCES and Student Rep.; Jeff-Master Plan/DAG and Gates Climate; Ellie-Policy Council; and Rod-URA

Board Reports- Board members gave their updates.

Agenda Planning- Student Reps will do the reading for the next regular meeting.

Meeting was debriefed and it was moved by Director Frykholm to adjourn the meeting.

Director Solomon seconded the motion; motion carried.

Meeting adjourned at 10:26 pm.

ATTEST:

Ellie Solomon, Secretary

Eudelia Contreras, President

Lake County School District R-1
Employee Status Report
January 14, 2020

1/10/2020

Certified Staff

Recommended for Hire

<u>Name</u>	<u>Assignment</u>	<u>Degree</u>	<u>License- Endorsement</u>	<u>Experience</u>
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Transfers

<u>Name</u>	<u>Current Assignment</u>	<u>Transfer Assignment</u>	<u>Location</u>	<u>Effective</u>
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Resignations/Terminations

Eudelia Contreras, President

Ellie Solomon, Secretary

Lake County School District R-1
Employee Status Report
January 14, 2020

1/10/2020

Support Staff/Classified

Recommended for Hire

Ambrose, Mike	Maintenance Worker (Part-Time)	District
Johnson, Whitney	7-12 Behavioral Health Specialist (Temporary)	LCHS
Miles, Lindsay	Substitute Teacher	District
Rea-Garcia, Guadalupe	Custodian	LCIS
Perez, Maria	PK Assistant Teacher	Center

Transfers

Transfer Assignment

Effective

Current Assignment

Resignations/Terminations

Juarez, Yolanda	Custodian	LCIS	1/10/2020
Martinez Marquez, Yesenia	SPED Paraprofessional	LCHS	1/10/2020
Perez, Dora	Custodian (.5)	LCIS	1/10/2020

Eudelia Contreras, President

Ellie Solomon, Secretary

Lake County School District R-1
Employee Status Report
January 14, 2020

1/10/2020

Certified/Staff

Classified/Support Staff

Substitute Teachers
Bus Drivers
Pre-K Substitute Teachers
Custodian - P.M. Half-Time

District
District
The Center
District

Coaches/Athletics

HS Assistant Girls Soccer
MS Assistant Volleyball
MS Head Boys Soccer
MS Assistant Track

Lake County School District
328 West 5th Street
Leadville, CO 80461
719-486-6800

RESOLUTION NO. 20-11

A RESOLUTION DESIGNATING THE PUBLIC PLACES FOR THE POSTING OF SCHOOL BOARD MEETING NOTICES PURSUANT TO SECTION 24-6-402(2)(C), C.R.S.

WHEREAS, Section 24-6-402(2)(c), C.R.S., requires local public bodies, including the Board of Education of Lake County School District R-1, to designate annually at the local public body's first regular meeting of each calendar year the public place or places for posting of notices of the meetings of the local public body.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF LAKE COUNTY SCHOOL DISTRICT R-1, as follows:

Section 1. Pursuant to Section 24-6-402(2)(c), C.R.S., the following public places are designated for the posting of notices of the meetings of the Board of Education of Lake County School District R-1:

1. Public notice bulletin board, Lake County School District Office
2. Lake County School District's website, www.lakecountyschools.net

Section 2. This Resolution shall become effective upon its adoption.

Adopted and approved this 14th day of January, 2020.

BOARD OF EDUCATION OF LAKE COUNTY
SCHOOL DISTRICT R-1

By _____
President

ATTEST:

Secretary



The Center

Early Childhood Programs
Lake County School District R-1

315 West 6th Street
Leadville, CO 80461

Phone 719 486-6928
Fax 719 486-9992

Head Start, Colorado Preschool Program, Tuition-Based Preschool and School Age Programs, Services for Children with Special Needs

Head Start Action Items for Governing Board

Action Agenda Items:

1. Equipment and Real Property Disposition Policy – new policy due to EHS car purchase which was over \$5,000 per Head Start Performance Standards
2. Human Resources System – no new changes
3. Program Improvement Plan
4. Program Information Report for the 2018-2019 Head Start program year

The Center

Early Childhood Programs
Lake County School District R-1

EQUIPMENT AND REAL PROPERTY DISPOSITION POLICY 2019-2020 Program Year

According to Head Start guidelines, when equipment and real property purchased with federal funds are no longer useful or needed for program purposes (45 CFR § 318(b)) grantees must request that ACF provide disposition instructions for the property. 45 CFR §318(c).

Equipment, as defined by 45 CFR §75.2, means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000

Real Property, as defined by 45 CFR §75.2, 45 CFR §1305.2, and 45 CFR §98.2, means “land, including land improvements, structures and appurtenances [affixed equipment] thereto, but excludes moveable machinery and equipment.”

Disposition requests are made using Form SF-429 (Real Property Status Report, Cover Page) and SF-429-C (Attachment C, Disposition or Encumbrance Request).

The Center will meet these guidelines by requiring all preschool, home visiting, and associated school district staff to notify the Director of Early Childhood programs when a piece of equipment is no longer of use to the program.

The DECP will complete and submit the required paperwork to receive directions for appropriate and approved disposition of the property. The directions will be communicated to the appropriate personnel, and the property will be disposed of according to the directions.

The Center

Programas de Primera Infancia
Lake County School District R-1

EQUIPO Y POLÍTICA DE DISPOSICIÓN DE BIENES INMUEBLES

Año del Programa 2019-2020

De acuerdo con las pautas de Head Start, cuando el equipo y los bienes inmuebles comprados con fondos federales ya no son útiles o necesarios para propósitos del programa (45 CFR 318(b)) los concesionarios deben solicitar que ACF proporcione instrucciones de disposición para la propiedad. 45 CFR 318(c).

Equipo, tal como se define en 45 CFR 75.2, se refiere a bienes personales tangibles (incluidos los sistemas de tecnología de la información) que tienen una vida útil de más de un año y un costo de adquisición por unidad que es igual o superior al menor del nivel de capitalización establecido por la entidad no federal para fines de estados financieros, o \$5,000

Bienes inmuebles, tal como se definen en 45 CFR 75, 2,45 CFR 1305.2, y 45 CFR 98.2, significa "tierra, incluyendo mejoras de tierras, estructuras y propiedades [equipos fijos] a los mismos, pero excluye maquinaria y equipo móviles."

Las solicitudes de disposición se realizan utilizando el Formulario SF-429 (Informe de Estado de la Propiedad Real, Página de Portada) y SF-429-C (Adscripción C, Disposición o Solicitud de Gravamen).

The Center cumplirá con estas pautas al requerir que todo el personal del preescolar, visita al hogar y el personal del distrito escolar asociado notifiquen a la Directora de los programas de Primera Infancia cuando un equipo ya no sea de utilidad para el programa.

El DECP completará y presentará la documentación requerida para recibir instrucciones para la disposición apropiada y aprobada de la propiedad. Las instrucciones se comunicarán al personal correspondiente y la propiedad se eliminará de acuerdo con las instrucciones.

The Center

Early Childhood Programs
Lake County School District R-1

HUMAN RESOURCE SYSTEM 2019-2020

Purpose: Develop a system that allows for the hiring and retention of knowledgeable, qualified and competent staff.

Performance Standards:	642 (2) (D) (vi)	Policy Council approval of new hires
	1301.40(b)(3)	Parent Committee participation - recruiting / screening employees
	1302.91 (b-e)	Staff Qualifications – general
	1302.91 (b1) (i) (ii) (b2) (i) (ii)	Background checks and selection procedures
	1302.93 (b) (6)	Preference to current and former HS parents for vacancies
	1302.90 (c)	Standards of Conduct
	1302.93	Staff health and wellness
	1302.92	Training and professional development

Note: See Child Care Director procedures for detailed instructions on steps below, including new personnel paperwork, background checks, creating staff files, etc.

When there is an Opening

- Notify Director of Early Childhood Programs and Human Resources
- Post 3 days in-district via district email
- Advertise in community after internal posting (if no qualified person applies in-district) via Newspaper, Parent Newsletter, Workforce, and other appropriate means

Review job description and interview questions

- Director of Early Childhood Programs reviews the necessary skills, knowledge & experience prior to receiving applications

Form Interview/Selection Committee

Members may include:

Director of Early Childhood Programs
Other Managers
Head Start Parent Committee member
Policy Council member
Teacher
Community Member

Responsibilities of committee:

- Be familiar with requirements of position
- Review applications & qualifications

- Select candidates for interviews
- Set time and dates for interviews
- Notify candidates and committee members of times and location of interview
- Give preference to current former Head Start parents for vacancies for which they are qualified
- Conduct interviews
- Check references
- Select a Candidate

Prior to Policy Council and Board for Approvals:

- A minimum of three references checks occur
- CBI On-line Background Check* (this also includes Sex Offender Registry Check)

A special meeting to approve new hires may be requested in accordance with Policy Council By-laws. Substitute teachers may be offered positions and begin their Orientation prior to Policy Council approval at the next regularly scheduled meeting, but will not be used to cover teaching positions until their approval is official.

New hire checklist (attached)

- Completed by Director of Early Childhood Programs to note:
 - Qualifications and wage
 - Interview Team
 - References
 - Appropriate approvals (Superintendent, Policy Council, and Governing Board)

Notification of Candidate

- Candidate completes:
 - Fingerprints, including FBI criminal history records, and Child abuse and neglect state registry check (TRAILS) documents* (Prior to start date)
 - Employee Packet (prior to start date)
 - TB screening (within 30 days)
 - Staff physical (within 30 days)

*A complete fingerprint record must be on-**file prior to an employee's start date.** An on-line report meets this requirement.

*Employee is not considered permanent until background checks are complete and formal clearance letters are obtained.

*New employees will not have unsupervised access to children until all background checks are finalized.

*Complete background checks will be conducted on each employee every 5 years. Child Care Director will track and coordinate necessary background check renewals.

Orientation Process

- New employee meets with Child Care Director, Director of Early Childhood Programs, and Managers (checklist attached) during 1st week.
- New employees receive handbook and sign acknowledgement of receipt
- Orientation process includes required trainings for all employees.
 - Recording and recognizing Child Abuse (within 30 days)
 - Standard Precautions (prior to assignment with children)
 - FEMA (prior to assignment with children)
 - Medical Administration and Delegation (within 30 days)
 - First Aid (within 30 days)
 - Active Supervision (prior to assignment with children)
 - Appropriate Release (prior to assignment with children)
 - Child Care Rules and Regulations (within 30 days)

Coach Process – conducted by Director of Education with Teaching staff

- Preconference and collaboration planning with teaching teams
- Classroom observations
- Bi-monthly coaching conversations with teaching teams
- Goals and action planning process
- Connection to resources
- Follow up and reflection conversation

Professional Development Plans

- Teacher/Supervisor set goals during annual evaluation
- Professional Development plan created
- CMC career counseling provided
- Plan reviewed twice a year
- Transcripts are submitted annually
- Staff qualification worksheet revised as goals are met
- New payroll form completed if pay grade increase is met
- Program training needs gathered during yearly staff survey/evaluations
- Program training plan based on staff input, regulations, strategic plan

Evaluations/Observations

- Supervisor observes during first 30 days of employment
- 3-month evaluation for all new staff
- 2 informal observations yearly
- Formal evaluation & self-appraisal annually
- Post observation conference

*Note – job descriptions and program appraisal forms updated annually

Improvement Plans

- May be developed after 30 days of employment when areas of concern are evident
- Plans usually follow: 1) verbal warning, 2) written warning

- Plan written by supervisor and reviewed with employee
- Supervisor monitors plan and schedules follow-up meeting with employee

Termination

- Supervisor compiles documentation:
 - Conferences
 - Possible improvement plan
 - Non-compliance of job functions or non-compliance of District policies, procedures or code of conduct
 - Policy Council/sub-committee notified of possible concerns and/or termination of a Head Start employee
 - Meeting with employee, supervisor, and Director of Early Childhood Programs regarding termination
 - Development of separation agreement (optional)
 - Policy Council approval sought for termination per regulations
 - Notification of Human Resource Director
 - Exit paperwork completed by Child Care Director

Most Recent Approval Dates:

Policy Council: November 5, 2019

Governing Board:

The Center

Early Childhood Programs Lake County School District R-1

PROGRAM IMPROVEMENT PLAN

For 2019-2020

During our annual Strategic Planning meeting, we review the results of our self-assessment and develop goals and strategies that will respond to the areas identified and lead to the improvement of our program. The action plan for each goal outlines Year Five objectives and the specific steps we plan to take to support our progress toward tangible program improvement. Some of our Year 5 objectives were changed or revised from our original 5 year plan based on self-assessment data and adjustments to the direction of the program.

Program Goal 1: Our program will conduct age appropriate programming and care for children aged birth through five to prepare them and their families for successful school experiences and encourage lifelong learning and well-being

Year 1 Objective: Continue to refine program-wide systems and program design as a birth to five program

Expected Outcome:

1. Revised and meaningful School Readiness Goals
2. IRR for all staff entering data into GOLD
3. High rates of completion for health screenings and follow up care

Action	Timeline	Person Responsible	Data Tools or Methods for Tracking Progress	Progress Made
Review ELOF implantation toolkit and current school readiness goals	January, 2020	Director of Early Childhood Programs (DECP), Assistant Director of Education (ADE)	Completion of review with next steps determined	
Aggregate Child Outcomes & CLASS observation data	January, 2020	DECP, ADE	Data tracking document created; GOLD reports and CLASS observation scores	

Assess/Plan/Act exercise with parents	February, 2020	DECP, ADE	Meeting/training agendas Sign-in sheets	
Assess/Plan/Act exercise with Policy Council	February, 2020	DECP, ADE	Meeting/training agendas PC minutes Sign-in sheets	
Assess/Plan/Act exercise with staff	April, 2020	DECP, ADE	Meeting/training agendas Sign-in sheets	
Assess/Plan/Act exercise with school board	May, 2020	DECP, ADE	Meeting/training agendas School Board Minutes Sign-in sheets	
Final draft of School Readiness Goals	May, 2020	DECP, ADE	Completion of School Readiness Goals document	
Identify staff who need to complete IRR (InterRater Reliability)	August, 2019	ADE	IRR Certification Report	
Notify staff of need to complete IRR	August, 2019	ADE	PD Action Plan developed for completion of IRR	
Monitor staff completion. Provide support as needed.	August, 2019 and ongoing	DECP, ADE	IRR Certification report	
Notify families of health screening requirement	August, 2019 and ongoing	Health Manager (HM)	PIR Tracking, CAP 60 reports, letters to parents	
Track completion of health requirements	August, 2019 and ongoing	HM	PIR Tracking, CAP 60 reports, letters to parents	
Follow up with families as needed	August, 2019 and ongoing	HM	PIR Tracking, CAP 60 reports, letters to parents	
Evaluate Health processes and identify opportunities for improvement	June, 2020	DECP & HM	Self Assessment results, HM reports	

Program Goal 2: Our program will use research based curricula effectively to maximize outcomes for children and families

Year 1 Objective: Further work on implementing Creative Curriculum and Parents as Teachers with fidelity

Expected Outcomes:

1. Increased scores on Creative Curriculum fidelity tool
2. Increased scores on Parents as Teachers fidelity tool
3. Timely CLASS assessments and increased scores in targeted areas

Action	Timeline	Person Responsible	Data Tools or Methods for Tracking Progress	Progress Made
Creative Curriculum(CC) training for new DECP and sADE	April 2020	DECP, ADE	<ul style="list-style-type: none"> • CC Training certificates 	
PD trainings for staff on CC	August, 2019 and ongoing	DECP, ADE	<ul style="list-style-type: none"> • PD & PLC training plan • PD & PLC training agendas 	
Targeted CC training as part of ongoing coaching	September, 2019 and ongoing	DECP, ADE	<ul style="list-style-type: none"> • Monthly walk through documentation • CC Fidelity Checklists • Coaching schedule and notes 	
Assessment using CC fidelity tool	August, 2019 and ongoing	DECP, ADE, teaching staff	<ul style="list-style-type: none"> • The Fidelity Tool for Administrators • The Fidelity Tool Teacher Checklist • Observation schedule 	
Parents as Teachers (PAT) training for new DECP	February, 2020	DECP	<ul style="list-style-type: none"> • PAT certification 	
Targeting PAT training as part of ongoing coaching of HV	August, 2019 and ongoing	DECP	<ul style="list-style-type: none"> • HOVRS observations • Coaching schedule and notes 	
Assessment using PAT fidelity tool	October, 2019	DECP	<ul style="list-style-type: none"> • PAT fidelity tool • Observation schedule 	
Identify staff to be certified or recertified in CLASS	August, 2020	DECP	<ul style="list-style-type: none"> • Staff registered for CLASS training 	
Trainings for staff to be CLASS certified	October, 2019	DECP	<ul style="list-style-type: none"> • Training agenda 	

Fall CLASS assessment	October & November, 2019	DECP	<ul style="list-style-type: none"> • CLASS calendar invites • CLASS observation scores 	
Spring CLASS assessment	March, 2010	DECP, ADE, HM & CCD	<ul style="list-style-type: none"> • CLASS calendar invites • CLASS observation scores 	

Program Goal 3: Our program will celebrate the diversity of our community and support children and families to recognize their unique experiences and to meet their individual goals

Year 1 Objective: Assess and refine current practices in dual language learning, services for special needs children, social-emotional development, celebrating families from diverse backgrounds

Expected Outcomes:

1. Plan for enhancement of DLL supports for children
2. Plan for enhancement of special education services
3. Implementation of Second Step for social-emotional development
4. Plan for enhancement of celebrating families of all backgrounds

Action	Timeline	Person Responsible	Data Tools or Methods for Tracking Progress	Progress Made
DLLPA assessment	January, 2020	DECP, ADE, HM, Family & Community Partnership Manager (FCPM), Childcare Director (CCD), Family Service & Transportation Manager (FS &TM), Business Manger (BM), Special Education Teacher (SPED)	<ul style="list-style-type: none"> • Completion of DLLPA Assessment 	

Review and evaluate classroom placement and need for additional parapro staff	September, 2019 and ongoing	DECP & SPED	<ul style="list-style-type: none"> • Staff assignment • Staff schedules • Classroom rosters 	
Purchase Second Step materials	October, 2019	DECP	<ul style="list-style-type: none"> • Materials received 	Completed October, 2019
Initial staff training in Second Step	October, 2019	DECP, ADE	<ul style="list-style-type: none"> • Training agenda • Training sign in sheets 	Completed October, 2019
Second Step training follow up to identify next areas for support	November, 2019	DECP, ADE	<ul style="list-style-type: none"> • Training agenda • Training sign-in sheets 	
Second Step Implementation with Fidelity	October, 2019 and ongoing	DECP, ADE	<ul style="list-style-type: none"> • Classroom observations using Second Step Observation Form • Check-In and Year End Wrap Up meetings 	
Trauma informed care trainings for staff	August, 2019	ADE, SPED	<ul style="list-style-type: none"> • Training agenda • Training sign-in sheets 	Completed August 2019
Trauma informed care trainings for families	May, 2020	ADE, SPED, FCPM, DECP	<ul style="list-style-type: none"> • Training agenda • Training sign-in sheets 	
Explore options for more electronic communication with families	May, 2020	DECP, ADE, FCPM, HM, CCD, FS &TM, BM, SPED	<ul style="list-style-type: none"> • Lists of ways to communicate with families 	
Define more ways to include EHS families in programming	August, 2019 and ongoing	DECP, ADE, FCPM, HM, CCD, FS &TM, BM, SPED	<ul style="list-style-type: none"> • Improved attendance by EHS families • Activity sign in sheets 	
Expand WOW visits	May 2020	ADE	<ul style="list-style-type: none"> • More diversified WOW visits scheduled 	
Use DLLPA results to identify ways to further celebrate home languages	May 2020	DECP, ADE, FCPM, HM, CCD, FS &TM, BM, SPED	<ul style="list-style-type: none"> • Develop plan to incorporate ways to celebrate home languages 	

Program Goal 4: Our program will develop plans and systems for constant program improvement in staff development, data systems, and adherence to grantor requirements

Year 1 Objective:

Expected Outcomes:

1. Professional development plans and pathways for staff
2. Recruitment of substitute teachers
3. Transition to updated data management software
4. Streamlined governance structure including all programs
5. Plan for transition to school district 4 day week

Action	Timeline	Person Responsible	Data Tools or Methods for Tracking Progress	Progress Made
Meetings with all staff to identify professional goals and write plans	August, 2019 through May, 2020	DECP	Completed Professional Development Plans	
PDIS accounts for all staff	August, 2019 and ongoing	CCD	All staff have PDIS accounts for online trainings	
Work with LCHS on CDA program	August, 2019 and ongoing	DECP	LCHS will have knowledge of CDA program	
New wage scale to include level for certified teaching staff	June 2020	DECP, BM and Superintendent of Schools	New wage scale created to include certified teacher pay	
Pathway for staff to become certified	January, 2020 and ongoing	DECP, BM and Superintendent of Schools	Pathway created for staff to become certified teachers	
Research options for data management system	August-October, 2019	DECP	Receive bids and data system information in order to make decision	
Purchase new data system	December, 2019	DECP	Data system is purchased	
Plan to transition to new data system	December, 2019 through February, 2020	DECP, ADE, FCPM, HM, CCD, FS &TM, BM, SPED	All data will be on new system	

Organize resources on shared drives	June, 2020	DECP, ADE, FCPM, HM, CCD, FS &TM, BM, SPED	Shared drive will be organized by appropriate content Universal naming parameters will be created	
Research budget and grant management software	June, 2020	DECP and BM	List of budget and grant management software created	
Plan for combining Head Start Policy Council with District Advisory Board for CPP	November, 2019	DECP and FCPM	Combine Head Start Policy and Colorado Preschool Program District Advisory Board Sign-in sheets for meetings	
More in depth trainings for school board	June, 2020	DECP, ADE, FCPM	Develop training for school board members on Head Start program componets.	
Participate in district wide planning for transition to four day week for children and staff	September, 2019 and ongoing	DECP	Attend meetings regarding 4 Day Week	
Participate in district wide planning for new facilities	September, 2019 and ongoing	DECP	DECP will attend planning meetings DECP will attend Design Advisory Group meeting	

SCHOOL READINESS GOALS and ACTION PLAN

For the 2019-2020 school year, we have identified three focus areas within our program school readiness goals to further school readiness and child outcomes. The following sources were used to help us identified these areas of focus: Teaching Strategies GOLD Child Outcome Data, Kindergarten Entry Data and Behavior and CAT Referral Data.

School Readiness Focus Areas:

- Math Development
- Language Development
- Literacy Development

Math: All children will show an increased knowledge and understanding (in their home language) of how numbers, shapes, and patterns are useful problem solving tools for everyday life activities.

Year 5 Objective: Implement the Creative Curriculum with fidelity to foster daily exposure to writing and small group experiences to foster early math skills.

Action Steps	Timeline	Anticipated Outcome Performance Benchmarks	Progress Made
Utilize GOLD data, Head Start Early Learning Outcomes Framework, Colorado State Standards and Kindergarten entry data to identify alignments and determine school readiness outcomes	September 2019 and ongoing	<ul style="list-style-type: none"> Targeted Levels within GOLD to best support school readiness outcomes 	
Provide Professional Development with the Creative Curriculum specifically focused on shared writing experiences, Book Read-Alouds, Intentional Teaching Cards, and Mighty Minutes	September 2019 and ongoing	<ul style="list-style-type: none"> Staff PD Exit Tickets Classroom Walk Throughs 	
Develop a scope and sequence for instruction in math	September 2019 and ongoing	<ul style="list-style-type: none"> Scope and Sequence Lesson Plans 	
Monitor implementation of Creative Curriculum components	September 2019 and ongoing	<ul style="list-style-type: none"> CLASS Creative Curriculum fidelity tool 	
Utilize Child Outcomes data to determine recommendations for further support	Nov 2019	<ul style="list-style-type: none"> Teaching Strategies GOLD Data 	

Language: All children will improve their expressive and receptive language skills in addition to demonstrating competency in their home language. English language learners will increase engagement and understanding in English literacy activities.

Year 5 Objective: Focus professional development effort with language development and use of curriculum to foster oral language use and redefine our approach for supporting dual language learners in our program.

Action Steps	Timeline	Anticipated Outcome Performance Benchmarks	Progress Made
Utilize GOLD data, Head Start Early Learning Outcomes Framework, Colorado State Standards and Kindergarten entry data to identify alignments and determine school readiness outcomes	September 2019 and ongoing	<ul style="list-style-type: none"> Teaching Strategies GOLD Language Objectives ELOF Language and Literacy 	

Build an understanding of language development and second language acquisition for preschool staff	Nov 2019 and ongoing	<ul style="list-style-type: none"> • Staff PD Exit Tickets 	
Build a repertoire of Dual Language Learner Strategies to support DLL children	Nov 2019 and ongoing	<ul style="list-style-type: none"> • Walk Throughs/Informal Observation of Implementation • Teaching Strategies GOLD ELA 	
Provide professional development and strategies around scaffolding children’s interactions during choice time	Jan 2020	<ul style="list-style-type: none"> • CLASS Scores Language Modeling Scores • (March 2018 serves as baseline) 	
Support and encourage families to engage in oral language activities in their native language	Feb 2020 and ongoing	<ul style="list-style-type: none"> • Parent Survey 	

Literacy: All children will gain knowledge of literacy through a love of books, letter and sound recognition, emergent writing skills, and environmental print in their home language.

Year 5 Objective: Implement the Creative Curriculum with fidelity to foster daily exposure to writing and small group experiences to foster early literacy skills.

Action Steps	Timeline	Anticipated Outcome Performance Benchmarks	Progress Made
Utilize GOLD data, Head Start Early Learning Outcomes Framework, Colorado State Standards and Kindergarten entry data to identify alignments and determine school readiness outcomes	September 2019 and ongoing	<ul style="list-style-type: none"> • Teaching Strategies GOLD Language Objectives • ELOF Language and Literacy 	
Provide Professional Development with the Creative Curriculum specifically focused on shared writing experiences, Book Read-Alouds, Intentional Teaching Cards, and Mighty Minutes	September 2019 and ongoing	<ul style="list-style-type: none"> • PD Exit Tickets 	
Monitor implementation and use of Creative Curriculum components	September 2019 and ongoing	<ul style="list-style-type: none"> • Creative Curriculum Fidelity Tool; Walk Throughs 	

Daily use of Mighty Minutes and Intentional Teaching Cards to increase exposure to Literacy content skills	September 2019 and ongoing	<ul style="list-style-type: none"> • Creative Curriculum Fidelity Tool; Walk Throughs 	
Incorporate the use of CR Success within the Creative Curriculum Work with identified scope and sequence for letter instruction 2 nd year goal		<ul style="list-style-type: none"> • Walk Throughs • Lesson Plans • Kinder Entry Data • Teaching Strategies GOLD 16a and 16b 	
Provide families with information regarding the importance of reading daily	December, 2019	<ul style="list-style-type: none"> • Parent Surveys 	
Focus home to school activities on early literacy activities	December, 2019	<ul style="list-style-type: none"> • Parent Surveys • Checklists • Practice Pack Calendars 	

Fewer than 15% of children will end the year below the widely held expectations for their age in *a//* domains.

Action	Timeline	Anticipated Outcome	Progress Made
Classrooms will meet all checkpoint deadlines on time and with fidelity.	Ongoing	We will have complete and accurate data at all times.	
Teachers will participate in regular data dialogues that will allow them to look at data and individualize for their classroom and their children.	Ongoing	We will understand the data at all times.	
We will aggregate data at least three times per year, and will look for and respond to trends.	Ongoing	We will see trends in our data and will put plans in place to meet our objective by the end of the year.	

Revise program school readiness goals to reflect goals for birth to five programming

Action	Timeline	Anticipated Outcome	Progress Made
Continue alignment with Teaching Strategies GOLD, Head Start Early Learning Frameworks, and current school readiness goals to further determine strengths and gaps	Jan 2020	We will have a list of strengths and gaps as our current school readiness goals relate to the ELOF, Colorado Preschool Standards, our curriculum, and our assessment system.	

Use ELOF implementation toolkit to guide review, assessment, and revision of school readiness goals	Jan 2020	Completion of review with next steps determined	
Utilize resources to identify key skills for birth to three development for school readiness	Feb-March 2020		
Research potential formats for school readiness goals in similar programs to explore possible options for birth to five goals	March 2020	We will have options for our school readiness goals that are both parent and teacher friendly.	
Develop a draft of revised school readiness goals with above information	April 2020	We will have revised school readiness goals that span from birth to age five.	
Share draft with families, kindergarten staff, preschool, and home visiting staff for input and feedback	May 2020	We will have finalized birth to five school readiness program goals.	



2018-2019 PIR PERFORMANCE INDICATOR REPORT - HEAD START

Report based on the 1 program(s) that have started or completed the PIR out of the 1 total Head Start program(s) for this Grantee.

The PIR Performance Indicators highlight annual program PIR data in areas of frequent interest and are not intended to serve as a full summary of programs' performance.

The PIR Performance Indicator Formulas document provides the question numbers used for indicator calculations and is available at <http://eclkc.ohs.acf.hhs.gov/pir>.

Numerators and denominators are included in the report to supply context for percentages.

Enrollment - Performance Indicators

Context		Number	
<i>Cumulative Enrolled Children</i>		45	
2019 #	PIR Performance Indicator	Number	Percentage
101	Percentage (%) of children enrolled for multiple years	14	31.1%
102	Percentage (%) of children enrolled less than 45 days	3	6.7%
103	Percentage (%) of children and pregnant women (if EHS) who left the program and did not re-enroll	5	11.1%

Services to All Children at Beginning of Enrollment Year Compared to End of Enrollment Year (based on Cumulative Enrollment) - Performance Indicators

Context		Number			
<i>Cumulative Enrolled Children</i>		45			
<i>Children Enrolled less than 45 Days</i>		3	6.7%		
2019 #	PIR Performance Indicator	Number at Beginning of Enrollment Year	Percentage at Beginning of Enrollment Year	Number at End of Enrollment Year	Percentage at End of Enrollment Year
111	Percentage (%) of children with health insurance	41	91.1%	44	97.8%
112	Percentage (%) of children with a medical home	44	97.8%	44	97.8%
113	Percentage (%) of children with up-to-date immunizations, all possible immunizations to date, or exempt	45	100%	45	100%
114	Percentage (%) of children with a dental home	44	97.8%	43	95.6%

Services to All Children (based on Cumulative Enrollment) - Performance Indicators

Context		Number	
Cumulative Enrolled Children		45	
2019 #	PIR Performance Indicator	Number	Percentage
121	Percentage (%) of children with an IFSP or IEP	9	20%
122	Percentage (%) of children up-to-date on a schedule of preventive and primary health care per the state's EPSDT schedule at the end of enrollment year	45	100%
123	Of the children up-to-date on health screenings, the percentage (%) of children diagnosed with a chronic condition needing medical treatment	--	0 --
124	Of the children diagnosed with a chronic condition needing medical treatment, the percentage (%) of children who received medical treatment	-- --	0 -- --

Services to Preschool Children (based on Cumulative Enrollment) - Performance Indicators

Context		Number	
Cumulative Enrolled Preschool Children		45	
Cumulative Enrolled Preschool Children with an IEP for one of the Primary Disabilities Reported in the PIR		9	
2019 #	PIR Performance Indicator	Number	Percentage
131	Percentage (%) of preschool children that received special education or related services for one of the primary disabilities reported in the PIR	9	100%
132	Percentage (%) of preschool children completing professional dental exams	37	82.2%
133	Of the preschool children receiving professional dental exams, the percentage (%) of preschool children needing professional dental treatment	--	9 --
134	Of the preschool children needing dental treatment, the percentage (%) of preschool children who received dental treatment	-- --	7 -- --

Family Services - Performance Indicators

Context		Number	
Total Number of Families		45	
2019 #	PIR Performance Indicator	Number	Percentage
141	Percentage (%) of families who received at least one of the family services reported in the PIR	10	22.2%
Context		Number	
Total Number of Families Experiencing Homelessness that were Served During the Enrollment Year		1	
2019 #	PIR Performance Indicator	Number	Percentage
142 <i>(new)</i>	Percentage (%) of families experiencing homelessness during the enrollment year that acquired housing during the enrollment year	1	100%

Preschool Staff and Classes (Head Start and Migrant/Seasonal preschool staff only) - Performance Indicators

Context		Number	
<i>Preschool Classroom Teachers</i>		6	
<i>Preschool Classes</i>		6	
<i>Preschool Classroom Assistant Teachers</i>		6	
2019 #	PIR Performance Indicator	Number	Percentage
151	Percentage (%) of preschool classroom teachers that meet the degree/credential requirements of Section 648A.(2)(A) (BA or higher - ECE/related) that will become effective September, 2013	1	16.7%
153	Percentage (%) of preschool classroom assistant teachers with a CDA/equivalent or higher, or are enrolled in a CDA or ECE degree program	6	100%



2018-2019 PIR PERFORMANCE INDICATOR REPORT - EARLY HEAD START

Report based on the 1 program(s) that have started or completed the PIR out of the 1 total Early Head Start program(s) for this Grantee.

The PIR Performance Indicators highlight annual program PIR data in areas of frequent interest and are not intended to serve as a full summary of programs' performance.

The PIR Performance Indicator Formulas document provides the question numbers used for indicator calculations and is available at <http://eclkc.ohs.acf.hhs.gov/pir>.

Numerators and denominators are included in the report to supply context for percentages.

Enrollment - Performance Indicators

Context		Number	
<i>Cumulative Enrolled Children</i>		11	
2019 #	PIR Performance Indicator	Number	Percentage
101	Percentage (%) of children enrolled for multiple years	0	0%
102	Percentage (%) of children enrolled less than 45 days	0	0%
Context		Number	
<i>Cumulative Enrolled Children and Pregnant Women (if EHS)</i>		12	
2019 #	PIR Performance Indicator	Number	Percentage
103	Percentage (%) of children and pregnant women (if EHS) who left the program and did not re-enroll	0	0%

Services to All Children at Beginning of Enrollment Year Compared to End of Enrollment Year (based on Cumulative Enrollment) - Performance Indicators

Context		Number			
<i>Cumulative Enrolled Children</i>		11			
<i>Children Enrolled less than 45 Days</i>		0			
					0%
2019 #	PIR Performance Indicator	Number at Beginning of Enrollment Year	Percentage at Beginning of Enrollment Year	Number at End of Enrollment Year	Percentage at End of Enrollment Year
111	Percentage (%) of children with health insurance	10	90.9%	10	90.9%
112	Percentage (%) of children with a medical home	11	100%	11	100%
113	Percentage (%) of children with up-to-date immunizations, all possible immunizations to date, or exempt	11	100%	11	100%

114	Percentage (%) of children with a dental home	7	63.6%	7	63.6%
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Services to All Children (based on Cumulative Enrollment) - Performance Indicators

Context		Number	
<i>Cumulative Enrolled Children</i>		11	
2019 #	PIR Performance Indicator	Number	Percentage
121	Percentage (%) of children with an IFSP or IEP	1	9.1%
122	Percentage (%) of children up-to-date on a schedule of preventive and primary health care per the state's EPSDT schedule at the end of enrollment year	4	36.4%
123	Of the children up-to-date on health screenings, the percentage (%) of children diagnosed with a chronic condition needing medical treatment	--	0 --
124	Of the children diagnosed with a chronic condition needing medical treatment, the percentage (%) of children who received medical treatment	-- --	0 -- --

Family Services - Performance Indicators

Context		Number	
<i>Total Number of Families</i>		11	
2019 #	PIR Performance Indicator	Number	Percentage
141	Percentage (%) of families who received at least one of the family services reported in the PIR	4	36.4%
Context		Number	
<i>Total Number of Families Experiencing Homelessness that were Served During the Enrollment Year</i>		0	
2019 #	PIR Performance Indicator	Number	Percentage
142 <i>(new)</i>	Percentage (%) of families experiencing homelessness during the enrollment year that acquired housing during the enrollment year	0	0%

Infant/Toddler Staff (EHS and Migrant/Seasonal infants/toddler staff only) - Performance Indicator

Context		Number	
<i>Early Head Start Center-Based Teachers</i>		0	
2019 #	PIR Performance Indicator	Number	Percentage
161	Percentage (%) of infant and toddler classroom teachers that meet the degree/credential requirements of Section 645A.(h) (CDA/equivalent or higher) that became effective September, 2010	0	0%



2018-2019 EARLY HEAD START PROGRAM INFORMATION REPORT
08CH1096-200 LAKE COUNTY SCHOOL DISTRICT #1

A. PROGRAM INFORMATION

GENERAL INFORMATION

Grant Number	08CH1096
Program Number	200
Program Type	Early Head Start
Program Name	LAKE COUNTY SCHOOL DISTRICT #1
Program Address	315 W 6th St Leadville CO 80461-3519
Program Phone Number	(719) 486 6810
Program Fax Number	(719) 486 9992
DUNS Number	557338282
Program Email Address	wwyman@lakecountyschools.net
Head Start Director Name	Ms. Wendy Wyman
Head Start Director Email	wwyman@lakecountyschools.net
Agency Web Site Address	www.lakecountyschools.net/thecenter/
Agency Type	School System
Agency Description	Grantee that directly operates program(s) and has no delegates
Agency Affiliation	A secular or non-religious agency

ENROLLMENT YEAR

Enrollment dates

A.1 Enrollment Year	Date
a. Start Date	02/20/2019
b. End Date	07/31/2019

FUNDED ENROLLMENT

Funded enrollment by funding source

A.2 Funded Head Start or Early Head Start Enrollment	# of children/ pregnant women
a. Head Start/Early Head Start Funded Enrollment, as identified on NOA	12
b. Funded Enrollment from non-federal sources, i.e. state, local, private	0
c. Funded Enrollment from the MIECHV Grant Program, for Early Head Start services	0

Funded enrollment by program option - children

A.3 Center-based program - 5 days per week:	# of children
a. Full-day enrollment	0
1. Of these, the number available as full-working-day enrollment	0
a. Of these, the number available for the full-calendar-year	0
b. Part-day enrollment	0
1. Of these, the number in double sessions	0

	<i># of children</i>
A.4 Center-based program - 4 days per week:	
a. Full-day enrollment	0
b. Part-day enrollment	0
1. Of these, the number in double sessions	0
A.5 Home-based program	12
A.6 Combination option program	
A.7 Family child care option	0
a. Of these, the number available as full-working-day enrollment	0
1. Of the these, the number available for the full-calendar-year	0
A.8 Locally designed option	0

Funded enrollment of pregnant women (EHS programs)

	<i># of pregnant women</i>
A.9 Total number of pregnant women positions in funded enrollment	1

Funded enrollment at child care partner

	<i># of children</i>
A.10 Funded enrollment at child care partners in the center-based program option	0
A.11 Total funded enrollment at child care partners (A.10, center-based partner and A.7, family child care program option)	0

CLASSES

Classes

	<i># of classes</i>
A.12 Total number of classes operated	0
a. Of these, the number of double session classes	0

CUMULATIVE ENROLLMENT

Children by age

A.13 Children by age:	<i># of children at enrollment</i>
a. Under 1 year	3
b. 1 year old	2
c. 2 years old	6
d. 3 years old	0

Pregnant women (EHS programs)

	<i># of pregnant women</i>
A.14 Cumulative enrollment of pregnant women	1

Total cumulative enrollment

	<i># of children / pregnant women</i>
A.15 Total cumulative enrollment	12

Type of eligibility

A.16 Report each enrollee only once by primary type of eligibility:	# of children/ pregnant women
a. Income below 100% of federal poverty line	11
b. Public assistance such as TANF, SSI	0
c. Status as a foster child - # children only	0
d. Status as homeless	0
e. Over income	1
	# of children
f. Number of children exceeding the allowed over income enrollment (as noted below) with family incomes between 100% and 130% of the federal poverty line	0
A.17 If the program serves enrollees under A.16.f, specify how the program has demonstrated that all income-eligible children in their area are being served.	
Specify:	

Prior enrollment

A.18 Enrolled in Early Head Start for:	# of children
a. The second year	0
b. Three or more years	0

Transition and Turnover

	# of children
A.20 Total number of infants and toddlers who left the program any time after classes or home visits began and did not re-enroll	0
a. Of the infants and toddlers who left the program above, the number of infants and toddlers who were enrolled less than 45 days	0
b. Of the infants and toddlers who left the program during the program year, the number who aged out of Early Head Start	0
1. Of the infants and toddlers who aged out of Early Head Start, the number who entered a Head Start program	0
2. Of the infants and toddlers who aged out of Early Head Start, the number who entered another early childhood program	0
3. Of the infants and toddlers who aged out of Early Head Start, the number who did NOT enter another early childhood program	0
	# of pregnant women/children
A.21 Total number of pregnant women who left the program after receiving Early Head Start services but before the birth of their infant, and did not re-enroll	0
A.22 Number of pregnant women receiving Early Head Start services at the time their infant was born	0
a. Of the pregnant women enrolled when their infant was born, the number whose infant was subsequently enrolled in Early Head Start	0
b. Of the pregnant women enrolled when their infant was born, the number whose infant was NOT subsequently enrolled in Early Head Start	0

Child care subsidy

	# of children at end of enrollment year
A.24. The number of enrolled children for whom the program received a child care subsidy	0

Race and Ethnicity

A.25 Race and Ethnicity	# of children/pregnant women	
	(1) Hispanic or Latino origin	(2) Non-Hispanic or Latino origin
a. American Indian or Alaska Native	0	0
b. Asian	0	0
c. Black or African American	0	1
d. Native Hawaiian or other Pacific Islander	0	0
e. White	5	5
f. Biracial/Multi-racial	0	0
g. Other	0	0
h. Unspecified	1	0
1. Explain: Family chose not to provide information at intake.		

Primary language of family at home

A.26 Primary language of family at home:	# of children pregnant women
a. English	11
b. Spanish	1
c. Native Central American, South American, and Mexican Languages	0
d. Caribbean Languages	0
e. Middle Eastern & South Asian Languages	0
f. East Asian Languages	0
g. Native North American/Alaska Native Languages	0
h. Pacific Island Languages	0
i. European & Slavic Languages	0
j. African Languages	0
k. Other	0
l. Unspecified	0

TRANSPORTATION

Transportation services

A.27 Does the program provide transportation to some or all of the enrolled children either directly or through a formal contractual agreement with a transportation provider?	No
--	----

Buses

	# of buses owned
A.28 Total number of buses owned by the program that were purchased with ACF grant funds and are currently used to support program operations, regardless of year purchased	0
a. Of these, the number of buses purchased since last year's PIR was reported	0
A.29 Are any of the buses used by the program leased by the program itself?	No

RECORD KEEPING

Management Information Systems

A.30 Does your program use a management information system to track enrollees, program services, characteristics of families, and information on program staff?		Yes
<i>Name/title</i>	<i>Locally designed</i>	<i>Web Based</i>
CAP 60	No	Yes

B. PROGRAM STAFF & QUALIFICATIONS

TOTAL STAFF

Staff by Type

	(1) # of Early Head Start staff	(2) # of contracted staff
B.1 Total number of staff members, regardless of the funding source for their salary or number of hours worked	2	0
a. Of these, the number who are current or former Head Start or Early Head Start parents	0	0
b. Of these, the number who left since last year's PIR was reported	0	0
1. Of these, the number who were replaced	0	0

TOTAL VOLUNTEERS

Volunteers by Type

	# of volunteers
B.2 Number of persons providing any volunteer services to the program since last year's PIR was reported	0
a. Of these, the number who are current or former Head Start or Early Head Start parents	0

MANAGEMENT STAFF

Coordination of services

B.4 On average, the number of hours per week services managers spend coordinating services:	Average # of hours per week
a. Child Development & Education Manager	8
b. Health Services Manager	4
c. Family & Community Partnerships Manager	4
d. Disability Services Manager	6

CHILD DEVELOPMENT STAFF

Child Development Staff Qualifications - Infant and Toddler Classroom Teachers (EHS and Migrant Programs)

	# of Classroom Teachers
B.8 Total number of infant and toddler child development staff by position	0

	# of Classroom Teachers
Of the number of infant and toddler child development staff by position, the number with the following degrees or credentials:	
a. An advanced degree in:	
1. Early childhood education with a focus on infant and toddler development	0
2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching infants and/or toddlers	0

	# of Classroom Teachers
Of the number of infant and toddler child development staff by position, the number with the following degrees or credentials:	
b. A baccalaureate degree in:	
1. Early childhood education with a focus on infant and toddler development	0
2. Any field and coursework equivalent to a major relating to early childhood education with experience teaching infants and/or toddlers	0
Of the infant and toddler child development staff with a baccalaureate degree in B.8.b.1 through B.8.b.2 above, the number enrolled in:	
3. Advanced degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education with a focus on infant and toddler development	0

	# of Classroom Teachers
<i>Of the number of infant and toddler child development staff by position, the number with the following degrees or credentials:</i>	
c. An associate degree in:	
1. Early childhood education with a focus on infant and toddler development	0
2. A field related to early childhood education and coursework equivalent to a major relating to early childhood education with experience teaching infants and toddlers	0
<i>Of the infant and toddler child development staff with an associate degree in B.8.c.1 and B.8.c.2 above, the number enrolled in:</i>	
3. A baccalaureate degree program in early childhood education or in any field and coursework equivalent to a major relating to early childhood education with a focus on infant and toddler development	0

	# of Classroom Teachers
Of the number of infant and toddler child development staff by position, the number with the following credentials:	
d. A Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements	0
1. Of these, a Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements and that is appropriate to the option in which they are working	0
Of the infant and toddler child development staff with the credentials in B.6.d above, the number enrolled in:	
2. A baccalaureate degree program in early childhood education or in any field and coursework equivalent to a major relating to early childhood education with a focus on infant and toddler development	0
3. An associate degree program in early childhood education or in a related field and coursework equivalent to a major relating to early childhood education with a focus on infant and toddler development	0

	# of Classroom Teachers
Of the number of infant and toddler child development staff by position:	
e. The number who do not have the qualifications listed in B.8.a through B.8.d	0
Of the infant and toddler child development staff in B.8.e above, the number enrolled in:	
1. A baccalaureate degree program in early childhood education or in any field and coursework equivalent to a major relating to early childhood education with a focus on infant and toddler development	0
2. An associate degree program in early childhood education or in a related field and coursework equivalent to a major relating to early childhood education with a focus on infant and toddler development	0
3. Any type of Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements and that is appropriate to the option in which they are working	0

Child development staff qualifications - Home-based and FCC

	(1) # of Home-Based Visitors	(2) # of Home-Based Visitor Supervisors	(3) # of Family Child Care Providers	(4) # of Family Child Care Specialists
B.9 Total number of child development staff by position	1	1	0	0

	(1) # of Home-Based Visitors	(2) # of Home-Based Visitor Supervisors	(3) # of Family Child Care Providers	(4) # of Family Child Care Specialists
Of the number of child development staff by position, the number with the following degrees or credentials:				
a. An advanced degree in/licensed as:				
1. Social work/ Licensed clinical social worker (LCSW)/ Licensed master social worker (LCMW)	0	0	0	0
2. Marriage and family therapy/ Licensed marriage and family therapist (LMFT)	0	0	0	0
3. Psychology	0	0	0	0
4. Sociology	0	0	0	0
5. Human services (include related areas such as child and family services or social services)	0	0	0	0
6. Nursing plus Nurse Practitioner (NP) license	0	0	0	0
7. Early childhood education	0	0	0	0
8. Other	0	0	0	0
Home-Based Visitors:				
Home-Based Visitor Supervisors:				
Family Child Care Providers:				
Family Child Care Specialists:				

	(1) # of Home-Based Visitors	(2) # of Home-Based Visitor Supervisors	(3) # of Family Child Care Providers	(4) # of Family Child Care Specialists
Of the number of child development staff by position, the number with the following degrees and licenses:				
b. A baccalaureate degree in:				
1. Social work	0	0	0	0
2. Psychology	0	0	0	0
3. Sociology	0	0	0	0
4. Human services (include related areas such as child and family services or social services)	0	1	0	0
5. Nursing plus Registered Nurse (RN) license	0	0	0	0
6. Early childhood education	0	0	0	0
7. Other	0	0	0	0
Home-Based Visitors:				
Home-Based Visitor Supervisors:				
Family Child Care Providers:				
Family Child Care Specialists:				

	(1) # of Home-Based Visitors	(2) # of Home-Based Visitor Supervisors	(3) # of Family Child Care Providers	(4) # of Family Child Care Specialists
Of the number of child development staff by position, the number with the following degrees and licenses:				
c. An associate degree in:				
1. Social work	0	0	0	0
2. Psychology	0	0	0	0
3. Sociology	0	0	0	0
4. Human services (include related areas such as child and family services or social services)	0	0	0	0
5. Nursing plus Registered Nurse (RN) license	0	0	0	0
6. Early childhood education	0	0	0	0
7. Other	0	0	0	0
Home-Based Visitors:				
Home-Based Visitor Supervisors:				
Family Child Care Providers:				
Family Child Care Specialists:				

	(1) # of Home-Based Visitors	(2) # of Home-Based Visitor Supervisors	(3) # of Family Child Care Providers	(4) # of Family Child Care Specialists
Of the number of child development staff by position, the number with the following credentials:				
d. License, certification, or credential held:				
1. Nursing, non-RN, i.e. LPN, CNA, etc.	0	0	0	0
2. Family development credential (FDC)	0	0	0	0
3. Child development associate credential (CDA)	1	0	0	0
4. State-awarded certification, credential, or license appropriate to the option in which they are working, i.e. home-based option or family child care option	0	0	0	0
5. Other	0	0	0	0
Home-Based Visitors:				
Home-Based Visitor Supervisors:				
Family Child Care Providers:				
Family Child Care Specialists:				

	(1) # of Home- Based Visitors	(2) # of Home- Based Visitor Supervisors	(3) # of Family Child Care Providers	(4) # of Family Child Care Specialists
Of the number of child development staff by position:				
e. The number who do not have the qualifications listed in B.9.a through B.9.d	0	0	0	0
Of the child development staff in B.9.e above, the number enrolled in:				
1. An advanced degree or license	0	0	0	0
2. A baccalaureate degree	0	0	0	0
3. An associate degree	0	0	0	0
4. Studies leading to a non-degree license, certificate, or credential	0	0	0	0

NON-SUPERVISORY CHILD DEVELOPMENT STAFF

Child development staff - ethnicity and race

B.12 Race and Ethnicity:	# of non-supervisory child development staff	
	(1) Hispanic or Latino origin	(1) Non-Hispanic or Non-Latino origin
a. American Indian or Alaska Native	0	0
b. Asian	0	0
c. Black or African American	0	0
d. Native Hawaiian or other Pacific Islander	0	0
e. White	1	0
f. Biracial/Multi-racial	0	0
g. Other	0	0
h. Unspecified	0	0

Child development staff - language

	# of non-supervisory child development staff
B.13 The number who are proficient in a language(s) other than English	1
a. Of these, the number who are proficient in more than one language other than English	0
B.14 Language groups in which staff are proficient	# of non-supervisory child development staff
a. Spanish	1
b. Native Central American, South American, and Mexican Languages (e.g., Mixteco, Quichean.)	0
c. Caribbean Languages (e.g., Haitian-Creole, Patois)	0
d. Middle Eastern & South Asian Languages (e.g., Arabic, Hebrew, Hindi, Urdu, Bengali)	0
e. East Asian Languages (e.g., Chinese, Vietnamese, Tagalog)	0
f. Native North American/Alaska Native Languages	0
g. Pacific Island Languages (e.g., Palauan, Fijian)	0
h. European & Slavic Languages (e.g., German, French, Italian, Croatian, Yiddish, Portuguese, Russian)	0
i. African Languages (e.g., Swahili, Wolof)	0
j. Other	0
k. Unspecified	0

Child development staff - classroom teacher turnover

	# of classroom teachers
B.15 The number of classroom teachers who left your program during the year.	0
B.16 Of these, the number who left for the following reasons:	# of classroom teachers
a. Higher compensation/benefits package in the same field	0
b. Change in job field	0
c. Other	0
B.17 Number of classroom teacher vacancies in your program that remained unfilled for a period of 3 months or longer	0
B.18 Number of classroom teachers hired during the year due to turnover	0

Child development staff - Home-based visitor turnover

	# of home-based visitors
B.19 The number of home-based visitors who left your program during the year	0
B.20 Of these, the number who left for the following reasons:	
a. Higher compensation/benefits package in the same field	0
b. Change in job field	0
c. Other	0
B.21 Number of home-based visitor vacancies in the program that remained unfilled for a period of 3 months or longer	0
B.22 Number of home-based visitors hired during the year due to turnover	0

FAMILY & COMMUNITY PARTNERSHIPS STAFF

Family & community partnerships staff - qualifications

	(1) # of family workers	(2) # of FCP supervisors
B.23 Total number of family & community partnerships staff	1	0
a. Of the FCP supervisors, the number who work directly with families, i.e. staff with a family caseload		0
B.24 Comments on staff shared by Head Start and Early Head Start programs:	The Family & Community Partnerships Manager provides support to the Home Visitor, but does not have an EHS caseload.	

B.25 Of the family & community partnerships staff, the number with the following as the highest level of education completed:	(1) # of family workers	(2) # of FCP supervisors
a. A related advanced degree	0	0
b. A related baccalaureate degree	1	0
c. A related associate degree	0	0
d. A family-development-related credential, certificate, or license	0	0
e. None of the qualifications listed in B.25.a through B.25.d above	0	0
Of the staff in B.25.e above, the number enrolled in:		
1. A related degree at the associate, baccalaureate, or advanced level	0	0
2. Studies leading to a non-degree credential, certificate, or license that is family-development-related	0	0
B.26 Of the family & community partnerships staff, the number with a family-development-related credential, regardless of highest level of education completed	0	0

Education and Child Development Managers/Coordinators - Qualifications

	# of ECD managers/coordinators
B.27 Total number of education & child development managers/coordinators	0
	# of ECD managers/coordinators
Off the education & child development managers/coordinators, the number with the following degrees or credentials:	
a. An advanced degree in early childhood education, or an advanced degree in any field and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children	0
b. A baccalaureate degree in early childhood education, or a baccalaureate degree in any field and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children	0
	# of ECD managers/coordinators
Of the education & child development managers/coordinators, the number with the following degrees or credentials:	
c. An associate degree in early childhood education, or an associate degree in any field and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children	0
Of the education & child development managers/coordinators preschool child development staff in B.27.c above, the number enrolled in:	
1. A baccalaureate degree in early childhood education, or a baccalaureate degree in any field and coursework equivalent to a major relating to early childhood education	0
	# of ECD managers/coordinators
Of the education & child development managers/coordinators, the number with the following degrees or credentials:	
d. A Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements	0
Of the education & child development managers/coordinators preschool child development staff in B.27.d above, the number enrolled in:	
1. A baccalaureate degree in early childhood education, or a baccalaureate degree in any field and coursework equivalent to a major relating to early childhood education	0
	# of ECD managers/coordinators
Of the education & child development managers/coordinators, the number with the following degrees or credentials:	
e. None of the qualifications listed in B.27.a through B.27.d	0
Of the education & child development managers/coordinators preschool child development staff in B.27.e above, the number enrolled in:	
1. A baccalaureate degree in early childhood education, or a baccalaureate degree in any field and coursework equivalent to a major relating to early childhood education	0
B.28 Comments on education & child development managers/coordinators shared by Head Start and Early Head Start programs:	

C. CHILD & FAMILY SERVICES

HEALTH SERVICES

Health insurance - children

	(1) # of children at enrollment	(2) # of children at end of enrollment year
C.1 Number of all children with health insurance	10	10
a. Number enrolled in Medicaid and/or CHIP	8	8
b. Number enrolled in state-only funded insurance (for example, medically indigent insurance)	2	2
c. Number with private health insurance (for example, parent's insurance)	0	0
d. Number with health insurance other than those listed above, for example, Military Health (Tri-Care or CHAMPUS)	0	0
1. Specify		
C.2. Number of children with no health insurance	1	1

Health insurance - pregnant women

	(1) # of pregnant women at enrollment	(2) # of pregnant women at end of enrollment
C.3 Number of pregnant women with at least one type of health insurance	1	1
a. Number enrolled in Medicaid	1	1
b. Number enrolled in another publicly funded insurance program that is not Medicaid	0	0
c. Number with private health insurance	0	0
d. Number with health insurance other than those listed above, for example, Military Health (Tri-Care or CHAMPUS)	0	0
1. Specify		
C.4 Number of pregnant women with no health insurance	0	0

Medical

Medical home - children

	(1) # of children at enrollment	(2) # of children at end of enrollment year
C.5 Number of children with an ongoing source of continuous, accessible health care	11	11
C.6 Number of children receiving medical services through the Indian Health Service	0	0
C.7 Number of children receiving medical services through a migrant community health center	0	0

Medical services - children

	(1) # of children at enrollment	(2) # of children at end of enrollment year
C.8 Number of all children who are up-to-date on a schedule of age-appropriate preventive and primary health care, according to the relevant state's EPSDT schedule for well child care	4	4
		# of children at end of enrollment year
a. Of these, the number diagnosed by a health care professional with a chronic condition needing medical treatment since last year's PIR was reported		0
1. Of these, the number who have received or are receiving medical treatment		0
b. Specify the primary reason that children who needed medical treatment, for any chronic condition diagnosed by a health care professional since last year's PIR was reported, did not receive it:		Parents did not keep/make appointment

C.9 Number of all children who received medical treatment for the following chronic conditions since last year's PIR was reported, regardless of when the condition was first diagnosed by a health care professional:	# of children
a. Anemia	0
b. Asthma	0
c. Hearing Difficulties	0
d. Vision Problems	0
e. High Lead Levels	0
f. Diabetes	0

Immunization services - children

	(1) # of children at enrollment	(2) # of children at end of enrollment year
C.11 Number of children who have been determined by a health care professional to be up-to-date on all immunizations appropriate for their age	3	3
C.12 Number of children who have been determined by a health care professional to have received all immunizations possible at this time, but who have not received all immunizations appropriate for their age	8	8
C.13 Number of children who meet their state's guidelines for an exemption from immunizations	0	0

Pregnant women - services (EHS programs)

C.14 Indicate the number of pregnant women who received the following services while enrolled in EHS	# of pregnant women
a. Prenatal health care	1
b. Postpartum health care	0
c. Mental health interventions and follow up	0
d. Substance abuse prevention	0
e. Substance abuse treatment	0
f. Prenatal education on fetal development	0
g. Information on the benefits of breastfeeding	0

Pregnant women - prenatal health (EHS programs)

C.15 Trimester of pregnancy in which the pregnant women served were enrolled:	# of pregnant women
a. 1st trimester (0-3 months)	0
b. 2nd trimester (3-6 months)	1
c. 3rd trimester (6-9 months)	0
C.16 Of the total served, the number whose pregnancies were identified as medically high risk by a physician or health care provider	1

Dental

Dental home - children

	(1) # of children at enrollment	(2) # of children at end of enrollment year
C.17 Number of children with continuous, accessible dental care provided by a dentist	7	7

Infant and toddler preventive dental services (EHS and Migrant programs)

	# of children at end of enrollment year
C.20 Number of all children who are up-to-date on a schedule of age-appropriate preventive and primary oral health care according to the relevant state's EPSDT schedule	1

Pregnant women dental services (EHS programs)

	# of pregnant women
C.21 Of the number of pregnant women served, the number who received a professional dental examination(s) and/or treatment since last year's PIR was reported	0

MENTAL HEALTH SERVICES

Mental health professional

	# of hours
C.22 Average total hours per operating month a mental health professional(s) spends on-site	1

Mental health services

	<i># of children at end of enrollment year</i>
C.23 Indicate the number of enrolled children who were served by the mental health (MH) professional(s) since last year's PIR was reported.	
a. Number of children for whom the MH professional consulted with program staff about the child's behavior / mental health	0
1. Of these, the number for whom the MH professional provided three or more consultations with program staff since last year's PIR was reported	0
b. Number of children for whom the MH professional consulted with the parent(s) / guardian(s) about their child's behavior/mental health	0
1. Of these, the number for whom the MH professional provided three or more consultations with the parent(s) / guardian(s) since last year's PIR was reported	0
c. Number of children for whom the MH professional provided an individual mental health assessment	0
d. Number of children for whom the MH professional facilitated a referral for mental health services	0

Mental health referrals

	<i># of children at end of enrollment year</i>
C.24 Number of children who were referred by the program for mental health services outside of Head Start since last year's PIR was reported	0
a. Of these, the number who received mental health services since last year's PIR was reported	0

Infant and toddler Part C early intervention services (EHS and Migrant programs)

	<i># of children</i>
C.26 Number of children enrolled in the program who have an Individualized Family Service Plan (IFSP) indicating they have been determined eligible by the Part C Agency to receive early intervention services under the Individuals with Disabilities Education Act (IDEA)	1
a. Of these, the number who were determined eligible to receive early intervention services:	<i># of children</i>
1. Prior to enrollment into the program for this enrollment year	1
2. During this enrollment year	0
b. Of these, the number who have not received early intervention services under IDEA	0

EDUCATION AND DEVELOPMENT TOOLS/APPROACHES

Screening

	<i># of children</i>
C.28 Number of all newly enrolled children since last year's PIR was reported	11
C.29 Number of all newly enrolled children who completed required screenings within 45 days for developmental, sensory, and behavioral concerns since last year's PIR was reported	11
a. Of these, the number identified as needing follow-up assessment or formal evaluation to determine if the child has a disability	1
C.30 The instrument(s) used by the program for developmental screening:	
ASQ- 3 (Ages & Stages Questionnaire)	

Assessment

C.31 Approach or tool(s) used by the program to support ongoing child assessment:	
<i>Name/title</i>	<i>Locally designed</i>
Teaching Strategies GOLD Online	No

Curriculum

C.32 What curriculum does your program use:	
a. For center-based services:	
b. For family child care services:	
c. For home-based services:	
<i>Name/title</i>	<i>Locally designed</i>
Born to Learn (Parents as Teachers)	No
d. For pregnant women services:	
<i>Name/title</i>	<i>Locally designed</i>
Born to Learn (Parents as Teachers)	No

STAFF-CHILD INTERACTION OBSERVATION TOOLS

		<i># of programs</i>
C.33 Does the program routinely use staff-child interaction observation tools to assess quality?		Yes
C.34 If yes, interaction observation tool(s) used by the program:		
	<i>(1)</i> <i>Name/title</i>	<i>(2)</i> <i>Locally designed</i>
a. Center-based settings		
b. Home-based settings	Parents as Teachers	No
c. Family child care settings		

FAMILY AND COMMUNITY PARTNERSHIPS

Number of families

	<i># of families at enrollment</i>
C.35 Total number of families:	11
a. Of these, the number of two-parent families	7
b. Of these, the number of single-parent families	4

	<i># of two-parent families at enrollment</i>
C.36 Of the number of two-parent families, the number in which the parent/guardian figures are best described as:	
a. Parents (biological, adoptive, stepparents, etc.)	7
b. Grandparents	0
c. Relatives other than grandparents	0
d. Foster parents not including relatives	0
e. Other	0
1. Specify:	

	<i># of single-parent families at enrollment</i>
C.37 Of the number of single-parent families, the number in which the parent/guardian figure is best described as:	
a. Mother (biological, adoptive, stepmother, etc.)	3
b. Father (biological, adoptive, stepfather, etc.)	1
c. Grandparent	0
d. Relative other than grandparent	0
e. Foster parent not including relative	0
f. Other	0
1. Specify:	

Employment

	<i># of families at enrollment</i>
C.38 Of the number of two-parent families, the number of families in which:	
a. Both parents/guardians are employed	6
b. One parent/guardian is employed	1
c. Both parents/guardians are not working (i.e. unemployed, retired, or disabled)	0

	<i># of families at enrollment</i>
C.39 Of the number of single-parent families, the number of families in which:	
a. The parent/guardian is employed	3
b. The parent/guardian is not working (i.e. unemployed, retired, or disabled)	1

	<i># of families at enrollment</i>
C.40 The number of all families in which:	
a. At least one parent/guardian is a member of the United States military on active duty	0
b. At least one parent/guardian is a veteran of the United States military	0

Federal or other assistance

	(1) # of families at enrollment	(2) # of families at end of enrollment year
C.41 Total number of families receiving any cash benefits or other services under the Federal Temporary Assistance for Needy Families (TANF) Program	2	2
C.42 Total number of families receiving Supplemental Security Income (SSI)	0	0
C.43 Total number of families receiving services under the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)	3	3
C.44 Total number of families receiving services under the Supplemental Nutrition Assistance Program (SNAP), formerly referred to as Food Stamps	1	1

Job training/school

C.45 Of the number of two-parent families, the number of families in which:	# of families at enrollment
a. Both parents/guardians are in job training or school	0
b. One parent/guardian is in job training or school	0
c. Neither parent/guardian is in job training or school	7
C.46 Of the number of single-parent families, the number of families in which:	# of families at enrollment
a. The parent/guardian is in job training or school	0
b. The parent/guardian is not in job training or school	4
C.47 Of the total number of all families, the number in which one or more parent/guardian:	# of families at end of enrollment year
a. Completed a grade level in school, prior to high school graduation (e.g. 8th grade, 11th grade)	0
b. Completed high school or was awarded a GED during this program year	0
c. Completed an associate degree during this program year	0
d. Completed a baccalaureate or advanced degree during this program year	0
C.48 Of the total number of all families, the number in which one or more parent/guardian completed a job training program, professional certificate, or license during this program year	# of families at end of enrollment year
	0

Parent/guardian education

C.49 Of the total number of families, the highest level of education obtained by the child's parent(s) / guardian(s):	# of families at enrollment
a. An advanced degree or baccalaureate degree	3
b. An associate degree, vocational school, or some college	3
c. A high school graduate or GED	4
d. Less than high school graduate	1

Family services

C.50 Types of family services	(1) # of families with an expressed interest or identified need during the program year	(2) # of families that received the following services during the program year
a. Emergency/crisis intervention such as meeting immediate needs for food, clothing, or shelter	3	0
b. Housing assistance such as subsidies, utilities, repairs, etc.	0	0
c. Mental health services	2	1
d. English as a Second Language (ESL) training	0	0
e. Adult education such as GED programs and college selection	1	0
f. Job training	0	0
g. Substance abuse prevention	0	0
h. Substance abuse treatment	0	0
i. Child abuse and neglect services	0	0
j. Domestic violence services	1	1
k. Child support assistance	1	0
l. Health education	3	1
m. Assistance to families of incarcerated individuals	1	1
n. Parenting education	1	1
o. Relationship/marriage education	0	0
p. Asset building services (such as financial education, opening savings and checking accounts, debt counseling, etc.)	0	0
C.51 Of these, the number of families who were counted in at least one of the services listed above	4	4

Father engagement

C.52 Number of fathers/father figures who were engaged in the following activities during this program year:	# of father/ father figures
a. Family assessment	3
b. Family goal setting	3
c. Involvement in child's Head Start child development experiences (e.g. home visits, parent-teacher conferences, etc.)	4
d. Head Start program governance, such as participation in the Policy Council or policy committees	0
e. Parenting education workshops	4

Homelessness services

	# of families
C.53 Total number of families experiencing homelessness that were served during the enrollment year	0
	# of children
C.54 Total number of children experiencing homelessness that were served during the enrollment year	0
	# of families
C.55 Total number of families experiencing homelessness that acquired housing during the enrollment year	0

Foster care and child welfare

	# of children
C.56 Total number of enrolled children who were in foster care at any point during the program year	0
C.57 Total number of enrolled children who were referred to Head Start/Early Head Start services by a child welfare agency	0

Collaboration Agreements and Community Engagement

Child care partners

	# of formal agreements
C.58 Total number of formal agreements with Child Care Partners during program year	0
a. Of the Child Care Partners, the number of formal contractual agreements made void or broken during the program year	0

Local education agency (LEA)

	# of LEAs
C.59 Number of LEAs in the program's service area	1
	# of formal agreements
C.60 Number of formal agreements the program has with LEAs:	
a. To coordinate services for children with disabilities	1
b. To coordinate transition services	1

Public school pre-kindergarten programs

	Yes / No
C.61 Does the program have formal collaboration and resource sharing agreements with public school pre-kindergarten programs?	Yes
	# of formal agreements
a. If yes, the number of formal agreements in which the program is currently participating	1

Part C agencies

	# of Part C Agencies
C.62 Number of Part C agencies in the program's service area	1
	# of formal agreements
a. Number of formal agreements the program has with Part C agencies to coordinate services for children with disabilities	1

Child welfare agencies

	Yes / No
C.63 Does the program have formal collaboration agreements with child welfare agencies?	Yes
	# of formal agreements
a. If yes, the number of formal agreements in which the program is currently participating	1

REPORTING INFORMATION

PIR Report Status	Completed
Confirmation Number	19080143334
Last Update Date	08/01/2019

West Park Elementary Project Progress Update #2 January 14th, 2020

Overall Schedule

- Design: November 2019 – Summer 2020
- Construction: Summer 2020 – Fall/Winter 2021

Overall Budget

Total Budget	Amount Committed	Spent to Date	Est. Local Expenditures
\$ 34,676,114	\$ 2,375,298	\$ 56,844.81	\$ 719.35

Team

- Owners Rep – Dynamic Program Management (DPM)
- Architect – Hord Coplan Macht (HCM)
- Construction Contractor – FCI Constructors
- Commissioning Agent – PCD Engineering
- Environmental Consultant – Weecycle Environmental
- Construction Material & 3rd Party Testing – Ground Engineering

Recently Completed

- **Procurement**
 - o Environmental Consultant – Weecycle Environmental
- **Design**
 - o 12/17/2019 - DAG Meeting #4
 - o 1/7/2020 – DAG Meeting #5
- **Budget**
 - o 12/10/2019 – CC-06 #1 submitted for payment

In Progress

- **Design**
 - o Schematic Design thru mid-January (1/16/20)
 - o Design Advisory Group (DAG) Meetings
 - o User Group Meetings (1/31/20)
 - o Coordination with utility providers and local AHJs

Upcoming

- **Procurement**
 - o Abatement Contractor – facilitated by Weecycle
 - o FF&E Vendor – facilitated by HCM
 - o Moving Company
 - o Technology

- **Design**
 - o Continued design progress
 - o Contractor estimates of Schematic Design Documents
 - o Continued coordination with utility providers
 - o Permit application submission

PHOTOS



DAG #3



DAG #3

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WEST PARK ELEMENTARY SCHOOL

12/17/19

FLOOR PLAN LEGEND

- ADMIN
- CIRCULATION
- CLASSROOM
- GYM
- SHARED
- SPECIAL
- SPED
- SUPPORT



FLOOR PLAN OPTION A

3/32" = 1'-0"



1027 Westwood St., Suite 402 | P.O. Box 6077
 Denver, Colorado 80222 | www.dpsk12.org

DAG #4

hord coplan macht WEST PARK ELEMENTARY SCHOOL

FLOOR PLAN LEGEND

- ADMIN
- CIRCULATION
- CLASSROOM
- GYM
- SHARED
- SPECIAL
- SPEED
- SUPPORT



FLOOR PLAN OPTION B

3/32" = 1'-0"

DAG #4

1000 W. Park Ave. P. 903.827.8871
 Denver, Colorado 80202 www.hord.com



Lake County School District
Learning Beyond Walls

WEST PARK ELEMENTARY SCHOOL

LCSD WEST PARK ELEMENTARY SCHOOL

DAG Meeting #03 Summary - December 03, 2019



DAG MEETING #03

ATTENDEES

Kathleen Fitzsimmons LCSD - West Park ES Principal
John McCoy ——— Parent ———
Colleen Kaneda Dynamic Program Management
Ray Scott ——— Dynamic Program Management
Todd Coffin LCSD - Operations
Bunny Taylor LCSD
Holly DeBell LCSD - The Center Director
Justin Ernst Parent
Kelly Fernee LCSD - West Park ES teacher
Mary Jelf LCSD - Center Business Manager & Parent
Kristi Galarza ——— Parent
Dan Northcraft ——— Parent
Paul Anderson LCSD - CFO
Wendy Wyman LCSD - Superintendent
Matt Porta Hord Coplan Macht
Lyn Eller Hord Coplan Macht
Joel Pehrson Hord Coplan Macht
Marissa Martinez LCSD - The Center Childcare Director
Stephanie McElfinney LCSD - The Center
Marc Litzen FCI
Evan Walton FCI
Keara O'Conner FCI

00 AGENDA:

- 01 Welcome and Goals
- 02 CREW
- 03 Guiding Principles
- 04 3 Classroom Learning Community Organizations
- 05 Site Plan Concepts
- 06 Small Group Discussion and Reporting
- 07 Summary and Next Steps

01 INTRODUCTION AND WELCOME:

Matt thanked everyone for attending, welcomed everyone to DAG 03 and reviewed the Goals for tonight and discussed the Agenda for today's meeting.

MEETING GOALS:

- EVALUATE AND PROVIDE FEEDBACK ON CLASSROOM COMMUNITY ORGANIZATIONS
 - RELATIONSHIP OF CLASSROOMS TO EACH OTHER
 - RELATIONSHIP OF CLASSROOMS TO BREAK OUT SPACE
 - RELATIONSHIP OF CLASSROOMS TO TOILET ROOMS
 - STUDENT STORAGE LOCATIONS
 - TRANSPARENCY BETWEEN CLASSROOMS AND ADJACENT SPACES
- EVALUATE AND PROVIDE FEEDBACK ON SITE PLAN OPTIONS
 - MAIN ENTRY LOCATION
 - RELATIONSHIP OF PRE-K TO K-2
 - RELATIONSHIP OF LEARNING COMMUNITIES TO PLAY
 - LOCATIONS OF BUS DROP OFF, PARENT DROP OFF, TEACHER PARKING, VISITOR PARKING

02 CREW

Kathleen started the meeting with CREW and showed the video ZOOM and everyone discussed what the video meant to them in regards to the school.

03 GUIDING PRINCIPLES

Matt presented the Guiding Principles.

Next the group read the Guiding Principles and we discussed one Guiding Principle and what that meant to everyone:

Ensure a safe place with good flow + connections to a supportive, committed community

1. Walkability to get to school
2. Traffic flow to and at school
3. Thoughtful entry that is both secure and inviting
4. Southern exposure as much as possible
5. Clarity of circulation
6. Intuitive and inclusive signage
7. Nature – inviting flow interior to exterior
8. Community spaces – located adjacent to each other to serve as a community center

**GUIDING PRINCIPLES:
GUÍAS PRINCIPALES:**

- ENSURE A SAFE SPACE WITH GOOD FLOW + CONNECTIONS TO A SUPPORTIVE, COMMITTED COMMUNITY
• ASEGURAR UN ESPACIO SEGURO CON BUEN FLUJO + CONEXIONES A UNA COMUNIDAD DE APOYO Y COMPROMISO
- PRESENT A WELCOMING, VIBRANT, INSPIRING + FUN-LOVING SCHOOL WHERE STUDENTS AND TEACHERS ARE EXCITED TO BE
• PRESENTAR UNA ESCUELA DE GRAN RECIBIMIENTO, VIBRANTE, INSPIRADORA Y DIVERTIDA DONDE LOS ESTUDIANTES Y LOS MAESTROS QUIEREN PERMANECER
- PROVIDE A SUSTAINABLE AND DAYLIGHT-FILLED FACILITY, INTEGRALLY CONNECTED TO THE OUTDOORS
• DISEÑAR UN EDIFICIO SOSTENIBLE CON AMPLIA LUZ NATURAL, INTEGRADAMENTE CONECTADA AL EXTERIOR
- DEVELOP AN ARCHITECTURE THAT IS TRUE TO ITS PLACE, THAT HONORS THE PAST WHILE LOOKING TOWARDS THE FUTURE
• DESARROLLAR UNA ARQUITECTURA ÚNICA A SU LUGAR, QUE HONRA EL PASADO PERO MIRA HACIA EL FUTURO
- MANAGE A DESIGN PROCESS THAT IS FISCALLY RESPONSIBLE, THAT RESPECTS ALL STAKEHOLDERS AND MAINTAINS THE REQUIRED SCHEDULE
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- BE FUTURE THINKING TO PROVIDE DESIGN SOLUTIONS THAT ARE FLEXIBLE AND ADAPTABLE OVER TIME
• PENSAR EN EL FUTURO PARA PROVEER SOLUCIONES CREATIVAS CUALES SON FLEXIBLES Y ADAPTABLES A LO LARGO DEL TIEMPO

04 3 CLASSROOM LEARNING COMMUNITY ORGANIZATIONS

Learning Community options were presented and evaluated

Each option included:

- (3) Classrooms
- (1) Small Group Study
- (1) Team Room
- (1) Faculty collaboration center
- (1) Storage
- (1) Set student restrooms
- (1) Adult restrooms

A Preschool Learning Community option was presented

Votes for option 1, 4 votes

Votes for option 2 & 3, 2 votes



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+ KIDS CAN SEE EACH OTHER

MKT IS OVER 2 BATHS

LEARNING COMMUNITY - OPTION 2 - CENTRAL COLLABORATION | LEARNING COMMUNITY - OPTION 3 - STACKED

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WHAT HAPPENS WHEN A GRADE NEEDS ANOTHER CLASS

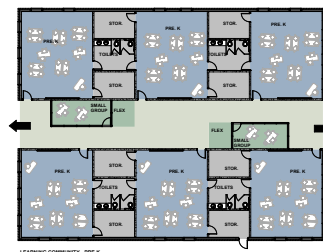
+ PEOPLE NOT TRAVELING THROUGH

+ GRADE LEVEL COMMUNITIES

+ SUPPORT EXPLORATION

LEARNING COMMUNITY - OPTION 1A - U-SHAPED | LEARNING COMMUNITY - OPTION 1B - PIN WHEEL

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BOILING

IS THIS THE BEST?

AULT RESTROOMS

PROVIDE A LOT INTEGRATED

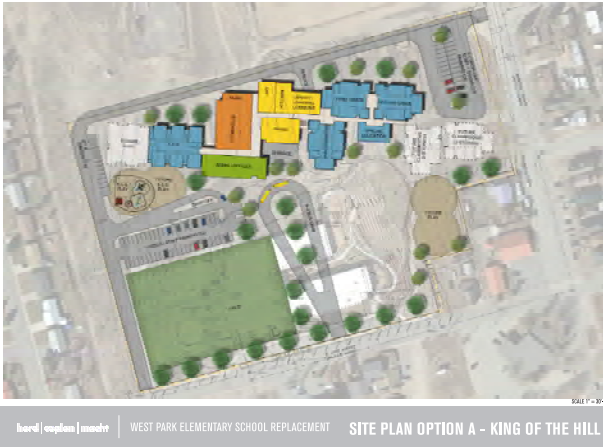
MAXIMIZE

LEARNING COMMUNITY - PRE-K

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05 SITE PLAN CONCEPTS

Previous 4 Site Plan Options were shown with Pros and Cons Updated Site Plan Concepts were presented.



OPTION A



OPTION B

06 SMALL GROUP DISCUSSION AND REPORTING

Updated Site Plan Concepts were discussed with the following comments:

- Eliminate bus lane in the front
- Main south entry
- Room for snow storage on the west drive
- Maintain relationship between classrooms and play
- PreK currently has a Special ED and Head Start Program
- Possibly South facing Art terrace
- If possible, consider west views, 2 story option may block 1st story views
- Possibly shrink special ed small group spaces
- Build 2 story future areas on the low portion of the site, nestled into landscape – The Group is in favor this
- Overhang at Admin entry
- Possible congestion with three classroom pods all together in one area
- Kelly is in favor of outdoor classrooms between pods
- Marc stated condensed plans are a positive with less exterior walls for economy



07 SUMMARY AND NEXT STEPS

- Schedule of Next Steps
- Community meeting – Celebration of learning 12/05
- DAG #04 12/17
- DAG #05 01/07/2020
- Issue SD documents 01/16/2020
- DAG #06 02/12/2020
- DAG #07 03/03/2020



Lake County School District
Learning Beyond Walls

WEST PARK ELEMENTARY SCHOOL

LCSD WEST PARK ELEMENTARY SCHOOL

DAG Meeting #04 Summary - December 17, 2019



DAG MEETING #04

ATTENDEES

Kathleen Fitzsimmons LCSD - West Park ES Principal
John McCoy Parent
Colleen Kaneda Dynamic Program Management
Ray Scott Dynamic Program Management
Todd Coffin LCSD - Operations
Bunny Taylor LCSD
Holly DeBell LCSD - The Center Director
Justin Ernst Parent
Kelly Fernee LCSD - West Park ES teacher
Mary Jelf LCSD - Center Business Manager & Parent
Kristi Galarza Parent
Dan Northcraft Parent
Paul Anderson LCSD - CFO
Wendy Wyman LCSD - Superintendent
Jeff Fielder LCSD - Board Member
Matt Porta Hord Coplan Macht
Lyn Eller Hord Coplan Macht
Joel Pehrson Hord Coplan Macht
Marissa Martinez LCSD - The Center Childcare Director
Stephanie McElfinney LCSD - The Center
Marc Litzen FCI
Evan Walton FCI
Keara O'Conner FCI

00 AGENDA:

- 01 Welcome and Goals
- 02 CREW
- 03 Guiding Principles
- 04 Design Concept
- 05 Site Plan + Floor Plan Review
- 06 Outdoor Learning and Play
- 07 Exterior Design
- 08 Summary and Next Steps

01 INTRODUCTION AND WELCOME:

Matt thanked everyone for attending, welcomed everyone to DAG 04 and reviewed the Goals for tonight and discussed the Agenda for today's meeting.

MEETING GOALS:

- DISCUSS THE SCHOOL'S **DESIGN CONCEPT**
- EVALUATE AND PROVIDE FEEDBACK ON **SITE PLAN AND FLOOR PLAN**
- COLLECT **OUTDOOR LEARNING AND PLAY IDEAS**
- EVALUATE AND PROVIDE FEEDBACK ON **EXTERIOR DESIGN**
 - 3D BUILDING / ARCHITECTURE
 - MATERIALS
 - ENTRY EXPERIENCE

02 CREW

Kathleen led the DAG in CREW, everyone divided up into groups of three and each person sketched a third of a tri-pic to form a fun cartoon figure.





03 GUIDING PRINCIPLES

Matt presented the Guiding Principles and we discussed one Guiding Principle and what that meant to everyone:

Present a welcoming, vibrant, inspiring + fun-loving school, where students and teachers are excited to be.

What this means to everyone:

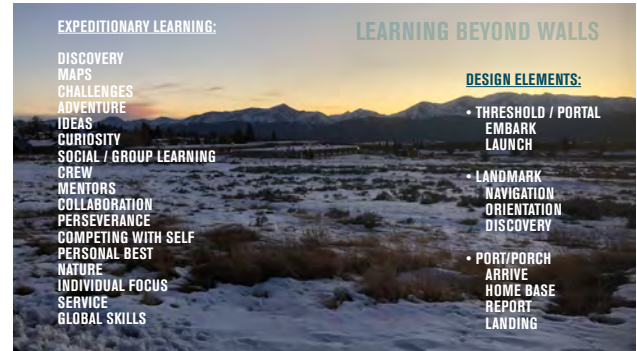
1. A nice entrance
2. A fireplace and hearth
3. Natural Lighting
4. Art and Decorative Elements
5. Secure and Inviting
6. Display of Student artwork
7. Bi-lingual Signage
8. See Indoor Play
9. See Outdoors
10. Place for Community Gatherings - Outdoors
11. Possible pavilion
12. Dry and No snow entry

GUIDING PRINCIPLES: GUÍAS PRINCIPALES:

- ENSURE A SAFE SPACE WITH **GOOD FLOW** + CONNECTIONS TO A SUPPORTIVE, COMMITTED COMMUNITY
- ASEGURAR UN ESPACIO SEGURO CON BUEN FLUJO + CONEXIONES A UNA COMUNIDAD DE APOYO Y COMPROMISO
- PRESENT A WELCOMING, VIBRANT, INSPIRING + FUN-LOVING SCHOOL WHERE STUDENTS AND TEACHERS ARE EXCITED TO BE
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04 DESIGN CONCEPT

Lyn presented the initial ideas for the Design Concept with diagrams, words and thoughts.



BUILDING ARRIVAL



INTERIOR ARRIVAL



05 SITE PLAN + FLOOR PLAN REVIEW

Joel presented and discussed the current Site and Floor Plans with two Options, these will be discussed further in our breakout session.

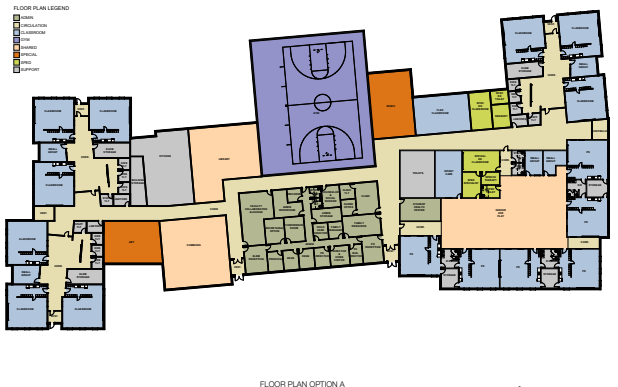


05 OUTDOOR LEARNING AND PLAY

Lyn discussed the outdoor play areas and concepts for nature based play along with outdoor learning spaces.



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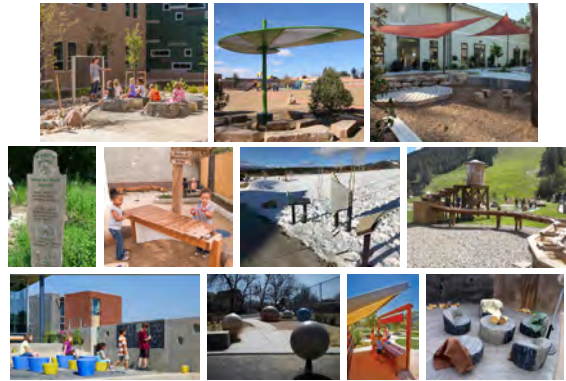
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hord | coplan | macht WEST PARK ELEMENTARY SCHOOL REPLACEMENT ECE PLAY + OUTDOOR LEARNING



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07 EXTERIOR DESIGN

Lyn presented some exterior 3D sketchup models with a couple different entry options and showed some options for brick design. The group then did a breakout session to discuss the floor plan, site plan options and outdoor play ideas.

Priorities from Breakout session

1. Switch Library and Commons for Library near entry, several votes
2. Art near Library
3. Sun exposure at southwest corner
4. See into Indoor ECE area
5. See into Library area from entry
6. Furniture based group tables with storage underneath (4 tables)
7. Music adjacent to the classrooms could be problematic
8. ECE playground used year round – snowmelt, easy to shovel
9. No Curve – 5 votes
10. Yes Curve – 6 votes
11. Neutral -1 vote
12. One Story option – 7 votes
13. Two story option – 2 votes
14. Neutral – 5 votes
15. Positives for brick as exterior material
16. Brick as metaphor for snow capped peaks
17. Vote for mechanical mezzanine
18. Positive for first option entry area
19. Board formed concrete was nice at ramp for High School
20. Use of Purple as school color
21. Use of Wood at Entry
22. More warmth and approachability, scale at entry

07 SUMMARY AND NEXT STEPS

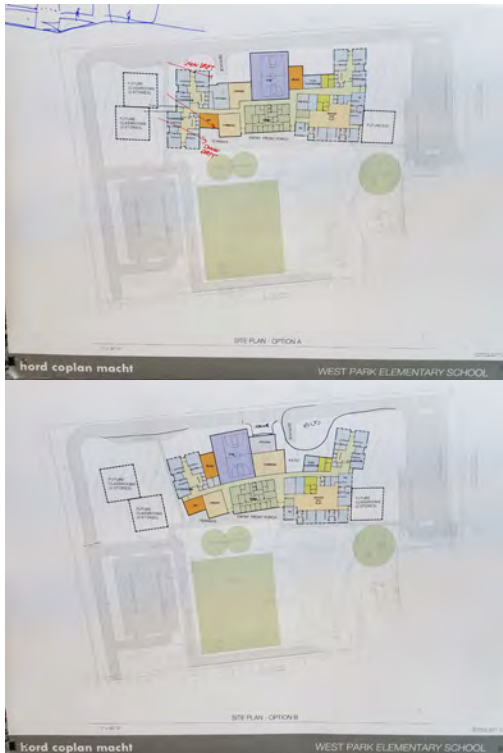
Schedule of Next Steps

DAG #05 01/07/2020

Issue SD documents 01/16/2020

DAG #06 02/12/2020

DAG #07 03/03/2020





The Center

Early Childhood Programs
Lake County School District R-1

315 West 6th Street
Leadville, CO 80461

Phone 719 486-6928
Fax 719 486-9992

Head Start, Colorado Preschool Program, Tuition-Based Preschool and School Age Programs, Services for Children with Special Needs

Head Start Informational Items for Governing Board

Informational Items:

1. The Center's Work Plan for the 2019-2020 school year

The Center Annual Priorities & Goals 2019-20

Goal One: Our program will use research-based curricula with fidelity to maximize academic outcomes for children and families.

Objective	Expected Outcomes	Program Action Steps	Person Responsible	Timeline	Performance Benchmarks: Data, Tools, or Methods for Tracking Progress	Evidence/Results	School Owner Partner Support		
1. Implement Creative Curriculum with fidelity by providing data driven trainings and coaching to teaching staff. By year five, teaching staff will implement Creative Curriculum with fidelity.	1. Through a thorough review of classroom observation and child outcomes data, we will have a better understanding of the training and coaching needs of the teaching staff.	1. Schedule classroom observations in CLASS to gather baseline data	Assistant Director for Education: Director of Early Childhood Programs	9/1/2019 and March, 2020	Calendar invites for observations; CLASS observation forms	CLASS scores; CLASS feedback notes		Current State of Affairs (think about this)	What it should look like to improve? (think about this)
	2. By implementing Creative Curriculum with fidelity, child outcomes data will improve and increase their readiness for kindergarten.	2. Aggregate and analyze data from CLASS observations and TS Gold to determine system-wide and individual needs for trainings and coaching	Assistant Director for Education: Director of Early Childhood Programs	Spring, 2020	CLASS observation tracking; CLASS feedback forms; TSG reports	Data tracking documents & narratives			
		3. Teachers complete Creative Curriculum Fidelity Checklist	All teaching staff	September, 2020	Teacher CC Fidelity Checklist	Completed checklists			
		4. Administrative Creative Curriculum Fidelity Checklist completed	Assistant Director for Education; ILT; Director of Early Childhood Programs	October, 2020	Administrative CC Fidelity Checklist	Completed checklists: improved TS Gold & CLASS outcomes			
		5. Provide data based trainings and coaching.	Assistant Director for Education: Director of Early Childhood Programs	September, 2020 and ongoing	Sign In sheets; Training agendas	improved TS Gold & CLASS outcomes			

Goal Two: Our program will celebrate the diversity of our community and support children and families to recognize their unique experiences and to meet their individual goals.

Objective:	Expected Outcomes	Action Steps	Person Responsible	Timeline	Performance Benchmarks: Data, Tools or Methods for Tracking Progress	Evidence/Results	School Owner/Partner Support		
Improve children's social and emotional skills to support their success in school and as lifelong learners.	1. Increase children's school readiness and social success and decrease problem behaviors by building children's self-regulation skills and social-emotional competence.	1. Create a leadership team comprised of teachers, administrators, coach, parents, community members and other program personnel.	DECP	Spring, 2020	Meeting sign-in sheets; meeting agendas; calendar invites	Meeting minutes			
	3. A plan for providing ongoing support, training and coaching in each classroom on the Pyramid Model and Second Step including culturally responsive practices and implicit bias is developed and implemented.	2. Gather, analyze and use multiple sources of data to create a baseline to determine professional development and coaching needs for teaching staff.	DECP; ECSE	Spring, 2020	ASQ-SE; CLASS scores; DIAL-IV TS Gold	Data tracking documents & narratives			



January 14, 2020



CONTRACT COVER LETTER

Attention: Paul Anderson, CFO
Lake County School District
328 West 5th St.
Leadville, CO 80461

Project: West Park Elementary School Replacement Project
Contractor: PCD Engineering Services, Inc.
Address: 323 3rd Avenue Suite 100, Longmont CO 80501
Contract Form/Type: Consultant Agreement
Signature Needed: Wendy Wyman, Superintendent and/or School Board President

Scope Summary: Commissioning Agent Services for West Park Elementary

Cost for Services: \$23,398 for base services; add alternates provided in proposal for additional scope items.

Proposed Schedule: November 2019 - October 2021

Sincerely,
Dynamic Program Management

Colleen Kaneda
Principal, Senior Project Manager

AGREEMENT TO FURNISH CONSULTING SERVICES

THIS AGREEMENT TO FURNISH CONSULTING SERVICES (“**Agreement**”) is dated and is effective as of November 25th, 2019, and is between LAKE COUNTY SCHOOL DISTRICT R-1 (“**District**”) and PCD ENGINEERING SERVICES, INC. (“**Consultant**”). The District and the Consultant are each individually referred to in this Agreement as a “**Party**”, and collectively as the “**Parties**.”

WHEREAS, the District wants to engage the Consultant to render the consulting services described in this Agreement, and Consultant is qualified and willing to perform such services in accordance with, and subject to the provisions of this Agreement; and

WHEREAS, sufficient legal authority exists and sufficient funds have been budgeted and are available for the work to be performed by Consultant under this Agreement, and other necessary approvals have been obtained.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and intending to be legally bound, the Parties agree as follows:

1. **The Project.** The Project (“Project”) is as described in Exhibit A (Qualifications and Proposal for: West Park Elementary School Replacement Project)
2. **Consultant’s Services.** The Consultant will provide the consulting services for the District described in Exhibit A (“Services”). Execution of this Agreement is the Consultant’s authorization to proceed with these Services. If any of the Services have been performed prior to the execution of this Agreement, such Services are approved by District, and are subject to the terms and conditions of this Agreement.
3. **Additional Services.** When authorized by the District in writing, the Consultant will furnish or obtain from others additional professional services in connection with the Project due to changes in the scope of the Project or District’s desire for additional or different work to be performed by Consultant or others. Unless otherwise agreed, Consultant’s additional services will be billed to District as described on Exhibit A.
4. **Consultant’s Fees.** The compensation for the Consultant’s Services will be in accordance with the Consultant’s billing criteria as described on Exhibit A. The Consultant will submit invoices to the District for Services rendered during the preceding month, such invoices to be in such form and detail as will reasonably be required by the District. Reimbursable expenses incurred in connection with Additional Services will be itemized. The District agrees to pay the Consultant within 45 days of receipt of properly documented invoices.
5. **Payment of Sub-Consultants.** Consultant will contract with and pay any and all Sub-Consultants used by Consultant in the performance of the Services. District will in no event have any liability to any Sub-Consultant, and Consultant will, to the extent permitted by law, indemnify, defend, and hold District harmless from any such liability for payments owing to Sub-Consultant.
6. **Commencement and Completion of Services.** The Consultant understands and agrees that time is an essential requirement of this Agreement. The Services will be completed as soon as good practice and due diligence will permit. In any event, the Services will be completed on or before October 31st, 2021.

7. **District's Representations.** Pursuant to Section 24-91-103.6, C.R.S., District states that:
- A. The money which has been appropriated by the Board of Education of LAKE COUNTY SCHOOL DISTRICT for the Services required under this Agreement is equal to or in excess of the contract amount.
 - B. No change order or other form of order of directive will be issued by the District requiring additional compensable Services to be performed by Consultant, which work causes the aggregate amount payable under this Agreement to Consultant to exceed the amount appropriated for the original Agreement, unless the Consultant is given written assurance by the District that lawful appropriations to cover the costs of the additional work have been made or unless such work is covered under a remedy-granting provision in the Agreement (as defined in Section 24-91-103.6(4), C.R.S.).

For any form of order or directive by the District requiring any compensable work to be performed by Consultant, District will reimburse the Consultant for the Consultant's costs on the same basis as District makes Consultant's progress payments under this Agreement for all additional directed work performed by Consultant until a change order is finalized. In no instance will the periodic reimbursement be required before the Consultant has submitted an estimate of cost to District for the additional compensable work to be performed.

8. **Representations.**
- a. Consultant represents that Consultant will perform the Services in a diligent, safe, and workmanlike manner and Consultant shall use its best skill and judgment pursuant to the standards of the profession for such Services in furthering the District's best interests. If Consultant's performance does not conform to such standards and District notifies Consultant of same, Consultant agrees to immediately take all action necessary to remedy the nonconformance. Any costs incurred by Consultant to correct such nonconformance shall be at the Consultant's sole expense.
 - b. Consultant will provide in connection with the work contemplated hereunder the standards of care, skill, and diligence normally provided by a Consultant in the performance of the same or similar services.
 - c. The Consultant represents that it understands the nature, location, and scope of the Services, the character of the equipment and facilities needed prior to and during the performance of the Services, the general and local conditions, and all other matters which can in any way affect the Services and is not relying on any representations or promises by the District except as set forth in this Agreement.
 - d. The Consultant shall cooperate with and shall not in any way interfere with the other consultants, if any, on the site or any work or employees of the District.
 - e. The Consultant represents that it has full authority under applicable law to execute and deliver this Agreement and to perform all of the obligations under this Agreement.

9. **License Requirements; Permits.** As a condition of this Agreement, the Consultant shall maintain in effect all times during the term of this Agreement, a valid and appropriate license, certification, and/or registration, if and as required by federal, state and/or local laws. The Consultant shall ensure that each of its employees, subcontractors, or similar personnel who are subject to licensing, certification, and/or registration maintain in effect at all times while performing the Services, a valid and appropriate license, certification, and/or registration, if and as required by law. Contractor shall secure and pay for any local permits, governmental fees, licenses, and inspections necessary for the proper execution and completion of the Services
10. **Insurance.**
- A. Consultant will procure and maintain, at Consultant's own costs a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by Consultant pursuant to the Section this Agreement entitled "Indemnification." Such insurance will be in addition to any other insurance requirements imposed by this Agreement or by law. Consultant will not be relieved of any liability, claims, demands, or other obligations assumed pursuant to Section of this Agreement entitled "Indemnification" by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, durations, or types.
- B. Consultant will procure and maintain, and will cause any Sub-Consultant or Sub-Consultant of Consultant to procure and maintain, the minimum insurance coverages listed below. Such coverages will be procured and maintained with forms and insurers acceptable to the District. All coverages will be continuously maintained to cover all liability, claims, demands, and other obligations assumed by Consultant pursuant to Section of this Agreement entitled "indemnification." In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods will be procured to maintain such continuous coverage.
- i. worker's compensation insurance to cover obligations imposed by applicable laws for any employee of Consultant or a Sub-Consultant or Sub-Consultant engaged in the performance of work under this Agreement. Evidence of qualified self-insured status may be substituted for the worker's compensation requirements of this Section.
- ii. general liability insurance with minimum combined single limits of \$1,000,000. The policy will be applicable to all premises and operations. The policy will include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employees' acts), blanket contractual, products, and completed operations.
- iii. comprehensive automobile liability insurance with minimum combined single limits for bodily injury and property damage of not less than \$1,000,000 each occurrence and \$1,000,000 aggregate with respect to each of Consultant's owned, hired or non-owned vehicles assigned to or used in performance of this Agreement

- iv. professional liability insurance with minimum \$1,000,000 per occurrence, and \$2,000,000 annual aggregate
- C. The Consultant's general liability insurance policy will be endorsed to include the District as an additional insured. Every policy required above will be primary insurance, and any insurance carried by the District, its officers, or its employees will be excess and not contributory insurance to that provided by Consultant. Consultant is solely responsible for any deductible losses under any policy required above.
- D. A certificate of insurance will be completed by Consultant's insurance agent and provided to the District as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect, and will be reviewed and approved by the District prior to commencement of the Agreement. The certificate will identify this Agreement and the consultant will provide that the coverages afforded under the policies will not be cancelled, terminated or materially changed until at least thirty (30) days' prior written notice has been given to the District. The completed certificate of insurance will be sent to:

LAKE COUNTY SCHOOL DISTRICT R-1
328 West 5th Street
Leadville, CO 80461

- E. Notwithstanding any other portion of this Agreement, failure on the part of the Consultant to procure or maintain policies providing the required coverages, conditions, and minimum limits will constitute a material breach of this Agreement for which the District may immediately terminate this Agreement, or, at its discretion, the District may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by the District will be repaid by Consultant to the District upon demand, or the District may offset the cost of the premiums against any monies due to Consultant from the District.
- F. In entering into this Agreement the District is relying on, and does not waive or intend to waive by any provision of this Agreement, the monetary limitations (presently \$350,000 per person and \$999,000 per occurrence) or any other rights, immunities, and protections provided by Colorado Governmental Immunity Act, Section 24-10-101, et seq., C.R.S., as from time to time amended (the "Act"), or any other law or limitation otherwise available to the District, its officers, or its employees.

11. **Indemnification.**

- A. Consultant will indemnify, and hold the District, its officers, employees, and insurers harmless from and against liability, claims, and demands losses and expenses, including reasonable attorney fees, on account of injury, loss, or damage, including claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss, that arise out of or are in any manner connected with this Agreement, to the extent that such injury, loss, or damage is caused by:
 - i. the negligent, intentional, or willful act of Consultant, or any officer, employee, representative, agent or Sub-Consultant of Consultant; or
 - ii. Consultant's breach of this Agreement.

except to the extent such liability, claim, or demand is caused by the negligent, intentional, or willful act of the District, its officers, employees, or agents, or District's breach of this Agreement.

- B. This indemnity provision is to be interpreted to require Consultant to indemnify, and hold the District harmless only to the extent of the proportionate share of negligence or fault attributable to Consultant and/or a person for whom Consultant is responsible under this Section.
- C. To the extent indemnification is required under this Agreement, Consultant will investigate, handle, respond to any such liability, claims, or demands at its expense.
- D. This Section will survive the completion or termination of this Agreement and will be fully enforceable thereafter until all of the requirements of this Section are performed.

12. **Termination.**

- A. A default exists under this Agreement if any Party violates any covenant, condition, or obligation required to be performed by it under this Agreement. If any Party (**Defaulting Party**) fails to cure such default within ten days after the other Party (**Non-Defaulting Party**) gives written notice of the default to the Defaulting Party, then, at the Non-Defaulting Party's option, the Non-Defaulting Party may terminate this Agreement. Notwithstanding any Party's right to terminate this Agreement for an uncured default, this Agreement is subject to the rights of either Party to invoke the remaining provisions of this Section.
- B. This Agreement may also be terminated by the District for its convenience upon 15 days' prior written notice to the Consultant.
- C. If this Agreement is terminated by District as provided in Subsection B, the District will pay the Consultant in full for Services performed to the date of notice of termination, plus any Services the District deems necessary during the notice period. Such compensation will be paid upon the Consultant's delivering or otherwise making available to the District all data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have been accumulated by the Consultant in performing the Services included in this Agreement, whether completed or in progress.

13. **Non-Discrimination; Compliance with Applicable Laws.** Consultant agrees that it:

- A. Will not discriminate against any employee or applicant for employment because of race, color, creed, sex, sexual orientation, religion, national origin, age, disability, or other protected status.
- B. Will insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, sex, sexual orientation, religion, national origin, age, disability or other protected status.
- C. Will in all solicitations or advertisements for employees to be engaged in the performance of work under this Agreement state that all qualified applicants will receive consideration

for employment without regard to race, color, creed, sex, sexual orientation, religion, national origin, age, disability, or other protected status.

D. Consultant will further comply with all applicable federal, state, and local laws, rules and regulations. Without limiting the generality of the foregoing, Consultant will comply with the applicable provisions of the Americans with Disabilities Act, 42 U.S.C. §12101, et seq. (Public Law 101-336), and all applicable regulations and rules promulgated thereunder by any regulatory agency. The indemnification and termination provisions of this Agreement will apply with respect to Consultant's failure to comply with all applicable laws or regulations.

14. **Independent Contractor.** Consultant will perform the Services as an independent contractor and not as an agent or an employee of District. Consultant will be free from the control and direction of the District in the performance of the Services, both under the terms of this Agreement and in fact. District and Consultant further stipulate and agree that Consultant is customarily engaged in an independent trade, occupation, profession or business related to the performance of the work required by this Agreement. **Consultant understands that:**

A. **DISTRICT WILL NOT PAY OR WITHHOLD ANY SUM FOR INCOME TAX, UNEMPLOYMENT INSURANCE, SOCIAL SECURITY OR ANY OTHER WITHHOLDING PURSUANT TO ANY LAW OR REQUIREMENT OF ANY GOVERNMENTAL BODY.**

B. **CONSULTANT IS OBLIGATED TO PAY FEDERAL AND STATE TAX ON ANY MONEYS EARNED PURSUANT TO THIS AGREEMENT.**

C. **NO EMPLOYEE OF CONSULTANT IS ENTITLED TO WORKERS' COMPENSATION BENEFITS FROM THE DISTRICT OR THE DISTRICT'S WORKERS' COMPENSATION INSURANCE CARRIER.**

D. **NO EMPLOYEE OF CONSULTANT IS ENTITLED TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS UNEMPLOYMENT COMPENSATION COVERAGE IS PROVIDED BY CONSULTANT OR SOME OTHER ENTITY.**

Consultant will, to the extent permitted by law, indemnify and hold District harmless from liability resulting from Consultant's failure to pay or withhold state or federal taxes on the compensation paid hereunder.

15. **Books and Records.** Consultant's books and records with respect to the Services and reimbursable costs will be kept in accordance with recognized accounting principles and practices, consistently applied, and will be made available for the District's inspection at all reasonable times at the places where the same may be kept. The Consultant will not be required to retain such books and records for more than three years after completion of the Services.

16. **Ownership of Drawings; Reuse.** All plans, drawings, artwork and the like relating to the Services will be the joint property of the District and Consultant. All documents prepared by Consultant pursuant to this Agreement are instruments of service in respect of the Project. They are not intended or represented to be suitable for reuse by District or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by Consultant for the specific purpose intended will be at District's sole risk and without liability or legal exposure to Consultant; and, to the extent permitted by law and without waiving the provisions of the Act, District will

indemnify and hold harmless Consultant from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom.

17. **Default; Resolution of Disputes.**

A. **Negotiation.** The Parties will attempt in good faith to resolve any dispute arising out of or relating to this Agreement promptly by negotiations between persons who have authority to settle the controversy (**Executives**). Any Party may give another Party written notice of any dispute not resolved in the normal course of business. Within five days after receipt of the notice, Executives of the Parties to the dispute will meet at a mutually acceptable time and place, and thereafter as often as they reasonably determine to be necessary, to exchange relevant information and to attempt to resolve the dispute. If the matter has not been resolved within 30 days of the notice of dispute, or if the Parties fail to meet within 20 days after the notice of dispute, any Party to the dispute may initiate mediation of the controversy as provided below.

Final Resolution of Disputes. If the dispute between the Parties is not resolved through negotiation and mediation as provided above, either Party may initiate such judicial action as it may determine to be appropriate. Venue for any action arising out of this Agreement is proper only in the Lake County courts.

B. **Governing Law.** This Agreement is to be interpreted in accordance with the laws of the State of Colorado, without regard to its conflicts of laws rules.

C. **Provisional Remedies.** The procedures specified in this Section are the sole and exclusive procedures for the resolution of disputes among the Parties arising out of or relating to this Agreement; provided, however, that a Party may seek a preliminary injunction or other provisional judicial relief if, in its judgment, such action is necessary to avoid irreparable damage or to preserve the status quo. Despite such action, the Parties will continue to participate in good faith in the procedures specified in this Section.

D. **Extension of Deadlines.** All deadlines specified in this Section may be extended by mutual agreement.

E. **Costs.** Each Party will pay its own costs with respect to negotiation. The substantially prevailing Party in any litigation or provisional judicial relief will be entitled to reimbursement from the other Party for all reasonable costs and expenses, including attorneys' fees and expert witness fees, in connection with such litigation or provisional judicial relief.

18. **Mandatory Immigration Provisions.**

A. Throughout the extended term of this Agreement, Consultant will not:

i. knowingly employ or contract with an illegal alien who will perform work under this Agreement; or

- ii. enter into a contract with a Sub-Consultant that fails to certify to Consultant that the Sub-Consultant will not knowingly employ or contract with an illegal alien to perform work under this Agreement.
 - B. Consultant has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this Agreement through participation in either the E-Verify Program or the Colorado Department of Labor and Employment verification program. As used in this provision: (i) the term “E-Verify Program” means the electronic employment verification program created in Public Law 104-208, as amended and expanded in Public Law 108-156, as amended, and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program; and (ii) the term “Colorado Department of Labor and Employment verification program” means the program established by Section 8-17.5-102(5)(c), C.R.S.
 - C. Consultant is prohibited from using E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this Agreement is being performed.
 - D. If Consultant obtains actual knowledge that a Sub-Consultant performing work under this Agreement knowingly employs or contracts with an illegal alien, Consultant will:
 - i. notify such Sub-Consultant and the District within three days that Consultant has actual knowledge that the Sub-Consultant is employing or contracting with an illegal alien; and
 - ii. terminate the subcontract with the Sub-Consultant if within three days of receiving the notice required pursuant to this section the Sub-Consultant does not stop employing or contracting with the illegal alien; except that Consultant may not terminate the contract with the Sub-Consultant if during such three days the Sub-Consultant provides information to establish that the Sub-Consultant has not knowingly employed or contracted with an illegal alien.
 - E. Consultant will comply with any reasonable request by the Colorado Department of Labor and Employment made in the course of an investigation that the Colorado Department of Labor and Employment undertakes or is undertaking pursuant to the authority established in Subsection 8-17.5-102 (5), C.R.S.
 - F. If Consultant violates any provision of this Agreement pertaining to the duties imposed by Subsection 8-17.5-102, C.R.S. or this Section, the District may terminate this Agreement for a breach of the contract. If this Agreement is so terminated, Consultant will be liable to the District for actual and consequential damages as provided by law.
19. **Communications.** All communications relating to the day-to-day activities for the Project will be exchanged between the respective Project representatives of the District and the Consultant who will be designated by the Parties promptly upon commencement of the Services.
20. **Assignment.** This Agreement is for personal services predicated upon Consultant’s special abilities or knowledge. Consultant may not assign this Agreement in whole or in part without the prior written consent of the District, which consent may be granted, withheld or conditionally approved in District’s sole and absolute discretion.

21. **Notices.** All notices required or permitted under this Agreement will be given by registered or certified mail, return receipt requested, postage prepaid, or by hand or commercial carrier delivery, or by telecopies directed as follows:

If intended for District to:
LAKE COUNTY SCHOOL DISTRICT R-1 Attn: Paul Anderson
328 West 5th Street
Leadville, CO 80461
panderson@lakecountyschools.net
719-486-6800

with a copy in each case (which will not constitute notice) to:
Dynamic Program Management Attn: Colleen Kaneda
P.O Box 726
Eagle, Colorado 81631
Colleen.Kaneda@dynamicpm.co
970-390-0312

If intended for Consultant to:
PCD Engineering Services, Inc. Attn: Peter D'Antonio
323 3rd Ave., Suite 100
Longmont, CO 80501

Any notice delivered by mail in accordance with this Section will be effective on the third business day after the notice is deposited in any post office or postal box regularly maintained by the United States postal service. Any notice delivered by hand or commercial carrier will be effective upon actual receipt. Either Party, by notice given as above, may change the address, telephone number or fax number to which future notices may be sent.

22. **Information Prepared by Others.** During the course of the Project, the Consultant may use information obtained from the District which has been prepared by others. The Consultant will advise the District of any errors, omissions or conflicts discovered during the use of such information; however, the Consultant will not be responsible for discovering any or all errors, omissions or conflicts in such information, nor for any damages attributable to defects in the information prepared by others.
23. **Waiver.** The failure of either Party to exercise any of its rights under this Agreement is not a waiver of those rights. A Party waives only those rights specified in writing and signed by the Party waiving such rights.
24. **Modification.** This Agreement may be modified or amended only by a duly authorized written instrument signed by the Parties. Oral modifications to this Agreement are not permitted.
25. **“Will” and “Will Not” Defined.** The terms “will” and “will not” indicate a mandatory obligation to act or to refrain from acting as indicated in the context of the sentence in which such terms are used.

26. **Authority.** The individuals executing this Agreement on behalf of each of the Parties represent that they have all requisite powers and authority to cause the Party for whom they have signed to enter into this Agreement, and to bind such Party to fully perform the obligations of such Party as set forth in this Agreement.
27. **Section Headings.** Section headings are inserted for convenience only and in no way limit or define the interpretation to be placed upon this Agreement.
28. **Counterparts; Fax or Scanned Copy Sufficient.** This Agreement and any amendments may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. For all purposes contemplated in this Agreement, including execution of this Agreement, facsimile or scanned signatures are as valid as an original signature. Both Parties waive any claim or defense that a facsimile or scanned signature is not valid, or is not the best evidence of signature.
29. **No Partnership.** The District is not a partner, associate, or joint venture of Consultant in the conduct of its business. Consultant does not have the right or authority to impose tort or contractual liability upon the District.
30. **Third Parties.** There are no third party beneficiaries of this Agreement.
31. **Nondisclosure of Confidential Information.** The Consultant will not disclose to any third person or entity any records or writings of the District, its employees or students, regardless of the form, that are protected by state or federal law no matter how those documents come into the Consultant's possession.
32. **Severability.** If any of the provisions of this Agreement are determined by a final, non-appealable order of a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions of this Agreement will not in any way be affected or impaired by such determination.
33. **Force Majeure.** Neither Party to this Agreement is liable to the other for any failure, delay, or interruption in the performance of any of the terms, covenants or conditions of this Agreement due to causes beyond the control of that Party, including, without limitation, strikes, boycotts, labor dispute, embargoes, shortages of materials, acts of God, acts of the public enemy, terrorism, acts of superior governmental authority, weather conditions, floods, riots, rebellion, sabotage or any other circumstance for which such Party is not responsible or which is not in its power to control.
34. **Incorporation of Exhibits.** The attached Exhibit A, is incorporated into and made a part of this Agreement by reference.
35. **Terminology.** Wherever applicable, the pronouns in this Agreement designating the masculine or neuter gender will apply equally to the feminine, neuter and masculine genders. Furthermore, wherever applicable within this Agreement, the singular will include the plural, and the plural will include the singular.
36. **No Adverse Construction.** Both Parties acknowledge having had the opportunity to participate in the drafting of this Agreement. This Agreement is not to be construed against either Party based upon authorship.

37. **Annual Appropriation.** Notwithstanding anything herein contained to the contrary, the District's obligations under this Agreement are expressly subject to an annual appropriation being made by the LAKE COUNTY SCHOOL DISTRICT R-1 Board of Education in an amount sufficient to allow District to perform its obligations hereunder. If sufficient funds will not be appropriated for the payment of sums due to Consultant hereunder, this Agreement may be terminated by either Party without penalty; provided, however, that in the event of such termination the Consultant will be paid for all work performed up to the date of termination. The District's obligations hereunder will not constitute a general obligation indebtedness or multiple year direct or indirect debt or other financial obligation whatsoever within the meaning of the Constitution or laws of the State of Colorado.
38. **Entire Agreement.** This Agreement is the complete agreement and understanding between the Parties, and supersedes any prior agreement or understanding relating to the subject matter of this Agreement.

LAKE COUNTY SCHOOL DISTRICT R-1

By: _____

Title: _____

Date: _____

CONSULTANT: PCD ENGINEERING SERVICES, INC.

By: Peter D'Antonio  _____

Title: President _____

Date: 12-24-2019 _____

4828-9730-0652, v. 1

REQUEST FOR QUALIFICATIONS & PROPOSAL (RFQ/P)

FOR PROFESSIONAL SERVICES



Request for Qualifications & Proposal for Professional Services
COMMISSIONING AGENT SERVICES
For West Park Elementary School Replacement Project
Lake County School District

Proposal Due 11.19.19 @ 3 PM

Provided by: DYNAMIC PROGRAM MANAGEMENT



Request for Qualifications & Proposal

A. Invitation & Procurement Schedule

Lake County School District R-1 (Owner) would hereby invite interested firms and/or individuals (Professional Service Providers) to submit a response to this Request for Proposal (RFQP) for professional services in support of project West Park Elementary School replacement, located at 130 W. 12th Street, Leadville CO 80461.

PROPOSAL DUE DATE/DELIVERY REQUIREMENTS - 3:00 p.m. November 19, 2019

Deliver 1 electronic copy via email to procurement@dynamicpm.co with a cc: to panderson@lakecountyschools.net Responses may be addressed to:

Mr. Paul Anderson, CFO
328 West 5th Street
Leadville, CO 80461
panderson@lakecountyschools.net

All official communication with Candidates and questions regarding this RFQ/P will be via email to the Owner’s Representative, Dynamic Program Management, at procurement@dynamicpm.co with a cc to panderson@lakecountyschools.net

All Candidate inquiries will be responded to at the same time which will be after the “Clarification Deadline”. **Responses to clarification will be made available by email to all Candidates who requested the RFQ/P documents.** Candidates should not rely on any other statements, either written or oral, that alter any specification or other term or condition of the RFQ/P during the open solicitation period. **Candidates should not contact any team members or any individual associated with the Owner or the Colorado Department of Education (CDE) regarding this RFQP or this project.**

PROCUREMENT SCHEDULE

RFQ/P Available	11.06.2019
RFQ/P Clarification Deadline by 12 PM	11.12.2019
RFQ/P Clarification Responses	11.14.2019
RFQ/P Responses due by 3:00 PM	11.19.2019
Candidates Notified of Selection	11.21.2019
Contract Accepted by BOE measure	12.2019
Design Phase	11.2019-05.2020
Construction Operations	05.2020-08.2021

SUBMISSION CHECK LIST

A complete submission includes the following:

1. Cover Letter
2. Firm Information
3. Qualifications
4. Similar Project Experience
5. References
6. Fee Proposal

B. Owner and Project Information

Please refer to the BEST grant application, budget, schedule and master plan Exhibits (<http://www.lakecountyschools.net/rfps/>) for information regarding the Owner and the West Park Elementary replacement project.

The Owner intends to hire, or has already selected, the following professionals for the project team:

Owner’s Representative (Dynamic Program Management)
ALTA Survey – in progress through BEST Grant program
Architect / Engineering (Hord Coplan Macht)
CM/GC (in progress)
Commissioning Agent (TBD)
Geotechnical Engineer & CMT (Ground Engineering)
Environmental Consultant (TBD)
Hazardous Materials Abatement Contractor (TBD)
FF&E Vendor (Possibly through A/E team) (TBD)
Moving Company (TBD)

C. Scope of Work

The Owner is committed to commissioning this facility to ensure that all systems are complete and functioning properly upon occupancy and that facility staff has adequate system documentation and training.

Commissioning consists of systematically documenting that specified components and systems have been designed, installed and started up properly, and then functionally tested to verify and document proper operation through all modes and conditions. In addition, owner-personnel training will be verified and final project operations and maintenance (O&M) documents will be reviewed for completeness.

The following is a summary of the commissioning scope that the Owner intends to have implemented on this project.

For this proposal, please note that per the BEST Grant, the project will be targeting LEED Gold.

The Owner intends to participate in any design assistance programs that could provide energy utility provider rebates to the Owner. These rebates will require coordination by the CxA.

The following systems shall be commissioned:

All HVAC Systems	Lighting Control Systems & Clock	Daylight Dimming Systems
Domestic Water Heating	Plumbing Systems	Pump & Controls Systems
Electrical Distribution Systems	Renewable Energy Systems	Emergency Power Generators
Communication / Data	Security System	Public Address System

Design Phase

1. Assemble commissioning team, hold a scoping meeting, and identify responsibilities.
2. Schedule and lead commissioning meetings as needed with the Commissioning Team.
3. Coordinate the commissioning work during design.
4. Review and Basis of Design documentation for clarity and completeness.
5. Develop Owner's Project Requirements.
6. Perform focused reviews of the design, drawings and specifications at Schematic Design, 50% & 100% Design Development and 100% Construction Documents.
7. Develop and incorporate commissioning requirements into the Contract Documents for relevant construction trades.
8. Conduct/facilitate program review meetings at the beginning of each design phase, before any design work is done.
9. Assist and review the development and updating of the Owner's Project Requirements and Basis of Design by design team members after each design review submission.
10. Update the Commissioning Plan in preparation for Construction Stage.
11. Develop full commissioning specifications for all commissioned equipment. Coordinate this with the architect and engineers and integrate the commissioning specifications into the overall project specification package.
12. Review the project specifications and provide comments and additional language, as needed, to the contractor qualifications, submittal requirements, test, adjust and balance specifications, training requirements and operations and maintenance and system manual requirements.
13. Review Energy Model inputs and parameters.
14. Coordinate a controls integration meeting where the electrical engineers, fire protection engineers, mechanical engineers, owner's representative, and the Commissioning Agent (CxA) discuss integration issues between equipment, systems and disciplines to ensure that integration issues and responsibilities are clearly described in the specifications.
15. Participate in value engineering meetings with the project team.
16. Review and make recommendations from the value engineering / management workshop for commissioning and O&M issues.
17. Review the recommendations from the constructability review for commissioning and O&M issues.
18. Write step-by-step functional test procedures and documentation formats for all commissioned equipment and assemblies

Construction Phase

1. Coordinate and direct the commissioning activities in a logical, sequential and efficient manner using consistent protocols and forms, centralized documentation, clear and

Exhibit A

regular communications and consultations with all necessary parties, frequently updated timelines and schedules and technical expertise.

2. Coordinate the commissioning work with the design team and construction manager, to ensure that commissioning activities are being incorporated into the master schedule.
3. Revise, as necessary, the construction phase commissioning plan developed during design, including scope and schedule.
4. Plan and conduct commissioning meetings as needed and distribute minutes.
5. Request and review additional information required to perform commissioning tasks, including Operations & Maintenance (O&M) materials, contractor start-up and checkout procedures. Before start-up, gather and review the current control sequences and interlocks and work with contractors and design engineers until sufficient clarity has been obtained, in writing, to be able to write detailed testing procedures.
6. Review submittals applicable to systems being commissioned for compliance with commissioning needs, concurrent with the design team and Construction Manager reviews.
7. Review relevant requests for information and change orders for impact on commissioning and owner objectives.
8. Manage pre-functional performance procedures and checklists. Write and distribute construction checklists for commissioned equipment.
9. Review and provide oversight and verification of the Test and Balance procedures and process.
10. Perform site visits to observe component and system installations. Attend selected planning and job-site meetings to obtain information on construction progress. Review construction meeting minutes for revisions/ substitutions relating to the commissioning process. Assist in resolving any discrepancies.
11. Witness Heating Ventilating and Air Conditioning (HVAC) piping pressure test and flushing, sufficient to be confident that proper procedures were followed. Include testing documentation in the Commissioning Record.
12. Witness any ductwork testing and cleaning sufficient to be confident that proper procedures were followed. Include documentation in the Commissioning Record.
13. Document construction checklist completion by reviewing completed construction checklists and by selected site observation.
14. Document systems start-up by reviewing start-up reports and by selected site observation.
15. Approve air and water systems balancing by spot testing and by reviewing completed reports and by selected site observation.
16. Coordinate functional testing for all commissioned systems and assemblies. Witness and document manual functional performance tests performed by the Construction Contractor for all commissioned systems and assemblies, except some smaller equipment may be tested and documented by the Construction Contractor at the Commissioning Agent's discretion.

Functional testing shall be done using conventional manual methods, control system trend logs, and readouts or standalone dataloggers, to provide a high level of confidence in proper system function, as deemed appropriate by the Commissioning Agent and Owner.

17. After manual testing and initial trouble shooting is complete, monitor system operation and performance for selected data points for up to two weeks by requesting trend logs from the Construction Contractor from the building automation system. For needed

- system points not able to be trended by the building automation system, furnish and install temporary portable data loggers that will monitor up to 20 points. Analyze monitored data to verify operation and performance and issue a written report. This time frame and monitoring points may be modified to accurately commission the building.
18. Maintain a master issues log and a separate record of functional testing. Report all issues through the Construction Manager as they occur. Provide through the Construction Manager written progress reports and test results with recommended actions.
 19. Review equipment warranties to ensure responsibilities are clearly defined.
 20. Facilitate, oversee and review the training of Owner's operating personnel. Oversee the videotaping of this training. Attend and participate in key training sessions.
 21. Review and review the preparation of the O&M manuals for commissioned equipment.
 22. Compile a Commissioning Record, which shall include:
 - A. A brief summary report that includes a list of participants and roles, brief building description, overview of commissioning and testing scope, and a general description of testing and verification methods. For each piece of commissioned equipment, the report shall contain the disposition of the commissioning provider regarding the adequacy of the equipment, documentation and training meeting the contract documents in the following areas:
 1. Equipment meeting the equipment specifications,
 2. Equipment installation,
 3. Functional performance and efficiency,
 4. Equipment documentation, and
 5. Operator training.
 - B. All outstanding non-compliance items shall be specifically listed. Recommendations for improvement to equipment or operations, future actions, commissioning process changes, etc. shall also be listed. Each noncompliance issue shall be referenced to the specific functional test, inspection, trend log, etc. where the deficiency is documented.
 - C. Also included in the Commissioning Record shall be the commissioning plan, Owner's Project Requirements, Basis of Design (from A/E), commissioning specifications, design review, submittal review, issues log, construction checklists, CxA site visit and Commissioning Team meeting minutes, O&M review, training documentation, test procedures, warranty review and test data reports.
 - D. A Re-commissioning Management Manual which provides guidance and establishes timelines for re commissioning of building systems and components. The format of the Re commissioning Management Manual will closely parallel the Commissioning Plan for the facility.
 - E. Submit one bound text copies of the Commissioning Records with one electronic copy, including all information listed in B & C above.

Post-Construction Phase

1. Coordinate and supervise required opposite season or deferred testing and deficiency corrections and provide the final testing documentation for the Final Commissioning Report and O&M manuals.
2. Return to the site ten months into the 12-month warranty period and review with facility staff the current building operation and the condition of outstanding issues related to the original and seasonal commissioning. Also interview facility staff and identify problems or concerns they have with operating the building as originally intended. Make suggestions

for improvements and for recording these changes in the O&M manuals. Identify areas that may come under warranty or under the original construction contract. Assist facility staff in developing reports and documents and requests for services to remedy outstanding problems.

3. Assist in the development of a preventative maintenance plan, a detailed operating plan or an energy and resource management plan.
4. Update master deficiency and resolution log.
5. Provide final end-of-warranty commissioning report.

Additional Services

The owner is seeking fee proposals for the following additional services from the base scope of Cx services.

1. Enhanced Commissioning of Building Energy Systems as required by LEED v4 as required by the USGBC.
2. Monitoring Based Commissioning requirements for LEED v4 Enhanced Commissioning as required by the USGBC.
3. Enclosure Commissioning associated with Building Enclosure Commissioning.

D. Submittal Requirements

Responses shall respond to each item noted below. Please limit response information to relevant information only.

1. COVER LETTER / LETTER OF INTEREST

2. FIRM INFORMATION

Provide a brief history of the firm including the following information:

- Number of years in business
- Location of office servicing this project and size of staff
- Information on any claims or lawsuits your firm has had in the past 10 years.
- Confirmation your firm will include all items outlined in the Scope of Work in Section C.
- Provide an Acord format insurance certificate showing coverages for General Liability, Automobile Liability, Worker's Compensation and Professional Liability.

3. QUALIFICATIONS OF PROPOSED TEAM

- Provide roles and responsibilities for each team member
- Provide resumes for all key team members

4. SIMILAR PROJECT EXPERIENCE

- Provide project profiles for up to five similar projects in progress or completed by your firm. Please include the following:
 - o Project Description
 - o Client Contact Information

- Design Team Contact Information
- General Contractor Contact Information

5. REFERENCES

Provide a list of contact information for references for projects similar in size and scope to this one.

6. FEE PROPOSAL

Please provide a fee, inclusive of reimbursable expenses, proposal for the following:

1. Lump sum fee to provide the services outlined in Section C.
2. Additional fee to provide Enhanced Commissioning Services.
3. Additional fee to provide Monitoring Commissioning Services.
4. Additional fee to provide Enclosure Commissioning Services.
5. Deduct to fee (if any) to scope of work associated in Section C if the owner does not pursue LEED certification.

SUBMITTAL SCORING MATRIX

Submittal Section	Points
COVER LETTER	5
FIRM INFORMATION	10
QUALIFICATIONS OF PROPOSED TEAM	20
SIMILAR PROJECT EXPERIENCE	10
REFERENCES	10
FEE PROPOSAL (BASE SCOPE)	30
FEE PROPOSAL (ADDITIONAL SERVICES)	15
TOTAL	100 POINTS

F. Provisions

ACCEPTANCE AND REJECTION

The Owner reserves the right to request additional information which, in the Owner’s opinion, is necessary to ensure that the Owner has complete information with regard to the Professional Service Provider’s competence, business organization, and financial resources to assist in determining if the Professional Service Provider is qualified.

The Owner reserves the right (a) to terminate the Request for Proposals process at any time; (b) to reject any or all proposals; and (c) to waive formalities and minor irregularities in the proposals received. The Owner reserves the right to reject any and all proposals in response to this Request for Proposal that are deemed not to be in the Owner’s best interests. The Owner further reserves the right to amend this Request for Proposal at any time and will notify all recipients accordingly.

RFQP SUBMISSION INFORMATION

Proposals due at the specified date and time must be received at Owner's location by that date and time to receive consideration. Proposals received after the specified date and time are considered late and are not opened. Owner is not responsible for any late proposals received by mail or any other method of delivery.

The Owner is not responsible for cost incurred in preparation of this proposal. Proposals will not be returned and become the property of the Owner once submitted. By submitting a proposal all Candidates agree to the terms and conditions of this RFQ/P and the RFQ/P will become part of the awarded Candidates contract. The Owner and the Owner's legal council will review the agreement and negotiate terms prior to commencement of work.

Candidates acknowledge all submissions to this RFQP may be subject to the Colorado Open Records Act (CORA).

Addenda may be issued for this RFQP. All attendees of the mandatory site walk will be emailed any addenda information. It is assumed by the Owner any candidate providing a submission is responsible for receiving and reviewing all information provided by addenda.

INSURANCE

The Professional Service Provider shall provide insurance coverage for the Project which shall not be less than the amounts listed in the contract as set forth in the Request for Qualifications and Proposals; such insurance coverage shall include professional liability, general liability, automobile liability and workers' compensation.

The consultant and their insurance carrier(s) shall agree to a Waiver of Subrogation. At the time of award, consultant shall furnish to Owner a Certificate of Insurance for General Liability naming the Owner and Owner's Representative as additional insured to provide evidence of insurance compliance. Consultant shall also furnish to Owner a Certificate of Insurance for Professional Liability to provide evidence of insurance compliance.

End - Request for Qualifications & Proposal

Request for Qualifications and Proposal for Commissioning Agent Services Lake County School District Replacement PK-2 Facility

Issued by:

**Dynamic Procurement
for Lake County School District**

November 19, 2019

Submitted To:

Dynamic Procurement
Colleen Kaneda
Email: procurement@dynamicpm.co

And
Paul Anderson, CFO
Email: panderson@lakecountyschools.net

Submitted by:



323 3rd Avenue, Suite 100
Longmont, Colorado 80501
(303) 678-1108
www.pcdengineering.com

Dear Members of the Evaluation Team,



We at PCD Engineering are excited for this opportunity to work with Lake County School District to commission your new PK-2 facility. We have reviewed all documents posted on your website and the RFPQ.

We serve with pride and passion as if our kids attend the schools we are working in. We are committed to complete the work as outlined in your RFP, will be good stewards of the public's dollars and work to ensure your specific needs get addressed and your vision is achieved.

Unique attributes of our firm that set us apart:

- We specialize in commissioning services focused on the needs of Colorado's rural school districts.
 - We have a long history of successful K-12 commissioning in your region operating as sole-source Commissioning Agent on the **Moffat SD PK-12 (with NV5), Roaring Fork School District \$125M bond, Elbert School District PK-12 (with HCM)** and many others as detailed in this response. We understand regional design and construction needs.
 - Having been involved in over \$800 Million in school bond projects, over 25 BEST-funded projects and over 50 K-12 projects, we bring a wealth of best practices and lessons learned from these projects.
 - We have a working relationship with with the design/construction team. We are currently commissioning the following schools in the region:
 - Buena Vista SD, New PK-12, Buena Vista, CO
 - Del Norte PK-12, Del Norte, CO
 - Mountain Valley PK-12, Saugache, CO
 - Custer County SD, Westcliffe, CO
 - Canon City SD Middle and Elemenaty Schools, Canon City, CO
 - Lake City Community School, Lake City, CO
 - Our work will reduce your O&M headaches, create low-maintenance facility and assure cost savings persist over time.
 - We have a proven commissioning process and field-tested suite of commissioning forms and tools which help streamline project delivery, maintain project schedules and provide lasting useful documentation for facility operations and maintenance staff.
 - We have commissioning certifications from multiple industry organizations including AHSRAE, AABC Commissioning Group, RESNET, and the Building Commissioning Association.
 - We specialize in the application of energy-efficient systems. We have commissioned every type of HVAC systems which are to be designed into this project.
-

We will listen to your specific needs, and insure the facility design and final product meet these needs within the budget. We will work on your behalf to ensure the improvements support community needs, are safe, and have the lowest ongoing operation and maintenance cost possible. The design will be expandable to serve future needs, and thermal, visual and acoustical comfort are maximized, so every student has the best opportunity to develop the knowledge, skills and character to thrive.

Regards,

A handwritten signature in blue ink, appearing to read "Peter D'Antonio".

Peter D'Antonio, PE, CEM, LEEDAP – President
peter@pcdengineering.com, 303-746-0304 cell phone

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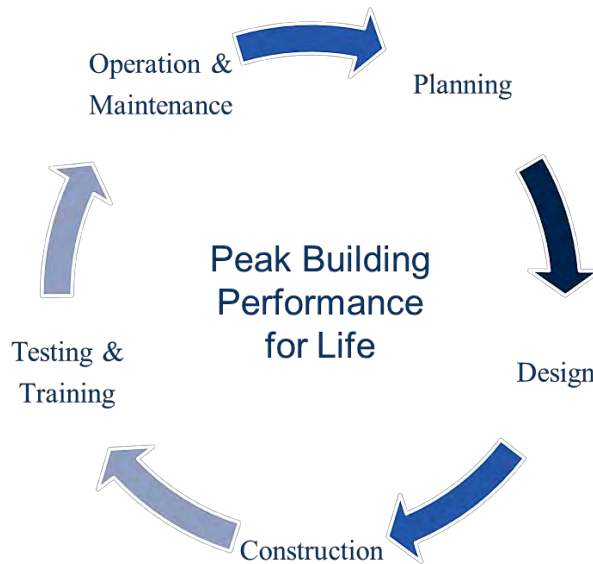
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“PCD is responsive and timely in the delivery of their services. Their professionalism, integrity and commitment to the district’s goals have impressed me making them a highly valued member of our project teams. Peter and his team have exceeded my expectations and I would highly recommend them for consideration...”

*Stu Reeve, Energy Manager
Poudre School District & City of Fort Collins*



2. Firm Information

Number of Years in Business

PCD Engineering was established in Colorado in the year 1999 and operates as a Subchapter S-Corporation. Our headquarters is located in Longmont, CO with additional offices in Denver, CO and Cheyenne, WY.

Location of Office Servicing This Project and Size of Staff

Work on this project will be based out of Denver and Longmont, CO offices where we have a staff of 17.

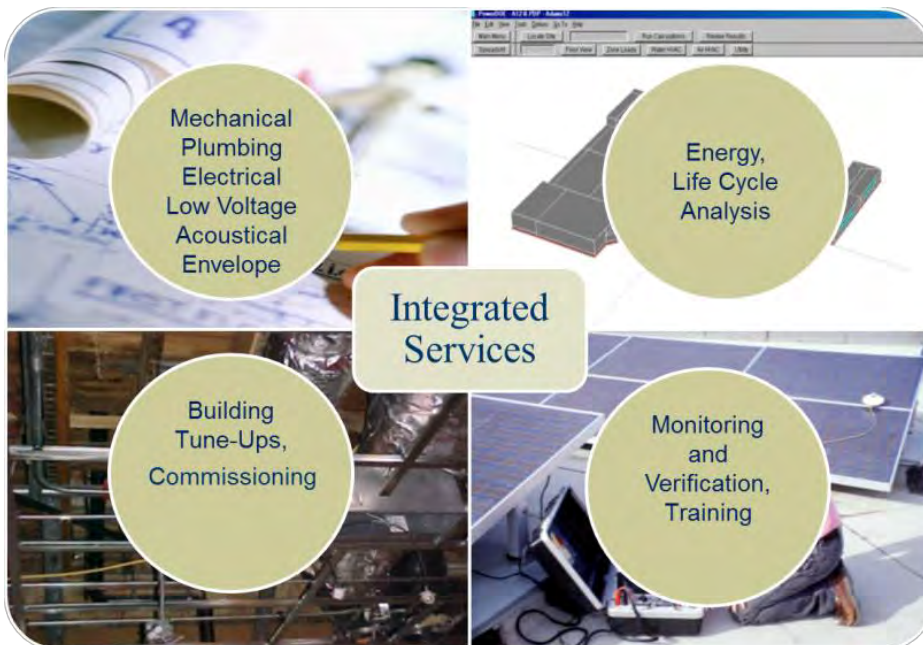
323 3rd Avenue, Suite 100, Longmont, CO 80501
 Phone:Toll Free 888.840.4723, local 303-678-1108; Fax:303.678.1142
www.pcdengineering.com
 Contact: Peter D’Antonio, peter@pcdengineering.com, cell 303-746-0304

List of Services Provided by The Firm

PCD Engineering is a recognized leader in creating safe and efficient education facilities. We have provided the following services since our inception:



- Commissioning
- Design of Mechanical, Plumbing, Electrical, Lighting, Communications, Fire Protection and Annunciation Systems
- Energy Modeling and Analysis
- Monitoring and Verification of Building Performance
- Forensic Engineering



PCD delivers a partnership that is:

- **Honest and Open** – PCD believes in long-term partnerships. It is what has propelled us to become one of the fastest growing companies in the region, fueled primarily but repeat business. We ask tough question and give honest answers. We are open and respectful in our interaction with the team.
- **Collaborative** - We will meet early on to understand your needs and meet throughout the process to verify these needs are being met.
- **Transparent** – All our work will be readily available to view over the web, all team members will have up-to date access to deliverables.
- **Advocating for Your Needs** - We consider our services an extension of owner representation representing your needs. We will bring our resources to bear for the benefit of the project.

The firm understands that regardless of the size of a project, resources are precious and limited. Every dollar spent must be utilized to provide the maximum benefit to the facility users.

Our firm is organized to provide responsive, quality commissioning services. Our team is comprised of experienced commissioning engineers and our depth of expertise will provide high value to this project. Our employees have hands-on field experience and specialized commissioning capabilities in automation controls, M/E/P system design and installation, noise and vibration control, building envelope and facility operations. Specific commissioning qualifications of our team are provided in the resumes.

PCD Engineering are members of the Building Commissioning Association, as part of our dedication to creating and supporting the highest standards for the commissioning profession. We are aligned with ASHRAE's Commissioning Process Management Professional (CPMP) certification as LEED and CHPS aligns with ASHRAE's commissioning guidelines. PCD regularly participates and presents in BCA's and ASHRAE's professional development programs and been invited speakers for the BCA's National Conference on Building Commissioning (NCBC), the nation's premier conference as well as ASHRAE National and Region XIII technical conferences.

Education Cx Experts

PCD staff has over 100+ years of experience and designed, commissioned and verified over 5 million square feet of education-sector construction.

Below is a summary of service by phases.

Planning	Design	Construction	Occupancy/Warranty
<ul style="list-style-type: none"> • Develop owner's project requirements • Develop preliminary Cx plan 	<ul style="list-style-type: none"> • Develop basis of design • Review construction documents • Lead controls integration and M&V meetings • Update Cx and M&V plans • Develop Cx specifications • Provide energy model • Advise design/construction teams. 	<ul style="list-style-type: none"> • Update Cx Plan • Review submittals • Perform site observation • Develop construction checklists • Oversee startup, TAB and functional performance testing • Develop the systems manual and MBCx. • Review training plan and provide system training • Prepare Cx report 	<ul style="list-style-type: none"> • Perform seasonal testing • Oversee follow-on training • Ensure performance before end of warranty • Provide M&V reporting. • Conduct final walkthrough with owner/team. • Track issues to resolution • Update Cx report

PCD Clients Communicating the result of our Approach

“PCD’s team developed a set of realistic and effective energy savings solutions that could be applied to our existing building systems at low cost / no cost...In addition to long-term energy savings, the suggestions offered by PCD helped us correct some ongoing occupant comfort issues...I would recommend PCD Engineering as a valuable partner to any firm needing to correct building system problems or that might be seeking long-term energy savings solutions for their facilities.”

*Bruce Alexander, CDF, CFM, LEED AP - Director of Administrative Services
SUNY Jefferson Community College
(While serving as Director of Operations at Millrock Park*

*“We have been pleased with their knowledge, professionalism, and thoroughness with regards to design reviews and on-site commissioning, and with their effective communication to other members of the design team and Facilities personnel.
They have effectively maintained schedules, and responded to our goals for each project.
PCD’s continuing client support as the buildings begin to operate is another asset they bring to the project.
I would highly recommend PCD Engineering.”*

*John Barnosky, AIA, Director of Planning and Construction
Colorado State University - Pueblo*

Claims or Lawsuits Within the Last 10 Years

PCD has no claims or lawsuits within the past 10 years.

Confirmation of Services

PCD will include all items outlined in the Scope of Work in Section C.

Accord Insurance Certificate

Client#: 1084952 PCDENG

ACORD™ CERTIFICATE OF LIABILITY INSURANCE DATE (MM/DD/YYYY)
7/03/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services, LLC P.O. Box 7050 Englewood, CO 80155 800 873-8500	CONTACT NAME: PHONE (A/C. No. Ext: 800 873-8500 FAX (A/C. No): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE NAIC # INSURER A : Hartford Underwriters Insurance Co. 30104 INSURER B : Hartford Ins. Co of the Midwest 37478 INSURER C : Travelers Casualty and Surety Company 19038 INSURER D : INSURER E : INSURER F :
INSURED PCD Engineering Services, Inc. 323 3rd Ave., Ste. 100 Longmont, CO 80501	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

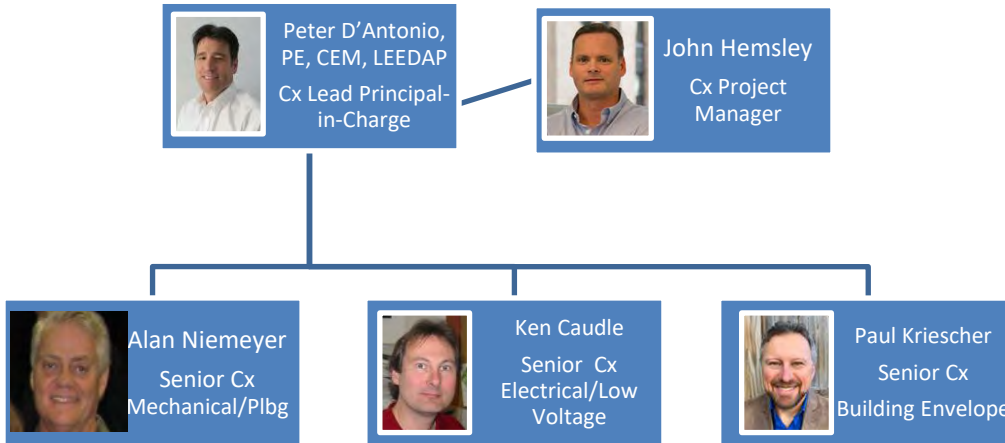
INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	34SBWVR5429	06/29/2019	06/29/2020	EACH OCCURRENCE ≤1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) ≤300,000 MED EXP (Any one person) ≤10,000 PERSONAL & ADV INJURY ≤1,000,000 GENERAL AGGREGATE ≤2,000,000 PRODUCTS - COMP/OP AGG ≤2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED <input checked="" type="checkbox"/> AUTO'S ONLY <input type="checkbox"/> SCHEDULED AUTO'S <input type="checkbox"/> OTHER AUTO'S ONLY <input checked="" type="checkbox"/> NON OWNED AUTO'S ONLY	Y	Y	34SBWVR5429	06/29/2019	06/29/2020	COMBINED SINGLE LIMIT (Ea accident) ≤1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Ea accident) \$ PROPERTY DAMAGE (Ea accident) \$ \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y	N/A	34WEGIN3987	06/29/2019	06/29/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT ≤1,000,000 E.L. DISEASE - EA EMPLOYEE ≤1,000,000 E.L. DISEASE - POLICY LIMIT ≤1,000,000
C	Professional Liability Claims Made			105959890	06/29/2019	06/29/2020	\$1,000,000 per claim \$2,000,000 annl aggr.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 As required by written contract or written agreement, the following provisions apply subject to the policy terms, conditions, limitations and exclusions: The Certificate Holder and owner are included as Automatic Additional Insured's for ongoing and completed operations under General Liability; Designated Insured under Automobile Liability; and Additional Insureds but only with respect to liability arising out of the Named Insured work performed on behalf of the certificate holder and owner. (See Attached Descriptions)

CERTIFICATE HOLDER For Proposal Purposes Only ** **, **-0000	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

3. Qualification of Proposed Team

Key Personnel – Proposed Roles



Name	Title	Years Experience
Peter D'Antonio, PE, CEM, CPMP, LEEDAP	Cx Principal-In-Charge	25
John Hemsley, CxA	Cx Project Manager	12
Alan Niemeyer, CEM, CPMP	Senior Cx Engineer – Mechanical	30
Ken Caudle, PE, LEEDAP, RCDD	Senior Cx Engineer – Electrical/Low Volt	25
Paul Kriescher, RESENT, BPI, MS	Senior Cx Engineer – Building Envelope	20
Total		112 Years

Key Personnel

On the following pages are the biographies and resumes of our key personnel who are expected to perform the primary work under this proposal. Our firm brings over 100 years of combined commissioning experience across our dedicated staff. The staff committed to this project and have worked as a team on projects listed in the detailed project profiles. An advantage of working with PCD Engineering is principle involvement in your project and a team highly experienced in educational facilities.

Peter D’Antonio – Principal-in-Charge

- Attend key meetings.
- Overall project management and contracting
- Facilitate owner’s project requirements development
- Lending expert input to the commissioning process and all commissioning reviews for MEP systems.
- Internal quality assurance/quality control, both in the office and field, and coordinating to insure procedures and best-practices are being followed.
- Coordinating the various utility rebate programs into the scope of services.

John Hemsley - Project Manager

- Attend meetings and coordinate resolution of commissioning issues.
- Coordinate the day-to-day team activities and develop/maintain the commissioning schedule.
- Primary point of contact for day-to-day scheduling
- Internal quality assurance/quality control
- Facilitate owner’s project requirements development
- Prepare MEP specifications.

- Oversee/preparation of commissioning deliverables and work product (commissioning plan, training plan, commissioning reports, systems manual, etc).
- Cross-coordinating the team's quality control design, submittal, O&M, training, TAB reviews.
- Coordinate and assist as needed with commissioning start up, functional testing, field work and overall commissioning process.
- Prepare/review reports.

Alan Niemeyer – Mechanical Systems Specialist

- Attend meetings as needed.
- Provide design, submittal, O&M, training, TAB reviews in respective specialty disciplines.
- Contribute to preparation of commissioning deliverables and work product (commissioning plan, training plan, commissioning reports, systems manual, etc).
- On-site field observation.
- Commissioning start up, functional testing, and field work.
- Prepare/review reports.

Ken Caudle – Electrical Systems Specialist / Low Voltage (Comm/Security/Public Address)

- Attend meetings as needed.
- Provide design, submittal, O&M, training, TAB reviews in respective specialty disciplines.
- Contribute to preparation of commissioning deliverables and work product (commissioning plan, training plan, commissioning reports, systems manual, etc).
- On-site field observation.
- Commissioning start up, functional testing, field work.
- Prepare/Review reports.

Paul Kriescher - Building Envelope Systems Specialist

- Attend meetings as needed.
- Provide design, submittal, O&M, training, TAB reviews in respective specialty disciplines.
- Contribute to preparation of commissioning deliverables and work product (commissioning plan, training plan, commissioning reports, systems manual, etc.)
- On-site field observation.
- Commissioning mock-up, oversee assembly testing, and field work.

Key Personnel – Proposed Time Commitment

Time Commitment (% of Full-time)	Peter D'Antonio	John Hemsley	Alan Niemeyer	Ken Caudle	Paul Kriescher	Total
Design	10%	40%	20%	10%	20%	100%
Construction	5%	40%	25%	10%	20%	100%
Warranty	10%	40%	25%	10%	15%	100%

List of Firm Certifications

PCD has the following certifications and accreditations garnered in our staff's years of service.

Certifications and Accreditations Summary
• Certified Commissioning Process Management Professional by American Society of Heating and Refrigeration Engineers (ASHRAE)
• Certified Commissioning Authority (CxA) – AABC Commissioning Group (ACG)
• Building Commissioning Professional (BCxP) by American Society of Heating and Refrigeration Engineers (ASHRAE)
• Certified Energy Rater - RESNET
• Level I Thermographer
• Building Analyst Professional – Building Performance Institute
• Envelope Professional – Building Performance Institute
• Building Envelope and Whole House Air Leakage Control Installer – Building Performance Institute
• Certified Building Energy Assessment Professionals by American Society of Heating and Refrigeration Engineers (ASHRAE)
• Certified Energy Modelers by ASHRAE
• Certified High-Performance Building Design Professionals by ASHRAE
• Certified Asbestos Designer
• Certified Energy Managers by the Association of Energy Engineers
• Registered Communications Distribution Designer by the BICSI (Cabling Design and Installation Professionals)
• LEED Building Design & Construction Accredited Professionals
• LEED Existing Building Operation and Maintenance Accredited Professionals
• Professional Architects
• Professional Engineers, Mechanical & Electrical

Commissioning Certifications and Memberships



List of Relevant Projects (As Defined Above Completed By Each Individual

**Employee Experience as Employees of PCD Engineering – Local, Colorado K-12 Schools
We work as a cohesive team.**

PCD K-12 Project	Peter D'Antonio	John Hemsley	Alan Niemeyer	Ken Caudle
Detailed Project Profiles Listed in this RFQ Response				
DeBeque School District	X		X	X
Moffat PK-12	X		X	
Elbert PK-12	X		X	X
Roaring Fork School District, \$125M Bond	X	X	X	X
Boulder Valley School District \$576M Bond	X	X	X	X

PCD K-12 Project	Peter D'Antonio	John Hemsley	Alan Niemeyer	Paul Kriescher
Additional Recent Local K-12 / Other Projects				
Del Norte SD – New PK-12	X	X		X
Mountain Valley SD – New PK-12	X	X		X
Custer County SD, PK-12	X	X	X	
Buena Vista SD, New PK-12	X	X	X	X
Canon City SD – Middle and Elem. Schools	X	X	X	X
Lake City Community School	X	X		
Ignacio School District, \$50M Bond	X	X	X	X

Peter D'Antonio, PE, CEM, LEEDAP**Commissioning Principal-In-Charge, PCD Engineering**

Peter is a recognized expert in building commissioning, and is a frequently invited author and speaker on commissioning for the Building Commissioning Association, US Green Building Council, ASHRAE and others. Peter has held the role of general contractor, mechanical/electrical engineer and planner in addition to continuing his passion as a working engineer. He is a building automation controls design and building performance forensic specialist. Other specialties include design and troubleshooting of building envelope, HVAC and lighting systems. *Peter will participate in planning and management of this project, internal quality control, commissioning reviews and field work.*

**EDUCATION**

University of Colorado, Boulder, CO 1991-1993
 Master of Science in Building Systems Engineering
 University of Maryland, College Park, MD 1986-1991
 Bachelor of Science in Civil Engineering

REGISTRATIONS & CERTIFICATIONS

Active Professional Engineer (PE) in the States of WY, CO, MT, TX, CA, and NC
 Valid NCEES National Engineering Record
 Certified Energy Manager (CEM)
 Leadership in Energy and Environmental Efficiency, Accredited Professional (LEED AP)
 International Institute for Sustainability Laboratories (I2SL) Member

**PROFESSIONAL ASSOCIATIONS AND ACTIVITIES**

- Colorado Energy Office (CEO) – Consultant/Advisor
- City of Longmont, Member - Master Board of Appeals
- Association of Energy Engineers (AEE) – Board of Directors; Membership Committee Chair
- United States Green Building Council (USGBC) – Board of Directors; Advocacy Chair
- American Society of Heating, Refrigeration & Air Conditioning Engineers (ASHRAE) – Technical Committee TC7.6 Building Energy Performance member & Region XIII Technical Committee
- IGERT (National Science Foundation Research Traineeship Program, Board of Directors)
- Editorial Advisory Board – Consulting-Specifying Engineer Magazine
- Editorial Advisory Board – Heating, Piping, Air Conditioning Magazine

EXPERIENCE

EUA Cogenex (Highland Energy Group), Boulder, CO
 Dewberry and Davis, Annapolis, MD

PRESENTATIONS/SPEAKING ENGAGEMENTS

National Conference on Building Commissioning, Cost and Benefits of Commissioning, 2012
 US Green Building Council, Rocky Mountain Green, Denver, CO – Sustaining Building Performance, 2015
 Society of Military Engineers (SAME), Cheyenne, CO – Building Commissioning, 2012

RELEVANT PROJECTS (PARTIAL LIST):

Sanford PK-12, Sanford, CO	Elbert School District PK-12, Elbert, CO
Paradox Valley School, Paradox, CO	Lake George Charter School, Lake George, CO
Boulder Valley School District, CO	Haxtun PK-12, Haxtun, CO
De Beque School District, De Beque, CO	Moffat PK-12, Moffat, CO
Rocky Mountain Deaf School, Denver, CO	Roaring Fork SD, Various, CO
Ignacio Elementary, Middle, and High School, Ignacio, CO	

John Hemsley, CxA Commissioning Project Manager, PCD Engineering

John is a Certified Commissioning Authority with 12 years of engineering industry experience that includes seven years of project management and five years in managing commissioning new construction and renovation projects in the education, healthcare, and municipal sectors. He has managed all activities during the commissioning process, including Title 24, CHPS, and LEED Commissioning. John's experience includes reviewing and authenticating HVAC, Electrical, and Plumbing systems related to design, installation, start-up, and functional performance testing per specifications. As Cx Project Manager, John oversees commissioning activities and provides direct client support on all his projects. ***John will provide day-to-day project management and lead related MEP design/submittal review, commissioning field work, testing and verification. He will also provide commissioning field observation work, and point-to-point/functional testing, as well as verification activities through warranty***



REGISTRATIONS & CERTIFICATIONS

Certified Commissioning Authority (CxA) – AABC Commissioning Group (ACG)
HVAC Systems Design and Control Certification – University of California San Diego



EDUCATION

University of Dayton	2008
B.S. – Mechanical Engineering Technology	

EXPERIENCE

Goss Engineering, Commissioning Project Manager, Corona, CA	2017-2018
Enovity, Commissioning Project Manager, San Francisco, CA	2015-2017
SC Engineers, Commissioning Project Manager, San Diego, CA	2012-2015

RELEVANT PROJECTS (PARTIAL LIST):

Buena Vista School District Middle and High School Renovation/Addition, Buena Vista, CO
Del Norte School District PK-12, Del Norte, CO
Kit Carson School District PK-12, Kit Carson, CO
Custer County School District, Westcliffe, CO
Canon City School District New Elementary, Canon City, CO
Canon City School District Middle School, Canon City, CO
Lake City Community School, Lake City, CO
Aurora Public Schools, Hinkley High School Addition and Renovation, Aurora, CO
Rocky Mountain School for Expediary Learning, Denver, CO
San Diego Community College District Business and Humanities Buildings, San Diego, CA
San Diego Community College Cesar Chavez Building, San Diego, CA
Miramar College Library and Learning Resource Center, San Diego, CA
San Marcos Unified School District, San Marcos Middle School, San Marcos, CA
San Marcos Unified School District, Alvin Dunn Elementary School, San Marcos, CA
Poway Unified School District, Stone Ranch Elementary School, Poway, CA

Alan Niemeyer, CEM, CPMP**Commissioning Senior Project Manager, PCD Engineering**

Alan is a results-oriented senior engineer with over 30 years of experience in implementing projects for educational facilities including HVAC and controls, refrigeration, process equipment, compressed air, lighting and electrical systems. He's a dedicated project leader with expertise in managing commissioning projects to realize extensive budget and operational savings for clients. He works closely and effectively with client's management and staff to deliver superior results within established financial budgets. Alan is a hands-on manager and provides design and submittal review, commissioning start up, functional testing, field work and related commissioning process support. Alan's commissioning expertise as a building enters the operational phase is unparalleled. He is an expert at diagnosing building automation deficiencies and implementing corrective action.



Alan will support John in the day-to-day project management and related design/submittal review, commissioning field work, testing and verification.

REGISTRATIONS & CERTIFICATIONS

Certified Energy Manager (CEM)
ASHRAE Commissioning Process Management Professional (CPMP)
Association of Energy Engineers, Senior Member
EPA-Approved Asbestos Project Designer
Certified Asbestos Project Designer, State of Colorado

**EDUCATION**

University of Nebraska at Kearney, Kearney, NE B.S. – Biological Science, Chemistry	1974-1978
Colorado Technical University, Colorado Springs, CO A.S. – Solar Engineering Technology	1982-1984

EXPERIENCE

Eaton Energy Solutions, Lakewood & Boulder, CO	2010-2014
EMC Engineers, Lakewood, CO	1988-2010
Forester-Morrell Engineering, Colorado Springs, CO	1984-1988

RELEVANT PROJECTS (PARTIAL LIST):

Elbert School District PK-12, Elbert, CO
Haxtun School District, Haxtun, CO
Ignacio High School, Ignacio, CO
Moffat PK-12, Moffat, CO
Rocky Mountain Deaf School, Littleton, CO
Sanchez Elementary, Boulder, CO
University Hill Elementary, Boulder, CO
Laramie High School, Laramie, WY
Hanna Elementary School, Saratoga, WY
Dolores School, Dolores, CO
Holly School, Holly, CO
University of Wyoming Gateway Building, Laramie, WY
University of Wyoming Coe Library, Laramie, WY
University of Wyoming Arena-Auditorium Phase I, Laramie, WY
Chemistry Building Facility Improvement Project, Colorado State University, Fort Collins, CO
Boulder Valley School District, Boulder, CO
Ouray School District, Ouray, CO

**Ken Caudle, PE, LEED AP, RCDD,
Senior Commissioning Engineer – Electrical/Lighting/Communications,
PCD Engineering**

Ken has 25 years' experience as an electrical/communications engineer and commissioning provider for educational projects. He leads electrical, lighting, communications, security, fire alarm annunciation and detection commissioning services for a variety of PCD's clients in the education sector across the State of Colorado. His commissioning responsibilities include expert technical plan/specification peer review and quality assurance field testing. Ken leads forensic investigations, condition surveys, field performance testing, technical report preparation and provided overall quality assurance. Ken is a certified Communications Distribution Designer, Professional Electrical Engineer and LEED Accredited Professional. ***Ken will provide electrical design and submittal review, field point-to-point and functional testing, and training services as well as support the warranty phase of these projects.***



EDUCATION

B.S. in Electrical Engineering Technology 1991
University of North Carolina at Charlotte

REGISTRATIONS

Professional Engineer (PE) – CO, NC, VA, MD	1999 – 1 st Registration
Registered Communication Distribution Designer (RCDD)	2003
LEED AP BD+C	2004



PROFESSIONAL AFFILIATIONS:

Building Industry Consulting Services Inc. (BICSI)

EXPERIENCE

Electrical Department Head/Manager, Alphatec, PC, Washington, DC	2005 - 2014
Electrical Engineer II, HSMM, Washington, DC	2004 - 2005
Electrical Engineer, Optima Engineering, Charlotte, NC	1993 - 2004
Electrical Designer, KM Armstrong Associates, Charlotte, NC	1992
Controls Designer, Combs and Associates, Charlotte, NC	1990 - 1991
Controls Drafter/Designer, Honeywell, Inc., Charlotte, NC	1988 - 1989

EXPERTISE

Medium and low voltage power distribution
Interior and exterior lighting
Building and outside plant communications
Fire alarm and control systems
Cost estimating, specification writing, project coordination
Field surveys/testing and construction administration
Emergency power systems, including UPS and generator systems
Single point of failure studies and reports
Forensic electrical analysis
Data centers

RELEVANT PROJECTS PARTIAL LIST

Sanford Schools PK-12, Sanford, CO	Boulder Valley School District, Boulder, CO
Laramie High School (STEM Labs), Laramie, WY	Olympic High School Lab Wing Addition, Charlotte, NC
Elbert School District PK-12, Elbert, CO	University of Wyoming Coe Library, Laramie, WY
Ignacio High School, Ignacio, CO	University of Wyoming Arena-Auditorium, Laramie, WY
Haxtun K-12, Haxtun, CO	Roaring Fork SD, Various, CO
Moffat PK-12 School, Moffat, CO	
Rocky Mountain Deaf School, Denver, CO	

Paul Kriescher, RESNET, BPI, MS
Building Envelope Commissioning Provider
Vice President, PCD Engineering



Paul Kriescher has over 20 years experience in building performance testing and improving building performance. He manages client relations and oversees building envelope and building science operations for PCD Engineering as well as new market development. He is passionate about helping designers, builders, owners of buildings understand “buildings-as-system” and the benefits of passive thermal envelopes and building orientation. He is an expert in performing air tightness and water penetration testing, IR camera scanning and duct-leakage testing. Paul is a verifier for ENERGY STAR, Enterprise Green Communities and National Green Building Standards. He is a frequent invited speaker at energy-efficiency conferences and trainings and a published author of building performance articles. ***Paul will provide building envelope design and submittal review, field functional testing, and training services as well as support the warranty phase of this project.***

EDUCATION

University of Wisconsin -Madison, Madison, WI	1994 -1996
M.S. –Energy Analysis & Policy, Land Resources & Mechanical Engineering	
University of Wisconsin -Madison, Madison, WI	1989 - 1992
B.A. –Political Science,	
University of Wisconsin –Fox Valley, Menasha, WI	1986 - 1988
Associate of Arts	

REGISTRATIONS & CERTIFICATIONS

RESNET, Certified Energy Rater
 Level I Thermographer
 BPI Building Analyst Professional
 BPI Envelope Professional
 BPI Residential Building Envelope and Whole House Air Leakage Control Installer

PROFESSIONAL ASSOCIATIONS and ACTIVITIES

- City of Denver – IECC 2018 and IGCC Amendments Committees
- Colorado Energy Office (CEO) 1) Appraiser’s Committee 2) Financing Energy Improvements Committee
- Energy Efficiency Business Coalition (EEBC) -Utility and Policy Committees
- Denver Home Builder’s Association –Built Green Committee
- Habitat for Humanity of Metro Denver- Construction & Design Committee
- Colorado Renewable Energy Society- Board of Directors

HONORS/RECOGNITION

Energy-Star for Home Leadership in Housing Award, 2004-2013, 2015-2016
 Indoor Air Plus Leadership Award (EPA & Energy-Star), 2006, 2011-2013, 2016 and 2018

RELEVANT PROJECTS (PARTIAL LIST):

North Boulder Recreation Center, Boulder, CO
 Evergreen Fire Department, Evergreen, CO
 (Administrative Building & Fire Stations)
 Canon City Elementary School, Canon City, CO
 Canon City Middle School, Canon City, CO
 Kit Carson PK-12, Kit Carson, CO
 Elements at Prairie Center (Apartments), Brighton, CO
 Summit (County) School District, Frisco/Silverthorne, CO
 Buena Vista School District, Buena Vista, CO

4. Similar Project Experience

K-12 Expertise in Colorado and Surrounding Areas

PCD Engineering has worked extensively throughout the state, and understands the unique challenges that face school districts, such as harsh climates, the need for solid reliability in building systems, and control of energy costs.

The projects we have chosen to share illustrate the following:

- Our expertise in commissioning renovation/addition educational projects in Colorado through the BEST program. (20+ BEST Projects to date)
- Mastery of commissioning, energy modeling, monitoring and verification of building performance and working with design and construction teams to bring out the best in all of us to create high performance 21st-century learning facilities.
- Controls integration experience.
- Our experience in problem solving campus-wide, existing building comfort and energy issues.
- Understanding of the LEED and CHPS building commissioning requirements (all have LEED or CHPS commissioning scopes of work)
- Understanding of publicly funded projects
- Cooperative work with maintenance and school facilities staff to provide the smoothest possible project turnover to owner and staff training (all).
- Contribution to the project team and design which led to a facility that was easier to operate and maintain (all).
- Experience with school facilities in the region.
- Specialization in the application of energy efficient systems including geothermal heating and cooling, water source heat pumps, 4-pipe, VAV air handling systems, condensing boilers, LED lighting/controls, renewable energy systems and the other mechanical and electrical systems which may be planned for this project
- Experience with new construction/renovation project types with similar budget / square footage.
- Experience with PK-12 specific project types and district-bond projects.
- Our experience working as an integrated commissioning team. All team members have a strong working history serving K-12 and all worked on the projects shown.

**Project Name: De Beque School District 49-JT
New Elementary School / Renovated Middle/High**

Owner Name: State of Colorado
Cost/Delivery/Duration: \$17 Million, GM/GC, Design/Build
Site Address: De Beque, CO (Western Slope)
Contact Person: Alan Dillon, Superintendent, 970-379-3653, kmelby@rfschools.com
 Desi Navarro, Owner's Rep, NV5, Desi.Navarro@NV5.com
 John Cameron, LKA Partners, 719.473.8446, johncameron@lkapartners.com
 Brady Blackmer, Project Manager, FCI Constructors, BBlackmer@fcio.com
Services Provided: **Commissioning Services Fundamental and Enhanced
Monitoring & Verification Services
Energy Modeling**
Size of Project: 90,000 SF – **Remodel & New Construction**
Capacity/Year Built/\$: 8,000 students, 1960/2000/2016 / \$70,000 Cx Cost
Completion Dates: 2017

Description: PCD Engineering was selected as the sole-source district-wide commissioning, energy modeling and building performance agent. The project was funded by \$11M bond, and \$6M BEST grant.

High Performance Targets

- 40% reduction in energy cost compared to ASHRAE 90.1-2010 (15 LEED points)
- Lighting Power Density (LPD) of 0.55 Watts/SF
- Variable Flow Refrigerant System with Dedicated Outside Air (DOAS) and Energy Recovery



Scope

- **Addition/Renovation** to Middle/High School
- **New Elementary School**
- Demolished Old Elementary
- New school Library, Music, Art and Aux Gym
- Athletic Field/Track Enhancements
- Retrocommissioning Existing Systems
- Commissioning New Systems
- Xcel EDA Energy Modeling
- LEED-Gold

Energy Performance Features Include

- + High Performance Envelope Systems
- + Automated Shading & Light-shelves & Solatubes
- + High Performance Lighting
- + Daylighting/Vacancy Controls
- + VRF Heating/Cooling, DOAS Energy Recovery
- + Thermal, Visual and Acoustical Comfort
- + Solar Ready
- + Automated Logic (BACnet) Including Graphics and Diagnostics



Project Name: **Moffat Consolidated School District #2**
PK-12 School

Owner Name: State of Colorado
Cost/Delivery/Duration: \$12 Million, Design/Bid/Build, 12 months
Site Address: Moffat, CO
Contact Person: Kirk Banghart, Superintendent, kbanghart@moffatschools.org, 719-256-4710
 Desi Navarro, Owner's Rep, NV5, Desi.Navarro@nv5.com
[Stuart Coppedge, RTA Architects](http://StuartCoppedge.RTAArchitects.com), 719-471-7566

Services Provided: **Commissioning Services - Fundamental and Enhanced Monitoring & Verification Services including Energy Modeling**

Size of Project: 50,000 SF New Construction
Completion Date: 2015



Description: *In the course of commissioning, PCD identified and helped the team resolve over 270 opportunities to improve the design and construction, saving over \$30,000 in construction costs. For example, based on PCD's feedback, the team was able to eliminate a total of (8) building/coil pumps and their associated 3-way valves and piping in a more streamlined design.*

The project involves the design and construction of a new 49,650 square foot facility that includes a PK-12 program serving a 127 student capacity. The project is designed and constructed to achieve USGBC LEED Gold certification. The program includes demolition of the existing school as well as the conversion of the existing industrial arts building and bus garage to be used as Tier-2 buildings for transportation and storage. This project is made possible by funding through the Colorado Department of Education (CDE), Building Excellent Schools Today (BEST) program. Architect: RTA Architects

As the Commissioning Authority (CxA) PCD Engineering is leading the Commissioning Process and served as the Owner's agent to develop, manage, coordinate and witness commissioning of the mechanical, electrical and plumbing systems on the project. PCD Engineering established, documented, benchmarked and verified the owner's design intent criteria for system function, performance, and maintainability.

Systems commissioned under the scope:

- HVAC systems
- Direct Digital Controls and local controls
- TAB verification
- Domestic hot water system and controls
- Lighting systems
- Lighting controls systems
- Daylight dimming systems
- Measurement and Verification systems, including but not limited to metering and monitoring devices, data collection systems, and Building Automation System (BAS) trend management and analysis.
- Renewable Energy Systems



Project Name: **Elbert School District 200
New PK-12 School**

Owner Name: State of Colorado
Cost/Delivery/Duration: \$15 Million, CM/GC Delivery, 18 months
Site Address: Elbert, CO
Contact Person: Kelly Loflin; Superintendent Elbert SD, kloflin@elbertschool.org, (303) 648-3030
 Matt Porta, Hord Coplan Macht, mporta@slaterpaul.com, 303.607.0977
 Jon Reise, FCI Constructors, 970.535.4725
 Travis Guerette, RLH Engineering, tguerette@rlhengineering.com
Services Provided: **LEED-NC Commissioning Services, Fundamental and Enhanced
LEED-NC Monitoring & Verification Services**

Size of Project: 71,000 square feet of new construction

Completion Date/Cost: 2014 / Cx Cost = \$60,000

Description: In addition to the building program serving the Pre-K to 12th Grade, the project includes maintenance/transportation facilities and site improvements including sports fields, site lighting, an access road and landscaping.

Systems Covered by Commissioning:

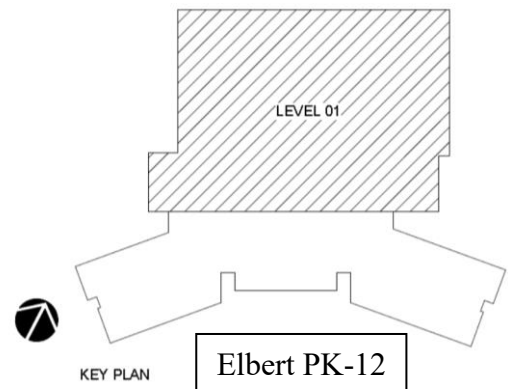
- Boiler and Hot Water Heating System
- Modular and Packaged VAV Air Handling
- VAV Terminal Boxes
- Energy Recovery Ventilators
- Evaporative Cooling
- Kitchen Make-Up/Exhaust/Ventilation
- Dust Collection Systems
- Domestic Water Heating
- Lighting and Daylighting Control Systems
- Fire Suppression System
- Landscape Watering System
- Johnson Controls Facility Explorer BACnet/N2 bus DDC System, with FX Supervisory Controllers/Web-based GUI and FX Workbench powered by Niagara Framework.

PCD worked with a team including SlaterPaul Architects, RLH Engineering, and FCI Constructors to deliver a project on-time and within budget and with energy savings of roughly 40% better than ASHRAE 90.1-2007.



The project is designed to achieve the U.S. Green Building Council’s Leadership in Energy and Environmental Design (“LEED”) GOLD status. PCD is working closely with design/construction team to provide enhanced 21st century learning center. Building acoustics issues were addressed through reviews and outside air fractions were reduced, saving costs on oversized equipment. Enhanced training, O&M documentation and facility functionality are resulting from PCD’s involvement.

Demonstrates successful bond initiative PK-12 commissioning & M&V in rural Colorado - HCM



Project Name: District-Wide Bond Issue

**New Construction/Renovation
Roaring Fork School District**

Owner Name: State of Colorado
Cost/Delivery/Duration: \$130 Million, 3 Phases, GM/GC, Design/Build
Site Address: Roaring Fork Valley, CO (Glenwood Springs, Basalt, Carbondale, El Jebel)
Contact Person: Ken Melby, Director of Facilities, RFSD, 970-379-3653, kmelby@rfschools.com

Demonstrates a school bond project with various remodels of similar scope/size in occupied schools, collaborative high-performance design and bringing utility dollars through PCD's utility partnerships to offset first cost.

Desi Navarro, Owner's Rep, NV5, Desi.Navarro@nv5.com
 Multiple Architects (H&L, BWG, TAB Assoc.) & GC's (FCI, Hasleden)
 Brian Hunt, Project Manager, Hasleden, BrianHunt@haselden.com
 Brady Blackmer, Project Manager, FCI Constructors, BBlackmer@fciol.com

Services Provided: **Commissioning and Retrocommissioning (Fundamental & Enhanced)**
Monitoring & Verification Services
Energy Modeling / Xcel EDA Program
Building Automation System Procurement

Size of Project: 1,000,000 SF across 16 facilities – Remodel & New Construction
Capacity/Year Built/\$: 8,000 students, Various Years Constructed / \$400,000 Cx Cost
Completion Dates: Schools Built During Various Years, 2015-2018



Description PCD Engineering was selected as the sole-source district-wide commissioning, energy modeling and building performance agent for all bond projects.

Energy Performance Features Include

- High Performance

- Envelope Systems
- High Performance Lighting & Daylighting/Vacancy Controls
 - Indirect/Direct Evaporative Cooling, Thermal Storage, High Efficiency Heating, VAV, Displacement, Energy Recovery
 - Thermal, Visual and Acoustical Comfort
 - Advanced metering systems
 - Solar Ready
 - WebCTRL, Honeywell and Loytec, Automated Logic DDC Systems Including Graphics and Automated Diagnostics

High Performance Targets

- High Schools – 40 kBtu/sf/yr
- Middle Schools – 35 kBtu/sf/yr
- Elementary Schools – 30 kBtu/sf/yr
- Up to 40% reduction in energy cost compared to ASHRAE 90.1-2010
- Lighting Power Density (LPD) of 0.65 Watts/S

PCD Engineering is working with 4 local utility companies to identify over \$250,000 in utility funding and cash rebates for electric and gas efficiency.

- 16 Facilities Under PCD Scope**
- 600,000 square feet Existing
 - 200,000 square feet New
 - School remodels for facility upgrades
 - Modernizing building systems
 - Securing school entrances
 - School additions
 - New transportation facilities
 - New pre-K-8 school (LEED-Gold)
 - Designed to Energy Star
 - Energy Audits of Existing Facilities





Project Name: District-Wide Bond Issue – 10 Schools To-Date
New Construction/Renovation
Boulder Valley School District

Site Address: The Boulder Valley, CO
Cost/Delivery/Duration: \$576 Million, Construction Manager/General Contractor, Design/Build, 4 years
Contact Person: Jeff Medwetz, Project Manager of Energy Systems for BVSD, 720-561-6286, jeffery.medwetz@bvsd.org
 Utilized various contractors, subcontractors and subconsultants. Contact owner for complete list.
Services Provided: **Retrocommissioning Improvement / Commissioning New Construction Modeling Monitoring & Verification High Performance Design Assistance**
Size of Project: Varied (Over 600,000 SF combined to date) / \$576M
Completion Date/Cost: 2015-2018 / Cx Cost \$500,000+ (in progress)

Description:

PCD Engineering was selected under a long term contract to assist the District reach aggressive energy-saving goals for its facilities as detailed in the Boulder Valley School District’s Sustainable Energy Plan. Elements of the plan included:

- Reduce FY2008 baseline average EUI (kBtu/sf/year) 20% by FY2019.
- Reduce the average EUI to ≤30 by FY2050.
- New buildings or additions shall be designed as **Zero Net Energy (ZNE)** or Zero Net Energy-Capable (ZNEC) using the Integrative Design Process.
- Capital Construction Projects for existing buildings not ZNEC shall employ Deep Energy Retrofits -to reduce existing average EUI’s approximately 50%.



Project include new capacity schools as well as renovations and additions to existing schools.

PCD provides the following services under the \$576M 3-phase bond program:

- 1) existing building technical energy audits
- 2) building energy modeling and design assistance/review
- 3) building commissioning and retrocommissioning
- 4) measurement and verification services

PCD commissioned all MEP systems:

- | | |
|---|---|
| • Life Safety Systems | • HVAC systems (heating, ventilating, air conditioning) |
| • Emergency generator & ATS transfer gear | • Andover Building automation system controls |
| • Emergency power and lighting systems | • Domestic hot water system and controls |
| • Lighting controls | • TAB verification |
| • Building envelope | • Heat recovery systems |
| • Renewable energy | • Geothermal |



Boulder Valley Bond Projects

- 56 schools over 500 square miles
- 30,000 students
- Covers Boulder, Gold Hill, Jamestown, Lafayette, Louisville, Nederland, Superior, Ward, and parts of Broomfield and Erie

Demonstrates successful bond initiative K-12 integrated commissioning & M&V. Also exemplifies integration of BAS across multiple facilities.

10 PCD’s Schools Under Scope 2015-2018

Round 1: University Hill Primary and Secondary Schools, Sanchez Elementary, 110,000 SF (total)
 Round 2: Centennial Middle School and Ryan Elementary, Eisenhower Middle School, 300,000 SF (total)
 Round 3: Louisville Middle School, Bear Creek Elementary, Crest View Elementary, Halycon, 195,000 SF



Project Name: District-Wide Bond Issue
New Construction/Renovation
Ignacio School District

Owner Name: State of Colorado
Cost/Delivery/Duration: \$64 Million, Design/Bid/Build, 24 months
Site Address: Ignacio, CO
Contact Person: Rocco Fuschetto, Superintendent, 970-563-0500, ruschetto@ignacio.k12.co.us
 Jim Ketter, Owner's Representative, 970-946-5630, kpmc@mydurango.net
 Stuart Coppedge, RTA Architects, 719-471-7566
 Bryan Gadd, Superintendent, FCI Constructors, 970-259-8644, BGadd@fciol.com

Services Provided: **Commissioning Services Fundamental and Enhanced Monitoring & Verification Services Building Automation System Procurement for WAN Integration**
Size of Project: 211,000 SF across 5 facilities – Design/Bid/Build – **Remodel & New Construction**
Completion Date: 2013 & 2014

Description: Based on our performance on Silverton School, PCD Engineering was retained by the district to act as the overall Commissioning Authority for these multi-building, multi-phased projects, currently in construction and design. The projects are the outcome of a district-wide facilities master plan and Bond Issue. LEED-Gold certification was achieved for the elementary school, with the others taking a self-certification approach. The building projects include:



- Elementary School Addition (20kSF) + Remodel (37kSF)
- High School Renovation + Addition
- New Middle School
- Renovate Existing Fine Arts to Maintenance Facility and Administration Offices
- New Transportation Facility

Demonstrates successful bond initiative K-12 integrated commissioning & M&V. Also exemplifies integration of BAS across multiple facilities, and commissioning in Colorado. And construction of schools with existing school being occupied.

PCD Engineering's scope of services included fundamental and enhanced commissioning for HVAC systems, Monitoring and Verification and Building Automation System consulting.

Based on PCD's detailed design reviews, all schools incorporated an increased level of safety, system reliability and building efficiency. The facility design included high-efficiency lighting system, a central water source heat pump systems utilizing cooling towers and high-efficiency boilers and geothermal systems. A separate domestic hot water system utilized condensing, natural gas fired boilers. Terminal systems included a combination of constant and variable volume fan coils and air handling units.



Systems commissioned under the scope:

• HVAC systems	
o Geothermal	o VAV Boxes
o Water Source Heat Pumps	o Air Handling Units & Roof Top Units
o Boilers	o Make-up Air Units
o Chillers, Fluid Coolers & Cooling Towers	o Energy Recovery Ventilators/Exhaust Fans
o Radiant Floor Heating	o Fan Coil Units
• Direct Digital Controls and local controls	• TAB verification
• Domestic hot water system and controls	• Lighting systems and controls
• Sub-metering and verification tools	• Emergency generator and transfer gear



LEED/CHPS Projects

PCD Engineering are leaders in K-12 commissioning. Over the past five years we have commissioned 20 K-12 schools projects in Colorado, representing a mix of Elementary, Middle, High School projects highlighted below.

53 LEED projects, **23** Education, **4** LEED Platinum

PCD is a leader in Sustainability and our LEED and CHPS experience covers a wide range of rating systems for new and existing buildings. We have been project administrators and/or team members on the following Education-sector projects:

Education Projects – New Construction / Major Renovation		
Platinum		
Morningstar Learning Center	Big Sky, MT	LEED NC
Gold		
Montrose County SD, Centennial Middle School	Montrose, CO	LEED for Schools
Glenwood Springs Elementary School	Glenwood Springs, CO	LEED for Schools
De Beque School District - Elementary	De Beque, CO	LEED for Schools
Rocky Mountain Deaf School	Denver, CO	LEED for Schools
Moffat School District PK-12	Moffat, CO	LEED for Schools
Elbert School District New PK-12	Elbert, CO	LEED for Schools
Delores School District PK-12 Addition/Renovation	Delores, CO	LEED for Schools
Paradox Charter School PK-12 Addition/Renovation	Paradox, CO	LEED for Schools
Sanford School District , PK-12	Sanford, CO	LEED for Schools
Ignacio School District – Elementary School	Ignacio, CO	LEED for Schools
Lake George Charter School K-5	Lake George, CO	LEED for Schools
Silverton School District PK-12 – Addition/Renovation	Silverton, CO	LEED for Schools / CHPS
Colorado State University - Culebra Hall	Pueblo, CO	LEED NC (Campus)
Colorado State University – Greenhorn Hall	Pueblo, CO	LEED NC (Campus)
Salt Lake Community College – Center for Media	Salt Lake City, UT	LEED for Schools
Salt Lake Community College – Career Technical Education	Salt Lake City, UT	LEED for Schools
University of Utah, School of Nursing	Salt Lake City, UT	LEED for Schools
Curt Gowdy State Park Visitor's/Educational Center	Cheyenne, WY	LEED NC
University of Wyoming, Gateway Building	Laramie, WY	LEED NC
Silver		
Colorado State University Summit Hall	Fort Collins, CO	LEED EBOM
Head Start Learning Center	Lakewood, CO	LEED NC
Weldon Valley School District Phase III	Weldona, CO	LEED for Schools
Additional K-12 Commissioning Projects		
Ryan Elementary School	Boulder, CO	N/A
Sanchez Elementary School	Boulder, CO	N/A
Merino School District – Phase 2 Junior / High School	Merino, CO	N/A
Cheraw School District	Cheraw, CO	N/A
Manitou Springs Schools, High School	Manitou Springs, CO	N/A
Walsenburg School District, John Mall High School	Walsenburg, CO	N/A
Rocky Ford School District	Rocky Ford, CO	N/A
Ignacio School District – High School & Middle School	Ignacio, CO	N/A
Roaring Fork School District – East Bank PK-8	Glenwood Springs, CO	N/A
Haxtun School District	Haxtun, CO	N/A
Roaring Fork School District – District-Wide Bond	Roaring Fork Valley, CO	N/A

Additionally, PCD Engineering provided successful on-call commissioning services to public entities including, but not limited to the following.

On-Call Public and Education Commissioning Contracts

Boulder Valley School District (576M Bond Program)	Wyoming Air National Guard - IDIQ
Central New Mexico Community College	Xcel Energy, Colorado
Douglas County School District, Denver, Colorado	University of Wyoming
General Services Administration (GSA) Schedule 03-FAC	St. Vrain School District, Colorado
New Mexico Highlands University	State of Montana
Poudre School District \$120 M Bond Program, Northern Colorado	State of Colorado Energy Office

5. References

Please refer to references listed under each project in the project profiles in item 4.

In addition we offer the following references.

- **Boulder Valley School District:**

Jeff Medwetz; Project Manager of Energy Systems, jeffery.medwetz@bvsd.org , 720.561.6286

For commissioning work under the district 2015 \$576 million bond project. Projects include Sanchez Elementary, Uni Hill Primary and Secondary School, Centennial Middle School, Ryan Elementary, and Eisenhower Elementary Schools.

- **Rocky Mountain Deaf School:**

Quentin Rockwell, Owners Representative, Wember, qrockwell@wemberinc.com , 970.402.382

For commissioning services for the Rocky Mountain Deaf School in Denver, Colorado.

- **Weld County RE-4 School District, Haxtun School District, Estes Valley Recreation District:**

Richard Huwa, RLH Engineering, rlhuwa@rlhengineering.com , 970.686.5695

For commissioning services on the following projects. Sole source district commissioning agent for 2016 \$105 million bond project for Weld County School District including 2 new high schools and multiple facility remodels, Haxtun School District Addition/Renovation and Estes Valley Community Center.

6. Fee Proposal

Lump Sum Fee Proposal

PCD will complete services for requested in the RFPQ and as noted below.

Task	Fee
Fundamental Commissioning of Building Energy Systems	\$ 23,398

Scope for Fundamental Commissioning (Self-Performed)

This work will following LEED Fundamental Commissioning and Verification prerequisite scope of work.

Additional Services	Fee
Enhanced Commissioning of Building Energy Systems as Required by LEED v4	\$ 5,850
Monitoring Based Commissioning as Required by LEED v4	\$ 2,500
Enclosure Commissioning as Required by LEED v4	\$ 14,000

Scope for Enhanced Commissioning (Self-Performed)

This work will following LEED Enhanced commissioning credit OPTION 1. Enhanced System commissioning scope of work.

Scope for Monitoring Based Commissioning (Self-Performed)

This work will following LEED Enhanced commissioning credit OPTION 1. Monitoring-Based commissioning scope of work.

Scope for Building Enclosure Commissioning (Self-Performed)

This work will following LEED Enhanced commissioning credit This work will following LEED Enhanced commissioning credit OPTION 2. Envelope commissioning scope of work. This this scope includes 1) developing a building enclosure system test plan and 2) verifying system test execution by witnessing a sampling of the building enclosure testing and/or reviewing test reports. Assumes up to two (2) days of time for witnessing field testing and reviewing test reports.

Note: PCD has the capability to perform building enclosure testing if needed including standard air and water infiltration and/or thermal integrity testing of exterior assemblies on a project mock-up and/or assemblies installed on the building.

Additional Services Not Required By LEED	Fee
Communication/Data System Commissioning	\$ 3,240
Security System Commissioning	\$ 3,780
Public Address System Commissioning	\$ 3,510

Additional Systems Commissioning (Beyond Those System Required By LEED)

The Communication/Data System, Security System and Public Address System are not required LEED elements and thus LEED does not require them to be tested. Therefore they are separated from the scope of work. If desired PCD will commission these systems and scope of work will follow that for the required LEED systems for the fees shown in the table above and RFQ.



January 14th, 2020



CONTRACT COVER LETTER

Attention: Paul Anderson, CFO
Lake County School District
328 West 5th St.
Leadville, CO 80461

Project: West Park Elementary School Replacement Project
Contractor: Weecycle Environmental Consultants, Inc.
Address: 1208 Commerce Court, #5B, Lafayette CO 80026
Contract Form/Type: Legal Reviewed, Consulting Services Contract
Signature Needed: Wendy Wyman, Superintendent and/or School Board President

Scope Summary: Environmental Consulting

Cost for Services: \$4,307 for initial services. Unit rates abatement oversight and consulting.

Proposed Schedule: December 2019 - September 2021

Sincerely,
Dynamic Program Management

Colleen Kaneda
Principal, Senior Project Manager

AGREEMENT TO FURNISH CONSULTING SERVICES

THIS AGREEMENT TO FURNISH CONSULTING SERVICES (“**Agreement**”) is dated and is effective as of December 14, 2019, and is between LAKE COUNTY SCHOOL DISTRICT R-1 (“**District**”) and WEECYCLE ENVIRONMENTAL CONSULTING, INC. (“**Consultant**”). The District and the Consultant are each individually referred to in this Agreement as a “**Party**”, and collectively as the “**Parties.**”

WHEREAS, the District wants to engage the Consultant to render the consulting services described in this Agreement, and Consultant is qualified and willing to perform such services in accordance with, and subject to the provisions of this Agreement; and

WHEREAS, sufficient legal authority exists and sufficient funds have been budgeted and are available for the work to be performed by Consultant under this Agreement, and other necessary approvals have been obtained.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and intending to be legally bound, the Parties agree as follows:

1. **The Project.** The Project (“**Project**”) is as described in Exhibit A (**Qualifications and Proposal for: West Park Elementary School Replacement Project**)
2. **Consultant’s Services.** The Consultant will provide the consulting services for the District described in Exhibit A (“**Services**”). Execution of this Agreement is the Consultant’s authorization to proceed with these Services. If any of the Services have been performed prior to the execution of this Agreement, such Services are approved by District, and are subject to the terms and conditions of this Agreement.
3. **Additional Services.** When authorized by the District in writing, the Consultant will furnish or obtain from others additional professional services in connection with the Project due to changes in the scope of the Project or District’s desire for additional or different work to be performed by Consultant or others. Unless otherwise agreed, Consultant’s additional services will be billed to District as described on Exhibit A.
4. **Consultant’s Fees.** The compensation for the Consultant’s Services will be in accordance with the Consultant’s billing criteria as described on Exhibit A. The Consultant will submit invoices to the District for Services rendered during the preceding month, such invoices to be in such form and detail as will reasonably be required by the District. Reimbursable expenses incurred in connection with Additional Services will be itemized. The District agrees to pay the Consultant within 45 days of receipt of properly documented invoices.
5. **Payment of Sub-Consultants.** Consultant will contract with and pay any and all Sub-Consultants used by Consultant in the performance of the Services. District will in no event have any liability to any Sub-Consultant, and Consultant will, to the extent permitted by law, indemnify, defend, and hold District harmless from any such liability for payments owing to Sub-Consultant.
6. **Commencement and Completion of Services.** The Consultant understands and agrees that time is an essential requirement of this Agreement. The Services will be completed as soon as good practice and due diligence will permit. In any event, the Services for the design & pre-abatement will be

completed on or before January 30th, 2020. Services for contractor procurement will be completed on or before March 15th, 2020. Services for environmental consulting will be completed on or before October 31, 2021.

7. **District's Representations.** Pursuant to Section 24-91-103.6, C.R.S., District states that:
- A. The money which has been appropriated by the Board of Education of LAKE COUNTY SCHOOL DISTRICT for the Services required under this Agreement is equal to or in excess of the contract amount.
 - B. No change order or other form of order of directive will be issued by the District requiring additional compensable Services to be performed by Consultant, which work causes the aggregate amount payable under this Agreement to Consultant to exceed the amount appropriated for the original Agreement, unless the Consultant is given written assurance by the District that lawful appropriations to cover the costs of the additional work have been made or unless such work is covered under a remedy-granting provision in the Agreement (as defined in Section 24-91-103.6(4), C.R.S.).

For any form of order or directive by the District requiring any compensable work to be performed by Consultant, District will reimburse the Consultant for the Consultant's costs on the same basis as District makes Consultant's progress payments under this Agreement for all additional directed work performed by Consultant until a change order is finalized. In no instance will the periodic reimbursement be required before the Consultant has submitted an estimate of cost to District for the additional compensable work to be performed.

8. **Representations.**

a. Consultant represents that Consultant will perform the Services in a diligent, safe, and workmanlike manner and Consultant shall use its best skill and judgment pursuant to the standards of the profession for such Services in furthering the District's best interests. If Consultant's performance does not conform to such standards and District notifies Consultant of same, Consultant agrees to immediately take all action necessary to remedy the nonconformance. Any costs incurred by Consultant to correct such nonconformance shall be at the Consultant's sole expense.

b. The Consultant represents that it understands the nature, location, and scope of the Services, the character of the equipment and facilities needed prior to and during the performance of the Services, the general and local conditions, and all other matters which can in any way affect the Services and is not relying on any representations or promises by the District except as set forth in this Agreement.

c. The Consultant shall cooperate with and shall not in any way interfere with the other consultants, if any, on the site or any work or employees of the District.

d. The Consultant represents that it has full authority under applicable law to execute and deliver this Agreement and to perform all of the obligations under this Agreement.

e. Location. The location and extent of underground utilities, fiber network, cables and conduit indicated on the drawings are not guaranteed. The Consultant shall check with all public utility companies for utility locations and shall comply with their regulations regarding such utilities in performing the Work.

f. Adequate Precautions. The Consultant shall take adequate precautions to protect existing utilities on and off the Project site and avoid damage thereto. The Consultant shall repair or replace or have repaired or replaced at its expense any damage to streets, water, sewer, light, power, cable, or telephone lines or fiber network that are damaged by reason of the Consultant's Work.

g. Protection of Property. The Consultant shall also take all necessary precautions to protect all property at the Project site and adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures, and utilities.

9. **License Requirements; Permits**. As a condition of this Agreement, the Consultant shall maintain in effect all times during the term of this Agreement, a valid and appropriate license, certification, and/or registration, if and as required by federal, state and/or local laws. The Consultant shall ensure that each of its employees, subcontractors, or similar personnel who are subject to licensing, certification, and/or registration maintain in effect at all times while performing the Services, a valid and appropriate license, certification, and/or registration, if and as required by law. Contractor shall secure and pay for any local permits, governmental fees, licenses, and inspections necessary for the proper execution and completion of the Services

10. **Insurance.**

A. Consultant will procure and maintain, at Consultant's own costs a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by Consultant pursuant to the Section this Agreement entitled "Indemnification." Such insurance will be in addition to any other insurance requirements imposed by this Agreement or by law. Consultant will not be relieved of any liability, claims, demands, or other obligations assumed pursuant to Section of this Agreement entitled "Indemnification" by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, durations, or types.

B. Consultant will procure and maintain, and will cause any Sub-Consultant or Sub-Consultant of Consultant to procure and maintain, the minimum insurance coverages listed below. Such coverages will be procured and maintained with forms and insurers acceptable to the District. All coverages will be continuously maintained to cover all liability, claims, demands, and other obligations assumed by Consultant pursuant to Section of this Agreement entitled "indemnification." In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods will be procured to maintain such continuous coverage.

- i. worker's compensation insurance to cover obligations imposed by applicable laws for any employee of Consultant or a Sub-Consultant or Sub-Consultant engaged in the performance of work under this Agreement. Evidence of qualified self-insured status may be substituted for the worker's compensation requirements of this Section.
- ii. general liability insurance with minimum combined single limits of \$1,000,000. The policy will be applicable to all premises and operations. The policy will include coverage for bodily injury, broad form property damage (including completed

operations), personal injury (including coverage for contractual and employees' acts), blanket contractual, products, and completed operations.

- iii. comprehensive automobile liability insurance with minimum combined single limits for bodily injury and property damage of not less than \$1,000,000 each occurrence and \$1,000,000 aggregate with respect to each of Consultant's owned, hired or non-owned vehicles assigned to or used in performance of this Agreement
 - iv. professional liability insurance with minimum \$1,000,000 per occurrence, and \$2,000,000 annual aggregate
- C. The Consultant's general liability insurance policy will be endorsed to include the District as an additional insured. Every policy required above will be primary insurance, and any insurance carried by the District, its officers, or its employees will be excess and not contributory insurance to that provided by Consultant. Consultant is solely responsible for any deductible losses under any policy required above.
- D. A certificate of insurance will be completed by Consultant's insurance agent and provided to the District as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect, and will be reviewed and approved by the District prior to commencement of the Agreement. The certificate will identify this Agreement and the consultant will provide that the coverages afforded under the policies will not be cancelled, terminated or materially changed until at least thirty (30) days' prior written notice has been given to the District. The completed certificate of insurance will be sent to:

LAKE COUNTY SCHOOL DISTRICT R-1
328 West 5th Street
Leadville, CO 80461

- E. Notwithstanding any other portion of this Agreement, failure on the part of the Consultant to procure or maintain policies providing the required coverages, conditions, and minimum limits will constitute a material breach of this Agreement for which the District may immediately terminate this Agreement, or, at its discretion, the District may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by the District will be repaid by Consultant to the District upon demand, or the District may offset the cost of the premiums against any monies due to Consultant from the District.
- F. In entering into this Agreement the District is relying on, and does not waive or intend to waive by any provision of this Agreement, the monetary limitations (presently \$350,000 per person and \$999,000 per occurrence) or any other rights, immunities, and protections provided by Colorado Governmental Immunity Act, Section 24-10-101, et seq., C.R.S., as from time to time amended (the "Act"), or any other law or limitation otherwise available to the District, its officers, or its employees.

11. **Indemnification.**

- A. Consultant will indemnify, defend, and hold the District, its officers, employees, and insurers harmless from and against all liability, claims, and demands, on account of injury, loss, or damage, including, without limitation, claims arising from bodily injury, personal injury,

sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, that arise out of or are in any manner connected with this Agreement, to the extent that such injury, loss, or damage is caused by:

- i. the negligent, intentional, or willful act of Consultant, or any officer, employee, representative, agent or Sub-Consultant of Consultant; or
- ii. Consultant's breach of this Agreement.

except to the extent such liability, claim, or demand is caused by the negligent, intentional, or willful act of the District, its officers, employees, or agents, or District's breach of this Agreement.

- B. This indemnity provision is to be interpreted to require Consultant to indemnify, defend, and hold the District harmless only to the extent of the proportionate share of negligence or fault attributable to Consultant and/or a person for whom Consultant is responsible under this Section.
- C. To the extent indemnification is required under this Agreement, Consultant will investigate, handle, respond to, and to provide defense for and defend against (with counsel acceptable to District), any such liability, claims, or demands at its expense, and to bear all other costs and expenses related thereto, including court costs and attorney fees and the District's attorney fees.
- D. This Section will survive the completion or termination of this Agreement and will be fully enforceable thereafter until all of the requirements of this Section are performed.

12. **Termination.**

- A. Time is of the essence of this Agreement. A default exists under this Agreement if any Party violates any covenant, condition, or obligation required to be performed by it under this Agreement. If any Party (**Defaulting Party**) fails to cure such default within ten days after the other Party (**Non-Defaulting Party**) gives written notice of the default to the Defaulting Party, then, at the Non-Defaulting Party's option, the Non-Defaulting Party may terminate this Agreement. Notwithstanding any Party's right to terminate this Agreement for an uncured default, this Agreement is subject to the rights of either Party to invoke the remaining provisions of this Section.
- B. This Agreement may also be terminated by the District for its convenience upon 15 days' prior written notice to the Consultant.
- C. If this Agreement is terminated by District as provided in Subsection B, the District will pay the Consultant in full for Services performed to the date of notice of termination, plus any Services the District deems necessary during the notice period. Such compensation will be paid upon the Consultant's delivering or otherwise making available to the District all data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have been accumulated by the Consultant in performing the Services included in this Agreement, whether completed or in progress.

13. **Non-Discrimination; Compliance with Applicable Laws.** Consultant agrees that it:
- A. Will not discriminate against any employee or applicant for employment because of race, color, creed, sex, sexual orientation, religion, national origin, age, disability, or other protected status.
 - B. Will insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, sex, sexual orientation, religion, national origin, age, disability or other protected status.
 - C. Will in all solicitations or advertisements for employees to be engaged in the performance of work under this Agreement state that all qualified applicants will receive consideration for employment without regard to race, color, creed, sex, sexual orientation, religion, national origin, age, disability, or other protected status.
 - D. Consultant will further comply with all applicable federal, state, and local laws, rules and regulations. Without limiting the generality of the foregoing, Consultant will comply with the applicable provisions of the Americans with Disabilities Act, 42 U.S.C. §12101, et seq. (Public Law 101-336), and all applicable regulations and rules promulgated thereunder by any regulatory agency. The indemnification and termination provisions of this Agreement will apply with respect to Consultant's failure to comply with all applicable laws or regulations.

14. **Independent Contractor.** Consultant will perform the Services as an independent contractor and not as an agent or an employee of District. Consultant will be free from the control and direction of the District in the performance of the Services, both under the terms of this Agreement and in fact. District and Consultant further stipulate and agree that Consultant is customarily engaged in an independent trade, occupation, profession or business related to the performance of the work required by this Agreement. **Consultant understands that:**

- A. **DISTRICT WILL NOT PAY OR WITHHOLD ANY SUM FOR INCOME TAX, UNEMPLOYMENT INSURANCE, SOCIAL SECURITY OR ANY OTHER WITHHOLDING PURSUANT TO ANY LAW OR REQUIREMENT OF ANY GOVERNMENTAL BODY.**
- B. **CONSULTANT IS OBLIGATED TO PAY FEDERAL AND STATE TAX ON ANY MONEYS EARNED PURSUANT TO THIS AGREEMENT.**
- C. **NO EMPLOYEE OF CONSULTANT IS ENTITLED TO WORKERS' COMPENSATION BENEFITS FROM THE DISTRICT OR THE DISTRICT'S WORKERS' COMPENSATION INSURANCE CARRIER.**
- D. **NO EMPLOYEE OF CONSULTANT IS ENTITLED TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS UNEMPLOYMENT COMPENSATION COVERAGE IS PROVIDED BY CONSULTANT OR SOME OTHER ENTITY.**

Consultant will, to the extent permitted by law, indemnify, defend and hold District harmless from liability resulting from Consultant's failure to pay or withhold state or federal taxes on the compensation paid hereunder.

15. **Books and Records.** Consultant's books and records with respect to the Services and reimbursable costs will be kept in accordance with recognized accounting principles and practices, consistently applied, and will be made available for the District's inspection at all reasonable times at the places where the same may be kept. The Consultant will not be required to retain such books and records for more than three years after completion of the Services.
16. **Ownership of Drawings; Reuse.** All plans, drawings, artwork and the like relating to the Services will be the joint property of the District and Consultant. Upon completion of the Services, or at such other time as the District may require, the Consultant will deliver to the District a complete corrected set of drawings and such additional copies thereof as the District may request, corrected as of the date of completion of the Project. All documents prepared by Consultant pursuant to this Agreement are instruments of service in respect of the Project. They are not intended or represented to be suitable for reuse by District or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by Consultant for the specific purpose intended will be at District's sole risk and without liability or legal exposure to Consultant; and, to the extent permitted by law and without waiving the provisions of the Act, District will indemnify and hold harmless Consultant from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom.
17. **Default; Resolution of Disputes.**
 - A. **Negotiation.** The Parties will attempt in good faith to resolve any dispute arising out of or relating to this Agreement promptly by negotiations between persons who have authority to settle the controversy (**Executives**). Any Party may give another Party written notice of any dispute not resolved in the normal course of business. Within five days after receipt of the notice, Executives of the Parties to the dispute will meet at a mutually acceptable time and place, and thereafter as often as they reasonably determine to be necessary, to exchange relevant information and to attempt to resolve the dispute. If the matter has not been resolved within 30 days of the notice of dispute, or if the Parties fail to meet within 20 days after the notice of dispute, any Party to the dispute may initiate mediation of the controversy as provided below.

Final Resolution of Disputes. If the dispute between the Parties is not resolved through negotiation and mediation as provided above, either Party may initiate such judicial action as it may determine to be appropriate. Venue for any action arising out of this Agreement is proper only in the Lake County courts.
 - B. **Governing Law.** This Agreement is to be interpreted in accordance with the laws of the State of Colorado, without regard to its conflicts of laws rules.
 - C. **Provisional Remedies.** The procedures specified in this Section are the sole and exclusive procedures for the resolution of disputes among the Parties arising out of or relating to this Agreement; provided, however, that a Party may seek a preliminary injunction or other provisional judicial relief if, in its judgment, such action is necessary to avoid irreparable damage or to preserve the status quo. Despite such action, the Parties will continue to participate in good faith in the procedures specified in this Section.

- D. **Extension of Deadlines.** All deadlines specified in this Section may be extended by mutual agreement.
- E. **Costs.** Each Party will pay its own costs with respect to negotiation. The substantially prevailing Party in any litigation or provisional judicial relief will be entitled to reimbursement from the other Party for all reasonable costs and expenses, including attorneys' fees and expert witness fees, in connection with such litigation or provisional judicial relief.

18. **Mandatory Immigration Provisions.**

- A. Throughout the extended term of this Agreement, Consultant will not:
 - i. knowingly employ or contract with an illegal alien who will perform work under this Agreement; or
 - ii. enter into a contract with a Sub-Consultant that fails to certify to Consultant that the Sub-Consultant will not knowingly employ or contract with an illegal alien to perform work under this Agreement.
- B. Consultant has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this Agreement through participation in either the E-Verify Program or the Colorado Department of Labor and Employment verification program. As used in this provision: (i) the term "E-Verify Program" means the electronic employment verification program created in Public Law 104-208, as amended and expanded in Public Law 108-156, as amended, and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program; and (ii) the term "Colorado Department of Labor and Employment verification program" means the program established by Section 8-17.5-102(5)(c), C.R.S.
- C. Consultant is prohibited from using E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this Agreement is being performed.
- D. If Consultant obtains actual knowledge that a Sub-Consultant performing work under this Agreement knowingly employs or contracts with an illegal alien, Consultant will:
 - i. notify such Sub-Consultant and the District within three days that Consultant has actual knowledge that the Sub-Consultant is employing or contracting with an illegal alien; and
 - ii. terminate the subcontract with the Sub-Consultant if within three days of receiving the notice required pursuant to this section the Sub-Consultant does not stop employing or contracting with the illegal alien; except that Consultant may not terminate the contract with the Sub-Consultant if during such three days the Sub-Consultant provides information to establish that the Sub-Consultant has not knowingly employed or contracted with an illegal alien.
- E. Consultant will comply with any reasonable request by the Colorado Department of Labor and Employment made in the course of an investigation that the Colorado Department of

Labor and Employment undertakes or is undertaking pursuant to the authority established in Subsection 8-17.5-102 (5), C.R.S.

F. If Consultant violates any provision of this Agreement pertaining to the duties imposed by Subsection 8-17.5-102, C.R.S. or this Section, the District may terminate this Agreement for a breach of the contract. If this Agreement is so terminated, Consultant will be liable to the District for actual and consequential damages as provided by law.

19. **Communications.** All communications relating to the day-to-day activities for the Project will be exchanged between the respective Project representatives of the District and the Consultant who will be designated by the Parties promptly upon commencement of the Services.

20. **Assignment.** This Agreement is for personal services predicated upon Consultant's special abilities or knowledge. Consultant may not assign this Agreement in whole or in part without the prior written consent of the District, which consent may be granted, withheld or conditionally approved in District's sole and absolute discretion.

21. **Notices.** All notices required or permitted under this Agreement will be given by registered or certified mail, return receipt requested, postage prepaid, or by hand or commercial carrier delivery, or by telecopies directed as follows:

If intended for District to:

LAKE COUNTY SCHOOL DISTRICT R-1 Attn: Paul Anderson
328 West 5th Street
Leadville, CO 80461
panderson@lakecountyschools.net
719-486-6800

with a copy in each case (which will not constitute notice) to:

Dynamic Program Management Attn: Colleen Kaneda
P.O Box 726
Eagle, Colorado 81631
Colleen.Kaneda@dynamicpm.co
970-390-0312

If intended for Consultant to:

Weecycle Environmental Consulting, Inc. Attn: Judy Sawitsky
1208 Commerce Court #5B
Lafayette, CO 80026
303-434-0434

Any notice delivered by mail in accordance with this Section will be effective on the third business day after the notice is deposited in any post office or postal box regularly maintained by the United States postal service. Any notice delivered by hand or commercial carrier will be effective upon actual receipt. Either Party, by notice given as above, may change the address, telephone number or fax number to which future notices may be sent.

22. **Information Prepared by Others.** During the course of the Project, the Consultant may use information obtained from the District which has been prepared by others. The Consultant will

advise the District of any errors, omissions or conflicts discovered during the use of such information; however, the Consultant will not be responsible for discovering any or all errors, omissions or conflicts in such information, nor for any damages attributable to defects in the information prepared by others.

23. **Waiver.** The failure of either Party to exercise any of its rights under this Agreement is not a waiver of those rights. A Party waives only those rights specified in writing and signed by the Party waiving such rights.
24. **Modification.** This Agreement may be modified or amended only by a duly authorized written instrument signed by the Parties. Oral modifications to this Agreement are not permitted.
25. **“Will” and “Will Not” Defined.** The terms “will” and “will not” indicate a mandatory obligation to act or to refrain from acting as indicated in the context of the sentence in which such terms are used.
26. **Authority.** The individuals executing this Agreement on behalf of each of the Parties represent that they have all requisite powers and authority to cause the Party for whom they have signed to enter into this Agreement, and to bind such Party to fully perform the obligations of such Party as set forth in this Agreement.
27. **Section Headings.** Section headings are inserted for convenience only and in no way limit or define the interpretation to be placed upon this Agreement.
28. **Counterparts; Fax or Scanned Copy Sufficient.** This Agreement and any amendments may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. For all purposes contemplated in this Agreement, including execution of this Agreement, facsimile or scanned signatures are as valid as an original signature. Both Parties waive any claim or defense that a facsimile or scanned signature is not valid, or is not the best evidence of signature.
29. **No Partnership.** The District is not a partner, associate, or joint venture of Consultant in the conduct of its business. Consultant does not have the right or authority to impose tort or contractual liability upon the District.
30. **Third Parties.** There are no third party beneficiaries of this Agreement.
31. **Nondisclosure of Confidential Information.** The Consultant will not disclose to any third person or entity any records or writings of the District, its employees or students, regardless of the form, that are protected by state or federal law no matter how those documents come into the Consultant’s possession.
32. **Severability.** If any of the provisions of this Agreement are determined by a final, non-appealable order of a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions of this Agreement will not in any way be affected or impaired by such determination.
33. **Force Majeure.** Neither Party to this Agreement is liable to the other for any failure, delay, or interruption in the performance of any of the terms, covenants or conditions of this Agreement due to causes beyond the control of that Party, including, without limitation, strikes, boycotts, labor

dispute, embargoes, shortages of materials, acts of God, acts of the public enemy, terrorism, acts of superior governmental authority, weather conditions, floods, riots, rebellion, sabotage or any other circumstance for which such Party is not responsible or which is not in its power to control.

34. **Incorporation of Exhibits.** The attached Exhibit A, is incorporated into and made a part of this Agreement by reference.
35. **Terminology.** Wherever applicable, the pronouns in this Agreement designating the masculine or neuter gender will apply equally to the feminine, neuter and masculine genders. Furthermore, wherever applicable within this Agreement, the singular will include the plural, and the plural will include the singular.
36. **No Adverse Construction.** Both Parties acknowledge having had the opportunity to participate in the drafting of this Agreement. This Agreement is not to be construed against either Party based upon authorship.
37. **Annual Appropriation.** Notwithstanding anything herein contained to the contrary, the District's obligations under this Agreement are expressly subject to an annual appropriation being made by the LAKE COUNTY SCHOOL DISTRICT R-1 Board of Education in an amount sufficient to allow District to perform its obligations hereunder. If sufficient funds will not be appropriated for the payment of sums due to Consultant hereunder, this Agreement may be terminated by either Party without penalty; provided, however, that in the event of such termination the Consultant will be paid for all work performed up to the date of termination. The District's obligations hereunder will not constitute a general obligation indebtedness or multiple year direct or indirect debt or other financial obligation whatsoever within the meaning of the Constitution or laws of the State of Colorado.
38. **Entire Agreement.** This Agreement is the complete agreement and understanding between the Parties, and supersedes any prior agreement or understanding relating to the subject matter of this Agreement.

LAKE COUNTY SCHOOL DISTRICT R-1

By: _____

Title: _____

Date: January 14th, 2020

CONSULTANT: WEECYCLE ENVIRONMENTAL
CONSULTING, INC.

By: Judith E. Sambsky

Title: President

Date: 12-24-19

4828-9730-0652, v. 1

REQUEST FOR QUALIFICATIONS & PROPOSAL (RFQ/P)

FOR PROFESSIONAL SERVICES



Request for Qualifications & Proposal for Professional Services
ENVIRONMENTAL CONSULTING SERVICES
For West Park Elementary School Replacement Project
Lake County School District

Proposal Due 11.25.19 @ 3 PM

Provided by: DYNAMIC PROGRAM MANAGEMENT



Request for Qualifications & Proposal

A. Invitation & Procurement Schedule

Lake County School District R-1 (Owner) would hereby invite interested firms and/or individuals (Professional Service Providers) to submit a response to this Request for Proposal (RFQP) for professional services in support of project West Park Elementary School replacement, located at 130 W. 12th Street, Leadville CO 80461.

PROPOSAL DUE DATE/DELIVERY REQUIREMENTS - 3:00 p.m. November 25, 2019

Deliver 1 electronic copy via email to procurement@dynamiccpm.co with a cc: to panderson@lakecountyschools.net Responses may be addressed to:

Mr. Paul Anderson, CFO
328 West 5th Street
Leadville, CO 80461
panderson@lakecountyschools.net

All official communication with Candidates and questions regarding this RFQ/P will be via email to the Owner’s Representative, Dynamic Program Management, at procurement@dynamiccpm.co with a cc to panderson@lakecountyschools.net

All Candidate inquiries will be responded to at the same time which will be after the “Clarification Deadline”. **Responses to clarification will be made available by email to all Candidates who requested the RFQ/P documents.** Candidates should not rely on any other statements, either written or oral, that alter any specification or other term or condition of the RFQ/P during the open solicitation period. **Candidates should not contact any team members or any individual associated with the Owner or the Colorado Department of Education (CDE) regarding this RFQP or this project.**

PROCUREMENT SCHEDULE

RFQ/P Available	11.11.2019
RFQ/P Clarification Deadline by 12 PM	11.15.2019
RFQ/P Clarification Responses	11.19.2019
RFQ/P Responses due by 3:00 PM	11.25.2019
Candidates Notified of Selection	12.5.2019
Contract Accepted by BOE	12.2019
Design Phase	11.2019-05.2020
Construction Operations	05.2020-08.2021

SUBMISSION CHECK LIST

A complete submission includes the following:

1. Cover Letter
2. Firm Information
3. Qualifications
4. Similar Project Experience
5. References
6. Fee Proposal

B. Owner and Project Information

Please refer to the BEST grant application, budget, schedule, master plan, AHERA and Phase I/Phase II Environmental Reports as Exhibits to this RFQ/P at: <http://www.lakecountyschools.net/rfps/>.

The Owner intends to hire, or has already selected, the following professionals for the project team:

Owner’s Representative (Dynamic Program Management)
ALTA Survey (Clarke Surveying)
Architect / Engineering (Hord Coplan Macht)
CM/GC (FCI Constructors)
Commissioning Agent (in progress)
Geotechnical Engineer & CMT (Ground Engineering)
Environmental Consultant (TBD)
Hazardous Materials Abatement Contractor (TBD)
FF&E Vendor (TBD)
Moving Company (TBD)

C. Scope of Work

GENERAL

The owner intends to engage a qualified environmental consultant who can provide technical expertise of existing conditions, be responsible for bidding of abatement contractors and oversee construction activities of the selected abatement contractor. In addition, the owner seeks a team member committed to the goals of the project, will work well with the project team and be available to provide guidance through the process as it relates to the environmental scope of work.

The new school will be targeting LEED Gold. Any LEED requirements for the environmental consultant will be provided by the candidate.

DESIGN & PRE-ABATEMENT

The selected candidate shall provide detailed analysis of all existing information for the current facilities. The awarded candidate will perform all necessary investigations, testing/sampling and reporting for the existing building.

Initial budget and schedule analysis, with input from the candidate, shall include determining the feasibility of phasing the abatement over holidays and summer breaks. Management plan review

updates will be required with field verification for the content of building materials and to ensure the proper quantity of samples have been taken per homogeneous area and year of construction.

The candidate shall provide recommendations regarding the demolition of the existing building.

The candidate shall attend project meetings as needed for the coordination and planning of work activities prior to the start of abatement, including assistance in processing of any regulatory variances required, etc.

ABATEMENT CONTRACTOR PROCUREMENT

Scope shall include the preparation of Request for Qualifications & Proposal documents for abatement and demolition contractors. The owner intends to receive bids for demolition of the existing building from both the abatement contractor and subcontractors of the general contractor.

Abatement documents will include specifications for removal, drawings detailing the limits of the work areas, any pertinent phasing information, and specific contract requirements for the performance of the abatement work. Candidate shall conduct mandatory abatement pre-bid conferences, generate pre-bid conference meeting minutes, publish all necessary project addenda, and review evaluation of abatement contractor bids, including a recommendation for award.

ABATEMENT AND DEMOLITION

During abatement activities, the candidate shall provide qualified on-site staffing for technical assistance to the abatement contractor, observation of compliance with project documents and regulations, post-abatement visual inspections of the work areas, project air and soil monitoring/clearances, daily air and soil monitoring, and final air and soil clearance sample collection. Laboratory analysis of air clearance samples will be required prior to the start of demolition.

Candidate shall comply with all safety and communication protocol required by the general contractor. Candidate shall not bring any items onto the school campus that are prohibited by law.

The candidate shall develop and track project schedules, negotiate changes in the scope of abatement work, and coordinate Owner communication on the jobsite.

CLOSEOUT

The candidate shall provide a report for the work completed including all project documentation for oversight and air monitoring. All project documentation from the abatement contractor shall be included in the closeout report.

D. Submittal Requirements

Responses shall respond to each item noted below. Please limit response information to relevant information only.

1. COVER LETTER / LETTER OF INTEREST

2. FIRM INFORMATION

Provide a brief history of the firm including the following information:

- Number of years in business
- Location of office servicing this project and size of staff

- Information on any claims or lawsuits your firm has had in the past 10 years.
- Confirmation your firm will include all items outlined in the Scope of Work in Section C.
- Provide an Acord format insurance certificate showing coverages for General Liability, Automobile Liability, Pollution, Worker's Compensation and Professional Liability.

3. QUALIFICATIONS OF PROPOSED TEAM

- Provide roles and responsibilities for each team member
- Provide resumes for all key team members

4. SIMILAR PROJECT EXPERIENCE

- Provide project profiles for up to five similar projects in progress or completed by your firm. Please include the following:
 - o Project Description
 - o Client Contact Information
 - o Design Team Contact Information
 - o General Contractor Contact Information

5. REFERENCES

Provide a list of contact information for up to five references for projects similar in size and scope to this one.

6. FEE & PROPOSAL

Provide a fee for the scope of work in Section C broken out for the following:

1. Design & Pre-Abatement
 - a. Provide a lump sum fee for this phase
 - b. Provide quantities and unit pricing for testing to be performed on which the lump sum was based
 - c. Provide a fee for all labor associated with this phase on which the lump sum was based
 - d. Provide a fee for reimbursable expenses associated with this phase
 - e. In addition to the fee – provide the date by which this phase will be complete
2. Abatement Contractor Procurement
 - a. Provide a lump sum fee for this phase
 - b. Provide a fee for reimbursable expenses associated with this phase
 - c. In addition to the fee – provide the date by which this phase will be complete
3. Abatement
 - a. Provide a list of all unit rates and hourly rates for this phase of services
4. Closeout
 - a. Provide a lump sum fee for this phase
 - b. Provide a fee for all labor associated with this phase on which the lump sum was based
 - c. Provide a fee for reimbursable expenses associated with this phase

Provide a detailed list of any bid clarifications or exclusions, if any.

SUBMITTAL SCORING MATRIX

Submittal Section	Points
COVER LETTER	5
FIRM INFORMATION	10
QUALIFICATIONS OF PROPOSED TEAM	20
SIMILAR PROJECT EXPERIENCE	10
REFERENCES	10
FEE PROPOSAL (LUMP SUMS)	20
FEE PROPOSAL (ABATEMENT PHASE)	25
TOTAL	100 POINTS

F. Provisions

ACCEPTANCE AND REJECTION

The Owner reserves the right to request additional information which, in the Owner’s opinion, is necessary to ensure that the Owner has complete information with regard to the Professional Service Provider’s competence, business organization, and financial resources to assist in determining if the Professional Service Provider is qualified.

The Owner reserves the right (a) to terminate the Request for Proposals process at any time; (b) to reject any or all proposals; and (c) to waive formalities and minor irregularities in the proposals received. The Owner reserves the right to reject any and all proposals in response to this Request for Proposal that are deemed not to be in the Owner’s best interests. The Owner further reserves the right to amend this Request for Proposal at any time and will notify all recipients accordingly.

RFQP SUBMISSION INFORMATION

Proposals due at the specified date and time must be received at Owner's location by that date and time to receive consideration. Proposals received after the specified date and time are considered late and are not opened. Owner is not responsible for any late proposals received by mail or any other method of delivery.

The Owner is not responsible for cost incurred in preparation of this proposal. Proposals will not be returned and become the property of the Owner once submitted. By submitting a proposal all Candidates agree to the terms and conditions of this RFQ/P and the RFQ/P will become part of the awarded Candidates contract. The Owner and the Owner’s legal council will review the agreement and negotiate terms prior to commencement of work.

Candidates acknowledge all submissions to this RFQP may be subject to the Colorado Open Records Act (CORA).

Addenda may be issued for this RFQP. All attendees of the mandatory site walk will be emailed any addenda information. It is assumed by the Owner any candidate providing a submission is responsible for receiving and reviewing all information provided by addenda.

INSURANCE

The Professional Service Provider shall provide insurance coverage for the Project; such insurance coverage shall include professional liability, general liability, pollution automobile liability and workers' compensation.

The consultant and their insurance carrier(s) shall agree to a Waiver of Subrogation. At the time of award, consultant shall furnish to Owner a Certificate of Insurance for General Liability naming the Owner and Owner's Representative as additional insured to provide evidence of insurance compliance. Consultant shall also furnish to Owner a Certificate of Insurance for Professional Liability to provide evidence of insurance compliance.

End - Request for Qualifications & Proposal



**Weecycle
Environmental
Consulting Inc.**

Proposal For:

**RFQ/P - Environmental Consulting Services
for West Park Elementary School
Replacement Project, Lake County School District R-1**

November 25, 2019

Lake County School District R-1
Mr. Paul Anderson, CFO
328 West 5th Street
Leadville, CO 80461

Prepared By:

Weecycle Environmental Consulting, Inc.

Contact Person: Lauren York, Judith Sawitsky

Street Address: 1208 Commerce Court, Suite 5B

City/State/Zip: Lafayette, Colorado 80026

Telephone Number: (303) 413-0452 Out of Area: 1-800-875-7033

Fax Number: 303-413-0710

E-mail Address: weecycle@weecycle-env.com

1. Cover Letter

WEECYCLE ENVIRONMENTAL CONSULTING, INC.

1208 Commerce Court, 5B, Lafayette, Colorado 80026, (303) 413-0452

November 25, 2019

Mr. Paul Anderson, CFO
328 West 5th Street
Leadville, CO 80461

RE: RFQ/P - Environmental Consulting Services for West Park Elementary School Replacement Project, Lake County School District R-1

Dear Mr. Anderson:

The Lake County School District project at West Park Elementary School will play a vital part in the community by providing a safe, updated educational environment for the students and families. Doing so, with regard to environmental impact, is an important aspect of maintaining a rich living environment and a strong community. The Weecycle team has worked on projects, performing environmental services similar in scope to those presented in this RFQ/P, including school sites in Ellicott, CO; Meeker, CO; Aurora, CO; Ault, CO and New Raymer, CO.

Weecycle has a connection to Leadville and Lake County through past environmental services and projects with the School District and the community at large. Through Environmental Site assessments, projects at the High School and Middle School Weecycle has built trust and developed an understanding of the Leadville community.

Weecycle Environmental Consulting, Inc., is a comprehensive, full-service environmental consulting firm with an office in Lafayette, CO. Utilizing a team approach with a strong commitment to project goals, schedule and budget we offer a broad array of environmental services, including but not limited to industrial hygiene; asbestos AHERA surveys, project design and project management; lead-based paint investigation, risk assessment and project oversight; Phase I and II Environmental Site Assessments; management of hazardous waste and planned remedial programs; and Trainings. As a capable and qualified business Weecycle provides single source responsibility and risk management while ensuring project completion.

Additionally, our project managers develop Environmental Bid Specification Packages including. SOW and materials preparation, onsite pre-bid meetings and bid evaluations, and assisting clients with contractor selection based on performance, experience, references, and cost estimates. The senior staff consists of well qualified individuals proficient in a myriad of environmental disciplines.

Weecycle respectfully submits this proposal in response to the Request for Qualifications & Proposal (RFQ/P) for Environmental Consulting Services for West Park Elementary School Replacement Project Lake County School District R-1

Thank you,

Judith Sawitsky



I  certify that I am authorized to offer this proposal on behalf of WEC

Provide a brief history of the firm including the following information:

- Number of years in business

Weecycle Environmental Consulting, Inc. is incorporated in Colorado and holds a State of Colorado WBE/SBE/DBE/EBE certification. As a women-owned business, Weecycle has eight (8) full time employees, a wide variety of certified community partners, and **over twenty (20) years of experience** in the field. Weecycle opened for business in Colorado in 1994 as Weecycle Environmental Services, Inc. and reorganized in 2003 as Weecycle Environmental Consulting, Inc. Weecycle provides quality environmental service designed to meet the needs of the client.

List of Basic and Detailed Services Provided by the Firm

Licensed to do business in the State of Colorado:

- State of Colorado - Asbestos Consulting Firm, Registration # ACF-1504
- State of Colorado - Lead Evaluation Firm, LEF No. 12189
- State of Colorado - Asbestos Laboratory Registration No., AL – 1504
- Business License # - 20031158628

Environmental services include:

- Asbestos Project Design, Inspection, Air Monitoring, and O&M Plans
- Lead-based Paint Project Design, Paint Inspection, and Risk Assessment
- Mold assessment, project management, and site safety
- Pre and Post Testing for Methamphetamine Drug Lab Decontamination
- Radon Testing
- EPA – RRP (Renovation, Repair and Painting Rule) Training Firm
- Construction Management, OSHA Compliance
- Phase I and Phase II Environmental Audits, and Site Remediation
- Compliance Reviews and Surveys on environmental issues
- Soil & Water Analysis and Testing
- Indoor Air Quality and “Sick Building” Investigations
- Stormwater Compliance Inspector
- Underground storage tank management, Corrective Action Plans
- Development of SPCC plans and related Permitting

Location of office servicing this project and size of staff

Weecycle Environmental Consulting, Inc.

1208 Commerce Court, Suite 5B
Lafayette, Colorado 80026

Telephone Number: (303) 413-0452 **Out of Area:** 1-800-875-7033

Fax Number: 303-413-0710

E-mail Address: weecycle@weecycle-env.com

Contact Person:

Lauren York - Director of Operations/Project Manager
Cell: 303-434-0434, E-mail: lyork@weecycle-env.com

Contact Person:

Judith Sawitsky - President/Project Manager
Cell: 303-434-0774, E-mail: jsawitsky@weecycle-env.com

Information on any claims or lawsuits your firm has had in the past 10 years. **Exhibit A**

- None Noted

Confirmation your firm will include all items outlined in the Scope of Work in Section C.

Weecycle confirms that we will provide all items outlined in the Scope of Work in Section C

Scope of Work

Design & Pre-Abatement

- Review existing documents
- Interpret results and prepare a written report,
- Create a project design, Asbestos specifications
- From the information presented in the written report and information gathered from existing documents, develop a Scope of Work (SOW) for the abatement project. The SOW will adhere to all local, state and federal guidelines and requirements
- Establish a "Sequencing Timeline" for the project
- Prepare Bidding documents and RFP

Abatement Contractor Procurement

- Solicit contractors
- Set up and conduct a Bid Walk with qualified contractors
- Arrange spread sheet comparing pricing among bidders
- Confirm contractor availability within the performance timeline for completion of the scope of work
- Review the candidates with the "Construction Service Manager", Assist with contractor selection if requested
- Assist with Contractor selection if requested
- Notify selected contractor if requested

Following Contractor Procurement

- Make changes to the scope of work, if needed, to address issues regarding budgeting and scheduling
- Confirm the "Sequencing of abatement activities and requirements of other trades Timeline"
- Schedule jobs based on the project overview and the prepared "Sequencing Timeline"
- Ensure permits, certifications, and insurance documents are in place before commencement of abatement

Abatement & Demolition / Onsite/Oversight

- Perform on-going oversight of abatement work in all disciplines, insure quality and adherence to schedule, following all applicable AHERA, OSHA, Federal, State and Local regulations
- Act as a liaison with the State, Federal and OSHA entities, as needed
- Work with contractors to keep project on the established timeline
- Conduct final clearances/air monitoring according to all related regulations
- Compile and complete a detailed final report including photo documentation, lab results, logs, SOW, etc.
- Release the area or structure back to Construction Manager/owner for completion of demolition, restoration and occupancy

Closeout

Exhibit A

The final report will include: the state permits, supervisor logs, waste disposal manifests, daily air monitoring checklists, final clearances and records and all related certifications.

Preparation of Detail of Scope of Work and Contractor Procurement:

- Interpret results and prepare a written report
- Write scope of work which adheres to all local, state and federal guidelines and requirements
- Prepare RFP and Solicit contractors
- Set up and conduct a Bid Walk with qualified contractors
- Arrange spread sheet comparing pricing among bidders
- Confirm contractor availability for performance of scope of work
- Review the candidates with the "Construction Service Manager", Assist with contractor selection if requested
- Make change to the scope of work if needed to address issues regarding budgeting and scheduling
- Establish a "Sequencing of abatement activities and requirements of other trades Timeline"
- Schedule jobs based on the project overview and the prepared "Sequencing Timeline"
- Ensure permits, certifications, and insurance documents are in place before commencement of abatement
- Begin Project
- Perform on-going oversight of abatement work in all disciplines, ensuring quality and adherence to schedule, following all applicable regulations
- Conduct final clearances/air monitoring according to all applicable regulations
- Compile and complete final report
- Release back to Construction Manager for completion of demolition

Detail of Select Services

Asbestos Inspection/Testing:

Following an in-depth review of existing documents and development of a sampling plan, Weecycle will begin an AHERA inspection. During the asbestos inspection, the building will be thoroughly assessed to identify all potential Asbestos Containing Building Materials (ACBM), homogeneous areas, friable and non-friable material. Weecycle will document sampling locations with photos, bulk samples of suspected ACBM will be collected and analyzed at an accredited laboratory; utilizing US Environmental Protection Agency (EPA) methodology 66/4-82-020 polarized light microscopy. Results and positive readings will be recorded and available in both the written report and on the site map for use by the general contractor and abatement contractor during renovation or demolition.

Site Survey

Homogeneous Areas and Concealed Materials

- During the asbestos survey Weecycle will locate and record the "homogeneous" areas found within the structure. Homogeneous Sampling Areas are ACBM or suspect ACBM which appears similar in terms of color, texture, and date of material application throughout an area/s. The Homogeneous areas will be determined by a visual assessment and confirmed through sampling analysis.

Create a Sampling Plan

- The Weecycle Management Planner may meet with the project team to create a Plan of Action for sampling if deemed necessary or proceed to create a Sampling Plan for the Site.

Collect and Submit Representative Samples

- Weecycle Environmental Consulting, Inc. follows the EPA AHERA rules when conducting AHERA surveys. The walk through includes the identification of all homogeneous areas of friable suspected ACBM (asbestos containing building materials) and of non-friable suspected ACBM. Identification of materials is also performed at this time; surfacing material, thermal system insulation material or miscellaneous material that is uniform in color and texture. The inspectors will estimate the square or linear footage of each homogeneous area.

The inspector also determines the number of samples which will be taken of the suspect material for each homogeneous area based on the square footage and location. Weecycle will develop a sampling plan from this information.

EXHIBIT A

Weecycle uses a random sampling plan when conducting surveys and a grid system when sampling flat areas such as walls, ceilings and floors. When sampling one dimensional (linear) materials, such as pipe insulation and fire proofing on beams and columns, a random number table is also used to select sampling locations.

Weecycle will use destructive sampling during the survey, utilizing a spray bottle with water to saturate the area where the samples is extracted. To prevent fiber release in the future, Weecycle will repair the sample extraction point with a caulking compound or encapsulant. Weecycle uses a HEPA vacuum to clean all dust and debris created by sample extraction.

Weecycle notes all homogeneous areas and sampling locations on a map/floor plans during the survey and uses photographic documentation for all sample locations. Each sample will have a unique sample number which will be recorded on the sample data sheet, floor plans, and the chain of custody.

- Concealed suspect ACBM may be present in some structures. Weecycle will use past knowledge and experience, the age of the structure, original blueprints, destructive sampling and history of abatement or renovations to aid in identifying potentially concealed materials. The materials may include but not limited to: block filler, pipe fittings, transite, pucky, pipe wrap, insulation and texture on concealed walls.

Spills and Fiber Release –

Weecycle is in communication with the Colorado Department of Public Health and Environment (CDPHE) and works closely with the staff at the Air Pollution Control Division (State) when an asbestos spill or fiber release occurs at a site. Weecycle, by phone and through e-mail, informs the State that a suspect spill of asbestos fibers or lead dust contaminates has been noted in an “area of public access”. Following protocol, the area is closed to all workers and public until an assessment of the fibers or lead dust is complete. Weecycle collects samples and submits them to the lab for analysis. Subsequently, Weecycle relays the results to the State along with a Plan of Action for the decontamination of the site. With a resulting discussion and a review by the State, the Plan is in place and clean-up of the spill commences. After the final clearance sampling a copy of the close-out report is submitted to the State.

Asbestos in Soil:

When conducting asbestos sampling in soil and developing risk-management plans for asbestos-contaminated soil remediation, Weecycle diligently follows the guidelines outlined in the Colorado Department of Public Health’s “Asbestos-Contaminated Soil Guidance Document” published in April of 2007. Weecycle’s soil-sampling technicians are all certified Building Inspectors with the state of Colorado, and every technician has a minimum of six (6) months experience conducting asbestos-contaminated soil inspections and sampling in accordance with Air Regulation No. 8 Part B. Sampling is conducted by Weecycle’s technicians in accordance with Section 7.0 SITE CHARACTERIZATION of the CDPHE’s “Asbestos-Contaminated Soil Guidance Document.” Samples are then analyzed by a National Voluntary Laboratory Accreditation Program (NVLAP) accredited laboratory using the Polarized Light Microscopy (PLM) Method (Method – EPA/600/R-93/116) to determine if any asbestos fibers are present. In the event that suspect materials or soils are assumed to be contaminated with asbestos, sampling and analysis does not have to be conducted.

Air Monitoring:

Weecycle’s personnel, who are certified CDPHE Air Monitoring Specialists, will perform air monitoring and on-site analysis during the asbestos removal project. Air monitoring duties consist of two major activities: (1) air monitoring, and (2) compliance monitoring (i.e., contractor adherence to project specification). Air monitoring and PCM analysis is performed to ensure minimal fiber releases in the asbestos abatement work areas and surrounding spaces. Air monitoring will be provided at all times during the project as follows: (1) prior to initiation of abatement activities (background), (2) during abatement activities, and (3) at the completion of the project (referred to as final visuals and clearance air sampling). The final clearance samples will be collected after the asbestos removal activity in each work area is completed and the area is free of dirt, dust and debris. The placement of the final clearance air monitoring samples will be according to the configuration of the

containments and ingress/egress points to the enclosure area. Sampling will be completed using a series of floor fans (based on the cubic feet) and a leaf blower (depending on the square feet) to duplicate worst case scenario conditions per Colorado Regulation 8 and EPA AHERA protocol. All air monitoring samples, collected during the project, will be analyzed using phase contrast microscopy (PCM) methods and will be compared against applicable asbestos regulations and standards. The final clearances will utilize 0.01 fibers per cubic centimeter (f/cc) as the clearance criteria. Air samples that are analyzed with 7 fibers per square millimeter of filter area (limit of quantification) will be reported as a less than (<) number per the National Institute for Occupational Safety and Health (NIOSH) Method 7400. The final air samples will be analyzed on site utilizing the referenced NIOSH Method counting rules and all air monitoring samples must be at or below the clearance criteria of 0.01 f/cc prior to allowing the contractor to demobilize.

EXHIBIT A

Asbestos Project Oversight and Management of Removal:

Review Contractor Documents

Weecycle can review contractor documents to ensure they follow work specifications.

Following all State and Federal Laws and Regulations

Weecycle acts as the eyes and ears of the local, state and federal regulatory agencies when performing abatement oversight to ensure the safety of occupants and workers. Using State of Colorado AMS (Air Monitoring Specialist) and following the rules and regulations as stated in Colorado Regulation 8 and OSHA, Weecycle performs project oversight, air-monitoring and clearance inspections.

Weecycle conducts a pre-inspection containment to allow for a more efficient and quality final clearance inspection. The oversight technician (AMS) will monitor the containment set up to ensure that the technique and final product meet all regulations, guidelines and standard protocol and will adequately protect the ambient air outside of the containment. They will verify that the contractor has proper signage; a decontamination chamber that meets the standards; that the negative air/monometers, load-out and waste systems are established and properly maintained following protocol; and permits and certifications are present at the site.

Collect Ambient Air Samples Backgrounds, Ongoing and Clearance

Weecycle monitors the ambient air outside of the containment while abatement is being conducted to ensure safe air for occupants and workers. Pre-inspection, on-going monitoring of daily work practices and the physical containment, as well as a quality clearance following the abatement allow the AMS to ensure the ongoing safety for the workers, building occupants and the public. Air monitoring will be provided at all times during the project as follows: (1) prior to initiation of abatement activities (background), (2) during abatement activities, and (3) at the completion of the project (referred to as final visuals and clearance air sampling).

The AMS will calibrate the pumps to assure that the settings are appropriate for the containment and set pumps outside of the containment to monitor the ambient air while the abatement is being conducted. A minimum of two (2) area sampling sites will be set and collected outside of the containment to insure occupant safety throughout the entire project.

The final clearance samples will be collected after the asbestos removal activity in each work area is completed and the area is free of dirt, dust and debris. The placement of the final clearance air monitoring samples will be according to the configuration of the containments and ingress/egress points to the enclosure area. Aggressive sampling will be completed using a series of floor fans (based on the cubic feet) and a leaf blower to duplicate occupied conditions and to ensure that any residual asbestos fibers are filtered prior to exhausting out of the building.

All air monitoring samples, collected during the project, will be analyzed using phase contrast microscopy (PCM) methods and will be compared against applicable asbestos regulations and standards. The final clearances will utilize 0.01 fibers per cubic centimeter (f/cc) as the clearance criteria. Air samples that are analyzed with 7 fibers per square millimeter of filter area (limit of quantification) will be reported as a less than (<) number per the National Institute for Occupational Safety and Health (NIOSH) Method 7400. The final air samples will be analyzed on site utilizing the referenced NIOSH Method counting rules and all air monitoring samples must be at or below the clearance criteria of 0.01 f/cc prior to allowing the contractor to demobilize. TEM analysis may be required for friable materials in a school structure.

Daily Logs and Detailed Checklists

Weecycle will maintain daily checklist and record all activities on daily project logs to ensure the abatement project is continuously supervised and safe.

Exhibit A

Conduct a Final Visual

Following all abatement activities Weecycle will perform a final visual assessment of the containment in accordance with the Colorado Regulation 8. If the site is clean and free of all dust and debris, Weecycle will conduct final air clearance sampling. When the containment meets the regulation standards for air quality the site will be released for re-occupancy.

Abatement Summary

Weecycle will write a summary of the abatement conducted at the site. The summary report will contain the locations and type of material abated. A computer-generated floor plan/ site map will be prepared, and all work areas and abatement sites will be clearly marked.

Weecycle Laboratory

Weecycle can perform onsite analysis of PCM samples during asbestos air monitoring services. Weecycle Environmental Consulting, Inc. air monitoring specialists have been trained and each analyst has successfully completed a NIOSH 582 (or equivalent) course in Asbestos Fiber Counting. Weecycle also participates in the AIHA Industrial Hygiene Proficiency Analytical Testing Program (IHPAT) proficiency samples and statically validated client or working samples representing the fiber-loading ranges outlined in the NIOSH 7400 method.

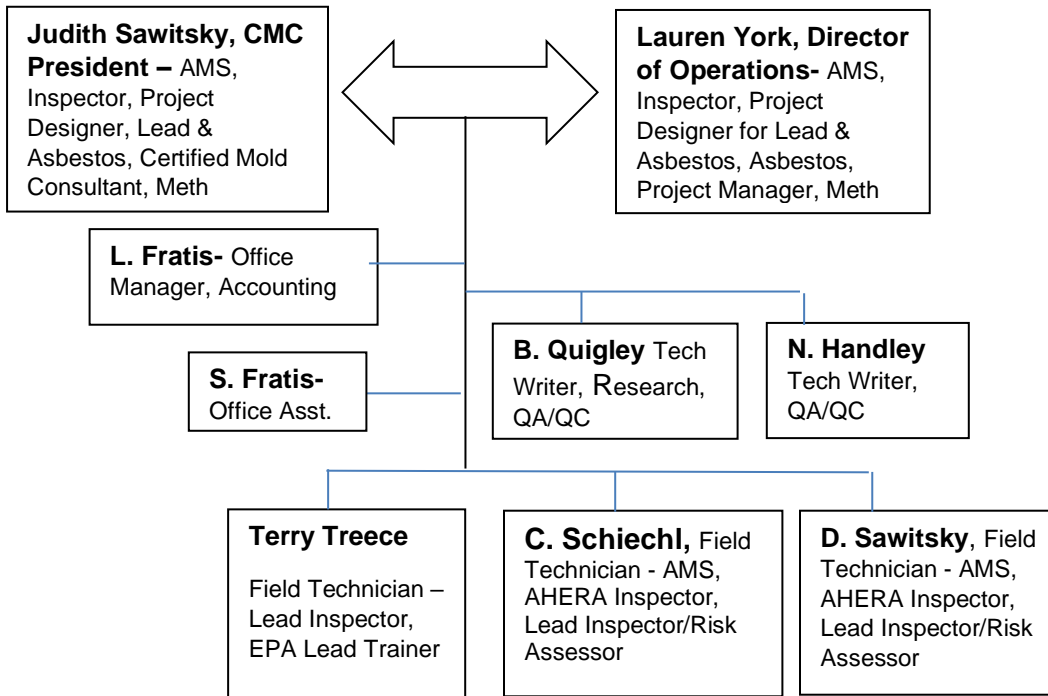
Weecycle Environmental Consulting has equipment that is suitable for the analyses performed. A fiber-counting microscope that meets the criteria in the OSHA standard for asbestos or the latest version of NIOSH Method 7400 must be available. As well as the equipment detailed in the latest version of NIOSH Method 7400, including a Walton-Beckett Graticule, a phase-shift test slide and the items necessary to prepare the sample filters for analysis. Analysis may be performed on site and results available at the time of testing.

- **Provide an Acord format insurance certificate showing coverages for General Liability, Automobile Liability, Pollution, Worker's Compensation and Professional Liability.**

Insurance Certificates in Attachment 1

3. QUALIFICATIONS OF PROPOSED TEAM

Weecycle Organizational Chart



	Weecycle	Judy Sawitsky	Lauren York	David Sawitsky	Chris Schiechl
M/WBE, SBE	X				
Colorado Lead Consulting Firm	X				
Colorado Asbestos Consulting Firm	X				
Colorado Laboratory	X				
Montana Asbestos	X				
Montana Meth	X				
Asbestos Building Inspector		X	X	X	X
Air Monitoring Specialist			X	X	X
Asbestos Project Design			X		
Asbestos Management Planner		X	X		
Lead-based Paint Inspector		X	X	X	X
Lead-based Paint Risk Assessor		X	X	X	X

	Weecycle	Judy Sawitsky	Lauren York	David Sawitsky	Chris Schiechl
Lead-based Paint Supervisor		X			
EPA – RRP Training	X	X	X	X	X
Certified Microbial Consultant		X			
Wetlands Delineation		X			
Certified Lab	X		X		
40-Hour OSHA		X	X	X	X
Montana Meth Certified		X		X	X
Hazardous Waste Site Supervisor		X			
Stormwater Compliance Inspector		X		X	
Stormwater Management Planner/ Best Management Practices		X	X	X	

- Provide roles and responsibilities for each team member

Project Managers:

Lauren York - Director of Operations/Project Manager

Cell: 303-434-0434

Lauren York is co-owner of Weecycle Environmental Consulting, Inc. and has been actively involved in the environmental services and consulting field for over twenty (20) years. Lauren is the Director of Operations, at Weecycle. She works closely with multi-layered and long-term projects. As an Asbestos Project Designer and Management Planner, she coordinates efforts in asbestos, to ensure safety for the workers, occupants, and construction operations. As a certified Air Monitoring Specialist (AMS) she oversees daily operations of Asbestos Abatement and regulatory compliance through the duration of a project. She completes thorough, comprehensive reports, O & M Plans, and Scope of Work.

Judith Sawitsky - President/Project Manager

Cell: 303-434-0774

Judith Sawitsky has been in the environmental consulting field for over twenty (20) years and is the co-owner of Weecycle Environmental Consulting, Inc. Judy is a Lead-based Paint Supervisor and Risk Assessor certified by the EPA to provided services in 10 (ten) Mountains Plains States. She holds a State of Colorado certification as an AHERA Asbestos – Building Inspector, acts as Project Manager for multi-task projects, and coordinates field staff and office relations.

Field Technicians:

David Sawitsky – Field Technician

David Sawitsky is State of Colorado Certified Air Monitoring Specialist (AMS) and Asbestos Building Inspector. He has experience with long term projects and holds a 40 Hour OSHA certificate ensuring knowledge of safety on project sites. He has experience working on school projects throughout Colorado including a lead position in Summit County. David worked with the Prairie and Ellicott Schools Best Grant Projects, to ensure on-site safety, quality and that all regulations and guidelines regarding the Asbestos Abatement were followed.

Chris Schiechl – Field Technician

Chris Schiechl is a State of Colorado Certified AMS and Asbestos Building Inspector. She has certifications as a Lead-based paint Inspector and Risk Assessor, and she holds her 40 Hour OSHA certificate. Chris has worked on large abatement projects and lead-based paint surveys and demolitions in schools both in the Front Range and mountain communities. During the summer of 2013, she worked on Best Grant Projects in Lake County and New Raymer Schools. She was on the team to complete Lead-based Paint Surveys and contributed to development of the Lead-based Paint O and M Plans for all Schools in St. Vrain Valley School District.

Exhibit A

- Provide resumes for all key team members

Resumes

JUDITH E. SAWITSKY
1208 Commerce Ct 5B
Lafayette, CO 80026
(303) 413-0452

QUALIFICATIONS

Ms. Sawitsky has over twenty years of professional experience in hydrologic, geotechnical, and remedial investigations and site remediation. Ms. Sawitsky's responsibilities include the supervision of projects related to lead, soil and ground water contamination, underground storage tank compliance, Phase I and II site assessments, Phase III and IV site remediation, hazardous waste disposal, regulatory compliance, and industrial hygiene services. She is a nationally certified Instructor for the EPA – Lead Safe Renovation, Repair and Painting Program and is a Council Certified Microbial Consultant. Ms. Sawitsky is an Industrial Hygienist.

CURRENT EXPERIENCE

WEECYCLE ENVIRONMENTAL CONSULTING, INC.

President

- Owner of environmental consulting firm.
- Management of environmental firm, including bids, billing of costs and fees, reports, consultations to clients, and contract procurement.
- Environmental Assessments for property transfers and funding. Research of property usage and history, site investigation, sampling of soils and reports, and final recommendations to clients.
- Environmental sampling including soil, water, and air. Supervision of waste disposal including inventory, waste characterization, packing, and scheduling for disposal and transportation.
- Asbestos inspector, project supervision, and air monitoring.
- Lead inspector, project supervision and monitoring for lead dust in air.
- Site Characterizations and development of corrective action plans.
- Clandestine Drug Lab pre and post testing, Microbial Investigations, Industrial Hygienist
- Instructor for EPA Lead Safety Renovation, Repair and Painting (RRP Rule)

PAST EXPERIENCE

UNITED PARCEL SERVICE

Part Time Supervisor/Hazardous Material Responder

- Employee safety training and related documentation
- Monitor and close drums for disposal.
- Maintain employee records.
- Emergency Responder Supervisor.
- Emergency response and spill clean-up

KEN MEYER & ASSOCIATES, INC.

Environmental Technologist

- Management of environmental firm, including bids, billing of costs and fees, reports, consultations to clients, and contract procurement.

- Audits for property transfers. Research of property usage and history, site investigation, sampling of soils and reports, and final recommendations to clients.
- Environmental sampling including soil, water, and air. Supervision of waste disposal including inventory, sampling, waste characterization, packing and arrangements for disposal and transportation.
- Asbestos inspector, air monitoring, and sampling.
- Development and supervision of corrective action plans.
- Supervision of employees as necessary.

Exhibit A

EDUCATION

B.S., University of New York at Buffalo, 1973

Certified in Environmental Technology and Management at Front Range Community College, 1991

RELATED QUALIFICATIONS AND CERTIFICATIONS

- Certified Lead Inspector & Risk Assessor – Colorado (I.D.# 8747)
- Certified Lead Supervisor Colorado (I.D. # 8747)
- EPA Lead Risk Assessor (MT-R-12364-2)
- OSHA Hazardous Waste Site Supervisor Certification
- 40 Hour OSHA Certification
- Hazardous Materials Emergency Response Level I, II, III
- Certified in Colorado, Underground Storage Tank Requirements and Cleanup
- State of Colorado Consultant Registration, Reg. #5417
- Confined Space Entry Certification
- Air Monitoring Specialist – NIOSH 582 (E)
- Inspector/Management Planner Certification
- DOT HM 126-F Certification
- DOT HM 181 - Handling and Transportation
- EPA – Lead-Based Paint Risk Assessor – Wyoming, Montana, Idaho
- Council-Certified Microbial Consultant (CMC)
- Certified Clandestine Drug Lab Decontamination Specialist #200
- EPA – Healthy Homes Trainer for RRP Rule

PROFESSIONAL ORGANIZATIONS

- Colorado Hazardous Waste Management Society
- American Indoor Air Quality Association
- Indoor Air Quality Association

LAUREN K. YORK
WEECYCLE ENVIRONMENTAL CONSULTING, INC.
 1208 Commerce Ct 5B
 Lafayette, CO 80026

QUALIFICATIONS

Lauren York has been Weecycle's Co-Owner - Director of Operations and a Senior Project Manager since 1994. Lauren specializes in asbestos project management, asbestos surveys, and project designs, compiling Scope-of Work, organizing contractor site walkthrough and bid selection process development. Ms. York is the primary source for occupational health and risk assessment for Weecycle. Financial responsibilities include estimating, tracking and regulating project costs.

Ms. York is the contact and manager of on sight personnel for large projects primarily in the asbestos field. She is also an instructor for asbestos awareness classes and the EPA – RRP Rule Training conducted by Weecycle.

Director of Operations

- Management of environmental firm, including bids, billing costs and fees, reports, client consultation, and contract procurement
- Specializes in asbestos project management including Waymire Dome, Hinkley High School, West Jefferson Elementary School, Westminster Mall, Boulder Mobile Manor, Sheraton Hotel, and Franklin Street Projects.
- Oversees field technicians, scheduling, training, on-site inspections and reporting
- Ensures on-site safety and safe work practices and safety training
- Manages and develops Educational Training Programs for asbestos and EPA – RRP Rule

EXPERIENCE

- Conducts asbestos surveys, develops project designs and O and M Plans
- Indoor Air Quality project designs
- Oversight on large abatement projects
- OSHA Compliance and safety
- EPA Compliance
- Phase Contrast Microscopy Laboratory Director

SAGE & VARGO, P.C

Senior Paralegal/Office Manager

- Managed a staff of 10 collectors and 2 attorneys
- Prepared legal documents firm specializing in accounts receivable collection

EDUCATION

- Bachelor of Science, University of Idaho, 1978
- Denver Paralegal Institute, Certified, 1988

RELATED QUALIFICATIONS AND CERTIFICATIONS

- AHERA Project Designer
- Colorado State Certified Project Manager
- AHERA Inspector
- Colorado State Certified Inspector
- Air Monitoring Specialist (AMS)
- NIOSH 582E
- 40-hour OSHA Certificate
- Technical Writing Certificate, Red Rocks Community College
- Certified Lead Inspector (I.D. # 3748)
- Certified Lead Risk Assessor
- Stormwater Management Planner
- EPA – Health Homes certified Trainer for the RRP Rule Training Program for Contractors
- Certified in Niton XRF Spectrum Analyzer Usage

PROFESSIONAL ORGANIZATIONS

- Colorado Environmental Professionals Association (Colorado Wyoming Insulators and Abatement Contractors Association) – member since 1998. Past Board Member
- Colorado Hazardous Waste Management Society - Member since 2005 – a group of professionals working in the environmental and health and safety (EHS) areas with an emphasis on management, transportation, treatment and disposal of hazardous waste

4. SIMILAR PROJECT EXPERIENCE

Exhibit A

- Provide project profiles for up to five similar projects in progress or completed by your firm. Please include the following:
 - Project Description
 - Client Contact Information
 - Design Team Contact Information
 - General Contractor Contact Information

1. Project Location: Lake County High School, Leadville, CO		2. Year Completed: 2014
3. Project Size: 40,339 SF	4. Project Completion Value: \$17,389,700	
5. Project Construction Start and Complete Date: July, 2014		6. Method of Abatement: Full containments mechanical and hand abatement and demolition
7. Other Relevant Information: Weecycle was on site with ESA during abatement of friable block filler in gym and friable block filler on exterior walls in Summer/2013. Weecycle was also on site during the abatement and demolition in the Summer/2014.		
8. Abatement Contractor Contact: ESA, Kory Mitchell, 720-561-0611		9. Client/Owner Contact: Lake County School District
10. Owners Representative: /NV5, Chris Guarino, 970-471-1509		11. General Contractor Contact: Adolfson & Peterson
12. Provide Owners Reference for Specific Projects and Staff Directly Involved on Said Projects: Ron Fresquez, 719-293-0110		

Summary:

Review of Document, Full AHERA Building Inspection for Asbestos, Project Design, Project Oversight, Coordination, and Air Monitoring, Reporting for a multi-tiered, three phase projects for demolition/renovation. Preparation of RFP for abatement, specifications, pre-bid conference and assisted with contractor selection. Hazardous Waste, chemical profile manifest, disposal and transportation.

Project Information:

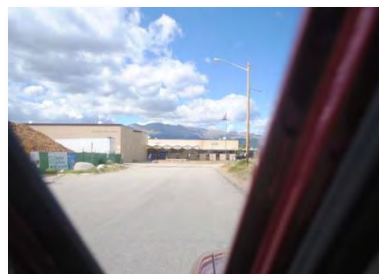
Prior to the start of the project, Weecycle Project Managers met with the Leadville High School Principal to discuss the project and to review available historic documents and records regarding the property use, renovations, and environmental records. Following a review of the available documents, Weecycle created a sampling plan and conducted an AHERA building inspection for Asbestos. The survey was completed by assessing past documentation, performing a walkthrough to establish homogeneous areas, and looking at the results of confirmatory sampling and sampling of additional suspect areas. During the walkthrough, unforeseen conditions were found including, block filler* and drywall texture, which were not sampled during past surveys. Laboratory analysis confirmed that the block filler and drywall texture were asbestos containing building materials.

Weecycle also decommissioned the school auto body classroom which included a hydraulic lift which was drained and will remain in place and a sand trap. The other Hazardous materials including: classroom chemicals, light bulbs, ballasts, and mercury switches were inventoried, manifest written and disposal and transportation arranged by Weecycle.

The Leadville High School project is an ongoing Phased Project with a 2 (two) year timeline. This project is developed on a tight timeline and Weecycle understands that schedule for completions of environmental services and abatement impacts the entire project. The end date for the demolition is July 1, 2014, prior to the start of groundwork for the new construction.

During the summer of 2013, and for the upcoming AMS services in 2014, Weecycle delivers a Colorado State Certified AMS (Air Monitoring Specialist) to be on site each day during the abatement process.

In addition to the above project services, Weecycle also completed a Phase I Site assessment of the Leadville High School Property, and an assessment of a "sink hole" that appeared in the Practice Field on the High School Property in 2013.



Project #2: Meeker School District

Exhibit A

1. Project Location: Meeker, Colorado		2. Year Completed: 2018 on-going	
3. Project Size: New Build in Progress		4. Project Completion Value: \$TBD	
5. Project Construction Start and Complete Date: Summer 2018 Summer 2021		6. Method of Abatement: Full containment Mechanical means and hand abatement	
7. Other Relevant Information: Weecycle was on site with ESA to perform abatement of the Tartan Mercury Flooring, TSI in crawl spaces, Block Filler, Floor Tile and Drywall on a Multi-phase abatement project.			
8. Abatement Contractor Contact: ESA Abatement & Demolition, Kory Mitchell 720-561-0611		9. Client/Owner Contact: Meeker School District, Chris Selle 970-878-9040	
10. Owners Representative: NV5 John Usery john.usery@nv5.com 303 253-4417		11. General Contractor Contact: Haselden. Chuck Mills 719 342 0367	
12. Provide Owners Reference for Specific Projects and Staff Directly Involved on Said Projects: Weecycle worked closely with the maintenance team lead Brent Rowles 970-629-9582 brent.rowles@meeker.k12.co.us			

Summary:

Following review of past environmental surveys and documents and completion of an updated environmental survey, Weecycle determined what materials would be impacted, interpreted laboratory results, developed the project design (scope of work) for all hazards, assisted in contractor selection, completed project over-site duties, performed clearances and wrote and submitted final reports.

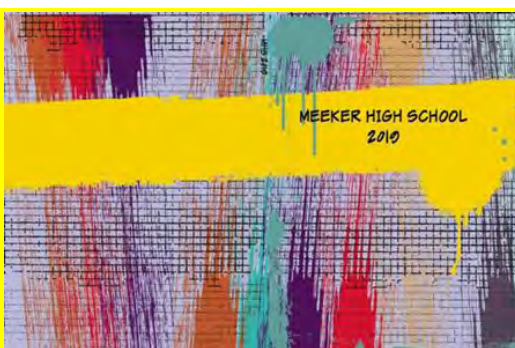
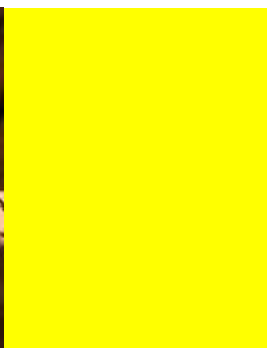
Project Information:

Weecycle retrieved and reviewed past records and documents regarding previous environmental assessments and issues at the site.



Prior to abatement Weecycle completed an asbestos survey and testing of the planned demolition and created a schedule of critical areas that required abatement to meet the phase demolition and renovation scheduled. Weecycle updated existing documents and compiled a comprehensive AHERA report using all phases of the project. Weecycle coordinated efforts with the General Contractor and Owners Representative to insure work was completed on schedule and following the Scope of Work. Weecycle was on site during demolition, completed the post abatement visual of the demolition and wrote and submitted the decommission letter to the CDPHE.

An inventory was completed and a disposal and transportation plan for Hazardous Materials, including light bulbs, PCB's, and Mercury switches. Weecycle completed an additional investigation of the REC's (Recognized Environmental Concerns) as identified in the Phase I Site Assessment.

Weecycle performed the preparation of RFQP documents for bidding for abatement and demolition contractors; conducted mandatory abatement pre-bid conferences; generated pre-bid conference meeting minutes; published project addenda; and reviewed evaluation of abatement contractor bids, including a recommendation for award; attended weekly progress meetings and on-sight staffing during abatement work for technical assistance: observed compliance with project documents and regulations, post-abatement visual inspections of the work areas, project air monitoring/clearances, daily air monitoring and final air clearance sample collection.



Project #3: Prairie School District

1. Project Location: 42315 W.C.R 133, New Raymer, Colorado		2. Year Completed: 2013	
3. Project Size: 41,135 SF		4. Project Completion Value: \$15,694,207	
5. Project Construction Start and Complete Date: Spring 2012/Fall 2013		6. Method of Abatement: Full containment	
7. Other Relevant Information: Weecycle was on site with Eagle to perform abatement of the drywall with texture, and pipe fittings.			
8. Abatement Contractor Contact: Eagle Environmental, Roy White, 720-343-1207		9. Client/Owner Contact: Prairie School District, Joe Kimmel, Superintendent, 970-437-5351	
10. Owners Representative: CBRE, Tim Brekel, 303-628-7450		11. General Contractor Contact: Adolfson & Peterson, Tom Stone, Adolfson & Peterson Construction Role: Construction Master Planning. Ph. 303-363-7101	
12. Provide Owners Reference for Specific Projects and Staff Directly Involved on Said Projects: Joe Kugler, Maintenance Man, Prairie School District, 970-380-1832 Joe was on sight during the abatement process of the old building in June and July, 2013. We worked closely with Joe in regards to the materials left in the building, the RBMs, unlocking doors, power and water			
<p>Summary: Following review of past environmental surveys and documents and completion of an environmental survey, Weecycle determined what materials would be impacted, interpreted laboratory results, developed the project design (scope of work) for all hazards, assisted in contractor selection, completed project over-site duties, performed clearances and wrote and submitted final reports.</p> <p>Project Information: Weecycle retrieved and reviewed past records and documents from the Colorado Department of Public Health and Environment regarding previous environmental assessments and issues at the site. Prior to abatement Weecycle completed an asbestos survey and lead-based paint testing of the planned demolition and renovation areas of the existing school. A radon test was also performed at the site. Weecycle then updated existing documents and compiled a comprehensive AHERA report and EPA Lead-based Paint Inspection Report. During all phases of the project Weecycle coordinated efforts with the General Contractor and Owners Representative to insure work was completed on schedule and following the Scope of Work. Weecycle was on site during demolition, completed the post abatement visual of the demolition and wrote and submitted the decommission letter to the CDPHE. An inventory was completed and a disposal and transportation plan for Hazardous Materials, including light bulbs, PCB's, Mercury switches and classroom chemical was developed including an inventory list and manifests. Weecycle completed an additional investigation of the REC's (Recognized Environmental Concerns) as identified in the Phase I Site Assessment and performed an investigation of the drains and septic tanks. A Leeds letter to the BEST Grant officials was written by Weecycle to obtain manifests for the septic system and clean fill. Weecycle researched landfills in the area to identify those that would receive the demolition waste and to reduce transportation and disposal costs. Weecycle performed the preparation of Request for Qualification/Proposal documents for bidding to abatement and demolition contractors; conducted mandatory abatement pre-bid conferences; generation of pre-bid conference meeting minutes; published project addenda; and reviewed evaluation of abatement contractor bids, including a recommendation for award; attended weekly progress meetings and on-sight staffing during abatement work for technical assistance: observed, compliance with project documents and regulations, post-abatement visual inspections of the work areas, project air and soil monitoring/clearances, daily air monitoring and final air clearance sample collection.</p>			
			

Project #4: Ellicott School District

1. Project Location: Ellicott Middle School, 350 S. Ellicott Highway, Ellicott, CO 80808		2. Year Completed: 2014
3. Project Size: 40,339 SF	4. Project Completion Value: \$17,389,700	
5. Project Construction Start and Complete Date: July, 2014	6. Method of Abatement: Full containments and demolition	
7. Other Relevant Information: Weecycle was on site with ESA during abatement of friable block filler in gym and friable block filler on exterior walls in Summer/2013. Weecycle will also be on site during the abatement and demolition in the Summer/2014.		
8. Abatement Contractor Contact: ESA, Kory Mitchell, 720-561-0611	9. Client/Owner Contact: Ellicott School District,	
10. Owners Representative: Consilium/NV5, Chris Guarino, 970-471-1509	11. General Contractor Contact: G. E. Johnson,	
12. Provide Owners Reference for Specific Projects and Staff Directly Involved on Said Projects: David Sanger, 719-439-9715		

Summary:

Services included: surveying/ design/ budgeting/bidding for asbestos abatement, hazardous materials abatement, demolition bid packages, abatement and/or demolition monitoring and testing services and other various environmental consulting services for project. Weecycle also conducted laboratory analysis of air clearance samples prior to the start of demolition.

Project Information:

During this two (2) year phased project, Weecycle reviewed past records and documents of the site and spoke with older members of the community regarding the previous demolition at the school site. Following a review of the available documents, Weecycle created a sampling plan and conducted an AHERA building inspection for Asbestos. The survey was completed by assessing past documentation, performing a walkthrough to establish homogeneous areas, and looking at the results of confirmatory sampling and sampling of additional suspect areas. During the walkthrough, unforeseen conditions were found including, block filler* and drywall texture, which were not sampled during past surveys. Laboratory analysis confirmed that the block filler and drywall texture were asbestos containing building materials. Several meetings with staff from Weecycle and the CDPHE were held to discuss the "block filler" *, friability, and stabilization options, such as repainting. The options for disposal and demolition were also discussed.

Weecycle also completed the preparation of **Request for Qualification/Proposal documents** for bidding to abatement and demolition contractors. Conduct mandatory abatement pre-bid conferences, generation of pre-bid conference meeting minutes; publish all necessary project addenda, and review evaluation of abatement contractor bids, including a recommendation for award, attendance at weekly progress meetings, on-sight staffing during abatement work for technical assistance to the abatement contractor, observation of compliance with project documents and regulations, post-abatement visual inspections of the work areas, project air and soil monitoring/clearances, daily air and soil monitoring and final air and soil clearance sample collection. Weecycle also, developed and tracked the project schedules, negotiated changes in the scope of abatement work, and coordinated Owner interface and communication on the jobsite.

Weecycle compiled a written **closeout report** for the work conducted, including all project documentation for oversight and air monitoring. The documentation included daily logs, inspection forms, air monitoring field data, visual inspection forms, manifest tracking forms, LEED tracking and laboratory final reports, as well as, permits, containment sign in sheets, OSHA monitoring, and MSDS information.



Project #5: Aurora Public School District

1. Project Location: T H Pickens Technical School,		2. Year Completed: 2013
3. Project Size: 18,000 sq. ft	4. Project Completion Value: \$400,000.00	
5. Project Construction Start and Complete Date: August 2013		6. Method of Abatement: Full containments
7. Other Relevant Information: Weecycle was on site with ESA during abatement of friable block filler in gym and friable block filler on exterior walls in Summer/2013. Weecycle will also be on site during the abatement and demolition in the Summer/2014.		
8. Abatement Contractor Contact: ESA, Kory Mitchell, 720-561-0611		9. Client/Owner Contact: Aurora Public Schools, Rita Lesser, 303-367-2115
10. Owners Representative: Aurora Public Schools, Beth Davis, 303-367-2115		11. General Contractor Contact: MW Golden
12. Provide Owners Reference for Specific Projects and Staff Directly Involved on Said Projects: Rita Lesser & Beth Davis		

Summary:

Services included: AMS (Air Monitoring Specialist), abatement and/or demolition monitoring and testing services. Weecycle Lab also conducted laboratory analysis of air clearance samples prior to the start of renovation.

Project Information:

TH Pickens - Technical College in Aurora Public School District, Aurora, CO underwent renovation, during the summer of 2013. Weecycle provided ongoing Air Monitoring services and performed daily Ambient Air sampling during abatement clearances. In a coordinated effort with the general contractor, abatement contractor, and school district representative, Weecycle played a vital role in maintaining the renovation schedule.

Work was performed on the exterior of the structure while students, faculty and staff were present in summer session. Scaffolding was used to house the containments during the project adding a challenging layer to project design and daily monitoring.

A Colorado State certified AMS (air monitoring specialist) from Weecycle was on site daily from July 18 – August 25, 2013; monitoring the abatement process, containment integrity, safety of the abatement workers, and general public; setting and collecting ambient air samples and conducting final clearance sampling of the containments. Information about daily activities, sampling schedules and other pertinent information regarding the work was written in the daily log maintained by the on-sight AMS. In addition, the project oversight included performing daily check lists, making emergency contingency plans for unexpected issues, encouraging abatement workers, directing clean-up and addressing spills if they occurred.



5. REFERENCES

Exhibit A

Provide a list of contact information for up to five references for projects similar in size and scope to this one.

Name	Project Location	Agency/School	E-mail	Phone Number
Wendy Wyman	Leadville HS	Lake County School	wwyman@lakecountyschools.net	719-486-6812
Rita Davis	Many Schools	Aurora Public Schools	Lidavis@Asp.k12.co.us	303-387-3000
JR Salas	City of Greeley Urban Renewal	City of Greeley	j.r.salas@greeleygov.com	970-350-9383
Chris Selle	Meeker High School	Meeker School District	Chris.selle@meeker.k12.co.us	970-878-9070
Stephanie Roussard	Boulder-Longmont	Thistle Community Housing	sroussard@thistle.us	219-313-8966

6. FEE & PROPOSAL

Provide a fee for the scope of work in Section C broken out for the following:

1. Design & Pre-Abatement

- a. Provide a lump sum fee for this phase
- b. Provide quantities and unit pricing for testing to be performed on which the lump sum was based
- c. Provide a fee for all labor associated with this phase on which the lump sum was based
- d. Provide a fee for reimbursable expenses associated with this phase
- e. In addition to the fee – provide the date by which this phase will be complete

2. Abatement Contractor Procurement

- a. Provide a lump sum fee for this phase
- b. Provide a fee for reimbursable expenses associated with this phase
- c. In addition to the fee – provide the date by which this phase will be complete

3. Abatement

- a. Provide a list of all unit rates and hourly rates for this phase of services

4. Closeout

- a. Provide a lump sum fee for this phase
- b. Provide a fee for all labor associated with this phase on which the lump sum was based
- c. Provide a fee for reimbursable expenses associated with this phase

Fee & Proposal

	Line Item Price	Completion Date for Phase	Notes
Design & Pre-Abatement			
LUMP SUM for this Phase - Not to exceed \$2,528.25			
		January 30, 2020	
Analysis of existing Documents Including Management Plan (Project Designer)	\$150/ the school		Includes report of findings
Additional Testing (Certified Asbestos Inspector)	\$650/one day		Potential for vermiculite, block filler, lead, ceiling tiles, drywall texture, pipe fittings
Sampling Cost - PLM	\$10/sample PLM		Not to exceed 50 samples
Reporting/Documents	\$250/report		
Budget Analysis, Schedule and Phasing (Project Designer)	\$75/ hour		Estimate – 10 hours
Hotel and Meals	\$150/day		1 night
Trip/Mileage	\$.57/mile at 225 miles/ round trip		1 trip

Abatement Contractor Procurement			
Lump Sum for this Phase - \$1,678.25			
		March 15, 2020	
Abatement Project Design (SOW)	\$750		
Contractor Procurement Bidding Walk, Oversight and Management	\$850		
Trip/Mileage	\$.57/mile at 225 miles/round trip		1 trip
Abatement and Demolition			
Project Manager	\$75/hour		
Asbestos Inspector	\$650/day		
Samples Cost - TEM	\$130/sample		6-hour turn around normal business hours
Air Monitoring Specialist	\$650/day		
Air Monitoring Specialist Overtime/weekends	\$80/hour		
Air Monitoring Clearance by PCM	\$650/clearance samples included		
Soil Air Monitoring Clearance by PCM	\$650/clearance samples included		
Clearance Analysis Sampling Cost by TEM	AMS plus \$1500/TEM samples included		
Closeout			
Lump Sum for this Phase \$500.00			
Report		15 days following project completion	

Provide a detailed list of any bid clarifications or exclusions, if any.

Weecycle has no conditions, clarifications, or exclusions concerning Scope of Services as set forth in this RFQ/P that need to be additionally identified and addressed within this RFQ/P Responses.

Attachment 1
Insurance Certificates

Exhibit A



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
Exhibit A

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
	PHONE (A/C, NO, EXT):	FAX (A/C, NO):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED	INSURER A:	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAME ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDTL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea Occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			PER STATUTE OTHER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/30/2019

Exhibit A

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Van Oppen & Co. 2, Inc. VOCO 2 Insurance & Risk Control Services P.O. Box 793 Teton Village WY 83025	CONTACT NAME: Brenda Todd PHONE (A/C. No. Ext): 800-746-0048 E-MAIL ADDRESS: service@vanoppenco2.com	FAX (A/C. No):
	INSURER(S) AFFORDING COVERAGE	
INSURED Weecycle Environmental Consulting, Inc. 1208 Commerce Ct #5B Lafayette CO 80026 WEECY-1	INSURER A : Homeland Insurance Co. of NY NAIC # 34452	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER: 207296895

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CPL (Pollution) GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	793-00-78-72-0000	4/11/2018	4/11/2020	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liab "Claims Made"			793-00-78-72-0000	4/11/2018	4/11/2020	Each Claim 2,000,000 Aggregate 2,000,000 Subject to GL Agg

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Ball Aerospace and Technologies Corp. is included as additional insured on the general liability as required by written contract. Primary and non-contributory coverage and waiver of subrogation apply as per written contract.

CERTIFICATE HOLDER**CANCELLATION**

Lake County School District 628 West 5th St Leadville CO 80461	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Policy Number: 793-00-78-72-0000

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION – FORM I

This endorsement only modifies coverage provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CONTRACTORS ENVIRONMENTAL LIABILITY COVERAGE PART

SCHEDULE

Name of Person or Organization:

Any person or organization for which the Named Insured has agreed to provide insurance prior to loss as provided by this policy but only to the scope of insurance agreed to by the Named Insured.

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

A. **SECTION II – WHO IS AN INSURED** is amended to include as an insured the person or organization shown in the SCHEDULE above, but only with respect to liability arising out of your ongoing operations performed for that insured.

B. With respect to the insurance afforded to these additional insureds, the following exclusion is added:

2. Exclusions

This insurance does not apply to **bodily injury, property damage or environmental damage** occurring after:

- (a) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the site of the covered operations has been completed; or
- (b) That portion of **your work** out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

All other terms and conditions remain the same.

Policy Number: 793-00-78-72-0000

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement only modifies coverage provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CONTRACTORS ENVIRONMENTAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations:
Any person or organization for which the Named Insured has agreed to provide insurance prior to loss as provided by this policy but only to the scope of insurance agreed to by the Named Insured.	Any location or completed operation, but only to the scope of insurance agreed to by the Named Insured.

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

SECTION II – WHO IS AN INSURED is amended to include as an additional insured the person(s) or organization(s) shown in the SCHEDULE above, but only with respect to liability for **bodily injury, property damage or environmental damage** caused, in whole or in part, by **your work** at the location designated and described in the SCHEDULE above performed for that additional insured and included in the **products-completed operations hazard**.

All other terms and conditions remain the same.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NON-CONTRIBUTORY ENDORSEMENT

This endorsement modifies coverage provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CONTRACTORS ENVIRONMENTAL LIABILITY COVERAGE PART

SECTION IV - CONDITIONS, 8. Other Insurance, is amended by adding the following paragraph:

This insurance will be considered primary to, and non-contributory with any other insurance issued directly to a person or organization added as an additional insured under this policy, only if you specifically agree, in a written contract or agreement, that this insurance must be primary to, and non-contributory with, such other insurance.

All other terms and conditions remain the same.

Policy Number: 793-00-78-72-0000

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement only modifies coverage provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CONTRACTORS ENVIRONMENTAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Person Or Organization:

Any person or organization for which the Named Insured has agreed to provide insurance prior to loss as provided by this policy but only to the scope of insurance agreed to by the Named Insured.

SECTION IV – CONDITIONS, 13. Transfer of Rights of Recovery Against Others To Us is deleted and replaced with the following:

13. Transfer of Rights of Recovery Against Others To Us

If the insured has rights to recover all or part of any payment we have made under this policy, those rights are transferred to us. The insured must do nothing to impair them. At our request, the insured will bring **suit** or transfer those rights to us and help us enforce them. Any recovery will be paid first to us until all amounts we have spent on a **claim** or **suit** have been reimbursed. The insured expressly waives the right to be made whole by any such recovery.

We waive any right of recovery we may have against the person or organization shown in the SCHEDULE above because of payments we make for injury or damage arising out of your ongoing operations or **your work** done under a contract with that person or organization and included in the **products-completed operations hazard**. This waiver applies only to the person or organization shown in the SCHEDULE above.

All other terms and conditions remain the same.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/29/2019**Exhibit A**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Pinnacol Assurance 7501 E. Lowry Blvd. Denver, CO 80230-7006	CONTACT NAME: PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: _____													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A : Pinnacol Assurance</td> <td>41190</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Pinnacol Assurance	41190	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :
INSURER(S) AFFORDING COVERAGE	NAIC #													
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INSURER B :														
INSURER C :														
INSURER D :														
INSURER E :														
INSURER F :														
INSURED Weecycle Environmental Consulting Inc 1208 Commerce Ct Suite 5B Lafayette, CO 80026														

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR _____ GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ _____ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ _____ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED _____ RETENTION \$ _____						EACH OCCURRENCE \$ AGGREGATE \$ _____ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input type="checkbox"/> N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			3444333	06/01/2019	06/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Unless otherwise stated in the policy provisions, coverage in Colorado only.

CERTIFICATE HOLDER**CANCELLATION**
 Lake County School District
 328 West 5th St
 Leadville CO 80461

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Pinnacol Assurance

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CERTIFICATE HOLDER COPY

Exhibit A

Armstead Construction Inc
375 E Horsetooth Rd
building 4, Ste 102
Fort Collins, CO 80525

IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT (CONT)

**Exhibit A Building Excellent Schools Today
Service Provider Contract Exhibit**

I. PRIORITY

- a. This exhibit is not a stand-alone agreement, but modifies and enhances the primary agreement to which it is attached. Where a conflict exists between the terms and conditions herein and the primary contract agreement to which this exhibit is attached, the more stringent will govern.
- b. The term “Service Provider” used in this exhibit means the service provider referenced in the primary agreement to which this exhibit is attached.

II. SUBLEASE REQUIREMENTS (Applies only to Lease/Purchase BEST projects)

- a. The Sublease entered into with the State of Colorado by the Owner will be referenced and attached to this agreement. The Service Provider agrees to comply with all applicable terms and conditions of the Sublease as they relate to the Service Provider, including but not limited to meeting minimum required insurance coverage, bonding requirements, enforcement of minimum Contractor guarantees, inspection and maintenance of records, reporting and monitoring requirements, compliance with statutory citations, and cooperation with oversight by the Colorado Department of Education.
- b. The State and Zions First National Bank shall have the right to enforce this contract against the Service Provider: (a) following termination of the sublease between the State and the grantee; and (b) in any case where, in the reasonable judgment of the State or Zions First National Bank, with the consent of the State, the grantee has failed to enforce the terms of this contract in a manner consistent with the obligations of the grantee under the sublease between the State and the grantee.

~~**III. CASH GRANT CONTRACT REQUIREMENTS (Applies only to BEST Cash Grant projects)**~~

- ~~a. The Cash Grant Agreement entered into with the State of Colorado by the Owner will be referenced and attached to this agreement. The Service Provider agrees to comply with all applicable terms and conditions of the Cash Grant Contract as they relate to the Service Provider, including but not meeting minimum limited to insurance coverage, bonding requirements, the inspection and maintenance of records, reporting and monitoring requirements, compliance with statutory citations, and cooperation with oversight by the Colorado Department of Education.~~

IV. EMPLOYMENT ELIGIBILITY

- a. In accordance with CRS 8-17.5-101 &102, Service Provider certifies at the time of this certification:
 - i. That the Service Provider does not knowingly employ or contract with an illegal alien who will perform work under the public contract for services, **and**
 - ii. That the Service Provider will participate in the E-Verify program or the Department Program in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the public contract for services.

- iii. That the Service Provider will otherwise comply with provisions and procedures identified in CRS 8-17.5-101 &102.
- b. Service Provider certifies compliance with provisions and procedures included in CRS 8-17-101 regarding use of a minimum of 80% Colorado Labor to perform the work.

V. CONTRACT MODIFICATIONS

- a. Service Provider agrees that any change to contract amount or time will be subject to review by CDE staff, and must be supported with detailed cost information including itemized material, labor, and overhead and profit calculations.
- ~~b. Grant Reserve funds have been allocated to this project through the BEST grant. Grant Reserve funds are held by CDE only in the event of circumstances that could not have been foreseen at the time of grant award. Service Provider should not assume grant reserve funds to be available for use by the grantee. Should unforeseen conditions require the use of Grant Reserve funds, only those specific itemized additional services directly involved in the implementation of increased project scope will be considered for additional cost increases, with prior approval.~~

VI. PAYMENT

- a. W-9 forms will be required of all Service Providers with the initial invoice
- b. Each invoice on a fixed price contract shall identify the total contract amount, previously billed, and amount remaining. Hourly not to exceed contracts shall list the NTE amount and billings to date, including the current invoice.

VII. SOLICITATION MATERIALS

- a. The Solicitation Materials (Request for Proposals, Request for Qualifications) utilized in the procurement of the Service Provider, along with any exhibits, shall be incorporated by reference into the Service Provider agreement.

VIII. REIMBURSABLE EXPENSES FOR PROFESSIONAL SERVICES

- a. Qualifying reimbursable expenses for professional service providers will be charged at cost with no additional markups, or included at a fixed fee or rate. If a not-to-exceed format is used in the primary agreement for reimbursable expenses, detailed backup invoices and receipts will be required.
- b. Sustenance expenses for professional service providers are only reimbursable if directly related to out of town travel associated with the project, and only for identified employees of the Service Provider actively involved in the project.
- c. Travel time will not be billable hours. Travel may only be billed as mileage, direct cost, or otherwise fixed with rates established in the primary agreement.

IX. COMPLIANCE WITH BEST RULES AND GUIDELINES

- a. Service Provider will comply with BEST Rules (1 CCR 303-3), Construction Guidelines (1 CCR 303-1) and other procedural guidelines as applicable to the scope of the BEST grant project and service to be provided. Guidelines are available on the CDE Division of Capital Construction website at www.cde.state.co.us/cca.
- b. Service Provider will manage the project scope as assigned to remain within the scope identified in the BEST grant from which the project is funded. All scope modifications are subject to approval by CDE BEST staff.

- c. If the scope of work for the Service Provider involves assistance with procurement, Service Provider will comply with procurement guidelines provided by the CDE Division of Capital Construction, and notify CDE staff of any proposed deviation.

Policy Type: Governance Process

Governance Commitment

The Board, on behalf of students, staff, parents and the community, holds itself accountable to the district by ensuring that all action it takes is consistent with the values and beliefs of the district as stated in the Board's *District Priorities* and other policies.

The Board's focus on students will always override all other considerations.

In the fulfillment of this charge, the Board is committed to rigorous, continual improvement of its capacity to define its concerns in terms of values and to define its vision in terms of expectations.

Policy Type: Governance Process

Governing Style

The Board will govern with emphasis on organizational vision rather than on interpersonal issues of the Board; encourage diversity in viewpoints; focus on strategic leadership rather than administrative detail; observe clear distinction between Board and Superintendent Roles; make collective rather than individual decisions; exhibit future orientation rather than past or present; and govern proactively rather than re-actively.

Accordingly:

1. The Board will cultivate a sense of group responsibility. The Board will work in partnership with the Superintendent, staff, students, parents and the community. The Board, not the Superintendent or staff, will be responsible for excellence in governing. The Board will use the expertise of individual Board members to enhance the ability of the Board as a body, but will not substitute individual judgments for the Board's collective values.
2. The Board will hold itself accountable to govern with excellence. This self-discipline will apply to matters such as attendance, preparation for meetings, policymaking principles, respect of roles and ensuring the continuity of governance capability.
3. The Board will direct, control and inspire the district through the careful establishment of written policies reflecting the Board's values and perspectives. The Board's major policy focus will be on the intended long-term benefits for students, not on the administrative or programmatic means of attaining those benefits.
4. Continuous Board development will include orientation of new members in the Board's governance process and periodic Board discussion and evaluation of process to assure continued improvement.
5. The Board will allow no officer, individual or committee of the Board to hinder or be an excuse for not fulfilling its commitments.
6. The Board will monitor the Board's process and performance at each meeting. Self-monitoring will include comparison of Board activity and discipline to policies in the *Governance Process* and *Board/Superintendent Relationship* categories.
7. The Board will make no decision without full consideration of all available data, which may include but are not limited to: community input, Superintendent reports, student achievement results and assessments of the environment of all students and staff.

[Revised March 2018]

LAKE COUNTY SCHOOL DISTRICT R-1, LEADVILLE, COLORADO

Policy Type: Governance Process

Board Job Description

The job of the Board is to represent and lead the district by determining and demanding appropriate and excellent organizational performance. To distinguish the Board's own unique job from the jobs of the Superintendent and staff, the Board will concentrate its efforts on the following:

1. Utilizing available avenues, including the district accountability program, to ensure input from students, staff, parents and the community as a means to link to the entire community.
2. Developing written governing policies which, at the broadest levels, address:
 - a. *District Priorities*: Organizational products, impacts, benefits, results, services, recipients and their relative worth (what end result is desired for whom and at what cost).
 - b. *Governance Process*: How the Board will conceive, carry out and monitor its own work.
 - c. *Board/Superintendent Relationship*: How authority is delegated and its proper use monitored; the Superintendent role, authority and accountability.
 - d. *Staff/Superintendent Guidelines*: Constraints on executive authority which establish the practical, ethical and legal boundaries within which all executive activity and decision-making will take place.
3. Ensuring Superintendent Performance through monitoring *District Priorities* and *Staff/Superintendent Guidelines* policies.
4. Ensuring Board performance through monitoring *Governance Process* and *Board/Superintendent Relationship* policies.
5. Ensuring that the values and beliefs of District residents and the mission expressed within *District Priorities* are the focus of organizational performance.

Policy Type: Governance Process

**Monitoring Board *Governance Process* and
Board/Superintendent Relationship Policies**

The purpose of monitoring the Board's *Governance Process* and *Board/Superintendent Relationship* policies is to determine the degree to which the policies are being fulfilled. Information which does not contribute to this task will not be considered monitoring. Monitoring will be as integrated as possible, using a minimum of Board time so that meetings can be used to create the future rather than to review the past.

Policy Type: Governance Process

President's Role

The President of the Board ensures the integrity of the Board's processes and normally serves as the Board's official spokesperson. Accordingly, the President has the following authority and duties:

1. Monitor Board behavior to ensure that it is consistent with its own rules and policies and those legitimately imposed on it from outside the organization.
 - a. Conduct and monitor Board meeting deliberations to ensure that only Board issues, as defined in Board policy, are discussed.
 - b. Ensure that Board meeting deliberations are fair, open and thorough, but also efficient, timely, orderly and to the point.
 - c. Chair Board meetings with all the commonly-accepted power of that position as described in *Robert's Rules of Order* and in accordance with law.
2. Make interpretive decisions that fall within the topics covered by Board policies on *Governance Process* and *Board/Superintendent Relationship*, except where the Board specifically delegates portions of this authority to others, using any reasonable interpretation of the provisions in those policies:
 - a. Refrain from exercising any authority as an individual to supervise or direct the Superintendent.
3. Represent the Board to outside parties in announcing Board-stated positions and in stating decisions and interpretations within the areas delegated to the President, delegating this authority to other Board members when appropriate, but remaining accountable for its use.
4. Sign all contracts authorized by the Board.

In the absence or inability of the President, the Vice President has all of the powers and duties of the President.

Policy Type: Governance Process

Board Committee Principles

Board committees, when used, will be used to support the work of the Board and to reinforce the wholeness of the Board's job and never to interfere with delegation of authority from the Board to the Superintendent.

Accordingly:

1. Board committees are to assist the Board to do its job, not to direct or advise the staff. Committees ordinarily will assist the Board by preparing policy alternatives and implications for Board deliberation. In keeping with the Board's broader focus, Board committees will not have direct dealings with current staff operations unless specifically given that authority by the Board.
2. Board committees may not speak or act for the Board except when formally given such authority for specific and time-limited purposes. Expectations and authority will be carefully stated by the Board to assure that committee authority will not conflict with authority delegated to the Superintendent.
3. Board committees cannot exercise authority over the Superintendent or staff. Because the Superintendent works for the full Board, any direction to the Superintendent related to a committee recommendation must come from the full Board.
4. Board committees are expected to avoid over-identification with organizational parts rather than the whole. Therefore, a Board committee which has helped the Board create policy will not be used to monitor organizational performance on that same subject.
5. This policy applies only to committees which are formed by Board action, whether or not the committees include Board members. It does not apply to committees formed under the authority of the Superintendent.
6. All Board committee meetings are subject to the open meetings law.

Policy Type: Governance Process

Agenda Planning

To accomplish its stated objectives, the Board will follow an annual agenda which includes continuing review, monitoring and refinement of *District Priorities* policies and continually improves board performance through board education and enriched input and deliberation.

Accordingly:

1. The planning cycle will conclude each year by Friday before Spring Break in order that administrative decision-making and budgeting can be based on accomplishing a one year segment of the Board's most recent statement of long term ends.
 - a. The monthly planning of the agenda will be developed by the Board President and Superintendent.
2. The planning cycle will start with the Board's development of its agenda for the next year, and will include:
 - b. Methods of obtaining input, including consultations with selected groups and persons, will be determined and arranged to be held during the balance of the year.
 - c. Governance education, including orientation of new Board members in the Board's governance process and periodic Board discussion of process improvement, will be determined and arranged to be held during the balance of the year.
 - d. Education related to *District Priorities* policies (e.g. presentations by futurists, demographers, advocacy groups, staff, etc.) will be arranged to be held during the balance of the year.
3. Throughout the year the Board will attend to consent agenda items as expeditiously as possible.
4. Monitoring of *Governance Process*, *Board-Superintendent Relationship* and *Staff/Superintendent Guidelines* policies will be included on the agenda for separate discussion only if monitoring reports show policy violations or if policy criteria are to be debated. An item may be removed from the consent agenda only upon approval of a majority of the Board.

Policy Type: Governance Process

Board Member's Code of Conduct

The Board commits itself and its members to ethical, businesslike and lawful conduct, including proper use of authority and appropriate decorum when acting as Board members. The Board acting in its legislative capacity shall have the authority and responsibility to interpret and apply these standards of conduct.

Accordingly:

1. Board members should represent the interests of the citizens of the entire school district. This accountability to the whole district supersedes any conflicting loyalty to other advocacy or interest groups, or citizens of a director district and membership on other boards or staffs. It also supersedes the personal interest of any Board member who is also a parent of a student in the district or who is an employee of the district.
2. Board members may not attempt to exercise individual authority over the organization except as explicitly set forth in Board policies:
 - a. Members' interaction with the Superintendent or with staff must recognize the lack of authority vested in individuals except when explicitly authorized by the Board.
 - b. Members' interaction with the public, press or other entities must recognize the same limitation and the inability of any Board member to speak for the Board except to repeat explicitly stated Board decisions.
 - c. Members will not publicly make or express individual negative judgments regarding other Board members, Superintendent or staff performance. Any such judgments of Superintendent performance will be made only by the Board, meeting in executive session as appropriate.
3. Board members shall maintain the confidentiality appropriate to issues of a sensitive nature, especially those discussed in executive session.

Policy Type: Governance Process

Board Member Covenants

In order to build efficient and effective relationships, Board members shall establish a system of communication that builds on mutual expectation and trust.

Accordingly, we will:

1. exercise honesty in all communication.
2. demonstrate respect for each other's opinions.
3. focus on issues, not personalities.
4. assume and practice trust.
5. maintain focus on shared goals.
6. communicate in a timely manner to avoid surprises.
7. openly support majority decisions of the board.
8. withhold judgment on issues until fully informed.
9. seek first to understand rather than be understood.
10. criticize privately, praise publicly.
11. use executive sessions appropriately and judiciously.
12. maintain confidentiality.
13. respect defined roles and follow the chain of command.
14. openly share personal concerns, issues and agendas.
15. assume a non-defensive posture, taking the initiative to communicate and ask questions for clarification.
16. share information and knowledge.
17. give direction as the whole, not as individuals.
18. make every reasonable effort to protect the integrity and promote the positive image of the district and one another.

We will not:

1. embarrass each other or the district.
2. intentionally mislead or misinform each other.
3. maintain hidden agendas.
4. fail to keep the district office informed of our location/activity.

Lake County School Board of Education

Dec. 10, 2019

GP-14 is in regards to public participation and what you all would like to put into the board policies. Amy had taken the sample policy from CASB and adjusted it some.

This is a discussion item to see what everyone thinks and then we can look to start the adoption process in the January meeting.

Policy Type: Governance Process

Public Participation at School Board Meetings

All regular and special meetings of the Board shall be open to the public. While the Board's meeting time is dedicated to its strategic mission and top priorities, the Board desires to hear the viewpoints of all citizens. The Board shall therefore schedule time during Board meetings for brief comments and questions from the public for consideration or follow-up. Public comment may be on items on the agenda or any topic related to the Board's conduct of the schools. The Board shall set time limits on the length of public participation and on the length of individual speeches. Comments at special meetings must be on the topic of the agenda item being considered by the Board.

Members of the public are encouraged to exercise their rights to free speech responsibly. The Board encourages the discussion of all personnel matters be conducted in executive session.

The Board president shall be responsible for recognizing all speakers who shall properly identify themselves, for maintaining proper order, and for adherence to any time limits set. Questions asked by the public may be referred to the superintendent or the superintendent's designee for consideration and later response.

Members of the public wishing to make formal presentations before the Board should make arrangements in advance with the superintendent and/or Board president so that such presentations may be scheduled on the Board agenda.

In addition to public participation during Board meetings, the Board is committed to engaging members of the community on an ongoing basis regarding community values about education during times other than the Board's regular meetings.

Adopted by the Board:

LEGAL REF.: C.R.S. 24-6-401 et seq. (open meetings law)

CROSS REF: Administrative Policy: KE, Public Concerns and Complaints

Board Reports

Jan. 9, 2020

Amy Frykholm-I am going to attend my first BOCES meeting on Thursday, so I'll have more information next month!

I am also meeting this week with Ben, Wendy, and Jeff to talk about LCHS's participation in the Gates Family Foundation Climate Change Initiative.

Ellie Solomon-Not much to report. The first policy council meeting for January will be on the 14th, the same night as our board meeting.

ACCOUNT REFERENCE SHEET BY OBJECT

01's	All salaries
02's	Health, dental, life, vision insurances, PERA and Medicare benefits
03's	Legal, audit and consulting services
04's	Disposal, snow removal and repairs and maintenance services
05's	Student transportation, all insurances, telephone, postage, advertising, printing and binding, tuition, and travel and registration
06's	General supplies, natural gas and heating expenses, fuel, food, books and periodicals
07's	Equipment
08's	Dues and fees, interest and indirect costs, reserves
52-58	Transfers, allocations and leases

For 11/01/19 - 11/30/19

Expenditure Summary Report

FJEXS01A

Periods 05 - 05

MONTHLY BUDGET STATUS REPORT

BUDGET STATUS(Copy)

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
10 GENERAL FUND						
01 SALARIES	5,861,799.00	.00	500,672.56	2,424,155.73	3,437,643.27	41.36
02 BENEFITS	2,304,580.00	.00	188,289.77	910,343.70	1,394,236.30	39.50
03 PROF/TECH SERVICES	637,180.00	1,434.00	67,233.00	279,227.67	356,518.33	44.05
04 PURCHASED SERVICES	120,129.00	.00	16,702.50	66,192.74	53,936.26	55.10
05 OTHER SERVICES	686,950.00	.00	28,838.80	323,520.09	363,429.91	47.10
06 SUPPLIES	790,888.00	14,243.53	57,064.66	328,952.05	447,692.42	43.39
07 EQUIPMENT	29,100.00	.00	1,188.38	13,582.18	15,517.82	46.67
08 OTHER OBJECTS	2,451,679.00	175.00	.00	18,290.23	2,433,213.77	.75
52	735,000.00	.00	22,916.66	515,416.64	219,583.36	70.12
58	330,750.00	.00	27,562.50	137,812.50	192,937.50	41.67
10 GENERAL FUND	13,948,055.00	15,852.53	910,468.83	5,017,493.53	8,914,708.94	36.09
19 COLO. PRESCHOOL PROGRAM						
01 SALARIES	187,075.00	.00	16,594.14	77,074.72	110,000.28	41.20
02 BENEFITS	79,691.00	.00	6,783.53	32,096.43	47,594.57	40.28
04 PURCHASED SERVICES	8,000.00	.00	510.97	1,950.90	6,049.10	24.39
05 OTHER SERVICES	2,229.00	.00	43.80	43.80	2,185.20	1.97
06 SUPPLIES	31,473.00	963.36	4,991.67	11,185.19	19,324.45	38.60
08 OTHER OBJECTS	79,629.00	.00	.00	.00	79,629.00	.00
19 COLO. PRESCHOOL PROGRAM	388,097.00	963.36	28,924.11	122,351.04	264,782.60	31.77
21 FOOD SERVICE FUND						
01 SALARIES	291,200.00	.00	30,506.43	117,795.35	173,404.65	40.45
02 BENEFITS	114,145.00	.00	13,684.65	50,960.89	63,184.11	44.65
05 OTHER SERVICES	2,500.00	.00	50.40	397.91	2,102.09	15.92
06 SUPPLIES	314,500.00	.00	42,349.96	113,255.75	201,244.25	36.01
21 FOOD SERVICE FUND	722,345.00	.00	86,591.44	282,409.90	439,935.10	39.10
22 DESIGNATED PURPOSE GRANTS						
01 SALARIES	1,289,972.00	.00	102,868.70	480,193.30	809,778.70	37.23
02 BENEFITS	488,086.00	.00	34,895.46	161,200.37	326,885.63	33.03
03 PROF/TECH SERVICES	391,748.00	9,315.00	39,440.27	172,689.35	209,743.65	46.46
05 OTHER SERVICES	181,163.00	.00	2,722.21	29,393.53	151,769.47	16.22
06 SUPPLIES	120,634.00	12,150.02	3,498.28	31,554.50	76,929.48	36.23
08 OTHER OBJECTS	363,050.00	.00	500.00	500.00	362,550.00	.14
22 DESIGNATED PURPOSE GRANTS	2,834,653.00	21,465.02	183,924.92	875,531.05	1,937,656.93	31.64
26 THE CENTER - CHILD CARE						
01 SALARIES	100,179.00	.00	9,453.13	43,991.32	56,187.68	43.91
02 BENEFITS	39,468.00	.00	3,369.94	15,981.77	23,486.23	40.49
03 PROF/TECH SERVICES	8,500.00	.00	705.75	2,823.00	5,677.00	33.21
06 SUPPLIES	21,698.00	9.96	2,457.19	11,724.42	9,963.62	54.08
08 OTHER OBJECTS	71,836.00	.00	380.58	1,889.00	69,947.00	2.63
26 THE CENTER - CHILD CARE	241,681.00	9.96	16,366.59	76,409.51	165,261.53	31.62
27 HEAD START PROGRAM						

For 11/01/19 - 11/30/19

Expenditure Summary Report

FJEXS01A

Periods 05 - 05

MONTHLY BUDGET STATUS REPORT

BUDGET STATUS(Copy)

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
27 HEAD START PROGRAM						
01 SALARIES	400,300.00	.00	32,965.27	170,056.69	230,243.31	42.48
02 BENEFITS	167,109.00	.00	12,860.51	65,982.30	101,126.70	39.48
03 PROF/TECH SERVICES	18,276.00	253.30	2,318.96	9,311.94	8,710.76	52.34
05 OTHER SERVICES	8,750.00	.00	438.08	1,402.04	7,347.96	16.02
06 SUPPLIES	17,140.00	230.32	1,461.33	6,930.95	9,978.73	41.78
08 OTHER OBJECTS	153,510.00	.00	6,080.16	8,667.32	144,842.68	5.65
27 HEAD START PROGRAM	765,085.00	483.62	56,124.31	262,351.24	502,250.14	34.35
31 BOND REDEMPTION FUND						
08 OTHER OBJECTS	1,549,265.00	.00	130,022.46	130,022.46	1,419,242.54	8.39
09 OTHER USES OF FUNDS	506,118.00	.00	506,118.00	506,118.00	.00	100.00
31 BOND REDEMPTION FUND	2,055,383.00	.00	636,140.46	636,140.46	1,419,242.54	30.95
43 CAPITAL PROJECTS FUND						
03 PROF/TECH SERVICES	489,770.00	15,418.26	6,925.18	243,700.35	230,651.39	52.91
07 EQUIPMENT	482,036.00	116,407.93	2,192.24	237,246.27	128,381.80	73.37
08 OTHER OBJECTS	253,834.00	.00	.00	.00	253,834.00	.00
43 CAPITAL PROJECTS FUND	1,225,640.00	131,826.19	9,117.42	480,946.62	612,867.19	50.00
64 HEALTH INSURANCE RESERVE						
05 OTHER SERVICES	2,096,757.00	.00	197,412.75	875,654.20	1,221,102.80	41.76
64 HEALTH INSURANCE RESERVE	2,096,757.00	.00	197,412.75	875,654.20	1,221,102.80	41.76

For 12/01/19 - 12/31/19

Expenditure Summary Report

FJEXS01A

Periods 06 - 06

MONTHLY BUDGET STATUS REPORT

BUDGET STATUS (Copy)

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
10 GENERAL FUND						
01 SALARIES	5,861,799.00	.00	488,923.69	2,913,079.42	2,948,719.58	49.70
02 BENEFITS	2,304,580.00	.00	190,663.33	1,101,007.03	1,203,572.97	47.77
03 PROF/TECH SERVICES	637,180.00	1,434.00	72,131.75	351,359.42	284,386.58	55.37
04 PURCHASED SERVICES	120,129.00	.00	5,911.52	72,104.26	48,024.74	60.02
05 OTHER SERVICES	686,950.00	.00	25,073.58	348,593.67	338,356.33	50.75
06 SUPPLIES	790,888.00	30,354.57	30,302.09	359,254.14	401,279.29	49.26
07 EQUIPMENT	29,100.00	1,060.42	7,380.20	20,962.38	7,077.20	75.68
08 OTHER OBJECTS	2,451,679.00	175.00	500.00	18,790.23	2,432,713.77	.77
52	735,000.00	.00	22,916.66	538,333.30	196,666.70	73.24
58	330,750.00	.00	27,562.50	165,375.00	165,375.00	50.00
10 GENERAL FUND	13,948,055.00	33,023.99	871,365.32	5,888,858.85	8,026,172.16	42.46
19 COLO. PRESCHOOL PROGRAM						
01 SALARIES	187,075.00	.00	20,955.32	98,030.04	89,044.96	52.40
02 BENEFITS	79,691.00	.00	7,731.44	39,827.87	39,863.13	49.98
04 PURCHASED SERVICES	8,000.00	.00	426.85	2,377.75	5,622.25	29.72
05 OTHER SERVICES	2,229.00	.00	22.00	65.80	2,163.20	2.95
06 SUPPLIES	31,473.00	715.02	1,792.24	12,977.43	17,780.55	43.51
08 OTHER OBJECTS	79,629.00	.00	.00	.00	79,629.00	.00
19 COLO. PRESCHOOL PROGRAM	388,097.00	715.02	30,927.85	153,278.89	234,103.09	39.68
21 FOOD SERVICE FUND						
01 SALARIES	291,200.00	.00	29,192.20	146,987.55	144,212.45	50.48
02 BENEFITS	114,145.00	.00	12,571.23	63,532.12	50,612.88	55.66
05 OTHER SERVICES	2,500.00	.00	65.50	463.41	2,036.59	18.54
06 SUPPLIES	314,500.00	.00	31,162.44	144,418.19	170,081.81	45.92
21 FOOD SERVICE FUND	722,345.00	.00	72,991.37	355,401.27	366,943.73	49.20
22 DESIGNATED PURPOSE GRANTS						
01 SALARIES	1,289,972.00	.00	92,950.37	573,143.67	716,828.33	44.43
02 BENEFITS	488,086.00	.00	32,728.69	193,929.06	294,156.94	39.73
03 PROF/TECH SERVICES	391,748.00	7,940.00	32,406.97	205,096.32	178,711.68	54.38
05 OTHER SERVICES	181,163.00	.00	10,770.22	40,163.75	140,999.25	22.17
06 SUPPLIES	120,634.00	12,976.40	2,584.86	34,139.36	73,518.24	39.06
08 OTHER OBJECTS	363,050.00	.00	.00	500.00	362,550.00	.14
22 DESIGNATED PURPOSE GRANTS	2,834,653.00	20,916.40	171,441.11	1,046,972.16	1,766,764.44	37.67
26 THE CENTER - CHILD CARE						
01 SALARIES	100,179.00	.00	11,138.75	55,130.07	45,048.93	55.03
02 BENEFITS	39,468.00	.00	3,736.92	19,718.69	19,749.31	49.96
03 PROF/TECH SERVICES	8,500.00	.00	705.75	3,528.75	4,971.25	41.51
06 SUPPLIES	21,698.00	9.96	1,990.90	13,715.32	7,972.72	63.26
08 OTHER OBJECTS	71,836.00	.00	152.48	2,041.48	69,794.52	2.84
26 THE CENTER - CHILD CARE	241,681.00	9.96	17,724.80	94,134.31	147,536.73	38.95
27 HEAD START PROGRAM						

Lake County School District R1

For 12/01/19 - 12/31/19

Expenditure Summary Report

FJEXS01A

Periods 06 - 06

MONTHLY BUDGET STATUS REPORT

BUDGET STATUS(Copy)

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
27 HEAD START PROGRAM						
01 SALARIES	400,300.00	.00	37,054.36	207,111.05	193,188.95	51.74
02 BENEFITS	167,109.00	.00	13,767.49	79,749.79	87,359.21	47.72
03 PROF/TECH SERVICES	18,276.00	.00	2,156.63	11,468.57	6,807.43	62.75
05 OTHER SERVICES	8,750.00	.00	199.94	1,601.98	7,148.02	18.31
06 SUPPLIES	17,140.00	38.18	1,227.18	8,158.13	8,943.69	47.82
08 OTHER OBJECTS	153,510.00	.00	.00	8,667.32	144,842.68	5.65
27 HEAD START PROGRAM	765,085.00	38.18	54,405.60	316,756.84	448,289.98	41.41
31 BOND REDEMPTION FUND						
08 OTHER OBJECTS	1,549,265.00	.00	.00	130,022.46	1,419,242.54	8.39
09 OTHER USES OF FUNDS	506,118.00	.00	.00	506,118.00	.00	100.00
31 BOND REDEMPTION FUND	2,055,383.00	.00	.00	636,140.46	1,419,242.54	30.95
43 CAPITAL PROJECTS FUND						
03 PROF/TECH SERVICES	489,770.00	6,968.26	47,490.80	291,191.15	191,610.59	60.88
07 EQUIPMENT	482,036.00	134,410.41	11,538.00	248,784.27	98,841.32	79.50
08 OTHER OBJECTS	253,834.00	.00	.00	.00	253,834.00	.00
43 CAPITAL PROJECTS FUND	1,225,640.00	141,378.67	59,028.80	539,975.42	544,285.91	55.59
64 HEALTH INSURANCE RESERVE						
05 OTHER SERVICES	2,096,757.00	.00	797.32	876,451.52	1,220,305.48	41.80
64 HEALTH INSURANCE RESERVE	2,096,757.00	.00	797.32	876,451.52	1,220,305.48	41.80

FINANCIAL REPORT AS OF 12/31/19									
GENERAL FUND									
EXPENDITURES					REVENUE				
	BUDGET AMOUNT	YTD ACTIVITY	BUDGET BALANCE	BUDGET %		BUDGET AMOUNT	YTD ACTIVITY	BUDGET BALANCE	BUDGET %
Jul-2019	\$ 13,948,055.00	\$ 1,495,596.09	\$ 12,452,458.91	10.72%	Jul-2019	\$ 13,948,055.00	\$ 481,568.72	\$ 13,466,486.28	3.45%
Aug-2019	\$ 13,948,055.00	\$ 2,331,956.43	\$ 11,616,098.57	16.72%	Aug-2019	\$ 13,948,055.00	\$ 1,368,941.55	\$ 12,579,113.45	9.81%
Sept.-2019	\$ 13,948,055.00	\$ 3,222,923.51	\$ 10,725,131.49	23.11%	Sept.-2019	\$ 13,948,055.00	\$ 1,726,989.10	\$ 12,221,065.90	12.38%
Oct-2019	\$ 13,948,055.00	\$ 4,128,277.93	\$ 9,819,777.07	29.60%	Oct-2019	\$ 13,948,055.00	\$ 2,064,782.74	\$ 11,883,272.26	14.80%
Nov-2019	\$ 13,948,055.00	\$ 5,033,346.06	\$ 8,914,708.94	36.09%	Nov-2019	\$ 13,948,055.00	\$ 2,426,941.06	\$ 11,521,113.94	17.40%
Dec-2019	\$ 13,948,055.00	\$ 5,921,882.84	\$ 8,026,172.16	42.46%	Dec-2019	\$ 13,948,055.00	\$ 2,646,849.33	\$ 11,301,205.67	18.98%
Jan-2020			\$ -	#DIV/0!	Jan-2020			\$ -	#DIV/0!
Feb-2020			\$ -	#DIV/0!	Feb-2020			\$ -	#DIV/0!
Mar-2020			\$ -	#DIV/0!	Mar-2020			\$ -	#DIV/0!
Apr-2020			\$ -	#DIV/0!	Apr-2020			\$ -	#DIV/0!
May-2020			\$ -	#DIV/0!	May-2020			\$ -	#DIV/0!
Jun-2020			\$ -	#DIV/0!	Jun-2020			\$ -	#DIV/0!
CPP FUND									
EXPENDITURES					REVENUE				
	BUDGET AMOUNT	YTD ACTIVITY	BUDGET BALANCE	BUDGET %		BUDGET AMOUNT	YTD ACTIVITY	BUDGET BALANCE	BUDGET %
Jul-2019	\$ 386,734.00	\$ 21,115.49	\$ 365,618.51	5.46%	Jul-2019	\$ 386,734.00	\$ 27,562.50	\$ 359,171.50	7.13%
Aug-2019	\$ 386,734.00	\$ 45,380.31	\$ 341,353.69	11.73%	Aug-2019	\$ 386,734.00	\$ 56,487.14	\$ 330,246.86	14.61%
Sept.-2019	\$ 388,097.00	\$ 68,720.99	\$ 319,376.01	17.71%	Sept.-2019	\$ 388,097.00	\$ 84,049.64	\$ 304,047.36	21.66%
Oct-2019	\$ 388,097.00	\$ 94,048.11	\$ 294,048.89	24.23%	Oct-2019	\$ 388,097.00	\$ 111,612.14	\$ 276,484.86	28.76%
Nov-2019	\$ 388,097.00	\$ 123,314.40	\$ 264,782.60	31.77%	Nov-2019	\$ 388,097.00	\$ 139,174.64	\$ 248,922.36	35.86%
Dec-2019	\$ 388,097.00	\$ 153,993.91	\$ 234,103.09	39.68%	Dec-2019	\$ 388,097.00	\$ 166,737.14	\$ 221,359.86	42.96%
Jan-2020			\$ -	#DIV/0!	Jan-2020			\$ -	#DIV/0!
Feb-2020			\$ -	#DIV/0!	Feb-2020			\$ -	#DIV/0!
Mar-2020			\$ -	#DIV/0!	Mar-2020			\$ -	#DIV/0!
Apr-2020			\$ -	#DIV/0!	Apr-2020			\$ -	#DIV/0!
May-2020			\$ -	#DIV/0!	May-2020			\$ -	#DIV/0!
Jun-2020			\$ -	#DIV/0!	Jun-2020			\$ -	#DIV/0!
FOOD SERVICE FUND									
EXPENDITURES					REVENUE				
	BUDGET AMOUNT	YTD ACTIVITY	BUDGET BALANCE	BUDGET %		BUDGET AMOUNT	YTD ACTIVITY	BUDGET BALANCE	BUDGET %
Jul-2019	\$ 722,345.00	\$ 20,363.05	\$ 701,981.95	2.82%	Jul-2019	\$ 722,345.00	\$ 5,959.70	\$ 716,385.30	0.83%
Aug-2019	\$ 722,345.00	\$ 46,245.00	\$ 676,100.00	6.40%	Aug-2019	\$ 722,345.00	\$ 17,719.47	\$ 704,625.53	2.45%
Sept.-2019	\$ 722,345.00	\$ 116,570.23	\$ 605,774.77	16.14%	Sept.-2019	\$ 722,345.00	\$ 62,216.34	\$ 660,128.66	8.61%
Oct-2019	\$ 722,345.00	\$ 195,818.46	\$ 526,526.54	27.11%	Oct-2019	\$ 722,345.00	\$ 101,894.86	\$ 620,450.14	14.11%
Nov-2019	\$ 722,345.00	\$ 282,409.90	\$ 439,935.10	39.10%	Nov-2019	\$ 722,345.00	\$ 239,382.27	\$ 482,962.73	33.14%
Dec-2019	\$ 722,345.00	\$ 355,401.27	\$ 366,943.73	49.20%	Dec-2019	\$ 722,345.00	\$ 297,660.85	\$ 424,684.15	41.21%
Jan-2020			\$ -	#DIV/0!	Jan-2020			\$ -	#DIV/0!
Feb-2020			\$ -	#DIV/0!	Feb-2020			\$ -	#DIV/0!
Mar-2020			\$ -	#DIV/0!	Mar-2020			\$ -	#DIV/0!
Apr-2020			\$ -	#DIV/0!	Apr-2020			\$ -	#DIV/0!
May-2020			\$ -	#DIV/0!	May-2020			\$ -	#DIV/0!
Jun-2020			\$ -	#DIV/0!	Jun-2020			\$ -	#DIV/0!
GRANT FUND									
EXPENDITURES					REVENUE				
	BUDGET AMOUNT	YTD ACTIVITY	BUDGET BALANCE	BUDGET %		BUDGET AMOUNT	YTD ACTIVITY	BUDGET BALANCE	BUDGET %
Jul-2019	\$ 2,530,263.00	\$ 189,425.41	\$ 2,340,837.59	7.49%	Jul-2019	\$ 2,530,263.00	\$ 716,616.63	\$ 1,813,646.37	28.32%
Aug-2019	\$ 2,834,653.00	\$ 355,672.66	\$ 2,478,980.34	12.55%	Aug-2019	\$ 2,834,653.00	\$ 975,716.13	\$ 1,858,936.87	34.42%
Sept.-2019	\$ 2,834,653.00	\$ 546,522.78	\$ 2,288,130.22	19.28%	Sept.-2019	\$ 2,834,653.00	\$ 1,061,055.13	\$ 1,773,597.87	37.43%
Oct-2019	\$ 2,834,653.00	\$ 704,992.06	\$ 2,129,660.94	24.87%	Oct-2019	\$ 2,834,653.00	\$ 1,392,409.40	\$ 1,442,243.60	49.12%
Nov-2019	\$ 2,834,653.00	\$ 896,996.07	\$ 1,937,656.93	31.64%	Nov-2019	\$ 2,834,653.00	\$ 1,552,388.90	\$ 1,282,264.10	54.76%
Dec-2019	\$ 2,834,653.00	\$ 1,067,888.56	\$ 1,766,764.44	37.67%	Dec-2019	\$ 2,834,653.00	\$ 1,869,909.90	\$ 964,743.10	65.97%
Jan-2020			\$ -	#DIV/0!	Jan-2020			\$ -	#DIV/0!
Feb-2020			\$ -	#DIV/0!	Feb-2020			\$ -	#DIV/0!
Mar-2020			\$ -	#DIV/0!	Mar-2020			\$ -	#DIV/0!
Apr-2020			\$ -	#DIV/0!	Apr-2020			\$ -	#DIV/0!
May-2020			\$ -	#DIV/0!	May-2020			\$ -	#DIV/0!
Jun-2020			\$ -	#DIV/0!	Jun-2020			\$ -	#DIV/0!
CENTER FUND									
EXPENDITURES					REVENUE				
	BUDGET AMOUNT	YTD ACTIVITY	BUDGET BALANCE	BUDGET %		BUDGET AMOUNT	YTD ACTIVITY	BUDGET BALANCE	BUDGET %
Jul-2019	\$ 241,681.00	\$ 8,849.42	\$ 232,831.58	3.66%	Jul-2019	\$ 241,681.00	\$ -	\$ 241,681.00	0.00%
Aug-2019	\$ 241,681.00	\$ 29,374.37	\$ 212,306.63	12.15%	Aug-2019	\$ 241,681.00	\$ -	\$ 241,681.00	0.00%
Sept.-2019	\$ 241,681.00	\$ 44,089.64	\$ 197,591.36	18.24%	Sept.-2019	\$ 241,681.00	\$ 9,274.27	\$ 232,406.73	3.84%
Oct-2019	\$ 241,681.00	\$ 60,085.03	\$ 181,595.97	24.86%	Oct-2019	\$ 241,681.00	\$ 18,727.09	\$ 222,953.91	7.75%
Nov-2019	\$ 241,681.00	\$ 76,419.47	\$ 165,261.53	31.62%	Nov-2019	\$ 241,681.00	\$ 26,659.99	\$ 215,021.01	11.03%
Dec-2019	\$ 241,681.00	\$ 94,144.27	\$ 147,536.73	38.95%	Dec-2019	\$ 241,681.00	\$ 27,791.99	\$ 213,889.01	11.50%
Jan-2020			\$ -	#DIV/0!	Jan-2020			\$ -	#DIV/0!
Feb-2020			\$ -	#DIV/0!	Feb-2020			\$ -	#DIV/0!
Mar-2020			\$ -	#DIV/0!	Mar-2020			\$ -	#DIV/0!
Apr-2020			\$ -	#DIV/0!	Apr-2020			\$ -	#DIV/0!
May-2020			\$ -	#DIV/0!	May-2020			\$ -	#DIV/0!
Jun-2020			\$ -	#DIV/0!	Jun-2020			\$ -	#DIV/0!

HEADSTART FUND									
EXPENDITURES					REVENUE				
		BUDGET		BUDGET				BUDGET	
		BALANCE	%				BALANCE	%	
	BUDGET AMOUNT	YTD ACTIVITY				BUDGET AMOUNT	YTD ACTIVITY		
Jul-2019	\$ 765,085.00	\$ 46,234.52	\$ 718,850.48	6.04%	Jul-2019	\$ 765,085.00	\$ 43,524.00	\$ 721,561.00	5.69%
Aug-2019	\$ 765,085.00	\$ 103,334.74	\$ 661,750.26	13.51%	Aug-2019	\$ 765,085.00	\$ 84,579.00	\$ 680,506.00	11.05%
Sept.-2019	\$ 765,085.00	\$ 153,989.31	\$ 611,095.69	20.13%	Sept.-2019	\$ 765,085.00	\$ 142,433.16	\$ 622,651.84	18.62%
Oct-2019	\$ 765,085.00	\$ 206,641.65	\$ 558,443.35	27.01%	Oct-2019	\$ 765,085.00	\$ 198,622.16	\$ 566,462.84	25.96%
Nov-2019	\$ 765,085.00	\$ 262,834.86	\$ 502,250.14	34.35%	Nov-2019	\$ 765,085.00	\$ 256,222.32	\$ 508,862.68	33.49%
Dec-2019	\$ 765,085.00	\$ 316,795.02	\$ 448,289.98	41.41%	Dec-2019	\$ 765,085.00	\$ 307,832.40	\$ 457,252.60	40.24%
Jan-2020			\$ -	#DIV/0!	Jan-2020			\$ -	#DIV/0!
Feb-2020			\$ -	#DIV/0!	Feb-2020			\$ -	#DIV/0!
Mar-2020			\$ -	#DIV/0!	Mar-2020			\$ -	#DIV/0!
Apr-2020			\$ -	#DIV/0!	Apr-2020			\$ -	#DIV/0!
May-2020			\$ -	#DIV/0!	May-2020			\$ -	#DIV/0!
Jun-2020			\$ -	#DIV/0!	Jun-2020			\$ -	#DIV/0!
BOND FUND									
EXPENDITURES					REVENUE				
		BUDGET		BUDGET				BUDGET	
		BALANCE	%				BALANCE	%	
	BUDGET AMOUNT	YTD ACTIVITY				BUDGET AMOUNT	YTD ACTIVITY		
Jul-2019	\$ 2,055,383.00	\$ -	\$ 2,055,383.00	0.00%	Jul-2019	\$ 2,055,383.00	\$ 5,337.98	\$ 2,050,045.02	0.26%
Aug-2019	\$ 2,055,383.00	\$ -	\$ 2,055,383.00	0.00%	Aug-2019	\$ 2,055,383.00	\$ 20,743.43	\$ 2,034,639.57	1.01%
Sept.-2019	\$ 2,055,383.00	\$ -	\$ 2,055,383.00	0.00%	Sept.-2019	\$ 2,055,383.00	\$ 27,228.95	\$ 2,028,154.05	1.32%
Oct-2019	\$ 2,055,383.00	\$ -	\$ 2,055,383.00	0.00%	Oct-2019	\$ 2,055,383.00	\$ 32,362.27	\$ 2,023,020.73	1.57%
Nov-2019	\$ 2,055,383.00	\$ 636,140.46	\$ 1,419,242.54	30.95%	Nov-2019	\$ 2,055,383.00	\$ 41,383.77	\$ 2,013,999.23	2.01%
Dec-2019	\$ 2,055,383.00	\$ 636,140.46	\$ 1,419,242.54	30.95%	Dec-2019	\$ 2,055,383.00	\$ 43,728.71	\$ 2,011,654.29	2.13%
Jan-2020			\$ -	#DIV/0!	Jan-2020			\$ -	#DIV/0!
Feb-2020			\$ -	#DIV/0!	Feb-2020			\$ -	#DIV/0!
Mar-2020			\$ -	#DIV/0!	Mar-2020			\$ -	#DIV/0!
Apr-2020			\$ -	#DIV/0!	Apr-2020			\$ -	#DIV/0!
May-2020			\$ -	#DIV/0!	May-2020			\$ -	#DIV/0!
Jun-2020			\$ -	#DIV/0!	Jun-2020			\$ -	#DIV/0!
CAPITAL PROJECT FUND									
EXPENDITURES					REVENUE				
		BUDGET		BUDGET				BUDGET	
		BALANCE	%				BALANCE	%	
	BUDGET AMOUNT	YTD ACTIVITY				BUDGET AMOUNT	YTD ACTIVITY		
Jul-2019	\$ 1,185,604.00	\$ 417,910.95	\$ 767,693.05	35.25%	Jul-2019	\$ 1,185,604.00	\$ 48,694.90	\$ 1,136,909.10	4.11%
Aug-2019	\$ 1,225,640.00	\$ 547,782.46	\$ 677,857.54	44.69%	Aug-2019	\$ 1,225,640.00	\$ 65,361.56	\$ 1,160,278.44	5.33%
Sept.-2019	\$ 1,225,640.00	\$ 582,665.87	\$ 642,974.13	47.54%	Sept.-2019	\$ 1,225,640.00	\$ 82,028.22	\$ 1,143,611.78	6.69%
Oct-2019	\$ 1,225,640.00	\$ 590,630.95	\$ 635,009.05	48.19%	Oct-2019	\$ 1,225,640.00	\$ 102,028.22	\$ 1,123,611.78	8.32%
Nov-2019	\$ 1,225,640.00	\$ 612,772.81	\$ 612,867.19	50.00%	Nov-2019	\$ 1,225,640.00	\$ 118,694.88	\$ 1,106,945.12	9.68%
Dec-2019	\$ 1,225,640.00	\$ 681,354.09	\$ 544,285.91	55.59%	Dec-2019	\$ 1,225,640.00	\$ 135,361.54	\$ 1,090,278.46	11.04%
Jan-2020			\$ -	#DIV/0!	Jan-2020			\$ -	#DIV/0!
Feb-2020			\$ -	#DIV/0!	Feb-2020			\$ -	#DIV/0!
Mar-2020			\$ -	#DIV/0!	Mar-2020			\$ -	#DIV/0!
Apr-2020			\$ -	#DIV/0!	Apr-2020			\$ -	#DIV/0!
May-2020			\$ -	#DIV/0!	May-2020			\$ -	#DIV/0!
Jun-2020			\$ -	#DIV/0!	Jun-2020			\$ -	#DIV/0!

		<u>Beginning Balance</u>	<u>Activity</u>	<u>Deposits</u>	<u>Ending Balance</u>
<u>Lake County Intermediate School</u>					
LCMS Activity Fund	July	\$ 71,586.85	\$ -	\$ 6.08	\$ 71,592.93
8299	August	\$ 71,592.93	\$ 1,483.38	\$ 391.05	\$ 70,500.60
	September	\$ 70,500.60	\$ 157.00	\$ 1,242.40	\$ 71,586.00
	October	\$ 71,586.00	\$ 6,160.15	\$ 2,808.60	\$ 68,234.45
	November	\$ 68,234.45	\$ 3,633.93	\$ 6,810.05	\$ 71,410.57
	December	\$ 71,410.57	\$ 6,995.97	\$ 773.46	\$ 65,188.06
	January				\$ -
	February				\$ -
	March				\$ -
	April				\$ -
	May				\$ -
	June				\$ -
<u>Lake County High School</u>					
LCHS Activity Fund	July	\$ 139,649.88	\$ 47,632.11	\$ 617.35	\$ 92,635.12
2102	August	\$ 92,635.12	\$ 822.25	\$ 19,341.17	\$ 111,154.04
	September	\$ 111,154.04	\$ 729.98	\$ 3,773.20	\$ 114,197.26
	October	\$ 114,197.26	\$ 2,888.84	\$ 9,519.32	\$ 120,827.74
	November	\$ 120,827.74	\$ 9,018.67	\$ 3,156.83	\$ 114,965.90
	December	\$ 114,965.90	\$ 1,110.11	\$ 5,612.72	\$ 119,468.51
	January				\$ -
	February				\$ -
	March				\$ -
	April				\$ -
	May				\$ -
	June				\$ -
<u>Lake County Athletics</u>					
LCSD Athletic Activity Fund	July	\$ 47,279.97	\$ -	\$ -	\$ 47,279.97
2591636986	August	\$ 47,279.97	\$ 2,485.67	\$ 13,274.00	\$ 58,068.30
	September	\$ 58,068.30	\$ 5,034.13	\$ 10,511.38	\$ 63,545.55
	October	\$ 63,545.55	\$ 2,190.48	\$ 3,245.50	\$ 64,600.57
	November	\$ 64,600.57	\$ 5,881.94	\$ 6,110.79	\$ 64,829.42
	December	\$ 64,829.42	\$ 15,885.94	\$ 2,948.77	\$ 51,892.25
	January				\$ -
	February				\$ -
	March				\$ -
	April				\$ -
	May				\$ -
	June				\$ -



CONSOLIDATED BILLING CONTROL ACCOUNT STATEMENT

Prepared For	LAKE COUNTY SCHOOL RENA SANCHEZ	
Account Number		
Statement Closing Date	11/03/19	
Days in Billing Cycle	31	
Next Statement Date	12/03/19	

For 24-Hour Customer Service Call:
800-231-5511

Inquiries or Questions:
Wells Fargo SBL PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Elite Card Payment Center PO Box 77066
Minneapolis, MN 55480-7766

Credit Line	\$50,000
Available Credit	\$27,406

Payment Information

New Balance	\$22,535.68
Current Payment Due (Minimum Payment)	\$1,127.00
Current Payment Due Date	11/28/19

Thank you for using our Automatic Payment service. See the **Important Information** section below for your next scheduled payment. If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-231-5511 for payoff information.

Account Summary

Previous Balance	\$16,226.66
Credits	\$0.00
Payments	\$16,226.66
Purchases & Other Charges	\$22,535.68
Cash Advances	\$0.00
Finance Charges	\$0.00
New Balance	\$22,535.68

Wells Fargo Business Card Rewards - Legacy

Membership No:	
Previous Balance	91,240
Points Earned this Month	22,536
Points From Other Company Cards	0
Bonus Points Earned	0
Adjustments	0
Earn More Mall@ Bonus Points	0
Redeemed	0
Total Available	= 113,776

Rewards Notice

Check your point balance and redeem your points at wellfargorewards.com. You can also call our Rewards Service Center from 8 a.m. to midnight (ET) at 1-800-213-3365.

5596 0011 YTG 1 7 2 191103 0 PAGE 1 of 6 10 3266 1000 ELAC 01DR5596 44857

See reverse side for important information.

DETACH HERE

Detach and mail with check payable to "Wells Fargo" to arrive by Current Payment Due Date.

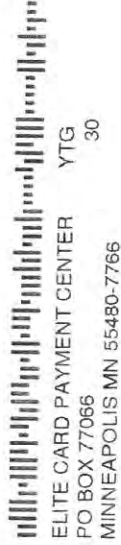
Make checks payable to: Wells Fargo

Account Number	
New Balance	\$22,535.68
Total Amount Due (Minimum Payment)	\$1,127.00
Current Payment Due Date	11/28/19

Print address or phone changes:



Work ()



ELITE CARD PAYMENT CENTER YTG 30
PO BOX 77066
MINNEAPOLIS MN 55480-7766

LAKE COUNTY SCHOOL
RENA SANCHEZ
328 W 5TH ST
LEADVILLE CO 80461-3547

64857 MSP 264





Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	12.990%	.03558%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	23.740%	.06504%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Important Information

\$0 - \$22,535.68 WILL BE DEDUCTED FROM YOUR ACCOUNT AND CREDITED AS YOUR AUTOMATIC PAYMENT ON 11/28/19. THE AUTOMATIC PAYMENT AMOUNT WILL BE REDUCED BY ALL PAYMENTS POSTED ON OR BEFORE THIS DATE.

Summary of Sub Account Usage

Name	Sub Account Number Ending In	Monthly Spending Cap	Spend This Period
NOREEN FLORES		9,000	\$718.00
WENDY WYMAN		10,000	\$2,693.34
BUNNY TAYLOR		10,000	\$2,593.28
JAMES FOGARTY		5,000	\$562.98
PAUL ANDERSON		5,000	\$1,018.90
CHERYL TALBOT		5,000	\$1,359.18
KAREN JOHNSON		5,000	\$0.00
HOLLY DEBELL		5,000	\$2,078.34
JOYCE LACOME		5,000	\$108.22
BEN CAIRNS		5,000	\$1,026.50
TODD COFFIN		5,000	\$5,124.11
KATHLEEN FITZSIMMONS		5,000	\$304.23
RENA SANCHEZ		10,000	\$796.59
KERRI QUINLAN		5,000	\$3,084.67
MICHAEL VAGHER		5,000	\$1,067.34

Transaction Details

& Item was transferred from lost/stolen account

The transactions detailed on this Consolidated Billing Control Account Statement contain transactions made directly to this Control Account plus all transactions made on Sub Accounts. If there were no transactions made by a Sub Account that Sub Account will not appear.

Trans Post	Reference Number	Description	Credits	Charges
10/28	10/28	F3268009D00CHGDDA		
		AUTOMATIC PAYMENT - THANK YOU		
		TOTAL	\$16,226.66	
				16,226.66

Transaction Summary For **NORFFN FLORES**

Sub Account Number Ending In	Description	Credits	Charges
10/07	10/07 24692168T2XKQHXNH		
	11/09/19		
	1 WN F		
10/27	10/27 24055239QBMDPDWW3		
10/27	10/27 24431069E60YNEQ7G		
10/28	10/28 24761979E609SQPQH		
11/01	11/01 24692169H2XK91026		
	TOTAL	\$718.00	
	NOREEN FLORES / Sub Acct Ending In		
	SOUTHWES FLORES/NOREEN DIANNE		88.98
	PHOENIX DENVER		
	LYFT *RIDE SUN 9AM lyft.com CA		41.28
	VILLA PIZZA DENVER CO		10.30
	PF CHANGS #1200 NEWPORT BEACH CA		93.09
	INDEED 203-564-2400 CT		484.35

Transaction Summary For **WENDY WYMAN**

Sub Account Number Ending In	Description	Credits	Charges
10/08	10/08 24492158TLS07NAKW		
10/08	10/08 24559308TS66D3VJS		
10/17	10/17 2449398930RL2T2H0		
10/18	10/18 2475542947Y5PE2MK		
	EB GLOBAL SOLUTIONS F 801-413-7200 CA		135.00
	COLORADO ASSOC SCHOOL EXE303-7628762 CO		140.00
	ZOOM US 888-799-9666 CA		16.02
	DOUBLETREE HOTEL GRAND JU GRAND JCT CO		136.32

Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
10/23	10/23	242991099030F0GEK	61178 - BELL PARK LOTS DENVER CO		16.00
10/25	10/25	24692169A2X5PA6ZE	WPY*SpecialEdResourcecom 855-469-3729 SD		988.00
10/25	10/25	24692169A2X5PA70R	WPY*SpecialEdResourcecom 855-469-3729 SD		35.00
10/29	10/29	24906419E2Q93P19J	SMK* SURVEYMONKEY.COM 971-2445555 CA		384.00
10/31	10/31	24692169G2XSWMV0B	WPY*SpecialEdResourcecom 855-469-3729 SD		20.00
11/01	11/01	24692169H2XYJTXZ7	WPY*SpecialEdResourcecom 855-469-3729 SD		823.00
			TOTAL \$2,693.34		
			WENDY WYMAN / Sub Acct Ending In		

Transaction Summary For **BUNNY TAYLOR**
Sub Account Number Ending In

10/02	10/04	24431068LWQ1V85WH	SAFEWAY #2824 LEADVILLE CO		25.15
10/05	10/05	24492158NJHDB3VZA	JOTFORM INC. HTTPSWWW.JOTF CA		9.50
10/14	10/14	24692168Z2XA6AVLG	WPY*Flash Appointments 855-469-3729 CO		120.25
10/14	10/14	2475542903VR947DP	COLORADO MUSIC EDUCATORS 303-3494057 CO		230.00
10/14	10/14	2475542903VR947DZ	COLORADO MUSIC EDUCATORS 303-3494057 CO		230.00
10/14	10/14	2475542903VR947EH	COLORADO MUSIC EDUCATORS 303-3494057 CO		275.00
10/16	10/16	2475542923JEY7BW5	PESI INC 800-8448260 WI		469.22
10/18	10/18	244450094HEWXTSWH	EXPEDIA 7486078785234 EXPEDIA.COM NV		274.66
10/23	10/23	24445009900PWY9YQ	CKE*THE WONDER GRILL 5450 BROOMFIELD CO		53.50
10/24	10/24	24275399AS66QWHZR	MASA COCINA MEXICANA BROOMFIELD CO		97.18
10/25	10/25	24427398L89ELWW	CHICK-FIL-A #02636 ARVADA CO		25.42
10/25	10/25	24765019BMSWL9EA1	QUALITY INN & SUITES DEN 3034230800 CO		227.80
10/25	10/25	24765019BMSWL9FBS	QUALITY INN & SUITES DEN 3034230800 CO		227.80
10/25	10/25	24765019BMSWL9G8X	QUALITY INN & SUITES DEN 3034230800 CO		227.80
10/25	10/25	24765019BMSWMLGLED	QUALITY INN & SUITES DEN 3034230800 CO		100.00
			TOTAL \$2,593.28		
			BUNNY TAYLOR / Sub Acct Ending In		

Transaction Summary For **JAMES FOGARTY**
Sub Account Number Ending In

10/21	10/21	2490641962BVTYRT5	DreamHost dh-fee.com 877-8294070 CA		30.00
10/30	10/30	24760629FDM31H53	BULBS.COM INC 888-4552800 MA		532.98
			TOTAL \$562.98		
			JAMES FOGARTY / Sub Acct Ending In		

Transaction Summary For **PAUL ANDERSON**
Sub Account Number Ending In

10/10	10/10	24269798W00XMA2R3	HIGH MOUNTAIN PIES LEADVILLE CO		120.00
10/31	10/31	24692169H2X7A4L9X	DIA PARKING OPERATIONS DENVER CO		40.00
10/31	10/31	24755429H4PVF9952	THE ISLAND HOTEL NEWPORT BEACH CA		838.04
10/31	10/31	24755429H7LZJUH9P	CARLS JR 1101986 SANTA ANA CA		20.86
			TOTAL \$1,018.90		
			PAUL ANDERSON / Sub Acct Ending In		

Transaction Summary For **CHERYL TALBOT**
Sub Account Number Ending In

10/04	10/04	24492158MS1FRD2TY	EL EDUCATION 413-362-3069 NY		228.81
10/04	10/04	24789308PBRL40T48	OTC BRANDS, INC. 800-2280475 NE		30.94
10/15	10/15	248019790N6D5G6KX	J.W. PEPPER 800-345-6296 PA		105.99
10/24	10/24	2423168990D17X8AA	DISCOUNTMUGS.COM CAN@BELINCUSA FL		653.69
10/24	10/24	2469216992XBD3VBG	MICHAELS #9490 800-642-4235 TX		26.61
10/29	10/29	24164079E320LKHTL	QUILL CORPORATION 800-982-3400 SC		236.24
11/01	11/01	24692169H2X6JVP9A	KONICA MINOLTA USA 800-456-6422 NJ		76.90
			TOTAL \$1,359.18		
			CHERYL TALBOT / Sub Acct Ending In		

Transaction Summary For **HOLLY DEBELL**
Sub Account Number Ending In

10/03	10/04	24717058MTQSNDE4	DELTA AIR 0067425774627 BELLEVUE WA		191.60
			11/03/19		
			1 DLE NEW YORK		
			2 DLE DENVER		
			11617270		
10/09	10/09	24435658V8ASR2VNZ	EXPEDIA.COM TRA		51.45
10/16	10/16	24760629DMP36R7S	BROOKES PUBLISHING TOWSON MD		99.00
10/21	10/21	24760629DMP361EK	FELDESMAN TUCKER LEIFER F202-4668960 DC		99.00
10/24	10/24	24692169A2Y0QGWW4	FELDESMAN TUCKER LEIFER F202-4668960 DC		125.45
10/29	10/29	24492159EJHL8NN6V	COMFORT SUITES LAKEWOOD LAKEWOOD CO CO		549.00
10/30	10/30	24692169G2XL5NSDH	TEACHSTONE TRAINING WWW.TEACHSTON VA		473.14
11/01	11/01	24431069H2DK4KRVB	COMFORT INN & SUITES BRONX NY		16.95
11/01	11/01	24692169H2XBQBBGY	AMZN MKTP US*9C2CP0KT3 AM AMZN.COM/BILL WA		472.75
			TOTAL \$2,078.34		
			HOLLY DEBELL / Sub Acct Ending In		

Transaction Summary For **JOYCE LACOME**
Sub Account Number Ending In

10/13	10/13	24755428ZMAH9ET07	DOUBLETREE CAFE REST ARLINGTON VA		20.60
10/15	10/15	2475542914EQPHQ8N	DOUBLETREE LOBBY BAR ARLINGTON VA		25.00
10/16	10/16	24269799200VJR7ML	EXTREME PIZZA - FERN ST ARLINGTON VA		13.73



Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
10/18	10/18	240552393P5SLJ9JM	PAGE ARLINGTON VA		25.29
10/24	10/24	24431069A5SSZYHJY9	ARBY'S 5010022 WOODLAND PARK CO		12.29
10/24	10/24	24692169A2XXSNFDR	STARBUCKS STORE 17823 COLORADO SPRI CO		11.31
			TOTAL \$108.22		
			JOYCE LACOME / Sub Acct Ending In		
Transaction Summary For BEN CAIRNS					
			Sub Account Number Ending In		
10/08	10/08	24323008S11MW8PDW	MICROTEL DIA DENVER CO		341.41
10/15	10/15	24436549109Y2N6G7	EDGENUITY INC. 480-4230118 AZ		90.00
10/16	10/16	244921591JHXHR4NJ	NATIONAL ALTERNATIVE E CVENT.COM VA		500.00
10/31	10/31	24269799HEJFR3ES2	HIGH MOUNTAIN PIES LEADVILLE CO		95.09
			TOTAL \$1,026.50		
			BEN CAIRNS / Sub Acct Ending In		
Transaction Summary For TODD COFFIN					
			Sub Account Number Ending In		
10/17	10/17	2475542934ED8E6QA	DOUBLETREE CRYSTAL CTY 703-4164100 VA		901.48
10/21	10/21	2441295968ANPAZLB	RENEWABLE FIBER INC 303-720-4531 CO		2,740.00
10/23	10/23	244921598JHABM420	CONTROL PRODUCTS WWW CONTROLPR TX		386.46
10/25	10/25	24138299A0THW4QDW	GE APPLIANCE PARTS #1115 800-253-2237 KY		76.11
10/25	10/25	24247609A8PWWVVPZ	AMERICAN LOCKSETS 845-774-1459 NY		759.60
10/28	10/28	24692169E2X75B71S	CIRCLE K # 40682 LEADVILLE CO		61.03
10/28	10/28	24692169E2X75B733	CIRCLE K # 40682 LEADVILLE CO		99.43
10/28	10/28	24692169E2X75B74M	CIRCLE K # 40682 LEADVILLE CO		100.00
			TOTAL \$5,124.11		
			TODD COFFIN / Sub Acct Ending In		
Transaction Summary For KATHLEEN FITZSIMMONS					
			Sub Account Number Ending In		
10/08	10/08	24639238SS66H2H1V	BIG HORN TRUE VALUE LEADVILLE CO		94.38
10/08	10/08	24692168T2X7TT48J	AMZN Mktp US*PL6LY5UC3 Amzn.com/bill WA		29.89
10/10	10/10	24269798V00WJRVNJ	HIGH MOUNTAIN PIES LEADVILLE CO		82.02
10/10	10/10	24431068V2DYSVZ84	AMAZON.COM*ZI7CQ1BW3 AMZN AMZN.COM/BILL WA		52.56
10/28	10/28	24692169D2X61EJL6	AMZN Mktp US*JF6SN4XV3 Amzn.com/bill WA		45.38
			TOTAL \$304.23		
			KATHLEEN FITZSIMMONS / Sub Acct Ending In		
Transaction Summary For RENA SANCHEZ					
			Sub Account Number Ending In		
10/11	10/11	24412958W606Z14FH	COLORADO ASBO 720-427-6560 CO		99.00
10/11	10/11	24412958W606Z14FT	COLORADO ASBO 720-427-6560 CO		320.00
10/16	10/16	2469216922X782HNW	MARRIOTT VAIL MOUNTAIN VAIL CO		9.67
10/18	10/18	2469216932XTBB46G	SQ *RENDALL & ASSOCIATES Vail CO		15.00
10/27	10/27	24427339QM82YNP99	MCDONALD'S F13569 DENVER CO		21.28
10/28	10/28	24164079DGP7LZ53H	YARD HOUSE 83100083170 NEWPORT BCH CA		71.64
10/28	10/28	24692169D2XWT8GPD	COURTYARD BY MARRIOTT- DENVER CO		123.00
10/31	10/31	24692169H2X7A5MWG	DIA PARKING OPERATIONS DENVER CO		137.00
			TOTAL \$796.59		
			RENA SANCHEZ / Sub Acct Ending In		
Transaction Summary For KERRI QUINLAN					
			Sub Account Number Ending In		
10/03	10/04	24431068MLL18F3BM	HOLIDAY INN EXP & SUITES AURORA CO		296.98
10/05	10/05	24755428P4PKH0Z9R	HYATT REGENCY AURORA 720-8598000 CO		349.12
10/07	10/07	24247608TEJ9530ZX	BROWNPAPER TICKETS COM 800-838-3006 WA		315.99
10/07	10/07	24247608TEJ953126	BROWNPAPER TICKETS COM 800-838-3006 WA		315.99
10/07	10/07	24269798T00VYDQX2	HIGH MOUNTAIN PIES LEADVILLE CO		87.17
10/14	10/14	2469216902XY2R9DG	SOUTHWES 5262130702849800-435-9792 TX		193.98
			FERRI/BARBARA JEAN		
			DENVER PORTLAND		
10/16	10/16	244310692MSG13AGS	EPIC MOUNTAIN EXPRESS 800-525-6363 CO		85.00
10/16	10/16	244310692MSG13AG2	EPIC MOUNTAIN EXPRESS 800-525-6363 CO		43.00
10/16	10/16	244921591JHXGNNO	SKIPLAGGED SERVICE FEE HTTPSSKIPLAGG NY		9.42
10/16	10/16	2469216922X55P91W	UNITED 0162477653809800-932-2732 TX		188.30
			BORCYK/AMBER		
			DENVER PORTLAND		
10/23	10/23	2469216992XB1VKWY	STARBUCKS STORE 51648 AURORA CO		8.62
10/31	10/31	24755429H7LZMG1KA	RADISSON HOTELS 763-2120485 OR		595.05
10/31	10/31	24755429H7LZMG1K2	RADISSON HOTELS 763-2120485 OR		595.05
			TOTAL \$3,084.87		
			KERRI QUINLAN / Sub Acct Ending In		

Transaction Details

Trans Post	Reference Number	Description	Credits	Charges
Transaction Summary For MICHAEL VAGHER				
Sub Account Number Ending In				
10/01	10/04	&F3268008M000IXFRL		21.36
10/02	10/04	&F3268008P000IXFRL		10.93
10/02	10/04	&F3268008M000IXFRL		34.21
10/03	10/04	&F3268008P000IXFRL		155.30
10/14	10/14	242697990EJ9GNRHHQ		78.42
10/22	10/22	2469216972XZ5A85Q		157.57
10/25	10/25	244939899BMSG9TPB9		87.00
10/25	10/25	244939899BMSG9TPEY		87.00
10/25	10/25	244939899BMSG9TPE4		87.00
10/25	10/25	244939899BMSG9TPGG		87.00
10/27	10/27	24760629DDMP3F1LQ		261.55
		TOTAL	\$1,067.34	
		MICHAEL VAGHER / Sub Acct Ending In :		

Wells Fargo News

Remember there are no foreign transaction fees when you make international purchases or travel outside of the U.S. With your Wells Fargo Business Elite Card, you can take your business anywhere around the world and have the confidence you'll get:

- No foreign transaction fees on your purchases
- Enhanced security with chip card technology

"No foreign transaction fees" applies to business credit cards issued by Wells Fargo and this account in particular. For information on other Wells Fargo credit and debit cards, please see your account agreement or visit wells Fargo.com.





CONSOLIDATED BILLING CONTROL ACCOUNT STATEMENT

Prepared For	LAKE COUNTY SCHOOL RENA SANCHEZ	
Account Number		
Statement Closing Date	12/03/19	
Days in Billing Cycle	30	
Next Statement Date	01/03/20	

For 24-Hour Customer Service Call:
800-231-5511

Inquiries or Questions:
Wells Fargo SBL PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Elite Card Payment Center PO Box 77066
Minneapolis, MN 55480-7766

Credit Line	\$50,000
Available Credit	\$39,619

Payment Information

New Balance	\$10,100.16
Current Payment Due (Minimum Payment)	\$505.00
Current Payment Due Date	12/28/19

Thank you for using our Automatic Payment service. See the **Important Information** section below for your next scheduled payment.

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-231-5511 for payoff information.

Account Summary

Previous Balance	\$22,535.68
Credits	- \$41.46
Payments	- \$22,494.22
Purchases & Other Charges	+ \$10,100.16
Cash Advances	+ \$0.00
Finance Charges	+ \$0.00
New Balance	= \$10,100.16

Wells Fargo Business Card Rewards - Legacy

Membership No:	
Previous Balance	113,776
Points Earned this Month	10,059
Points From Other Company Cards	0
Bonus Points Earned	0
Adjustments	0
Earn More Mail® Bonus Points	0
Redeemed	0
Total Available	= 123,835

Rewards Notice

Check your point balance and redeem your points at wellstargorewards.com. You can also call our Rewards Service Center from 8 a.m. to midnight (ET) at 1-800-213-3365.

5596 0010 YTG 1 7 2 191203 0 PAGE 1 of 6 1 0 3268 1000 ELAC 01DR5596 43210

See reverse side for important information.

DETACH HERE

Detach and mail with check payable to "Wells Fargo" to arrive by Current Payment Due Date.

Make checks payable to: Wells Fargo

Account Number	
New Balance	\$10,100.16
Total Amount Due (Minimum Payment)	\$505.00
Current Payment Due Date	12/28/19

Print address or phone changes:

Amount Enclosed: \$

Work ()



ELITE CARD PAYMENT CENTER YTG 30
PO BOX 77066
MINNEAPOLIS MN 55480-7766

LAKE COUNTY SCHOOL
RENA SANCHEZ
328 W 5TH ST
LEADVILLE CO 80461-3547

43210 MSP 234





Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	12.740%	.03490%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	23.490%	.06435%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Important Information

\$0 - \$10,100.16 WILL BE DEDUCTED FROM YOUR ACCOUNT AND CREDITED AS YOUR AUTOMATIC PAYMENT ON 12/28/19. THE AUTOMATIC PAYMENT AMOUNT WILL BE REDUCED BY ALL PAYMENTS POSTED ON OR BEFORE THIS DATE.

TOTAL *FINANCE CHARGE* BILLED IN 2019 \$0.00

Summary of Sub Account Usage

Name	Sub Account Number	Sub Account Ending In	Monthly Spending Cap	Spend This Period
NOREEN FLORES			9,000	\$2,397.06
WENDY WYMAN			10,000	\$1,020.91
BUNNY TAYLOR			10,000	\$1,765.97
JAMES FOGARTY			5,000	\$30.04
PAUL ANDERSON			5,000	\$121.50
CHERYL TALBOT			5,000	\$632.39
KAREN JOHNSON			5,000	\$266.51
HOLLY DEBELL			5,000	\$1,771.19
JOYCE LACOME			5,000	\$120.17
BEN CAIRNS			5,000	\$442.13
TODD COFFIN			5,000	\$159.02
KATHLEEN FITZSIMMONS			5,000	\$0.00
RENA SANCHEZ			10,000	\$0.00
KERRI QUINLAN			5,000	\$536.65
MICHAEL VAGHER			5,000	\$795.16

Transaction Details

The transactions detailed on this Consolidated Billing Control Account Statement contain transactions made directly to this Control Account plus all transactions made on Sub Accounts. If there were no transactions made by a Sub Account that Sub Account will not appear.

Trans Post Reference Number Description Credits Charges

11/28	11/28	F326800AC00CHGDDA	AUTOMATIC PAYMENT - THANK YOU		22,494.22	
			TOTAL	\$22,494.22-		

Transaction Summary For **NOREEN FLORES**

Sub Account Number	Ending In	Description	Credits	Charges
11/02	11/04	24755429L4PWQT0K2		1,037.36
11/07	11/07	24692169P2XA74P9B		501.28
11/10	11/10	24492159S5JHATQNYO		49.81
11/19	11/19	2469216A32XJ1REV3		501.27
12/01	12/01	2469216AF2X833NDB		307.34
		TOTAL	\$2,397.06	
		NOREEN FLORES / Sub Acct Ending In		

Transaction Summary For **WENDY WYMAN**

Sub Account Number	Ending In	Description	Credits	Charges
11/07	11/07	24896309SS566KW339		101.90
11/17	11/17	2449398A20RKNXJPJ		16.02
11/30	11/30	2400958AFHF7GAE43		59.99
11/30	11/30	2469216AE2X7GN7D6		823.00
11/30	11/30	2469216AE2X7GN7QD		20.00

Transaction Details

Trans Post	Reference Number	Description	Credits	Charges
TOTAL \$1,020.91				
WENDY WYMAN / Sub Acct Ending In				
Transaction Summary For BUNNY TAYLOR				
11/04	24137469M019KMT3K	USPS PO 0755080403 LEADVILLE CO		4.60
11/05	24492159MJ09PJV5	JOTFORM INC. HTTPSWWW.JOTF CA		9.50
11/07	24692169P2X6ZAX6Q	GOOGLE *Domains g.co/helppay# CA		24.00
11/08	24269799T00Z7NND5	HIGH MOUNTAIN PIES LEADVILLE CO		79.60
11/11	24492159VRVKQV7Y7	SQ *HARPERROSE STUD LEADVILLE CO		42.76
11/14	24269799Z00XXXP7G	HIGH MOUNTAIN PIES LEADVILLE CO		72.10
11/14	24733099Y2M0AE2DQ	CO DEPT OF EDUCATION SRVC EGOV COM CO		60.00
11/14	24733099Y2M0AE2NX	CO DEPT OF EDUCATION SRVC EGOV COM CO		60.00
11/20	2401339A402L4N1ML	CITY ON A HILL LEADVILLE CO		130.00
11/20	2401339A402L4N1SG	CITY ON A HILL LEADVILLE CO		90.00
11/21	2455930A5566GY39P	COLORADO ASSOC SCHOOL EXE303-7628762 CO		525.00
12/01	2426979AG00TALGDJ	HIGH MOUNTAIN PIES LEADVILLE CO		115.31
12/02	2471705AHGZ9TAG9L	FRONTIER AI F6864C DENVER CO		295.20
	12/08/19	ROEDER/L		
	1 F9 S	DENVER SANTA ANA		
	2 F9 R	SANTA ANA DENVER		
	29526276	ONE TRAVEL.COM		
12/02	2471705AHGZ9T9YT5	FRONTIER AI F6864C DENVER CO		168.00
12/03	2469216AH2X4LOAME	COA*ONETRAVEL.COM AIR ONETRAVEL.COM NV		30.00
12/03	2469216AH2X4LJ6Z	COA*ONETRAVEL.COM AIR ONETRAVEL.COM NV		59.90
TOTAL \$1,765.97				
BUNNY TAYLOR / Sub Acct Ending In				
Transaction Summary For JAMES FOGARTY				
11/21	2490641A52DG5BS5Z	DreamHost dh-fee.com 877-8294070 CA		30.04
TOTAL \$30.04				
JAMES FOGARTY / Sub Acct Ending In				
Transaction Summary For PAUL ANDERSON				
12/03	2443106AH2DAAZ5J4	TARGET.COM * 800-591-3869 MN		32.14
12/03	2443106AH2DA8K6R8	TARGET.COM * 800-591-3869 MN		89.36
TOTAL \$121.50				
PAUL ANDERSON / Sub Acct Ending In				
Transaction Summary For CHERYL TALBOT				
11/05	24055239M2DYXZ3MS	WALMART.COM 8009666546 800-966-6546 AR		47.72
11/05	24055239M2DYXZ3MS	WALMART.COM 8009666546 800-966-6546 AR		10.64
11/08	24789309SHXT8FKDA	OTC BRANDS INC 800-2280475 NE		90.36
11/13	24055229X2DK8H5VT	LONE STAR PERCUSSION 214-340-0835 TX		86.53
11/19	2401339A302FNNTF7	CITY ON A HILL LEADVILLE CO		36.67
11/21	2449215A5LVYBJX5T	TEACHERSPAYTEACHERS.COM 646-588-0910 NY		7.48
11/21	2449215A5RTFW8JTK	DATA MAKES THE DIFF 570-332-2285 PA		352.99
TOTAL \$632.39				
CHERYL TALBOT / Sub Acct Ending In				
Transaction Summary For KAREN JOHNSON				
11/12	24394699XOVZ9T2WV	DEJA BREW COFFEE & TEA GLENWOOD SPRI CO		8.50
11/12	24055239X2MDY8HHG	SLOPE AND HATCH GLENWOOD SPRI CO		9.99
11/12	24427339WLYPMP1P1W	KUM & GO #4951 GLENWOOD SPGS CO		6.93
11/14	24013399Y01VMA3QK	BC MARKET & DELI AVON CO		16.47
11/14	24137469Y2X9SFB8J	TST* BLUE MOOSE - BEAVER BEAVER CREEK CO		29.18
11/14	24431069YM15NSHP9	PARK HYATT BEAVER CREEK 8885874589 CO		142.82
11/15	24137469Z2XA4KTSW	TST* BLUE MOOSE - BEAVER BEAVER CREEK CO		71.28
11/15	2443106A0M15ZND4W	PARK HYATT BVR CRK F&B AVON CO		12.07
11/15	2469216A02XFF3XT0	STARBUCKS STORE 06397 AVON CO	13.82	
11/16	7443106A0M0D8XX0Z	PARK HYATT BEAVER CREEK 8885874589 CO	27.64	
11/16	7443106A0M0D8XX08	PARK HYATT BEAVER CREEK 8885874589 CO		
TOTAL \$266.51				
KAREN JOHNSON / Sub Acct Ending In				
Transaction Summary For HOLLY DEBELL				
11/09	24431069SS44FHVPM	COSTCO WHSE #0637 GYPSUM CO		19.31
11/12	24431069XWQ1T8QVQ	SAFEMAY #2824 LEADVILLE CO		30.09
11/14	24492159YJHG5S084	TEACHSTONE TRAINING WWW.TEACHSTON VA		50.00
11/15	2443106A0S44FJL9H	COSTCO WHSE #0637 GYPSUM CO		40.53
11/15	2443565A060WYHYLM	NATIONAL HEAD START ASSO 703-739-0875 VA		1,618.00
11/20	2443106A5WQ1JAH3G	SAFEMAY #2824 LEADVILLE CO		13.26
TOTAL \$1,771.19				
HOLLY DEBELL / Sub Acct Ending In 8282				





Transaction Details

Trans Post	Reference Number	Description	Credits	Charges
Transaction Summary For JOYCE LACOME				
Sub Account Number Ending In 8290				
11/21	11/21	2443106A6LL3TST0H		120.17
		HOLIDAY INN EXPRESS COLORADO SPRI CO		
		TOTAL \$120.17		
		JOYCE LACOME / Sub Acct Ending In		
Transaction Summary For BEN CAIRNS				
Sub Account Number Ending In				
11/06	11/06	24269799P00WLMDDZ7		80.01
11/12	11/12	24592169W2X7X3YFM		52.50
11/12	11/12	24592169W2X7X3YFX		52.50
11/14	11/14	24093189Y5V4HNE8P		162.50
11/20	11/20	2413746A501B0J35J		16.05
11/21	11/21	2426979A600Y6F4WT		78.57
		HIGH MOUNTAIN PIES LEADVILLE CO		
		ACT*Lake County Rec 800-6634991 CO		
		ACT*Lake County Rec 800-6634991 CO		
		ONLINE INDUSTRIAL SUPPLY 857-919-0548 NH		
		USPS PO 0755080403 LEADVILLE CO		
		HIGH MOUNTAIN PIES LEADVILLE CO		
		TOTAL \$442.13		
		BEN CAIRNS / Sub Acct Ending In		
Transaction Summary For TODD COFFIN				
Sub Account Number Ending In				
11/13	11/13	24377359Y000148B2		72.00
11/13	11/13	24431069X0D17J653		87.02
		STJERNHOLM CHIROPRACTIC FRISCO CO		
		SUPPLYHOUSE.COM 888-757-4774 NY		
		TOTAL \$159.02		
		TODD COFFIN / Sub Acct Ending In		
Transaction Summary For KERRI QUINLAN				
Sub Account Number Ending In				
11/06	11/06	24445009PHEWPEENP		117.87
11/07	11/07	24431069RWDQ1T6W2F		26.50
11/08	11/08	24692169R2XPXANEQ		101.53
11/10	11/10	24692169V2XES841T		30.00
11/12	11/12	24692169X2PFFH6TT		36.92
11/13	11/13	24801669X0FVZW040		193.83
11/13	11/13	24692169X2XK3649T		30.00
		HOTELSCOM9210174600446 HOTELS.COM NV		
		SAFEWAY #2824 LEADVILLE CO		
		AMZN Mktp US*G266A8ZW3 Amzn.com/bill WA		
		UNITED 0161547096300800-932-2732 TX		
		MARRIOTTDORALFORRESTL PRINCETON NJ		
		GAIAM.COM/SPRI.COM 877-989-6321 NY		
		UNITED 0161547500133800-932-2732 TX		
		TOTAL \$536.65		
		KERRI QUINLAN / Sub Acct Ending In		
Transaction Summary For MICHAEL VAGHER				
Sub Account Number Ending In				
11/07	11/07	24427339RLM88NZ81		43.91
11/12	11/12	24431069W2DZFDK4X		179.14
11/13	11/13	24247609X8PVTJB75		200.00
11/13	11/13	24431069X2DYWJS9R		62.47
11/14	11/14	24431069Y2DZQDLYM		149.40
11/14	11/14	24431069Y2DZ3P3T2		160.24
		CHICK-FIL-A #02952 LAKEWOOD CO		
		AMZN MKTP US*3B7638703 AM AMZN.COM/BILL WA		
		LUCAS TOWING AND AUTOMOTI LEADVILLE CO		
		BUILDASIGN.COM 800-330-9622 TX		
		AMAZON.COM*G90NY2663 AMZN AMZN.COM/BILL WA		
		AMAZON.COM*VR2U14WU3 AMZN AMZN.COM/BILL WA		
		TOTAL \$795.16		
		MICHAEL VAGHER / Sub Acct Ending In		

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- No foreign transaction fees on your purchases
- Enhanced security with chip card technology

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Check Date 11/01/19 - 11/30/19

Vendor Detail Report

FMVEN10A

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
401 (K) VOL. INVESTMENT PLAN		175					
	0100639228	11/29/19	11-29-2019_4		11/401K	0-10-000-00-0000-7477-000-000000	4,517.72
						Check Total	4,517.72
						Vendor Total	4,517.72
A&E TIRE		5169					
	0100095157	11/08/19	602028-00		MAINT SUBURBAN TIRES	0-10-720-27-2700-0431-000-000000	112.40
						Check Total	112.40
						Vendor Total	112.40
ACORN PETROLEUM, INC.		270					
	0100095094	11/05/19	989411		EARLY PAY DISCOUNT	0-10-720-27-2700-0626-000-000000	-32.93
	0100095094	11/05/19	989411		10/15-10/31/FUEL	0-10-720-27-2700-0626-000-000000	2,456.85
	0100095094	11/05/19	989411		10/15-10/31/FUEL	0-10-710-26-2600-0626-000-000000	311.87
						Check Total	2,735.79
	0100095158	11/08/19	000987873		FUEL	0-10-710-26-2600-0626-000-000000	6.74
						Check Total	6.74
	0100095241	11/22/19	992069		11/1-11/15 FUEL	0-10-720-27-2700-0626-000-000000	1,937.73
	0100095241	11/22/19	992069		EARLY PAY DISCOUNT	0-10-720-27-2700-0626-000-000000	-16.20
	0100095241	11/22/19	992069		11/1-11/15 FUEL	0-10-710-26-2600-0626-000-000000	126.24
						Check Total	2,047.77
						Vendor Total	4,790.30
ACT		427					
	0100095095	11/05/19	1230868		WORKKEYS	0-10-602-10-0090-0340-000-000000	36.00
						Check Total	36.00
						Vendor Total	36.00
ADRIANA RODRIGUEZ		34568					
	0100095188	11/18/19	11-18-2019_7		10/11-11/8 TRAVEL REIM	0-21-740-31-3100-0580-000-000000	9.75
						Check Total	9.75
						Vendor Total	9.75

Check Date 11/01/19 - 11/30/19

Vendor Detail Report

FMVEN10A

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
AFLAC PREM HOLDING C/O BNB BANK LOC 18							
	0100095283	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-27-000-00-0000-7421-000-000000	4.73
	0100095283	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-22-000-00-0000-7421-000-000000	.86
	0100095283	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-22-000-00-0000-7421-000-000000	1.43
	0100095283	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	29.64
	0100095283	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	208.65
					Check Total		<u>245.31</u>
					Vendor Total		245.31
AFSCME COUNCIL 18 257							
	0100095284	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-21-000-00-0000-7421-000-000000	169.09
	0100095284	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	337.67
	0100095284	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-19-000-00-0000-7421-000-000000	5.56
	0100095284	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-22-000-00-0000-7421-000-000000	.84
	0100095284	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-27-000-00-0000-7421-000-000000	33.94
					Check Total		<u>547.10</u>
					Vendor Total		547.10
ALISON SANDOVAL 337							
	0100095096	11/05/19	11-04-2019_5		FOOD REIM	0-10-720-27-2700-0690-000-000000	25.00
	0100095096	11/05/19	11-04-2019_29		FOOD REIM	0-10-720-27-2700-0690-000-000000	17.72
					Check Total		<u>42.72</u>
					Vendor Total		42.72
ALL COVERED 24350							
	0100095097	11/05/19	922216		10/CHARGES	0-10-602-20-2290-0300-000-000000	7,771.00
					Check Total		<u>7,771.00</u>
					Vendor Total		7,771.00
ALMA SARELLANA DE GUERRA 30589							
	0100095189	11/18/19	11-18-2019_9		10/11-11/8 TRAVEL REIM	0-21-740-31-3100-0580-000-000000	5.40
					Check Total		<u>5.40</u>
					Vendor Total		5.40
ALPINE LOCK AND SAFE 36099							
	0100095270	11/25/19	33449		KEY BLANKS AND LOCK PINS	0-10-710-26-2600-0430-000-000000	275.74
					Check Total		<u>275.74</u>
					Vendor Total		275.74

Check Date 11/01/19 - 11/30/19

Vendor Detail Report

FMVEN10A

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
AMAZON.COM		4304					
	0100095242	11/22/19	11212019_16	200682	ATTACHED ORDER OFFICE	0-10-100-10-0010-0610-000-000000	28.51
	0100095242	11/22/19	11212019_13	200678	SEE ATTACHED ORDER MUSIC/OFFICE	0-10-100-10-1200-0610-000-000000	33.59
	0100095242	11/22/19	11212019_14	200680	ATTACHED ORDER FOR SPED/OFFICE	0-10-100-12-1700-0610-000-003130	18.99
	0100095242	11/22/19	11212019_16	200682		0-10-100-12-1700-0610-000-003130	18.99
	0100095242	11/22/19	11212019_10	200670		0-10-100-24-2410-0610-000-000000	10.80
	0100095242	11/22/19	11212019_13	200678		0-10-100-24-2410-0610-000-000000	5.99
	0100095242	11/22/19	11212019_14	200680		0-10-100-24-2410-0610-000-000000	70.26
	0100095242	11/22/19	11212019_8	200665		0-26-971-33-3310-0610-000-000000	26.50
	0100095242	11/22/19	11212019_20	200702		0-26-971-33-3310-0610-000-000000	14.63
	0100095242	11/22/19	11212019_18	200694	PLEASE SEE ONLINE ORDER 111-0870167-3565	0-10-101-10-0010-0640-000-000000	17.99
	0100095242	11/22/19	11212019_11	200671	SEE ATTACHED ORDER	0-10-201-10-0800-0610-000-000000	88.38
	0100095242	11/22/19	11212019_9	200672	SEE ATTACHED ORDER	0-22-602-00-0090-0610-000-001211	608.17
	0100095242	11/22/19	11212019_12	200666		0-22-602-00-0090-0610-000-001211	33.07
	0100095242	11/22/19	11212019_17	200679	SEE ATTACHED ORDER FOR WP PJD SUPPLIES	0-22-100-01-0010-0610-000-006287	92.84
	0100095242	11/22/19	11212019_8	200665		0-27-971-19-3330-0610-000-008600	99.83
	0100095242	11/22/19	11212019_20	200702		0-27-971-19-3330-0610-000-008600	56.08
	0100095242	11/22/19	11212019_19	200693	TFD SUPPLIES WHOLESALE BULK EARBUDS HEAD	0-10-301-10-0030-0610-000-000000	109.95
	0100095242	11/22/19	11212019_12	200666	SEE ATTACHED ORDER	0-22-602-00-0090-0610-000-005287	117.07
	0100095242	11/22/19	469856533577		POSTER MACHINE PAPER	0-10-602-10-0090-0610-000-000000	103.98
	0100095242	11/22/19	464598978754		PHONE BELT CLIPS FOR MAINT STAFF	0-10-710-26-2600-0610-000-000000	29.89
	0100095242	11/22/19	467463987978		EBD LIGHTS-MAINT	0-10-710-26-2600-0610-000-000000	40.99
	0100095242	11/22/19	11212019_8	200665	SEE ATTACHED ORDER FOR CLASSROOM SUPPLIE	0-19-971-00-0040-0610-000-003141	94.32
	0100095242	11/22/19	11212019_20	200702	SEE ATTACHED CLASSROOM SUPPLY ORDER	0-19-971-00-0040-0610-000-003141	51.21
	0100095242	11/22/19	11212019_15	200681	SEE ATTACHED ORDER FOR 5 FRIDAY SUPPLIES	0-22-602-00-0090-0610-000-001201	77.31
	0100095242	11/22/19	11212019_10	200670	SEE ORDER FOR ANALY/OFFICE	0-10-100-10-0010-0610-000-000000	93.48
						Check Total	1,942.82
	0100095264	11/22/19	456656344476		MAINT LIGHTS-ACCT 6045787810116679	0-10-710-26-2600-0610-000-000000	27.51
						Check Total	27.51
						Vendor Total	1,970.33

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
AMERICAN FIDELITY ASSURANCE		3685					
	0100095285	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-22-000-00-0000-7421-000-000000	42.64
	0100095285	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-21-000-00-0000-7421-000-000000	31.32
	0100095285	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-21-000-00-0000-7421-000-000000	284.32
	0100095285	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-27-000-00-0000-7421-000-000000	22.64
	0100095285	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-27-000-00-0000-7421-000-000000	162.28
	0100095285	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-26-000-00-0000-7421-000-000000	2.83
	0100095285	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-26-000-00-0000-7421-000-000000	54.30
	0100095285	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-22-000-00-0000-7421-000-000000	513.70
	0100095285	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-19-000-00-0000-7421-000-000000	2.83
	0100095285	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-19-000-00-0000-7421-000-000000	146.43
	0100095285	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	351.36
	0100095285	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	3,766.11
					Check Total		5,380.76
					Vendor Total		5,380.76
AMY PETERS		1547					
	0100095159	11/08/19	11-06-2019_30		X-COUNTRY SUPPLIES	0-10-301-14-1878-0610-000-000000	60.07
	0100095159	11/08/19	11-06-2019_30		STATE X-COUNTRY MEALS FOR STU/COACH	0-10-301-14-1800-0580-000-000000	363.63
					Check Total		423.70
					Vendor Total		423.70
ANTHEM LIFE INSURANCE CO.		398					
	0100095286	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-27-000-00-0000-7421-000-000000	7.90
	0100095286	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-22-000-00-0000-7421-000-000000	3.69
	0100095286	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-19-000-00-0000-7421-000-000000	.99
	0100095286	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	469.91
	0100095286	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-26-000-00-0000-7421-000-000000	.99
					Check Total		483.48
					Vendor Total		483.48
APPLE COMPUTER, INC.		90028					
	0100095243	11/22/19	AB12174851	200713	APPLE QUOTE 2205882445	0-19-971-00-0040-0610-000-003141	2,691.00
					Check Total		2,691.00
					Vendor Total		2,691.00

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AVERI SCHAUBMAN		35238					
	0100095160	11/08/19	322	200604		0-22-101-00-2100-0300-000-003218	292.50
	0100095160	11/08/19	322	200604		0-22-100-00-2100-0300-000-003218	195.00
	0100095160	11/08/19	322	200604		0-22-301-00-2100-0300-000-003218	341.25
	0100095160	11/08/19	322	200604	COACHING AND CONSULTATION SERVICES IN CO	0-22-201-00-2100-0300-000-003218	146.25
						Check Total	975.00
						Vendor Total	975.00
BARBARA FERRI		36072					
	0100095190	11/18/19	11-18-2019_36		10/25-10/31 TRAVEL REIM	0-22-301-01-0030-0580-000-003218	232.00
						Check Total	232.00
						Vendor Total	232.00
BEN CAIRNS		31100					
	0100095191	11/18/19	11-18-2019_43		FIRST AID/CPR REIM	0-10-301-14-1800-0580-000-000000	35.00
						Check Total	35.00
						Vendor Total	35.00
BIGHORN HARDWARE		93					
	0100095098	11/05/19	11-04-2019_45		10/CHARGES ACCT 1228	0-10-710-26-2600-0430-000-000000	652.11
						Check Total	652.11
						Vendor Total	652.11
BLICK ART MATERIAL		7159					
	0100095192	11/18/19	2416388	200684	TUXEDO	0-22-602-00-0090-0610-000-001229	14.35
	0100095192	11/18/19	2412678	200684	TUXEDO	0-22-602-00-0090-0610-000-001229	-14.35
	0100095192	11/18/19	2394873	200684	TUXEDO	0-22-602-00-0090-0610-000-001229	206.37
						Check Total	206.37
						Vendor Total	206.37
BOILER FREAK		36102					
	0100095271	11/25/19	11-25-2019_15		INSTALL BOILER FAN AT HS #3	0-10-710-26-2600-0300-000-000000	360.00
						Check Total	360.00
						Vendor Total	360.00
BONNIE MOFFETT		2412					
	0100095161	11/08/19	11-06-2019_26		DI AFTER SCHOOL CLUB SUPPLIES	0-10-602-00-0090-0610-000-001210	82.38
						Check Total	82.38
						Vendor Total	82.38

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BROAD REACH		22942					
	0100095193	11/18/19	ARU0281453		LCIS BOOKS	0-10-602-20-2222-0640-000-000000	163.74
						Check Total	163.74
						Vendor Total	163.74
BUILDING TECHNOLOGY SYSTEMS		23078					
	0100095272	11/25/19	1167-3521		PITTS UV SERVICE	0-10-710-26-2600-0300-000-000000	875.00
						Check Total	875.00
						Vendor Total	875.00
BUTLER SNOW LLP		33065					
	0100095194	11/18/19	10243479		10/CHARGES-URBAN RENEWAL AGREEMENT	0-10-602-10-0090-0300-000-000000	872.00
						Check Total	872.00
						Vendor Total	872.00
CALIBER COLLISION		35785					
	0100095269	11/25/19	11252019_1	200655	DOOR HINGE REPAIR SUBURBAN-MAINT	0-10-720-27-2700-0431-000-000000	1,306.23
						Check Total	1,306.23
						Vendor Total	1,306.23
CAPLAN & EARNEST, LLC.		3779					
	0100095195	11/18/19	164794		10/CHARGES	0-10-602-10-0090-0300-000-000000	931.00
						Check Total	931.00
	0100095196	11/18/19	164795		10/CHARGES-2019 BEST PROJECT	0-10-602-10-0090-0300-000-000000	735.00
						Check Total	735.00
						Vendor Total	1,666.00
CENTURYLINK		2139					
	0100095099	11/05/19	11-04-2019_17		10/719-486-3423 309B	0-10-602-10-0090-0531-000-000000	61.61
						Check Total	61.61
						Vendor Total	61.61

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CHRISTY MARCELLA TRUJILLO		2643					
	0100095100	11/05/19	11-04-2019_63		10/9-10/11 CSCA CONF EXP REIM	0-10-602-20-2213-0350-000-000000	484.44
	0100095100	11/05/19	11-04-2019_63		9/24 CDE TRNG EXP REIM	0-10-602-20-2213-0350-000-000000	16.50
					Check Total		500.94
					Vendor Total		500.94
CINDY MACISAAC		687					
	0100095162	11/08/19	11-06-2019_27		10/8-10/24 MTG EXP REIM	0-10-602-12-1700-0580-000-003130	252.79
					Check Total		252.79
					Vendor Total		252.79
CISNEROSES'		124					
	0100095197	11/18/19	957094		BOE CAKE	0-10-601-23-2310-0610-000-000000	25.00
	0100095197	11/18/19	957094		STAFF SYMPATHY PLANT	0-10-601-23-2310-0610-000-000000	20.00
					Check Total		45.00
	0100095244	11/22/19	957099		STAFF SYMPATHY PLANT	0-10-601-23-2310-0610-000-000000	20.00
					Check Total		20.00
					Vendor Total		65.00
CNB COMPUTERS INC		34193					
	0100095198	11/18/19	11182019_8	200540	QUOTE Q000003743	0-10-602-20-2290-0730-000-000000	147.75
					Check Total		147.75
					Vendor Total		147.75

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COLO. BUREAU OF INVESTIGATION		567					
	0100095101	11/05/19	11-04-2019_3		FINGERPRINTS-MALLOZZI	0-10-601-23-2391-0300-000-000000	39.50
					Check Total		<u>39.50</u>
	0100095102	11/05/19	11-04-2019_2		FINGERPRINTS-QUAST	0-10-601-23-2391-0300-000-000000	39.50
					Check Total		<u>39.50</u>
	0100095199	11/18/19	11-18-2019_3		FINGERPRINTS-TUFTE	0-10-601-23-2391-0300-000-000000	39.50
					Check Total		<u>39.50</u>
	0100095200	11/18/19	A200400116		FINGERPRITNS	0-10-601-23-2391-0300-000-000000	79.00
					Check Total		<u>79.00</u>
	0100095201	11/18/19	11-18-2019_25		FINGERPRINTS-KERRIGAN	0-10-601-23-2391-0300-000-000000	39.50
					Check Total		<u>39.50</u>
	0100095245	11/22/19	11-21-2019_10		FINGERPRINTS-STERLING	0-10-601-23-2391-0300-000-000000	39.50
					Check Total		<u>39.50</u>
					Vendor Total		<u>276.50</u>
COLO. DEPT. OF REVENUE		100					
	0100639227	11/29/19	11-29-2019_3		11/SIT	0-10-000-00-0000-7471-000-000000	19,431.00
					Check Total		<u>19,431.00</u>
					Vendor Total		<u>19,431.00</u>
COLORADO HEAD START ASSOC.		7478					
	0100095103	11/05/19	202017		MEMBERSHIP DUES	0-27-971-19-3330-0810-000-008600	200.00
					Check Total		<u>200.00</u>
					Vendor Total		<u>200.00</u>
COLORADO OUTWARD BOUND SCHOOL		23540					
	0100095163	11/08/19	2019-559		FINAL PAY P0190410	0-22-602-00-0090-0300-000-001229	22,869.00
					Check Total		<u>22,869.00</u>
					Vendor Total		<u>22,869.00</u>
COLORADO SCHOOL MEDICAID CONSORTIUM		25810					
	0100095202	11/18/19	2604		FY20 2ND PAYMENT	0-10-602-20-2130-0300-000-009003	500.00
					Check Total		<u>500.00</u>
					Vendor Total		<u>500.00</u>

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COLORADO YOUTH FOR A CHANGE		32247					
	0100095164	11/08/19	1741		ATTENDANCE SPECIALIST	0-22-602-00-2100-0300-000-003183	3,750.00
						Check Total	3,750.00
						Vendor Total	3,750.00
COMMERCIAL SPECIALTIES OF WESTERN C		28614					
	0100095104	11/05/19	7904		LCIS SECURITY IMPROVEMENTS	0-43-602-00-4000-0300-000-003958	598.80
						Check Total	598.80
						Vendor Total	598.80
COMMUNITY BANKS OF COLORADO		110					
	0100639225	11/20/19	11-29-2019_1		11/PAYROLL	0-10-000-00-0000-8102-000-000000	506,000.00
						Check Total	506,000.00
						Vendor Total	506,000.00
COMPLETE MAILING SOLUTIONS		6408					
	0100095105	11/05/19	123067		POSTAGE MACHINE MAINT	0-10-602-10-0090-0533-000-000000	360.90
						Check Total	360.90
						Vendor Total	360.90
CONTRACT PAPER GROUP, INC.		2399					
	0100095246	11/22/19	43007601501	200705	FY20 PAPER BID- 520 CASES@\$29.16	0-10-602-10-0090-0611-000-000000	15,163.20
						Check Total	15,163.20
						Vendor Total	15,163.20
CORPORATE TRANSLATION SERVICES, INC		32441					
	0100095106	11/05/19	154538		10/PHONE TRANSLATION	0-10-602-10-0090-0300-000-000000	194.61
						Check Total	194.61
						Vendor Total	194.61
DAVE ELLERMAN		18457					
	0100095203	11/18/19	11-18-2019_39		FOOD REIM	0-10-720-27-2700-0690-000-000000	73.22
	0100095203	11/18/19	11-18-2019_45		10/11-11/8 MILEAGE REIM FOR MAIL	0-10-720-27-2700-0580-000-000000	30.25
						Check Total	103.47
						Vendor Total	103.47

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DEMCO		57					
	0100095204	11/18/19	6714756	200676	CON-TACT LAMINATE	0-10-602-20-2222-0610-000-000000	482.47
						Check Total	482.47
						Vendor Total	482.47
DEPENDABLE AUTO REPAIR		35866					
	0100095273	11/25/19	11-25-2019_12		MAINT VAN REPAIR	0-10-710-26-2600-0430-000-000000	588.35
						Check Total	588.35
						Vendor Total	588.35
DIEDRICH CONSTRUCTION CO		2068					
	0100095107	11/05/19	58418		10/MONTHLY TRASH SERVICE	0-10-710-26-2600-0421-000-000000	1,800.00
						Check Total	1,800.00
						Vendor Total	1,800.00
DISCOUNT SCHOOL SUPPLY		5754					
	0100095108	11/05/19	P38975810101	200686	COLORATIONS SIMPLY WASHABLE TEMPURA PAINT	0-19-971-00-0040-0610-000-003141	106.47
						Check Total	106.47
	0100095205	11/18/19	D25690560101	200698	BLACK 9"X12" HEAVYWEIGHT CONSTRUCTION PA	0-26-971-33-3310-0610-000-000000	22.80
	0100095205	11/18/19	D25690560101	200698	WHITE 9"X12" HEAVYWEIGHT CONSTRUCTION PA	0-19-971-00-0040-0610-000-003141	79.78
	0100095205	11/18/19	D25690560101	200698	HAND PUMP	0-27-971-19-3330-0610-000-008600	87.38
						Check Total	189.96
						Vendor Total	296.43
DSST MONTVIEW		36080					
	0100095206	11/18/19	11-18-2019_44		2019 FRONTIER LEAGUE LEADERSHIP CONF	0-10-301-14-1800-0320-000-000000	300.00
						Check Total	300.00
						Vendor Total	300.00
DUNCAN'S HEATING AND COOLING INC		32891					
	0100095165	11/08/19	238406		WP COOLER REPAIR	0-10-710-26-2600-0300-000-000000	308.00
	0100095165	11/08/19	238444		LCIS COOLER REPAIR	0-10-710-26-2600-0300-000-000000	480.00
						Check Total	788.00
						Vendor Total	788.00

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
ERIN FARROW		29467					
	0100095207	11/18/19	11-18-2019_31		CLASSROOM CUBBIES	0-43-602-00-4000-0720-000-000000	249.98
						Check Total	249.98
						Vendor Total	249.98
FERNANDO LUNA LOPEZ		35696					
	0100095265	11/22/19	11-22-2019_2		10/15-10/31 INTERPRETER	0-10-602-10-0090-0300-000-000000	460.00
						Check Total	460.00
						Vendor Total	460.00
FIDELITY SECURITY LIFE INS COMP		32468					
	0100095208	11/18/19	164094452		11/EYEMED	0-64-602-02-2835-0520-000-000000	855.30
						Check Total	855.30
						Vendor Total	855.30
FLESHER HINTON MUSIC CO.		171					
	0100095109	11/05/19	132294		REPAIR ORDER DE68159-YAMAHA	0-10-101-10-1250-0430-000-000000	63.64
					ALTO SAX		
	0100095109	11/05/19	132324		INSTRUMENT REPAIR ORDER	0-10-201-10-1250-0610-000-000000	125.38
					DE68185,DE68190		
						Check Total	189.02
	0100095209	11/18/19	131256		LCIS SUPPLIES	0-10-101-10-1200-0610-000-000000	32.34
						Check Total	32.34
						Vendor Total	221.36
FLEX ACCOUNT ADMINISTRATION AMERICA		3686					
	0100095287	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-19-000-00-0000-7421-000-000000	55.08
	0100095287	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-22-000-00-0000-7421-000-000000	492.55
	0100095287	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-22-000-00-0000-7421-000-000000	56.24
	0100095287	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-26-000-00-0000-7421-000-000000	15.59
	0100095287	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-27-000-00-0000-7421-000-000000	55.07
	0100095287	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	360.42
	0100095287	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-21-000-00-0000-7421-000-000000	4.16
	0100095287	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	2,645.47
						Check Total	3,684.58
						Vendor Total	3,684.58
FORETHOUGHT.NET		33995					
	0100095110	11/05/19	320924		11/INTERNET PROVIDER	0-10-602-10-0090-0531-000-000000	1,250.00
						Check Total	1,250.00
						Vendor Total	1,250.00

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FRANK PAXTON LUMBER CO		31445					
	0100095247	11/22/19	06620665-001	200699	4/4 13/16" X7"+ RL SEL&BTR CHERRY S2S SL	0-10-301-10-1000-0610-000-000000	992.81
						Check Total	992.81
						Vendor Total	992.81
FULL CIRCLE		1525					
	0100095166	11/08/19	11-06-2019_3		1ST QTR FAM ENGAGEMENT MTG/TRNG	0-22-602-02-2100-0610-000-001208	185.29
						Check Total	185.29
						Vendor Total	185.29
GALO TELLEZ		35688					
	0100095266	11/22/19	11-22-2019_5		10/15-10/17 INTERPRETER	0-10-602-10-0090-0300-000-000000	184.00
						Check Total	184.00
						Vendor Total	184.00
GRAINGER		3709					
	0100095167	11/08/19	9330249914		MAINT REPAIR	0-10-710-26-2600-0430-000-000000	845.20
	0100095167	11/08/19	9284239564		MAINT SUPPLY	0-10-710-26-2600-0610-000-000000	544.10
	0100095167	11/08/19	9334946168		MAINT REPAIR	0-10-710-26-2600-0430-000-000000	-422.60
	0100095167	11/08/19	9334946150		MAINT REPAIR	0-10-710-26-2600-0430-000-000000	-422.60
	0100095167	11/08/19	9327129228		MAINT REPAIR	0-10-710-26-2600-0430-000-000000	280.67
	0100095167	11/08/19	9326815173		MAINT REPAIR	0-10-710-26-2600-0430-000-000000	422.60
	0100095167	11/08/19	9284239572		MAINT SUPPLY	0-10-710-26-2600-0610-000-000000	415.75
						Check Total	1,663.12
	0100095274	11/25/19	9351810354		MAINT SUPPLY	0-10-710-26-2600-0610-000-000000	127.56
	0100095274	11/25/19	9347233547		MAINT SUPPLY	0-10-710-26-2600-0610-000-000000	230.10
	0100095274	11/25/19	9341118124		MAINT REPAIR	0-10-710-26-2600-0430-000-000000	71.14
	0100095274	11/25/19	9352187273		MAINT REPAIR	0-10-710-26-2600-0430-000-000000	254.09
	0100095274	11/25/19	9353064414		MAINT REPAIR	0-10-710-26-2600-0430-000-000000	136.76
	0100095274	11/25/19	9344112967		MAINT REPAIR	0-10-710-26-2600-0430-000-000000	169.92
	0100095274	11/25/19	9347392137		MAINT REPAIR	0-10-710-26-2600-0430-000-000000	387.66
						Check Total	1,377.23
						Vendor Total	3,040.35
GREATER ARKANSAS RIVER NATURE ASSOC 32719							
	0100095168	11/08/19	1124	200673	SEPT-OCT ENDANGERED SPECIES FIELD WORK	0-22-602-00-2100-0300-000-001232	1,010.00
						Check Total	1,010.00
						Vendor Total	1,010.00

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
GUADALUPE BOBADILLA		35777					
	0100095267	11/22/19	11-22-2019_4		10/15-10/17 INTERPRETER	0-10-602-10-0090-0300-000-000000	207.00
						Check Total	207.00
						Vendor Total	207.00
HANNAH HOLM		35955					
	0100095210	11/18/19	11-18-2019_17		10/14-11/1 PANTHER DAYS	0-22-602-00-0090-0110-407-001201	188.70
						Check Total	188.70
						Vendor Total	188.70
HERALD DEMOCRAT		60					
	0100095169	11/08/19	11-06-2019_31		10/CHARGES	0-10-601-23-2391-0540-000-000000	462.25
	0100095169	11/08/19	11-06-2019_31		10/CHARGES-WP PRJ DESIGN COMM AD	0-10-602-10-0090-0610-000-000000	431.50
						Check Total	893.75
						Vendor Total	893.75
HOLLY DEBELL		35297					
	0100095170	11/08/19	11-06-2019_8		10/14-10/25 TRAVEL REIM	0-27-971-19-3330-0580-000-008600	88.26
	0100095170	11/08/19	11-06-2019_8		10/14-10/25 TRAVEL REIM	0-27-971-01-3330-0580-000-008600	21.24
	0100095170	11/08/19	11-06-2019_8		10/14-10/25 TRAVEL REIM	0-19-971-00-0040-0580-000-003141	30.00
						Check Total	139.50
						Vendor Total	139.50
HORACE MANN LIFE INSURANCE CO.		211					
	0100095288	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	449.01
	0100095288	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-22-000-00-0000-7421-000-000000	9.85
						Check Total	458.86
						Vendor Total	458.86
HUDL		33111					
	0100095275	11/25/19	INV00771417		12/11/19-12/10/20 HUDL ASSIST-GIRLS BBAL	0-10-301-14-1815-0610-000-000000	750.00
						Check Total	750.00
						Vendor Total	750.00
INTERNAL REVENUE SERVICE		838					
	0100639226	11/29/19	11-29-2019_2		11/FIT	0-10-000-00-0000-7472-000-000000	45,409.76
	0100639226	11/29/19	11-29-2019_2		11/FIT	0-10-000-00-0000-7428-000-000000	18,800.46
						Check Total	64,210.22
						Vendor Total	64,210.22

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
J.W. PEPPER OF DALLAS		2091					
	0100095111	11/05/19	178633288		MUSIC	0-10-301-10-1240-0610-000-000000	6.75
	0100095111	11/05/19	176927819		MUSIC	0-10-301-10-1240-0610-000-000000	64.89
	0100095111	11/05/19	173626555		MUSIC	0-10-301-10-1240-0610-000-000000	2.25
	0100095111	11/05/19	175664029	200614	THE SIMPLE RYTHMATICIAN FLUTE	0-10-301-10-1250-0610-000-000000	21.94
	0100095111	11/05/19	175676677	200614	THE SIMPLE RYTHMATICIAN FLUTE	0-10-301-10-1250-0610-000-000000	173.55
	0100095111	11/05/19	196147139	200614	THE SIMPLE RYTHMATICIAN FLUTE	0-10-301-10-1250-0610-000-000000	6.95
						Check Total	276.33
						Vendor Total	276.33
JACQUELINE LUJAN		22012					
	0100095248	11/22/19	11-21-2019_13		11/3-11/6 TRAINING EXP REIM	0-27-971-19-3330-0320-000-008600	515.95
						Check Total	515.95
						Vendor Total	515.95
JAMES MEDINA		23930					
	0100095211	11/18/19	11-18-2019_37		DOT PHYSICAL REIM	0-10-720-27-2700-0300-000-000000	72.00
						Check Total	72.00
						Vendor Total	72.00
JAMES POLLOCK		25852					
	0100095249	11/22/19	11-21-2019_5		FOOD REIM	0-10-720-27-2700-0690-000-000000	25.40
						Check Total	25.40
						Vendor Total	25.40
JAMES ZOLLER		30120					
	0100095112	11/05/19	11-04-2019_4		DOT PHYSICAL REIM	0-10-720-27-2700-0300-000-000000	60.00
						Check Total	60.00
	0100095212	11/18/19	11-18-2019_11		10/14-11/8 SUB BUS DRIVER	0-10-720-27-2700-0110-602-000000	840.00
						Check Total	840.00
						Vendor Total	900.00
JESSICA BENA		29939					
	0100095113	11/05/19	201902		10/PSYCHOLOGIST-MILEAGE	0-10-602-12-1700-0580-000-003130	104.40
	0100095113	11/05/19	201902		10/PSYCHOLOGIST	0-10-602-12-1700-0300-000-003130	2,000.00
						Check Total	2,104.40
						Vendor Total	2,104.40

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
JOYCE LACOME		5738					
	0100095213	11/18/19	11-18-2019_41		FOOD REIM	0-10-720-27-2700-0690-000-000000	28.54
	0100095213	11/18/19	11-18-2019_41		TRAVEL EXP REIM	0-10-720-27-2700-0580-000-000000	88.58
					Check Total		117.12
					Vendor Total		117.12
JULIE GUZMAN AGUILAR		35670					
	0100095268	11/22/19	11-22-2019_3		10/15-10/17 INTERPRETER	0-10-602-10-0090-0300-000-000000	161.00
					Check Total		161.00
					Vendor Total		161.00
JUNG KIM		35661					
	0100095114	11/05/19	11-04-2019_64		ORTON GILLINGHAM TRNG EXP REIM	0-10-602-20-2213-0350-000-000000	252.15
					Check Total		252.15
					Vendor Total		252.15
K W CONSTRUCTION & RESTORATION		734					
	0100095171	11/08/19	SI-12811		LCHS CABINET REPAIR	0-10-710-26-2600-0300-000-000000	840.00
					Check Total		840.00
					Vendor Total		840.00
KARI CRUM		24651					
	0100095172	11/08/19	11-06-2019_28		STU WITHD-REIM FOR BAL ON LUNCH ACCT	0-21-600-00-0000-1610-000-000000	45.60
					Check Total		45.60
					Vendor Total		45.60
KARINA OLAVE		35718					
	0100095214	11/18/19	11-18-2019_23		10/15-11/6 STUDENT TUTOR	0-22-602-00-0090-0300-000-005287	88.80
					Check Total		88.80
					Vendor Total		88.80
KATHERINE PAGE		35521					
	0100095215	11/18/19	11-18-2019_33		FROG UNIT SUPPLIES	0-10-101-10-0010-0610-000-000000	104.22
					Check Total		104.22
					Vendor Total		104.22

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
KATIE ANDERSON		23957					
	0100095250	11/22/19	11-21-2019_26		ART CONF EXP REIM	0-10-602-20-2213-0350-000-000000	56.00
	0100095250	11/22/19	11-21-2019_25		ART SUPPLY REIM	0-10-100-10-0200-0610-000-000000	50.82
					Check Total		106.82
					Vendor Total		106.82
KELLY HORNING		27030					
	0100095173	11/08/19	11-06-2019_29		10/23-10/24 TRNG EXP REIM	0-27-971-19-3330-0580-000-008600	13.59
	0100095173	11/08/19	11-06-2019_29		10/23-10/24 TRNG EXP REIM	0-19-971-00-0040-0580-000-003141	13.80
					Check Total		27.39
					Vendor Total		27.39
KERRI QUINLAN		24570					
	0100095115	11/05/19	11-04-2019_11		8/29-10/24 HEALTH MTG EXP REIM	0-22-602-00-2100-0580-000-003202	102.83
	0100095115	11/05/19	11-04-2019_11		8/29-10/24 HEALTH MTG EXP REIM	0-22-602-02-2100-0610-000-001208	9.28
					Check Total		112.11
					Vendor Total		112.11
KIRKSVILLE WEB DESIGN		35815					
	0100095276	11/25/19	11212019	200721	PROPOSAL FOR SEARCH ENGINE OPTIMIZATION	0-22-602-00-2100-0300-000-001230	200.00
					Check Total		200.00
					Vendor Total		200.00
KNIGHT CUSTOM ELECTRONICS		12556					
	0100095174	11/08/19	9621		LCIS SERVICE CALL	0-10-710-26-2600-0300-000-000000	207.00
					Check Total		207.00
					Vendor Total		207.00
KONICA MINOLTA		2292					
	0100095175	11/08/19	34242267		10/COPIERS	0-26-971-33-3330-0330-000-000000	705.75
					Check Total		705.75
	0100095216	11/18/19	34282552		10/COPIERS	0-27-971-19-3330-0330-000-008600	249.83
	0100095216	11/18/19	34282552		10/COPIERS	0-10-602-10-0090-0330-000-000000	3,879.37
	0100095216	11/18/19	34282552		10/COPIERS	0-27-971-01-3330-0330-000-008600	249.83
	0100095216	11/18/19	34282553		10/COPIERS	0-10-602-10-0090-0330-000-000000	7,801.78
	0100095216	11/18/19	34282552		10/COPIERS	0-19-971-00-0040-0610-000-003141	499.65
					Check Total		12,680.46
					Vendor Total		13,386.21

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
KONICA MINOLTA BUSINESS SOL.		4289					
	0100095217	11/18/19	262427444		LCHS COPIER STAPLES	0-10-602-10-0090-0330-000-000000	146.71
						Check Total	146.71
						Vendor Total	146.71
KYLIE COX		36030					
	0100095176	11/08/19	11-06-2019_32		10/2-BABYSITTING-WP PRJ	0-10-602-10-0090-0300-000-000000	27.75
						Check Total	27.75
						Vendor Total	27.75
LAKE COUNTY HEALTH DEPARTMENT		392					
	0100095116	11/05/19	11-04-2019_39		EMPLOYEE TB TESTS	0-26-971-33-3310-0810-000-000000	198.00
	0100095116	11/05/19	11-04-2019_39		HS STUDENT INTERN TB TEST	0-10-301-10-0050-0560-000-000000	33.00
						Check Total	231.00
						Vendor Total	231.00
LAKE COUNTY LANDFILL		370					
	0100095177	11/08/19	11-06-2019_7		10/DISPOSAL SERVICES	0-10-710-26-2600-0421-000-000000	64.00
						Check Total	64.00
						Vendor Total	64.00
LAUREN BARRETTE		36021					
	0100095117	11/05/19	11-04-2019_16		HEALTHY SCHOOLS COOKING CLUB MILK	0-22-602-00-2100-0610-000-003202	24.68
						Check Total	24.68
						Vendor Total	24.68
LCEA		20214					
	0100095289	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-26-000-00-0000-7421-000-000000	23.96
	0100095289	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-21-000-00-0000-7421-000-000000	1.34
	0100095289	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-27-000-00-0000-7421-000-000000	22.48
	0100095289	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-22-000-00-0000-7421-000-000000	726.22
	0100095289	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-19-000-00-0000-7421-000-000000	2.44
	0100095289	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	2,989.18
						Check Total	3,765.62
						Vendor Total	3,765.62

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
LEADVILLE SANITATION DISTRICT		259					
	0100095118	11/05/19	11-04-2019_19		9&10/SEWER AND SANITATION	0-26-971-33-3310-0810-000-000000	38.74
	0100095118	11/05/19	11-04-2019_19		9&10/SEWER AND SANITATION	0-27-971-19-3330-0620-000-008600	61.94
	0100095118	11/05/19	11-04-2019_19		9&10/SEWER AND SANITATION	0-19-971-00-2600-0410-000-003141	108.41
	0100095118	11/05/19	11-04-2019_19		9&10/SEWER AND SANITATION	0-27-971-01-3330-0620-000-008600	61.94
	0100095118	11/05/19	11-04-2019_19		9&10/SEWER AND SANITATION	0-10-710-26-2600-0411-000-000000	3,921.71
					Check Total		4,192.74
					Vendor Total		4,192.74
LINDA LEAL		12696					
	0100095218	11/18/19	11-18-2019_6		10/11-11/8 TRAVEL REIM	0-21-740-31-3100-0580-000-000000	16.40
					Check Total		16.40
					Vendor Total		16.40
LINDSAY RAPKE		25704					
	0100095119	11/05/19	11-04-2019_24		10/23-10/24 CDE SEL TRAINING EXP REIM	0-10-602-12-1700-0580-000-003130	184.01
					Check Total		184.01
					Vendor Total		184.01
LIONS CLUB		3360					
	0100095120	11/05/19	11-04-2019_9		MCKINNEY VENTO FAMILY ASST FOOD CARDS	0-22-602-00-2100-0800-000-005196	500.00
					Check Total		500.00
					Vendor Total		500.00
LISA RELOU LLC		34894					
	0100095121	11/05/19	11-04-2019_15		10/CHARGES-GENERAL	0-10-602-10-0090-0300-000-000000	4,170.00
	0100095121	11/05/19	11-04-2019_15		10/CHARGES-TURNAROUND	0-22-602-00-2100-0300-000-001231	3,115.00
					Check Total		7,285.00
					Vendor Total		7,285.00
LISA ROEDER		4086					
	0100095122	11/05/19	11-04-2019_40		POSTAGE REIM	0-26-971-33-3310-0610-000-000000	6.85
	0100095122	11/05/19	11-04-2019_47		POSTAGE REIM	0-27-971-19-3330-0533-000-008600	6.85
					Check Total		13.70
	0100095251	11/22/19	11-21-2019_11		POLICY COUNCIL SUPPLY REIM	0-27-971-19-3330-0500-000-008600	39.89
					Check Total		39.89
					Vendor Total		53.59

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
MACHOL AND JOHANNES, LLC		26832					
	0100095290	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	552.04
	0100095290	11/25/19	25-NOV-19		PAYROLL LIABILITIES	0-27-000-00-0000-7421-000-000000	145.28
					Check Total		<u>697.32</u>
					Vendor Total		697.32
MARCIA CATES		32255					
	0100095252	11/22/19	11-21-2019_9		10/23-10/24 SOCIAL EMOTIONAL TRNG	0-10-602-20-2213-0350-000-000000	113.40
					Check Total		<u>113.40</u>
					Vendor Total		113.40
MARIA ANTONIETA LIZARDO		17922					
	0100095219	11/18/19	11-18-2019_8		10/11-11/8 TRAVEL REIM	0-21-740-31-3100-0580-000-000000	18.85
					Check Total		<u>18.85</u>
					Vendor Total		18.85
MARY JELF		17779					
	0100095253	11/22/19	11-21-2019_12		CLASSROOM SUPPLY REIM	0-26-971-33-3310-0610-000-000000	.67
	0100095253	11/22/19	11-21-2019_12		CLASSROOM SUPPLY REIM	0-27-971-19-3330-0610-000-008600	2.57
	0100095253	11/22/19	11-21-2019_12		CLASSROOM SUPPLY REIM	0-19-971-00-0040-0610-000-003141	2.34
					Check Total		<u>5.58</u>
					Vendor Total		5.58
MCCANDLESS INTERNATIONAL TRUCK		1735					
	0100095220	11/18/19	P101303896:01		BUS 17 MUD GUARD	0-10-720-27-2700-0430-000-000000	45.84
					Check Total		<u>45.84</u>
					Vendor Total		45.84
MCI		2960					
	0100095123	11/05/19	11-04-2019_44		10/HDST FAX ACCT 6P603161	0-27-971-19-3330-0531-000-008600	36.68
					Check Total		<u>36.68</u>
	0100095124	11/05/19	11-04-2019_60		10/LONG DISTANCE FAX ACCT 08660958314	0-10-602-10-0090-0531-000-000000	83.35
					Check Total		<u>83.35</u>
					Vendor Total		120.03

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
MEADOW GOLD DAIRIES		1343					
	0100095178	11/08/19	11-06-2019_4		10/MILK	0-21-740-31-3100-0631-000-000000	6,808.20
						Check Total	6,808.20
						Vendor Total	6,808.20
MHI SERVICE, INC		35084					
	0100095277	11/25/19	PA-124404	200687	REPLACE COMBUSTION AIR FAN FOR HS BOILER	0-10-710-26-2600-0300-000-000000	3,319.18
						Check Total	3,319.18
						Vendor Total	3,319.18
MICHAEL REIGEL		35726					
	0100095221	11/18/19	11-18-2019_10		10/24 VBALL LINE JUDGE	0-10-301-14-1800-0392-000-000000	60.00
						Check Total	60.00
						Vendor Total	60.00
MICHELE DEWINE		24058					
	0100095125	11/05/19	11-04-2019_36		10/17-10/18 MAPS PARTNERS MILEAGE REIM	0-10-201-24-2410-0580-000-000000	190.00
						Check Total	190.00
	0100095222	11/18/19	11-18-2019_30		SCIENCE TRIP MILEAGE REIM	0-10-201-10-1310-0610-000-000000	22.77
						Check Total	22.77
						Vendor Total	212.77
MIDWEST BUS SALES, INC		34908					
	0100095254	11/22/19	C060002857:01		BUS 3 AND 16 REPAIR	0-10-720-27-2700-0430-000-000000	57.37
	0100095254	11/22/19	S060002922:01		BUS 3 AND 16 REPAIR	0-10-720-27-2700-0430-000-000000	52.74
	0100095254	11/22/19	R060000422:01		BUS 3 AND 16 REPAIR	0-10-720-27-2700-0430-000-000000	622.88
	0100095254	11/22/19	C060003289:01		BUS 3 AND 16 REPAIR	0-10-720-27-2700-0430-000-000000	21.61
						Check Total	754.60
						Vendor Total	754.60
MILLENNIUM TOWING		1273					
	0100095179	11/08/19	12060		TOW BUS 3 TO DENVER FOR REPAIR	0-10-720-27-2700-0430-000-000000	1,450.00
						Check Total	1,450.00
						Vendor Total	1,450.00

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
MOLLY HOKKANEN		31925					
	0100095126	11/05/19	11-04-2019_32		LAB SUPPLIES	0-10-201-10-1310-0610-000-000000	47.59
						Check Total	47.59
						Vendor Total	47.59
MONA CLOYS		10944					
	0100095127	11/05/19	11-04-2019_41		10/25 POWER SYMPOSIUM MILEAGE REIM	0-10-602-20-2213-0350-000-000000	130.00
						Check Total	130.00
	0100095255	11/22/19	11-21-2019_8		CLASSROOM SUPPLY REIM	0-10-301-10-0060-0610-000-000000	106.36
						Check Total	106.36
						Vendor Total	236.36
NAPA AUTO PARTS OF BUENA VISTA		10871					
	0100095128	11/05/19	11-04-2019_56		10/CHARGES	0-10-720-27-2700-0430-000-000000	64.68
						Check Total	64.68
						Vendor Total	64.68
NAVIANCE, INC		31321					
	0100095223	11/18/19	INV00056192		FY20 NAVIANCE RENEWAL	0-10-602-10-0090-0300-000-000000	6,045.00
						Check Total	6,045.00
						Vendor Total	6,045.00
NEOPOST USA		9563					
	0100095180	11/08/19	57123086		12/2-3/1 POSTAGE MACHINE METER MAINT	0-10-602-10-0090-0533-000-000000	102.00
	0100095180	11/08/19	57123086		12/2-3/1 ONLINE RATE MAINT- POSTAGE MACH	0-10-602-10-0090-0533-000-000000	60.00
						Check Total	162.00
						Vendor Total	162.00
NEWCLOUD NETWORKS		6334					
	0100095129	11/05/19	193040086		10/LOCAL AND LONG DISTANCE	0-10-602-10-0090-0531-000-000000	829.25
						Check Total	829.25
						Vendor Total	829.25
NOREEN FLORES		2149					
	0100095224	11/18/19	11-18-2019_24		ALIO CONF MILEAGE REIM	0-10-601-23-2391-0580-000-000000	128.00
						Check Total	128.00
						Vendor Total	128.00

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
NORTHWEST COLO. COUNCIL OF GOVERNME	17914						
	0100095278	11/25/19	2019-0668		LCIS AND LCHS ELEVATOR INSPECTION-5 YR	0-10-710-26-2600-0300-000-000000	900.00
						Check Total	900.00
						Vendor Total	900.00
NV5		26050					
	0100095130	11/05/19	139649		LCIS SECURITY IMPROVEMENTS	0-43-602-00-4000-0300-000-003958	3,381.57
	0100095130	11/05/19	136910		LCIS SECURITY IMPROVEMENTS	0-43-602-00-4000-0300-000-003958	1,627.16
						Check Total	5,008.73
						Vendor Total	5,008.73
O'REILLY AUTOMOTIVE, INC	27090						
	0100095131	11/05/19	11-04-2019_55		10/CHARGES	0-10-710-26-2600-0430-000-000000	363.85
						Check Total	363.85
						Vendor Total	363.85
ORIENTAL TRADING CO., INC.	789						
	0100095132	11/05/19	699055639-01	200688	PLASTIC MAGNETIC LETTERS-UPPERCASE LETTE	0-19-971-00-0040-0610-000-003141	118.99
						Check Total	118.99
	0100095256	11/22/19	699316207-01	200708	PANDA PARTY TATTOOS	0-19-971-00-0040-0610-000-003141	46.56
	0100095256	11/22/19	699316207-01	200708	EMOJII REINDEER MAGNET CRAFT KIT	0-27-971-19-3330-0610-000-008600	51.00
	0100095256	11/22/19	699316207-01	200708	DINOSAUR TATTOOS	0-26-971-33-3310-0610-000-000000	13.31
						Check Total	110.87
						Vendor Total	229.86
ORKIN PEST CONTROL	1156						
	0100095133	11/05/19	190629171		11/PEST CONTROL ACCT 26049728	0-10-710-26-2600-0300-000-000000	198.61
	0100095133	11/05/19	190629005		11/PEST CONTROL ACCT 26054142	0-10-710-26-2600-0300-000-000000	196.85
	0100095133	11/05/19	190628944		11/PEST CONTROL ACCT 26054143	0-10-710-26-2600-0300-000-000000	203.02
	0100095133	11/05/19	190628916		11/PEST CONTROL ACCT 26058965	0-10-710-26-2600-0300-000-000000	193.20
	0100095133	11/05/19	190628973		11/PEST CONTROL ACCT 26049729	0-10-710-26-2600-0300-000-000000	185.10
						Check Total	976.78
						Vendor Total	976.78

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
P.E.O. CHAPTER AF		2392					
	0100095225	11/18/19	11-18-2019_56		DO POINSETTIAS-9	0-10-602-10-0090-0610-000-000000	171.00
						Check Total	171.00
						Vendor Total	171.00
PARALLAX INC.		35980					
	0100095257	11/22/19	1502375	200700	PROPELLER FLIP TRY IT & INVENTION KIT	0-22-602-00-0090-0610-000-004048	1,799.75
						Check Total	1,799.75
						Vendor Total	1,799.75
PARKVILLE WATER DISTRICT		334					
	0100095134	11/05/19	11-04-2019_18		10/WATER ACCT 1206	0-27-971-19-3330-0620-000-008600	21.45
	0100095134	11/05/19	11-04-2019_18		10/WATER ACCT 1206	0-26-971-33-3310-0810-000-000000	13.43
	0100095134	11/05/19	11-04-2019_18		10/WATER ACCT 1206	0-19-971-00-2600-0410-000-003141	37.54
	0100095134	11/05/19	11-04-2019_18		10/WATER ACCT 1206	0-10-710-26-2600-0411-000-000000	174.31
	0100095134	11/05/19	11-04-2019_18		10/WATER ACCT 1251	0-10-710-26-2600-0411-000-000000	383.44
	0100095134	11/05/19	11-04-2019_18		10/WATER ACCT 1216	0-10-710-26-2600-0411-000-000000	813.88
	0100095134	11/05/19	11-04-2019_18		10/WATER ACCT 1217	0-10-710-26-2600-0411-000-000000	467.59
	0100095134	11/05/19	11-04-2019_18		10/WATER ACCT 1218	0-10-710-26-2600-0411-000-000000	55.00
	0100095134	11/05/19	11-04-2019_18		10/WATER ACCT 1219	0-10-710-26-2600-0411-000-000000	413.02
	0100095134	11/05/19	11-04-2019_18		10/WATER ACCT 1264	0-10-710-26-2600-0411-000-000000	44.00
	0100095134	11/05/19	11-04-2019_18		10/WATER ACCT 1265	0-10-710-26-2600-0411-000-000000	44.00
	0100095134	11/05/19	11-04-2019_18		10/WATER ACCT 1206	0-27-971-01-3330-0620-000-008600	21.45
						Check Total	2,489.11
						Vendor Total	2,489.11
PARLIN LAW P.C.		35440					
	0100095135	11/05/19	9566		10/CHARGES	0-10-602-10-0090-0300-000-000000	285.00
						Check Total	285.00
						Vendor Total	285.00
PATRICK CADE		31127					
	0100095226	11/18/19	11-18-2019_42		CHSCA TRACK CLINIC REIM	0-10-301-14-1800-0320-000-000000	50.00
	0100095226	11/18/19	11-18-2019_42		CHSCA MEMBERSHIP REIM	0-10-301-14-1890-0610-000-000000	70.00
						Check Total	120.00
						Vendor Total	120.00
PERA		340					
	0100639229	11/29/19	11-29-2019_5		11/PERA	0-10-000-00-0000-7473-000-000000	191,371.45
						Check Total	191,371.45
						Vendor Total	191,371.45

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PHEBE CONDON		34509					
	0100095136	11/05/19	11-04-2019_42		SCIENCE SUPPLIES	0-10-301-10-1310-0610-000-000000	69.69
					Check Total		69.69
	0100095227	11/18/19	11-18-2019_28		DSST TRAVEL REIM	0-10-301-10-1310-0610-000-000000	126.51
	0100095227	11/18/19	11-18-2019_26		STEM AFTER SCHOOL SUPPLY	0-22-602-00-0090-0610-000-001211	63.67
	0100095227	11/18/19	11-18-2019_27		REIM SCIENCE SUPPLIES	0-10-301-10-1310-0610-000-000000	81.80
					Check Total		271.98
					Vendor Total		341.67
PINNACOL ASSURANCE		454					
	0100095258	11/22/19	19790143		5TH OF 9 PMT/WORKER'S COMP PREMIUM	0-10-602-28-2850-0521-000-000000	14,841.27
					Check Total		14,841.27
					Vendor Total		14,841.27
POSTMASTER		7456					
	0100095137	11/05/19	11-04-2019_67		1 ROLL OF STAMPS-F/R LUNCH PRGM	0-10-602-10-0090-0533-000-000000	55.00
					Check Total		55.00
	0100095228	11/18/19	11-18-2019_47		LCHS-2 ROLLS OF STAMPS	0-10-301-10-0030-0533-000-000000	110.00
					Check Total		110.00
					Vendor Total		165.00
QUILL		8974					
	0100095229	11/18/19	2477160	200701	POST IT - POP UPS	0-10-301-10-0060-0610-000-000000	59.72
					Check Total		59.72
					Vendor Total		59.72
QUILL CORPORATION		539					
	0100095138	11/05/19	1683747		SUPPLIES	0-10-301-10-1600-0610-000-003120	81.32
					Check Total		81.32
					Vendor Total		81.32
RENA SANCHEZ		7006					
	0100095139	11/05/19	11-04-2019_25		10//-10/26 ALIO CONF EXP REIM	0-10-601-25-2510-0580-000-000000	139.56
					Check Total		139.56
					Vendor Total		139.56

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RESILIENT FUTURES, INC		36005					
	0100095140	11/05/19	79		8/16 EARLY CHILDHOOD WELLNESS TRNG	0-10-602-00-2100-0300-000-001203	1,176.00
						Check Total	1,176.00
						Vendor Total	1,176.00
ROADRUNNER PRDUCTIONS LLC		35947					
	0100095141	11/05/19	2378		PRESCHOOL AND FLY FISHING VIDEO	0-10-602-10-0090-0300-000-000000	500.00
	0100095141	11/05/19	2378		PITTS AND WP VIDEO TOUR	0-10-602-10-0090-0300-000-000000	1,000.00
						Check Total	1,500.00
						Vendor Total	1,500.00
ROCKY MOUNTAIN LUMBER & HARDWARE		5058					
	0100095181	11/08/19	8463269		CONCRETE MIX	0-10-710-26-2600-0430-000-000000	109.80
	0100095181	11/08/19	S170536I		CONCRETE MIX INV FEE	0-10-710-26-2600-0430-000-000000	1.65
	0100095181	11/08/19	S171008I		CONCRETE MIX INV FEE	0-10-710-26-2600-0430-000-000000	1.65
						Check Total	113.10
						Vendor Total	113.10
ROCKY MTN. FAMILY PRACTICE		3520					
	0100095182	11/08/19	11-06-2019_35		BUS DRIVER TESTING	0-10-720-27-2700-0300-000-000000	39.00
						Check Total	39.00
	0100095259	11/22/19	11-21-2019_6		BUS DRIVER RANDOM DRUG TEST	0-10-720-27-2700-0300-000-000000	29.00
						Check Total	29.00
						Vendor Total	68.00
ROD SCHLEICHER		2241					
	0100095142	11/05/19	11-04-2019_37		LCHS PIANO TUNING	0-10-301-10-1240-0610-000-000000	65.00
						Check Total	65.00
	0100095230	11/18/19	11-18-2019_46		LCHS PIANO TUNING	0-10-301-10-1240-0610-000-000000	40.00
						Check Total	40.00
						Vendor Total	105.00
ROYCE INDUSTRIES		2184					
	0100095183	11/08/19	DEN1004620	200664	QUOTE DEN1004620-MOTOR, 5HP 1PH 230V, 17	0-10-720-27-2700-0730-000-000000	1,040.63
						Check Total	1,040.63
						Vendor Total	1,040.63

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
SAFEWAY INC.		376					
	0100095143	11/05/19	11-04-2019_27		10/CHARGES	0-26-971-33-3310-0610-000-000000	21.34
	0100095143	11/05/19	11-04-2019_27		10/CHARGES	0-27-971-19-3330-0610-000-008600	81.81
	0100095143	11/05/19	11-04-2019_27		10/CHARGES	0-19-971-00-0040-0610-000-003141	74.70
	0100095143	11/05/19	11-04-2019_27		10/CHARGES	0-27-971-01-3330-0610-000-008600	45.57
	0100095143	11/05/19	11-04-2019_27		10/CHARGES	0-21-740-31-3100-0630-000-000000	464.43
						Check Total	<u>687.85</u>
						Vendor Total	<u>687.85</u>
SAM'S CLUB		1218					
	0100095231	11/18/19	11-18-2019_22		10/CHARGES	0-21-740-31-3100-0610-000-000000	166.25
						Check Total	<u>166.25</u>
						Vendor Total	<u>166.25</u>
SANGRE DE CRISTO ELECTRIC		382					
	0100095144	11/05/19	11-04-2019_54		10/TWIN LAKES SCHOOLHOUSE	0-10-710-26-2600-0620-000-000000	32.75
						Check Total	<u>32.75</u>
						Vendor Total	<u>32.75</u>
SAVIO HOUSE		35882					
	0100095184	11/08/19	11-06-2019_9		10/CHARGES	0-10-602-12-1700-0300-000-003130	1,900.00
						Check Total	<u>1,900.00</u>
						Vendor Total	<u>1,900.00</u>
SCANGA MEAT CO		35572					
	0100095145	11/05/19	11-04-2019_53		10/MEAT PRODUCTS	0-21-740-31-3100-0630-000-000000	1,084.17
						Check Total	<u>1,084.17</u>
						Vendor Total	<u>1,084.17</u>

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
SCHOOL SPECIALTY		4091					
	0100095146	11/05/19	208124127893	200574	PLEASE SEE ONLINE ORDER - CART # 7790757	0-10-101-10-0200-0610-000-000000	26.81
	0100095146	11/05/19	208123740747	200574	PLEASE SEE ONLINE ORDER - CART # 7790757	0-10-101-10-0200-0610-000-000000	1,025.73
	0100095146	11/05/19	208124178522	200690	PLEASE SEE ONLINE ORDER 0 CART 779113853	0-10-101-10-0200-0610-000-000000	60.81
	0100095146	11/05/19	308103458181	200674	PAD LEGAL LETTER SIZE	0-10-301-10-0030-0610-000-000000	20.95
	0100095146	11/05/19	308103458181	200674	PENCILS COLORED SCHOOL SMART SET OF 144	0-10-201-10-1500-0610-000-000000	30.66
Check Total							1,164.96
	0100095232	11/18/19	308103459021	200661	PLEASE SEE ONLINE ORDER - CART # 7791061	0-10-101-10-0010-0610-000-000000	177.79
Check Total							177.79
Vendor Total							1,342.75
SILVER CITY PRINTING		413					
	0100095233	11/18/19	95028		COL SUPPLIES	0-10-101-10-0010-0610-000-000000	43.10
Check Total							43.10
Vendor Total							43.10
SOULED OUT T-SHIRTS		24317					
	0100095147	11/05/19	6364		BUS DRIVER TSHIRTS	0-10-720-27-2700-0610-000-000000	334.72
Check Total							334.72
	0100095260	11/22/19	6284		COACHES GEAR	0-10-301-14-1800-0610-000-000000	774.25
	0100095260	11/22/19	6285		COACHES GEAR	0-10-301-14-1800-0610-000-000000	448.00
	0100095260	11/22/19	6269		COACHES GEAR	0-10-301-14-1800-0610-000-000000	1,325.00
	0100095260	11/22/19	6330		COACHES GEAR	0-10-301-14-1800-0610-000-000000	312.00
Check Total							2,859.25
Vendor Total							3,193.97
SPLASH DESIGN! INC		30791					
	0100095261	11/22/19	11-21-2019_20		BUSINESS CARD TEMPLATE	0-10-602-10-0090-0300-000-000000	112.50
Check Total							112.50
Vendor Total							112.50
STERLING COMMUNICATION TECHNOLOGIES		35351					
	0100095148	11/05/19	11-04-2019_20		PO190453-LCIS INTERCOM REPLACEMENT	0-43-602-00-4000-0300-000-003958	1,317.65
Check Total							1,317.65
Vendor Total							1,317.65

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SUMMIT PAC		30821					
	0100095185	11/08/19	1014		9/9-11/1/PYSCHOLOGIST SERVICE	0-10-602-12-1700-0300-000-003130	2,650.00
	0100095185	11/08/19	1014		9/9-11/1/PYSCHOLOGIST SERVICE EXP REIM	0-10-602-12-1700-0300-000-003130	1,597.27
					Check Total		4,247.27
					Vendor Total		4,247.27
TAYLOR RAPKE		27430					
	0100095149	11/05/19	11-04-2019_65		10/23-10/24 CDE SEL TRNG EXP REIM	0-10-602-12-1700-0580-000-003130	39.57
					Check Total		39.57
					Vendor Total		39.57
TAYLOR TRELKA		27359					
	0100095234	11/18/19	11-18-2019_29		PANTHER DAY MATERIALS	0-22-602-00-0090-0610-000-001201	111.59
					Check Total		111.59
					Vendor Total		111.59
THYSSENKRUPP ELEVATOR CORP.		9638					
	0100095186	11/08/19	3004904462		11/1-1/31 LCHS/LCIS ELEVATOR MAINT	0-10-710-26-2600-0300-000-000000	2,299.08
					Check Total		2,299.08
	0100095279	11/25/19	ACIA-1MUDP4J	200726	EMERGENCY LIGHTING WORK ORDER FOR LCIS E	0-10-710-26-2600-0300-000-000000	1,434.00
					Check Total		1,434.00
					Vendor Total		3,733.08
TIGER, INC		29874					
	0100095235	11/18/19	1019279354		10/UTILITIES	0-27-971-01-3330-0620-000-008600	114.02
	0100095235	11/18/19	1019279354		10/UTILITIES	0-26-971-33-3310-0810-000-000000	71.28
	0100095235	11/18/19	1019279354		10/UTILITIES	0-19-971-00-2600-0410-000-003141	199.53
	0100095235	11/18/19	1019279354		10/UTILITIES	0-27-971-19-3330-0620-000-008600	114.02
	0100095235	11/18/19	1019279354		10/UTILITIES	0-10-710-26-2600-0620-000-000000	926.41
	0100095235	11/18/19	1019279358		10/UTILITIES-CUST #01627-06	0-10-710-26-2600-0620-000-000000	612.45
	0100095235	11/18/19	1019279355		10/UTILITIES-CUST #01627-03	0-10-710-26-2600-0620-000-000000	1,357.31
	0100095235	11/18/19	1019279356		10/UTILITIES-CUST #01627-04	0-10-710-26-2600-0620-000-000000	3,493.69
	0100095235	11/18/19	1019279353		10/UTILITIES-CUST #01627-01	0-10-710-26-2600-0620-000-000000	2,924.18
	0100095235	11/18/19	1019279357		10/UTILITIES-CUST #01627-05	0-10-710-26-2600-0620-000-000000	476.01
					Check Total		10,288.90
					Vendor Total		10,288.90

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TIMOTHY POWELL		31771					
	0100095150	11/05/19	11-04-2019_31		FOOD REIM	0-10-720-27-2700-0690-000-000000	18.73
						Check Total	18.73
						Vendor Total	18.73
TODD COFFIN		17051					
	0100095236	11/18/19	11-18-2019_2		DO SUPPLY REIM	0-10-710-26-2600-0610-000-000000	15.99
						Check Total	15.99
						Vendor Total	15.99
U.S. FOOD SERVICE, INC. ALLIANT		2117					
	0100095151	11/05/19	11-04-2019_69		10/FOOD	0-21-740-31-3100-0630-000-000000	31,149.03
						Check Total	31,149.03
						Vendor Total	31,149.03
UNIVERSITY OF COLORADO		3813					
	0100095237	11/18/19	11-18-2019_48		QUOTE SOE-PEER-19050219- HAZELHORST	0-10-602-20-2213-0350-000-000000	500.00
						Check Total	500.00
						Vendor Total	500.00
USI		618					
	0100095262	11/22/19	0390447201018	200716	OPTI CLEAR CLOSS 27" X 250' 3MIL 1" CORE	0-10-201-10-0020-0550-000-000000	151.71
	0100095262	11/22/19	0390447201018	200716	S&H	0-10-301-10-0030-0550-000-000000	151.71
						Check Total	303.42
						Vendor Total	303.42
VAIL VALLEY FOUNDATION YOUTH POWER		28720					
	0100095152	11/05/19	2339		MS BOYS SOCCER PARTICIPATION FEE	0-10-201-14-1800-0584-000-000000	350.00
						Check Total	350.00
						Vendor Total	350.00

Vendor Detail Report

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
VERIZON WIRELESS		3373					
	0100095238	11/18/19	9841513584		10/CHARGES	0-27-971-19-3330-0531-000-008600	52.80
	0100095238	11/18/19	9841513584		10/CHARGES	0-27-971-01-3330-0531-000-008600	53.32
	0100095238	11/18/19	9841513584		10/CHARGES	0-22-602-00-2100-0531-000-001229	63.32
	0100095238	11/18/19	9841513584		10/CHARGES-BUS PHONES	0-10-602-10-0090-0531-000-000000	151.34
	0100095238	11/18/19	9841513584		10/CHARGES	0-10-602-10-0090-0531-000-000000	2,374.90
						Check Total	2,695.68
						Vendor Total	2,695.68
VOCOVISION		35858					
	0100095153	11/05/19	10870877		10/SCHOOL PSYCHOLOGIST	0-10-602-12-1700-0300-000-003130	425.00
						Check Total	425.00
	0100095239	11/18/19	10905317		10/SCHOOL PSYCHOLOGIST	0-10-602-12-1700-0300-000-003130	1,190.00
						Check Total	1,190.00
	0100095280	11/25/19	10939737		11/SCHOOL PSYCHOLOGIST	0-10-602-12-1700-0300-000-003130	1,657.50
						Check Total	1,657.50
						Vendor Total	3,272.50
WAXIE SANITARY SUPPLY		3830					
	0100095187	11/08/19	78630445	200656	SEE ATTACHED MONTHLY CUSTODIAL SUPPLIES	0-10-710-26-2600-0610-000-000000	3,850.24
	0100095187	11/08/19	78613572	200656	SEE ATTACHED MONTHLY CUSTODIAL SUPPLIES	0-10-710-26-2600-0610-000-000000	111.80
	0100095187	11/08/19	78537735	200611	SEE ATTACHED MONTHLY CUSTODIAL ORDER	0-10-710-26-2600-0610-000-000000	.10
						Check Total	3,962.14
	0100095281	11/25/19	78696335	200656	SEE ATTACHED MONTHLY CUSTODIAL SUPPLIES	0-10-710-26-2600-0610-000-000000	401.84
						Check Total	401.84
						Vendor Total	4,363.98
WESTERN SLOPE BAR SUPPLIES		3682					
	0100095263	11/22/19	11-21-2019_17		11/WATER	0-10-602-10-0090-0610-000-000000	98.65
	0100095263	11/22/19	11-21-2019_17		11/WATER-BUS BARN	0-10-720-27-2700-0610-000-000000	10.30
						Check Total	108.95
						Vendor Total	108.95

Check Date 11/01/19 - 11/30/19

Vendor Detail Report

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
WRITE. EDIT. THINK. LLC			35335				
	0100095154	11/05/19	11-04-2019_26		10/CONSULTANT FEE	0-22-602-00-2100-0300-000-001230	4,000.00
					Check Total		4,000.00
	0100095282	11/25/19	11-25-2019_13		11/CONSULTANT FEE	0-22-602-00-2100-0300-000-001230	4,000.00
					Check Total		4,000.00
					Vendor Total		8,000.00
XCEL ENERGY			3732				
	0100095155	11/05/19	659343593		10/UTILITIES	0-19-971-00-2600-0410-000-003141	165.49
	0100095155	11/05/19	659343593		10/UTILITIES	0-27-971-19-3330-0620-000-008600	94.56
	0100095155	11/05/19	659343593		10/UTILITIES	0-26-971-33-3310-0810-000-000000	59.13
	0100095155	11/05/19	659343593		10/UTILITIES	0-10-710-26-2600-0620-000-000000	13,008.17
	0100095155	11/05/19	659343593		10/UTILITIES	0-27-971-01-3330-0620-000-008600	94.56
					Check Total		13,421.91
					Vendor Total		13,421.91
ZACH COFFIN			33340				
	0100095156	11/05/19	11-04-2019_28		FOOD REIM	0-10-720-27-2700-0690-000-000000	49.06
					Check Total		49.06
	0100095240	11/18/19	11-18-2019_40		FOOD REIM	0-10-720-27-2700-0690-000-000000	51.89
					Check Total		51.89
					Vendor Total		100.95
					Grand Total		1,063,543.05

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
401 (K) VOL. INVESTMENT PLAN		175					
	0100639233	12/24/19	12-24-2019_4		12/401K	0-10-000-00-0000-7477-000-000000	3,952.98
						Check Total	3,952.98
						Vendor Total	3,952.98
ACORN PETROLEUM, INC.		270					
	0100095291	12/05/19	994453		11/15-11/30-FUEL	0-10-710-26-2600-0626-000-000000	236.97
	0100095291	12/05/19	994453		11/15-11/30-FUEL	0-10-720-27-2700-0626-000-000000	1,361.50
	0100095291	12/05/19	994453		EARLY PAY DISCOUNT	0-10-720-27-2700-0626-000-000000	-12.17
						Check Total	1,586.30
	0100095323	12/13/19	000992644		DEF FOR BUSES	0-10-720-27-2700-0430-000-000000	118.75
						Check Total	118.75
	0100095396	12/27/19	997030		12/1-12/15 FUEL	0-10-720-27-2700-0626-000-000000	2,317.75
	0100095396	12/27/19	997030		12/1-12/15 FUEL	0-10-710-26-2600-0626-000-000000	669.86
						Check Total	2,987.61
						Vendor Total	4,692.66
ACT		427					
	0100095324	12/13/19	1233319		WORKKEYS	0-10-602-10-0090-0340-000-000000	72.00
						Check Total	72.00
						Vendor Total	72.00
ADRIANA RODRIGUEZ		34568					
	0100095325	12/13/19	12-11-2019_53		11/11-12/10 TRAVEL REIM	0-21-740-31-3100-0580-000-000000	9.80
						Check Total	9.80
						Vendor Total	9.80
AFLAC PREM HOLDING C/O BNB BANK LOC 18							
	0100095387	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-27-000-00-0000-7421-000-000000	4.97
	0100095387	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-22-000-00-0000-7421-000-000000	.61
	0100095387	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-22-000-00-0000-7421-000-000000	2.29
	0100095387	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	208.66
	0100095387	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	28.78
						Check Total	245.31
						Vendor Total	245.31

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
AFSCME COUNCIL 18		257					
	0100095388	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-27-000-00-0000-7421-000-000000	34.16
	0100095388	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	370.00
	0100095388	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-19-000-00-0000-7421-000-000000	5.56
	0100095388	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-22-000-00-0000-7421-000-000000	1.22
	0100095388	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-21-000-00-0000-7421-000-000000	145.56
					Check Total		556.50
					Vendor Total		556.50
ALISON SANDOVAL		337					
	0100095326	12/13/19	12-11-2019_37		DOT PHYSICAL REIM	0-10-720-27-2700-0300-000-000000	70.00
	0100095326	12/13/19	12-11-2019_37		FOOD REIM	0-10-720-27-2700-0690-000-000000	17.72
					Check Total		87.72
					Vendor Total		87.72
ALISON SPRAGUE		7285					
	0100095292	12/05/19	12-05-2019_14		VBALL SUPPLY REIM	0-10-301-14-1832-0610-000-000000	80.97
					Check Total		80.97
					Vendor Total		80.97
ALL COVERED		24350					
	0100095293	12/05/19	926343		11/CHARGES	0-10-602-20-2290-0300-000-000000	7,771.00
					Check Total		7,771.00
					Vendor Total		7,771.00
ALMA SARELLANA DE GUERRA		30589					
	0100095327	12/13/19	12-11-2019_56		11/11-12/10 TRAVEL REIM	0-21-740-31-3100-0580-000-000000	7.20
					Check Total		7.20
					Vendor Total		7.20
AMANDA GOOD		6388					
	0100095294	12/05/19	12-05-2019_15		11/7-11/8 ART CONF EXP REIM	0-10-602-20-2213-0350-000-000000	334.23
					Check Total		334.23
					Vendor Total		334.23
AMANDA MASCARENAS		36137					
	0100095295	12/05/19	12-05-2019_24		FINGERPRINT REIM-WP VOLUNTEERS	0-10-602-10-0090-0300-000-000000	30.00
					Check Total		30.00
					Vendor Total		30.00

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
AMAZON.COM		4304					
	0100095397	12/27/19	453968886798		ROOM 4 ADDT HOLIDAY GIFTS	0-26-971-33-3310-0610-000-000000	243.01
	0100095397	12/27/19	454345334875		ROOM 6 ADDT HOLIDAY GIFTS	0-26-971-33-3310-0610-000-000000	147.61
	0100095397	12/27/19	12-13-2019_52		ROOM 6 ADDT HOLIDAY GIFTS	0-26-971-33-3310-0610-000-000000	73.74
	0100095397	12/27/19	445788777893		ROOM 7 HOLIDAY GIFTS	0-26-971-33-3310-0610-000-000000	492.67
	0100095397	12/27/19	848536888358		ROOM 3 HOLIDAY GIFTS	0-26-971-33-3310-0610-000-000000	21.98
	0100095397	12/27/19	987455869385		ROOM 3 HOLIDAY GIFTS	0-26-971-33-3310-0610-000-000000	246.28
	0100095397	12/27/19	436749693663		ROOM 3 HOLIDAY GIFTS	0-26-971-33-3310-0610-000-000000	22.50
	0100095397	12/27/19	683643977679		ROOM 8 HOLIDAY GIFTS	0-26-971-33-3310-0610-000-000000	28.52
	0100095397	12/27/19	564843666648		ROOM 8 HOLIDAY GIFTS	0-26-971-33-3310-0610-000-000000	333.22
	0100095397	12/27/19	436963347383		ROOM 8 HOLIDAY GIFTS	0-26-971-33-3310-0610-000-000000	29.95
	0100095397	12/27/19	664337396855		ROOM 5 HOLIDAY GIFTS	0-26-971-33-3310-0610-000-000000	67.76
	0100095397	12/27/19	448647764769		ROOM 5 HOLIDAY GIFTS	0-26-971-33-3310-0610-000-000000	253.93
					Check Total		1,961.17
	0100095431	12/27/19	12272019_12	200710	PLEASE SEE ONLINE ORDER - MULTIPLE ORDER	0-10-101-10-0010-0610-000-000000	842.04
	0100095431	12/27/19	12272019_22	200729	SEE ATTCHED ORDER FOR OFFICE/DESK	0-10-100-24-2410-0610-000-000000	314.99
	0100095431	12/27/19	12272019_20	200723	PLEASE SEE ONLINE ORDER # 111-7313250-68	0-10-101-10-0010-0610-000-000000	50.60
	0100095431	12/27/19	12272019_11	200707		0-10-100-24-2410-0610-000-000000	26.96
	0100095431	12/27/19	12272019_11	200707	SEE ORDER FOR AMAZON/OFFICE	0-10-100-10-0010-0610-000-000000	126.13
	0100095431	12/27/19	12272019_18	200719	WP FIRE PANEL BATTERIES	0-10-710-26-2600-0610-000-000000	145.80
	0100095431	12/27/19	12272019_17	200717	SEE ATTACHED ORDER	0-10-710-26-2600-0610-000-000000	379.99
	0100095431	12/27/19	12272019_10	200706	DO SUPPLIES	0-10-602-20-2290-0610-000-000000	1,346.34
	0100095431	12/27/19	12272019_10	200706	TONER FOR MAINT, BUS BARN, AND DO	0-10-602-10-0090-0610-000-000000	44.19
	0100095431	12/27/19	12272019_16	200712		0-10-301-10-0030-0610-000-000000	89.90
	0100095431	12/27/19	12272019_9	200695	NYLON STRAPS	0-22-602-00-0090-0610-000-001229	245.85
	0100095431	12/27/19	12272019_15	200704	BUFFALO GAMES-	0-22-100-01-0010-0610-000-006287	139.74
	0100095431	12/27/19	12272019_16	200712	SPIRAL BOUND SCHOOL VISITOR LOGIN BOO	0-10-201-10-0020-0610-000-000000	89.90
	0100095431	12/27/19	12272019_21	200724	PLEASE SEE ONLINE ORDER - #1119154423-60	0-10-101-10-0620-0610-000-000000	28.88
	0100095431	12/27/19	12272019_13	200709	PLEASE SEE ONLINE ORDER 111-0122764-0511	0-10-101-10-0620-0610-000-000000	23.00
	0100095431	12/27/19	12272019_19	200694	PLEASE SEE ONLINE ORDER 111-0870167-3565	0-10-101-10-0010-0640-000-000000	9.89
	0100095431	12/27/19	12272019_14	200711	PLEASE SEE ONLINE ORDER - # 1113782084-3	0-10-101-10-0010-0640-000-000000	15.07
					Check Total		3,919.27
					Vendor Total		5,880.44

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
AMBER BORCYK		36110					
	0100095296	12/05/19	12-05-2019_26		10/27-10/30 COLLABORATIVE TRNG EXP REIM	0-22-100-01-0010-0580-000-003218	120.73
						Check Total	120.73
						Vendor Total	120.73
AMERICAN FIDELITY ASSURANCE		3685					
	0100095389	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	3,964.58
	0100095389	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-21-000-00-0000-7421-000-000000	290.34
	0100095389	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-21-000-00-0000-7421-000-000000	31.32
	0100095389	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-27-000-00-0000-7421-000-000000	22.63
	0100095389	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-27-000-00-0000-7421-000-000000	150.40
	0100095389	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-26-000-00-0000-7421-000-000000	2.84
	0100095389	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-26-000-00-0000-7421-000-000000	51.36
	0100095389	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-22-000-00-0000-7421-000-000000	42.72
	0100095389	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-22-000-00-0000-7421-000-000000	334.76
	0100095389	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-19-000-00-0000-7421-000-000000	2.83
	0100095389	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-19-000-00-0000-7421-000-000000	135.70
	0100095389	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	351.28
						Check Total	5,380.76
						Vendor Total	5,380.76
ANAHISE SHOUKAS		33057					
	0100095297	12/05/19	12-05-2019_28		OCT/PHYSICAL THERAPIST	0-10-602-12-1700-0300-000-003130	971.50
	0100095297	12/05/19	12-05-2019_29		NOV/PHYSICAL THERAPIST	0-10-602-12-1700-0300-000-003130	355.10
	0100095297	12/05/19	12-05-2019_30		10&11/NOV/PHYSICAL THERAPIST-MILEAGE	0-10-602-12-1700-0300-000-003130	4.60
						Check Total	1,331.20
						Vendor Total	1,331.20
ANNE SIFUENTES		30325					
	0100095398	12/27/19	12-13-2019_2		12/9-12/11 FAMILY ENG CONF EXP REIM	0-27-971-01-3330-0320-000-008600	75.91
	0100095398	12/27/19	12-13-2019_2		12/9-12/11 FAMILY ENG CONF EXP REIM	0-27-971-19-3330-0320-000-008600	19.71
						Check Total	95.62
						Vendor Total	95.62

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
ANTHEM LIFE INSURANCE CO.		398					
	0100095390	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-27-000-00-0000-7421-000-000000	7.90
	0100095390	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-26-000-00-0000-7421-000-000000	.99
	0100095390	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-19-000-00-0000-7421-000-000000	.99
	0100095390	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-22-000-00-0000-7421-000-000000	2.46
	0100095390	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	471.14
					Check Total		483.48
					Vendor Total		483.48
ARBITER PAY TRUST ACCOUNT		26476					
	0100095328	12/13/19	12-11-2019_41		OFFICIALS PAY- ACCT 1452113174	0-10-301-14-1845-0391-000-000000	2,200.00
	0100095328	12/13/19	12-11-2019_41		OFFICIALS PAY- ACCT 1452113174	0-10-301-14-1826-0391-000-000000	2,800.00
	0100095328	12/13/19	12-11-2019_41		OFFICIALS PAY- ACCT 1452113174	0-10-301-14-1815-0391-000-000000	2,500.00
					Check Total		7,500.00
					Vendor Total		7,500.00
ASHLEY ALLEN		36188					
	0100095399	12/27/19	12-13-2019_1		CLASSROOM SUPPLY REIM	0-10-101-10-0010-0610-000-000000	166.98
					Check Total		166.98
					Vendor Total		166.98
AVERI SCHAUBMAN		35238					
	0100095330	12/13/19	324	200604	COACHING AND CONSULTATION SERVICES IN CO	0-22-201-00-2100-0300-000-003218	125.00
	0100095330	12/13/19	324	200604		0-22-100-00-2100-0300-000-003218	100.00
	0100095330	12/13/19	324	200604		0-22-101-00-2100-0300-000-003218	100.00
					Check Total		325.00
					Vendor Total		325.00
BARBARA FERRI		36072					
	0100095298	12/05/19	12-05-2019_11		11/14-11/15 CANS ASSESS TOOL TRNG	0-22-301-01-0030-0580-000-003218	134.34
					Check Total		134.34
	0100095331	12/13/19	12-11-2019_20		CLASSROOM SUPPLY REIM	0-22-301-01-0030-0610-000-003218	198.32
					Check Total		198.32
					Vendor Total		332.66

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
BIGHORN HARDWARE		93					
	0100095299	12/05/19	12-05-2019_3		11/CHARGES ACCT 1228	0-10-710-26-2600-0430-000-000000	943.71
						Check Total	943.71
	0100095400	12/27/19	12-13-2019_24		LCHS ACCT 1212 CHARGES	0-10-201-10-1240-0610-000-000000	35.98
						Check Total	35.98
						Vendor Total	979.69
BLICK ART MATERIAL		7159					
	0100095332	12/13/19	2498895	200714	18X24 CANVAS	0-10-201-10-0200-0610-000-000000	513.52
	0100095332	12/13/19	2552768	200714	18X24 CANVAS	0-10-201-10-0200-0610-000-000000	112.64
						Check Total	626.16
						Vendor Total	626.16
BOB SAPASHE		18481					
	0100095333	12/13/19	12-11-2019_18		FY19 FALL SOCCER ASSIGNOR FEE	0-10-301-14-1886-0391-000-000000	20.00
						Check Total	20.00
						Vendor Total	20.00
BRANDON LEVERETT		36277					
	0100095401	12/27/19	12-13-2019_39		12/13-12/15 FT LUPTON BBALL FUEL	0-10-301-14-1845-0510-000-000000	40.00
	0100095401	12/27/19	12-13-2019_39		12/13-12/15 FT LUPTON BBALL BUS WIPER	0-10-720-27-2700-0430-000-000000	20.65
						Check Total	60.65
						Vendor Total	60.65
BUILDING TECHNOLOGY SYSTEMS		23078					
	0100095402	12/27/19	1167-3621		WP WATER HEATER	0-10-710-26-2600-0300-000-000000	877.50
						Check Total	877.50
						Vendor Total	877.50
BUNNY TAYLOR		2902					
	0100095334	12/13/19	12-11-2019_14		CASB CONF EXP REIM	0-10-601-23-2310-0580-000-000000	172.79
						Check Total	172.79
						Vendor Total	172.79

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
CACTA		27677					
	0100095403	12/27/19	12-13-2019_16		CACTA CONFERENCE	0-22-602-00-0090-0580-000-004048	440.00
					Check Total		440.00
					Vendor Total		440.00
CAPLAN & EARNEST, LLC.		3779					
	0100095404	12/27/19	165634		11/CHARGES BEST PROJEST	0-10-602-10-0090-0300-000-000000	1,004.50
	0100095404	12/27/19	165633		11/CHARGES	0-10-602-10-0090-0300-000-000000	588.00
					Check Total		1,592.50
					Vendor Total		1,592.50
CENTER HIGH SCHOOL		31747					
	0100095300	12/05/19	12-05-2019_13		12/14 GIRLS BBALL FRESHMAN/JV TOURNAMENT	0-10-301-14-1800-0584-000-000000	175.00
					Check Total		175.00
					Vendor Total		175.00
CENTURYLINK		2139					
	0100095301	12/05/19	12-05-2019_9		10 & 11/719-486-1456 416B	0-10-602-10-0090-0531-000-000000	369.14
	0100095301	12/05/19	12-05-2019_7		11/719-486-0862 180B	0-10-602-10-0090-0531-000-000000	52.34
	0100095301	12/05/19	12-05-2019_8		11/K-719-111-6280 001M	0-10-602-10-0090-0531-000-000000	700.16
	0100095301	12/05/19	12-05-2019_27		11/719-486-3423 309B	0-10-602-10-0090-0531-000-000000	61.61
					Check Total		1,183.25
	0100095405	12/27/19	12-13-2019_42		12/719-486-0862 180B	0-10-602-10-0090-0531-000-000000	52.34
	0100095405	12/27/19	12-13-2019_43		12/K-719-111-6280 001M	0-10-602-10-0090-0531-000-000000	700.16
	0100095405	12/27/19	12-13-2019_44		12/719-486-3423 309B	0-10-602-10-0090-0531-000-000000	61.61
	0100095405	12/27/19	12-13-2019_41		12/719-486-1456 416B	0-10-602-10-0090-0531-000-000000	179.64
					Check Total		993.75
					Vendor Total		2,177.00
CFM COMPANY		22462					
	0100095406	12/27/19	194671CW-01		PITTS UV MOTOR	0-10-710-26-2600-0430-000-000000	840.82
					Check Total		840.82
					Vendor Total		840.82
CHERYL TALBOT		2291					
	0100095302	12/05/19	12-05-2019_16		10/3 EL LEADERSHIP EXP REIM	0-10-602-20-2213-0350-000-000000	37.80
	0100095302	12/05/19	12-05-2019_16		11/13 504 TRAINING EXP REIM	0-10-602-12-1700-0580-000-003130	35.30
					Check Total		73.10
					Vendor Total		73.10

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
CINDY MACISAAC		687					
	0100095303	12/05/19	12-05-2019_23		11/13-11/15 WORKSHOP TRAVEL REIM	0-10-602-12-1700-0580-000-003130	228.71
						Check Total	228.71
						Vendor Total	228.71
COLO. BUREAU OF INVESTIGATION		567					
	0100095335	12/13/19	A200500104		BACKGROUND CHECK	0-10-601-23-2391-0300-000-000000	118.50
						Check Total	118.50
	0100095395	12/20/19	12-20-2019_1		FINGERPRINTS-HASELHORST	0-10-601-23-2391-0300-000-000000	39.50
						Check Total	39.50
						Vendor Total	158.00
COLO. DEPT. OF REVENUE		100					
	0100639232	12/24/19	12-24-2019_3		12/SIT	0-10-000-00-0000-7471-000-000000	19,704.00
						Check Total	19,704.00
						Vendor Total	19,704.00
COLORADO BRAKE AND SUPPLY, INC		36196					
	0100095386	12/18/19	12182019_1	200735	QUOTE 0212 FOR CUSTOMER NUMBER 190476	0-10-710-26-2600-0730-000-000000	7,380.20
						Check Total	7,380.20
						Vendor Total	7,380.20
COLORADO HIGH SCHOOL SKI LEAGUE		7706					
	0100095304	12/05/19	12-05-2019_21		FY20 LEAGUE DUES	0-10-301-14-1800-0810-000-000000	400.00
						Check Total	400.00
						Vendor Total	400.00
COLORADO YOUTH FOR A CHANGE		32247					
	0100095336	12/13/19	1757		11/ATTENDANCE SPECIALIST	0-22-602-00-2100-0300-000-003183	3,750.00
						Check Total	3,750.00
						Vendor Total	3,750.00
COMMUNICATION SOLUTIONS		29424					
	0100095305	12/05/19	COMSOIN29852		RADIO CLIPS	0-10-101-24-2410-0610-000-000000	22.00
						Check Total	22.00
						Vendor Total	22.00

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COMMUNITY BANKS OF COLORADO		110					
	0100639230	12/24/19	12-24-2019_1		12/PAYROLL TRANSFER	0-10-000-00-0000-8102-000-000000	510,000.00
						Check Total	510,000.00
						Vendor Total	510,000.00
CONVERGINT TECHNOLOGIES LLC		29041					
	0100095337	12/13/19	W799849		FIRE ALARM SAFETY EQUIP MAINT	0-43-602-00-4000-0300-000-003958	1,000.00
						Check Total	1,000.00
						Vendor Total	1,000.00
CORPORATE TRANSLATION SERVICES, INC 32441							
	0100095306	12/05/19	156309		11/PHONE TRANSLATION	0-10-602-10-0090-0300-000-000000	196.09
						Check Total	196.09
						Vendor Total	196.09
DAVE ELLERMAN		18457					
	0100095338	12/13/19	12-11-2019_44		FOOD REIM	0-10-720-27-2700-0690-000-000000	37.84
	0100095338	12/13/19	12-11-2019_44		11/11-12/19 TRAVEL REIM-MAIL DELIVERY	0-10-720-27-2700-0580-000-000000	42.25
						Check Total	80.09
						Vendor Total	80.09
DIEDRICH CONSTRUCTION CO		2068					
	0100095339	12/13/19	58647		11/MONTHLY TRASH SERVICE	0-10-710-26-2600-0421-000-000000	1,800.00
						Check Total	1,800.00
						Vendor Total	1,800.00
DISCOUNT SCHOOL SUPPLY		5754					
	0100095340	12/13/19	P39070420101	200727	COLORATIONS BIG BAG OF POM-POMS-1LB	0-27-971-01-3330-0610-000-008600	192.14
						Check Total	192.14
						Vendor Total	192.14
DISTRICT 8 FBLA		36250					
	0100095407	12/27/19	12-13-2019_17		DIST REG-58 MEMBERS, 1 ADVISOR	0-10-301-10-1600-0580-000-003120	2,055.00
						Check Total	2,055.00
						Vendor Total	2,055.00

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DREAMBOX LEARNING		29858						
	0100095432	12/27/19	DB121965941	200737	QUOTE DB121965941	0-10-602-10-0090-0612-000-000000	450.00	
	0100095432	12/27/19	DB121965941	200737	EXPANSION DREAMBOX SEAT LICENSE SUBSCRIP	0-22-100-01-0010-0610-000-006287	450.00	
							Check Total	900.00
							Vendor Total	900.00
DUNCAN'S HEATING AND COOLING INC		32891						
	0100095433	12/27/19	12272019_3	200668	MANITOWAC IYTO450A/D-400 ICE MACHINE	0-10-301-14-1800-0610-000-000000	1,000.00	
	0100095433	12/27/19	12272019_3	200668		0-43-602-00-4000-0720-000-000000	3,840.00	
							Check Total	4,840.00
							Vendor Total	4,840.00
EL EDUCATION		23604						
	0100095341	12/13/19	16448		FY20 WP K-2 SCHOOL SERVICES	0-10-602-20-2213-0350-000-000000	950.00	
	0100095341	12/13/19	16466		FY20 LCIS 3-6 SCHOOL SERVICES	0-10-602-20-2213-0350-000-000000	17,300.00	
	0100095341	12/13/19	16448		FY20 WP K-2 SCHOOL SERVICES	0-22-602-02-2100-0300-000-005010	15,000.00	
							Check Total	33,250.00
							Vendor Total	33,250.00
EMPLOYERS COUNCIL SERVICES, INC		27995						
	0100095408	12/27/19	322150		1/1-3/31 MEMBERSHIP DUES	0-10-602-10-0090-0300-000-000000	1,500.00	
							Check Total	1,500.00
							Vendor Total	1,500.00
ENCORE ELECTRIC		28339						
	0100095409	12/27/19	51674		ELEVATOR TRANSFER TEST	0-10-710-26-2600-0300-000-000000	170.00	
							Check Total	170.00
							Vendor Total	170.00
ERIN FARROW		29467						
	0100095342	12/13/19	12-11-2019_65		MOSAIC MURAL SUPPLY REIM	0-22-602-00-0090-0610-000-001229	200.32	
							Check Total	200.32
							Vendor Total	200.32
FIDELITY SECURITY LIFE INS COMP		32468						
	0100095307	12/05/19	164130655		12/EYE MED	0-64-602-02-2835-0520-000-000000	797.32	
							Check Total	797.32
							Vendor Total	797.32

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FIRE ON THE MOUNTAIN		11533					
	0100095343	12/13/19	12-11-2019_47		EHS SOCIALIZATION SUPPLIES	0-27-971-01-3330-0610-000-008600	94.98
						Check Total	94.98
						Vendor Total	94.98
FLESHER HINTON MUSIC CO.		171					
	0100095344	12/13/19	134054		CLARINET REEDS	0-10-201-10-1250-0610-000-000000	35.95
	0100095344	12/13/19	134188		EQUIPMENT REPAIR	0-10-301-10-1250-0610-000-000000	319.07
	0100095344	12/13/19	134124		BUCKET STICKS DK-040 WOOD	0-10-301-10-1250-0610-000-000000	67.50
	0100095344	12/13/19	134188		EQUIPMENT REPAIR	0-10-201-10-1250-0610-000-000000	319.07
						Check Total	741.59
						Vendor Total	741.59
FLEX ACCOUNT ADMINISTRATION AMERICA		3686					
	0100095391	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-21-000-00-0000-7421-000-000000	4.19
	0100095391	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-27-000-00-0000-7421-000-000000	47.06
	0100095391	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-22-000-00-0000-7421-000-000000	392.81
	0100095391	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-19-000-00-0000-7421-000-000000	47.05
	0100095391	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	416.66
	0100095391	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	2,763.41
	0100095391	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-26-000-00-0000-7421-000-000000	13.40
						Check Total	3,684.58
						Vendor Total	3,684.58
FORETHOUGHT.NET		33995					
	0100095308	12/05/19	325294		12/INTERNET PROVIDER	0-10-602-10-0090-0531-000-000000	1,250.00
						Check Total	1,250.00
						Vendor Total	1,250.00
GRAINGER		3709					
	0100095410	12/27/19	9377194502		MAINT SUPPLY	0-10-710-26-2600-0610-000-000000	96.80
	0100095410	12/27/19	9363401812		MAINT REPAIR	0-10-710-26-2600-0430-000-000000	24.84
	0100095410	12/27/19	9367969673		MAINT REPAIR	0-10-710-26-2600-0430-000-000000	25.86
	0100095410	12/27/19	9365719930		MAINT SUPPLY	0-10-710-26-2600-0610-000-000000	43.02
	0100095410	12/27/19	9377194494		MAINT SUPPLY	0-10-710-26-2600-0610-000-000000	17.83
	0100095410	12/27/19	9376893641		MAINT SUPPLY	0-10-710-26-2600-0610-000-000000	410.84
						Check Total	619.19
						Vendor Total	619.19

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GRISELDA PEREZ		36218					
	0100095345	12/13/19	12-11-2019_34		FY20 BOYS BBALL REFUND	0-10-600-00-0000-1740-000-000000	50.00
					Check Total		50.00
					Vendor Total		50.00
HEIDI DONOHER-MEDINA		13609					
	0100095346	12/13/19	12-11-2019_51		8/26-11/18 TRAVEL REIM	0-21-740-31-3100-0580-000-000000	5.70
					Check Total		5.70
					Vendor Total		5.70
HENRY SCHEIN		28770					
	0100095411	12/27/19	71786162		ZINC OXIDE TAPE	0-10-301-14-1800-0610-000-000000	196.23
					Check Total		196.23
					Vendor Total		196.23
HERALD DEMOCRAT		60					
	0100095347	12/13/19	12-11-2019_11		11/CHARGES	0-10-601-23-2391-0540-000-000000	239.25
					Check Total		239.25
					Vendor Total		239.25
HORACE MANN LIFE INSURANCE CO.		211					
	0100095392	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-22-000-00-0000-7421-000-000000	7.77
	0100095392	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	385.60
					Check Total		393.37
					Vendor Total		393.37
ICP		3194					
	0100095412	12/27/19	12-13-2019_11		IN COMPLIANCE POSTER RENEWAL ID #31761	0-10-601-23-2391-0610-000-000000	200.00
					Check Total		200.00
					Vendor Total		200.00
INTERNAL REVENUE SERVICE		838					
	0100639231	12/24/19	12-24-2019_2		12/FIT	0-10-000-00-0000-7428-000-000000	18,990.22
	0100639231	12/24/19	12-24-2019_2		12/FIT	0-10-000-00-0000-7472-000-000000	46,805.98
					Check Total		65,796.20
					Vendor Total		65,796.20

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JACQUELINE LUJAN		22012					
	0100095348	12/13/19	12-11-2019_33		1 YR SUBSCRIPTION NAEYC	0-27-971-19-3330-0320-000-008600	49.50
	0100095348	12/13/19	12-11-2019_32		10/23-10/24 TRAVEL EXP REIM	0-27-971-19-3330-0580-000-008600	22.00
	0100095348	12/13/19	12-11-2019_32		10/23-10/24 TRAVEL EXP REIM	0-19-971-00-0040-0580-000-003141	22.00
	0100095348	12/13/19	12-11-2019_33		1 YR SUBSCRIPTION NAEYC	0-19-971-00-0040-0610-000-003141	49.50
					Check Total		143.00
					Vendor Total		143.00
JAMES MEDINA		23930					
	0100095349	12/13/19	12-11-2019_2		FOOD REIM	0-10-720-27-2700-0690-000-000000	9.10
					Check Total		9.10
					Vendor Total		9.10
JAMES ZOLLER		30120					
	0100095413	12/27/19	12-13-2019_26		11/11-12/10 SUB BUS DRIVER	0-10-720-27-2700-0110-602-000000	385.00
					Check Total		385.00
					Vendor Total		385.00
JEN BOEVE		36129					
	0100095309	12/05/19	12-05-2019_25		FINGERPRINT REIM-WP VOLUNTEERS	0-10-602-10-0090-0300-000-000000	30.00
					Check Total		30.00
					Vendor Total		30.00
JESSICA BENA		29939					
	0100095310	12/05/19	201903		11/SCHOOL PSYCHOLOGY	0-10-602-12-1700-0300-000-003130	2,750.00
	0100095310	12/05/19	201903		11/SCHOOL PSYCHOLOGY- MILEAGE	0-10-602-12-1700-0300-000-003130	139.20
					Check Total		2,889.20
					Vendor Total		2,889.20
JOYCE LACOME		5738					
	0100095350	12/13/19	12-11-2019_36		BUS DRIVER MTG SUPPLIES	0-10-720-27-2700-0610-000-000000	8.07
	0100095350	12/13/19	12-11-2019_36		11/20-11/21 CSPTA MTG FOOD REIM	0-10-720-27-2700-0580-000-000000	18.70
					Check Total		26.77
					Vendor Total		26.77

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JULISSA CORDOVA DOMINGUEZ		36056					
	0100095414	12/27/19	12-13-2019_28		10/21-11/1 PANTHER DAYS	0-22-602-00-0090-0300-000-001201	177.60
						Check Total	177.60
						Vendor Total	177.60
K W CONSTRUCTION & RESTORATION		734					
	0100095415	12/27/19	12909		PITTS WATER MAIN BREAK	0-43-602-00-4000-0720-000-000000	5,755.74
						Check Total	5,755.74
	0100095434	12/27/19	12908	200720	LCIS ADA RAMP	0-43-602-00-4000-0300-000-003958	8,450.00
						Check Total	8,450.00
						Vendor Total	14,205.74
KARINA OLAVE		35718					
	0100095351	12/13/19	12-11-2019_43		11/19-12/10 TUTOR	0-22-602-00-0090-0300-000-005287	66.60
						Check Total	66.60
						Vendor Total	66.60
KEN CARYL GLASS INC		36170					
	0100095352	12/13/19	0226423-IN		3M SECURITY WINDOW FILM	0-43-602-00-4000-0300-000-003958	14,160.00
						Check Total	14,160.00
						Vendor Total	14,160.00
KERRI QUINLAN		24570					
	0100095311	12/05/19	12-05-2019_10		11/11-11/13 CULTURE OF HEALTH TRAV REIM	0-22-602-02-2100-0580-000-001208	90.00
	0100095311	12/05/19	12-05-2019_10		10/23 HEALTHY SCHOOLS MTG EXP REIM	0-22-602-02-2100-0580-000-001208	25.00
						Check Total	115.00
	0100095353	12/13/19	12-11-2019_15		12/4-12/5 STRATEGIC PLAN MTG EXP REIM	0-22-602-02-2100-0580-000-001208	165.18
						Check Total	165.18
						Vendor Total	280.18
KIMBERLEY SHEEN		35327					
	0100095312	12/05/19	12-05-2019_22		MEDICAL SUPPLY REIM	0-22-602-00-2100-0610-000-007981	19.47
	0100095312	12/05/19	12-05-2019_22		11/13 TRAVEL REIM	0-22-602-00-2100-0580-000-003202	36.00
						Check Total	55.47
						Vendor Total	55.47

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KIRKSVILLE WEB DESIGN		35815					
	0100095439	12/27/19	12162019	200663	WEBSITE DESIGN QUOTE #092522019	0-22-602-00-2100-0300-000-001230	1,050.00
						Check Total	<u>1,050.00</u>
						Vendor Total	<u>1,050.00</u>
KONICA MINOLTA		2292					
	0100095354	12/13/19	34475141		11/COPIERS	0-10-602-10-0090-0330-000-000000	8,164.23
	0100095354	12/13/19	34475140		11/COPIERS	0-10-602-10-0090-0330-000-000000	3,845.63
	0100095354	12/13/19	34431358		11/COPIERS	0-26-971-33-3330-0330-000-000000	705.75
	0100095354	12/13/19	34475140		11/COPIERS	0-19-971-00-0040-0610-000-003141	1,395.91
	0100095354	12/13/19	34475140		11/COPIERS	0-27-971-19-3330-0330-000-008600	697.95
	0100095354	12/13/19	34475140		11/COPIERS	0-27-971-01-3330-0330-000-008600	697.95
						Check Total	<u>15,507.42</u>
						Vendor Total	<u>15,507.42</u>
KRISTIN TRACY		36226					
	0100095355	12/13/19	12-11-2019_42		DI SUPPLY REIM	0-22-602-00-0090-0610-000-001211	38.19
						Check Total	<u>38.19</u>
						Vendor Total	<u>38.19</u>
LAKE COUNTY CLERK		714					
	0100095356	12/13/19	12-11-2019_38		NOV 5, 2019 ELECTION FEE	0-10-601-23-2310-0300-000-000000	5,072.36
						Check Total	<u>5,072.36</u>
						Vendor Total	<u>5,072.36</u>
LAKE COUNTY LANDFILL		370					
	0100095357	12/13/19	12-11-2019_9		11/DISPOSAL SERVICES	0-10-710-26-2600-0421-000-000000	51.00
						Check Total	<u>51.00</u>
						Vendor Total	<u>51.00</u>
LAKE COUNTY RECREATION DEPT.		150					
	0100095358	12/13/19	12-11-2019_16		FINCK REWARDS PROGRAM REIM	0-10-101-10-0010-0610-000-000000	15.00
						Check Total	<u>15.00</u>
						Vendor Total	<u>15.00</u>

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
LCEA		20214					
	0100095393	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-22-000-00-0000-7421-000-000000	586.62
	0100095393	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-21-000-00-0000-7421-000-000000	1.35
	0100095393	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-27-000-00-0000-7421-000-000000	22.22
	0100095393	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-26-000-00-0000-7421-000-000000	23.67
	0100095393	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	3,132.58
	0100095393	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-19-000-00-0000-7421-000-000000	2.42
					Check Total		3,768.86
					Vendor Total		3,768.86
LEADVILLE L.C. ECONOMIC DEVELOPMENT 25020							
	0100095313	12/05/19	12-05-2019_2		MEMBERSHIP 2020	0-10-601-23-2321-0810-000-000000	100.00
					Check Total		100.00
					Vendor Total		100.00
LINDA LEAL		12696					
	0100095359	12/13/19	12-11-2019_52		11/11-12/2 TRAVEL REIM	0-21-740-31-3100-0580-000-000000	13.00
					Check Total		13.00
					Vendor Total		13.00
LISA RELOU LLC		34894					
	0100095416	12/27/19	INV 377		11/CHARGES-GENERAL	0-10-602-10-0090-0300-000-000000	1,190.00
	0100095416	12/27/19	INV 377		11/CHARGES-TURNAROUND	0-22-602-00-2100-0300-000-001230	2,909.75
					Check Total		4,099.75
					Vendor Total		4,099.75
LISA ROEDER		4086					
	0100095417	12/27/19	12-13-2019_14		12/8-12/12 FAM ENGAGEMENT CONF EXP REIM	0-27-971-01-3330-0320-000-008600	124.70
	0100095417	12/27/19	12-13-2019_14		12/8-12/12 FAM ENGAGEMENT CONF EXP REIM	0-27-971-19-3330-0320-000-008600	237.61
					Check Total		362.31
					Vendor Total		362.31
LIZZ HOLM		14443					
	0100095360	12/13/19	12-11-2019_46		FAMILY FUN NIGHT SUPPLY REIM	0-19-971-00-0040-0610-000-003141	10.51
	0100095360	12/13/19	12-11-2019_46		FAMILY FUN NIGHT SUPPLY REIM	0-26-971-33-3310-0610-000-000000	3.01
	0100095360	12/13/19	12-11-2019_46		FAMILY FUN NIGHT SUPPLY REIM	0-27-971-19-3330-0610-000-008600	11.51
					Check Total		25.03
					Vendor Total		25.03

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
LOWE'S		22306					
	0100095361	12/13/19	12-11-2019_24		11/CHARGES	0-10-710-26-2600-0430-000-000000	277.50
						Check Total	277.50
						Vendor Total	277.50
MACHOL AND JOHANNES, LLC		26832					
	0100095394	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-27-000-00-0000-7421-000-000000	150.12
	0100095394	12/20/19	20-DEC-19		PAYROLL LIABILITIES	0-10-000-00-0000-7421-000-000000	549.62
						Check Total	699.74
						Vendor Total	699.74
MARIA ANTONIETA LIZARDO		17922					
	0100095362	12/13/19	12-11-2019_54		11/11-12/10 TRAVEL REIM	0-21-740-31-3100-0580-000-000000	18.90
						Check Total	18.90
						Vendor Total	18.90
MARINA CERRONE		34770					
	0100095418	12/27/19	12-13-2019_15		CLASSROOM SUPPLY REIM	0-10-101-10-0010-0610-000-000000	23.73
						Check Total	23.73
						Vendor Total	23.73
MARTY'S MAINTENANCE, INC		34606					
	0100095419	12/27/19	4492		BACK FLOW TESTING FOR DISTRICT	0-10-710-26-2600-0300-000-000000	750.00
						Check Total	750.00
						Vendor Total	750.00
MARY JELF		17779					
	0100095420	12/27/19	12-13-2019_25		POSTAGE REIM	0-27-971-19-3330-0533-000-008600	3.38
	0100095420	12/27/19	12-13-2019_25		POSTAGE REIM	0-26-971-33-3310-0610-000-000000	.88
	0100095420	12/27/19	12-13-2019_25		POSTAGE REIM	0-19-971-00-0040-0610-000-003141	3.09
						Check Total	7.35
						Vendor Total	7.35

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
MCI		2960					
	0100095314	12/05/19	12-05-2019_4		11/HEADSTART FAX 6P603161	0-27-971-19-3330-0531-000-008600	35.04
						Check Total	35.04
	0100095363	12/13/19	12-11-2019_49		11/LONG DISTANCE FAX	0-10-602-10-0090-0531-000-000000	83.18
						Check Total	83.18
	0100095421	12/27/19	12-13-2019_45		12/HDST FAX ACCT 6P603161	0-27-971-19-3330-0531-000-008600	33.40
						Check Total	33.40
						Vendor Total	151.62
MEADOW GOLD DAIRIES		1343					
	0100095315	12/05/19	12-05-2019_32		11/MILK	0-21-740-31-3100-0631-000-000000	5,452.60
						Check Total	5,452.60
						Vendor Total	5,452.60
MICHELE DEWINE		24058					
	0100095364	12/13/19	12-11-2019_26		11/19-11/20 COGNITIVE COACHING MILEGE	0-10-602-20-2213-0350-000-000000	38.00
						Check Total	38.00
						Vendor Total	38.00
NAPA AUTO PARTS OF BUENA VISTA		10871					
	0100095316	12/05/19	12-05-2019_1		11/CHARGES	0-10-720-27-2700-0431-000-000000	435.25
						Check Total	435.25
						Vendor Total	435.25
NCS PEARSON INC.		1829					
	0100095365	12/13/19	7425570		1 ADDT LICENSE NNAT3	0-10-602-00-0090-0610-000-003150	10.25
						Check Total	10.25
						Vendor Total	10.25

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NEWCLOUD NETWORKS		6334					
	0100095317	12/05/19	193340086		11/LOCAL AND LONG DISTANCE CARRIER	0-10-602-10-0090-0531-000-000000	838.46
						Check Total	<u>838.46</u>
	0100095366	12/13/19	044189		LCIS SECURITY IMPROVEMENTS SWITCHES	0-43-602-00-4000-0300-000-003958	3,862.00
						Check Total	<u>3,862.00</u>
	0100095422	12/27/19	044184		PARTIAL PAY PO190450	0-43-602-00-4000-0300-000-003958	15,532.00
						Check Total	<u>15,532.00</u>
						Vendor Total	<u>20,232.46</u>
NORMA RIOS		36234					
	0100095367	12/13/19	12-11-2019_55		11/11-12/10 TRAVEL REIM	0-21-740-31-3100-0580-000-000000	2.85
						Check Total	<u>2.85</u>
						Vendor Total	<u>2.85</u>
NV5		26050					
	0100095368	12/13/19	142810		LCIS SECURITY IMPROVEMENTS SERVICE	0-43-602-00-4000-0300-000-003958	1,736.80
						Check Total	<u>1,736.80</u>
						Vendor Total	<u>1,736.80</u>
O'REILLY AUTOMOTIVE, INC		27090					
	0100095369	12/13/19	12-11-2019_10		11/CHARGES	0-10-710-26-2600-0430-000-000000	125.89
						Check Total	<u>125.89</u>
						Vendor Total	<u>125.89</u>
ORKIN PEST CONTROL		1156					
	0100095370	12/13/19	191966746		12/PEST CONTROL ACCT 26058965	0-10-710-26-2600-0300-000-000000	193.20
						Check Total	<u>193.20</u>
						Vendor Total	<u>193.20</u>

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PARKVILLE WATER DISTRICT		334					
	0100095423	12/27/19	12-13-2019_10		11/WATER ACCT 1206	0-19-971-00-2600-0410-000-003141	26.97
	0100095423	12/27/19	12-13-2019_10		11/WATER ACCT 1206	0-10-710-26-2600-0411-000-000000	125.25
	0100095423	12/27/19	12-13-2019_9		11/WATER ACCT 1251	0-10-710-26-2600-0411-000-000000	252.37
	0100095423	12/27/19	12-13-2019_8		11/WATER ACCT 1216	0-10-710-26-2600-0411-000-000000	577.24
	0100095423	12/27/19	12-13-2019_7		11/WATER ACCT 1217	0-10-710-26-2600-0411-000-000000	281.95
	0100095423	12/27/19	12-13-2019_10		11/WATER ACCT 1206	0-26-971-33-3310-0810-000-000000	9.66
	0100095423	12/27/19	12-13-2019_10		11/WATER ACCT 1206	0-27-971-19-3330-0620-000-008600	15.41
	0100095423	12/27/19	12-13-2019_10		11/WATER ACCT 1206	0-27-971-01-3330-0620-000-008600	15.41
	0100095423	12/27/19	12-13-2019_3		11/WATER ACCT 1265	0-10-710-26-2600-0411-000-000000	44.00
	0100095423	12/27/19	12-13-2019_4		11/WATER ACCT 1264	0-10-710-26-2600-0411-000-000000	44.00
	0100095423	12/27/19	12-13-2019_5		11/WATER ACCT 1219	0-10-710-26-2600-0411-000-000000	55.00
	0100095423	12/27/19	12-13-2019_6		11/WATER ACCT 1218	0-10-710-26-2600-0411-000-000000	55.00
						Check Total	1,502.26
						Vendor Total	1,502.26
PERA		340					
	0100639234	12/24/19	12-24-2019_5		12/PERA	0-10-000-00-0000-7473-000-000000	193,682.53
						Check Total	193,682.53
						Vendor Total	193,682.53
PHEBE CONDON		34509					
	0100095371	12/13/19	12-11-2019_35		STEM CLUB SUPPLY REIM	0-22-602-00-0090-0610-000-001211	40.47
						Check Total	40.47
	0100095424	12/27/19	12-13-2019_23		SCIENCE SUPPLIES	0-10-301-10-1310-0610-000-000000	71.25
						Check Total	71.25
						Vendor Total	111.72
PLAYWORKS EDUCATION ENERGIZED		34550					
	0100095372	12/13/19	INV0006379		PLAYWORKS CONSULTATION VISIT	0-22-602-02-2100-0300-000-001208	4,665.00
						Check Total	4,665.00
						Vendor Total	4,665.00
POWERSCHOOL GROUP LLC		30503					
	0100095373	12/13/19	INV203512	200722	FY20 POWERSCHOOL ADDT LICENSE PER POWER	0-10-602-20-2290-0612-000-000000	415.80
						Check Total	415.80
						Vendor Total	415.80

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SAFEWAY INC.		376					
	0100095425	12/27/19	12-13-2019_62		11,12/CHARGES	0-27-971-19-3330-0610-000-008600	136.23
	0100095425	12/27/19	12-13-2019_62		11,12/CHARGES	0-10-602-10-0090-0610-000-000000	53.88
	0100095425	12/27/19	12-13-2019_62		11,12/CHARGES	0-21-740-31-3100-0630-000-000000	1,722.20
					Check Total		<u>1,912.31</u>
					Vendor Total		1,912.31
SANGRE DE CRISTO ELECTRIC		382					
	0100095374	12/13/19	12-11-2019_12		11/TWIN LAKES SCHOOLHOUSE	0-10-710-26-2600-0620-000-000000	16.85
					Check Total		<u>16.85</u>
					Vendor Total		16.85
SAVIO HOUSE		35882					
	0100095318	12/05/19	12-05-2019_35		11/MULTI SYSTEMIC THERAPY	0-10-602-12-1700-0300-000-003130	1,900.00
					Check Total		<u>1,900.00</u>
					Vendor Total		1,900.00
SCENARIO LEARNING LLC		36269					
	0100095426	12/27/19	INV0000009349		SAFE SCHOOLS TRAINING-ANNUAL SUB	0-43-602-00-4000-0300-000-003958	2,750.00
					Check Total		<u>2,750.00</u>
					Vendor Total		2,750.00
SCHOOL SPECIALTY		4091					
	0100095435	12/27/19	308103477571	200725	PLEASE SEE ONLINE ORDER - CART # 7791339	0-10-101-10-0010-0610-000-000000	188.07
					Check Total		<u>188.07</u>
					Vendor Total		188.07
SILVER CITY PRINTING		413					
	0100095375	12/13/19	95079		CUSTODIAN SUPPLIES	0-10-710-26-2600-0610-000-000000	55.82
					Check Total		<u>55.82</u>
					Vendor Total		55.82
SOULED OUT T-SHIRTS		24317					
	0100095376	12/13/19	6451		VBALL SENIOR GIFTS	0-10-301-14-1832-0610-000-000000	236.90
					Check Total		<u>236.90</u>
	0100095427	12/27/19	6452		COACHES GEAR	0-10-301-14-1800-0610-000-000000	174.00
					Check Total		<u>174.00</u>
					Vendor Total		410.90

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
STAPLES		4758					
	0100095319	12/05/19	8056320311	200691	SEE ATTACHED ITEMS	0-19-971-00-0040-0610-000-003141	9.68
	0100095319	12/05/19	3429059737	200691	SEE ATTACHED ITEMS	0-19-971-00-0040-0610-000-003141	233.16
						Check Total	242.84
	0100095436	12/27/19	8056874483	200745		0-27-971-19-3330-0610-000-008600	58.52
	0100095436	12/27/19	8056874483	200745	SEE ATTACHED ORDER	0-19-971-00-0040-0610-000-003141	53.43
	0100095436	12/27/19	8056874483	200745		0-26-971-33-3310-0610-000-000000	15.28
						Check Total	127.23
						Vendor Total	370.07
STECK INSIGHTS LLC		36161					
	0100095377	12/13/19	737		10/1-12/2 WEBSITE CONSULTANT	0-10-602-10-0090-0300-000-000000	761.75
						Check Total	761.75
						Vendor Total	761.75
STELLA SALAS		1998					
	0100095378	12/13/19	12-11-2019_50		11/9-11/11 TRAVEL REIM	0-21-740-31-3100-0580-000-000000	8.05
						Check Total	8.05
						Vendor Total	8.05
TEACHING STRATEGIES		3585					
	0100095320	12/05/19	0363829-IN	200617	THE FIRST SIX WEEKS: BUILDING YOUR PRESC	0-27-971-19-3330-0320-000-008600	253.30
						Check Total	253.30
						Vendor Total	253.30
THE PRE-COLLEGIATE ONLINE STORE		35602					
	0100095437	12/27/19	3074	200599	TEACHER CADET WORKBOOKS	0-10-301-10-1600-0610-000-003120	641.68
						Check Total	641.68
						Vendor Total	641.68

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
TIGER, INC		29874					
	0100095379	12/13/19	1119283201		11//UTILITIES ACCT 01627-02	0-27-971-01-3330-0620-000-008600	134.82
	0100095379	12/13/19	1119283205		11//UTILITIES ACCT 01627-06	0-10-710-26-2600-0620-000-000000	751.38
	0100095379	12/13/19	1119283202		11//UTILITIES ACCT 01627-03	0-10-710-26-2600-0620-000-000000	1,553.42
	0100095379	12/13/19	1119283201		11//UTILITIES ACCT 01627-02	0-27-971-19-3330-0620-000-008600	134.82
	0100095379	12/13/19	1119283201		11//UTILITIES ACCT 01627-02	0-19-971-00-2600-0410-000-003141	235.94
	0100095379	12/13/19	1119283203		11//UTILITIES ACCT 01627-04	0-10-710-26-2600-0620-000-000000	3,869.04
	0100095379	12/13/19	1119283201		11//UTILITIES ACCT 01627-02	0-26-971-33-3310-0810-000-000000	84.28
	0100095379	12/13/19	1119283201		11//UTILITIES ACCT 01627-02	0-10-710-26-2600-0620-000-000000	1,095.43
	0100095379	12/13/19	1119283200		11//UTILITIES ACCT 01627-01	0-10-710-26-2600-0620-000-000000	3,241.14
	0100095379	12/13/19	1119283204		11//UTILITIES ACCT 01627-05	0-10-710-26-2600-0620-000-000000	786.62
					Check Total		11,886.89
					Vendor Total		11,886.89
TIMOTHY POWELL		31771					
	0100095380	12/13/19	12-11-2019_3		DOT PHYSICAL REIM	0-10-720-27-2700-0300-000-000000	45.00
					Check Total		45.00
					Vendor Total		45.00
TRIARCO		3059					
	0100095381	12/13/19	616567	200692	PRECUT MAR 22X28	0-10-201-10-0200-0610-000-000000	38.76
	0100095381	12/13/19	603031	200692	PRECUT MAR 22X28	0-10-201-10-0200-0610-000-000000	338.56
					Check Total		377.32
					Vendor Total		377.32
U.S. FOOD SERVICE, INC. ALLIANT		2117					
	0100095321	12/05/19	12-05-2019_34		11/FOOD	0-21-740-31-3100-0630-000-000000	19,712.28
					Check Total		19,712.28
					Vendor Total		19,712.28
VAIL HONEYWAGON		29114					
	0100095428	12/27/19	0001960218		X-COUNTRY INV PORTABLE TOILETS	0-10-301-14-1800-0610-000-000000	155.00
					Check Total		155.00
					Vendor Total		155.00

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
VERIZON WIRELESS		3373					
	0100095382	12/13/19	9843578542		11/CHARGES	0-27-971-19-3330-0531-000-008600	52.80
	0100095382	12/13/19	9843578542		11/CHARGES	0-27-971-01-3330-0531-000-008600	53.32
	0100095382	12/13/19	9843578542		11/CHARGES BUS PHONES	0-10-602-10-0090-0531-000-000000	151.46
	0100095382	12/13/19	9843578542		11/CHARGES	0-10-602-10-0090-0531-000-000000	2,374.88
	0100095382	12/13/19	9843578542		11/CHARGES	0-22-602-00-2100-0531-000-001229	63.32
					Check Total		2,695.78
					Vendor Total		2,695.78
VOCOVISION		35858					
	0100095322	12/05/19	10954870		11/SCHOOL PSYCHOLOGIST	0-10-602-12-1700-0300-000-003130	977.50
					Check Total		977.50
	0100095383	12/13/19	10990510		12/2-12/5/SCHOOL PSYCOLOGIST	0-10-602-12-1700-0300-000-003130	1,105.00
					Check Total		1,105.00
					Vendor Total		2,082.50
WAXIE SANITARY SUPPLY		3830					
	0100095438	12/27/19	78752800	200730	SEE ATTACHED MONTHLY CUSTODIAL SUPPLY OR	0-10-710-26-2600-0610-000-000000	3,703.54
	0100095438	12/27/19	78696338	200703	SEE ATTACHED MONTHLY CUSTODIAL SUPPLIES	0-10-710-26-2600-0610-000-000000	4,896.87
	0100095438	12/27/19	78776331	200730	SEE ATTACHED MONTHLY CUSTODIAL SUPPLY OR	0-10-710-26-2600-0610-000-000000	.19
					Check Total		8,600.60
					Vendor Total		8,600.60
WELLS FARGO BANK		2437					
	0100095384	12/13/19	1771758		ACCT 75230300-GOBSERIES 2019 ACC FEE	0-10-602-10-0090-0300-000-000000	1,000.00
	0100095384	12/13/19	1771758		ACCT 75230300-GOBSERIES 2019 PAY AGENT	0-10-602-10-0090-0300-000-000000	1,000.00
					Check Total		2,000.00
					Vendor Total		2,000.00
WESTERN SLOPE BAR SUPPLIES		3682					
	0100095429	12/27/19	12-13-2019_49		12/WATER	0-10-720-27-2700-0610-000-000000	20.60
	0100095429	12/27/19	12-13-2019_49		12/WATER	0-10-602-10-0090-0610-000-000000	115.75
					Check Total		136.35
					Vendor Total		136.35

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
WRITE. EDIT. THINK. LLC		35335					
	0100095430	12/27/19	12-13-2019_18		12/CONSULTANT FEE	0-22-602-00-2100-0300-000-001230	4,000.00
						Check Total	4,000.00
						Vendor Total	4,000.00
XCEL ENERGY		3732					
	0100095385	12/13/19	663529108		11/UTILITIES	0-19-971-00-2600-0410-000-003141	163.94
	0100095385	12/13/19	663529108		11/UTILITIES	0-27-971-19-3330-0620-000-008600	93.68
	0100095385	12/13/19	663529108		11/UTILITIES	0-26-971-33-3310-0810-000-000000	58.54
	0100095385	12/13/19	663529108		11/UTILITIES	0-10-710-26-2600-0620-000-000000	12,871.12
	0100095385	12/13/19	663529108		11/UTILITIES	0-27-971-01-3330-0620-000-008600	93.68
						Check Total	13,280.96
						Vendor Total	13,280.96
						Grand Total	1,076,693.92

Cash Flow Financial Report
FY 2019-2020

		<u>Beginning Balance</u>	<u>Activity</u>	<u>Deposits</u>	<u>Ending Balance</u>
Lake County School District					
Operating Account					
	July	\$ 2,518,611.84	\$ 1,881,644.22	\$ 469,202.89	\$ 1,106,170.51
	August	\$ 1,106,170.51	\$ 1,221,699.92	\$ 1,111,154.69	\$ 995,625.28
	September	\$ 995,625.28	\$ 1,263,619.54	\$ 1,030,498.04	\$ 762,503.78
	October	\$ 762,503.78	\$ 1,435,142.78	\$ 931,680.96	\$ 259,041.96
	November	\$ 259,041.96	\$ 1,276,624.01	\$ 1,321,055.74	\$ 303,473.69
	December	\$ 303,473.69	\$ 1,155,878.99	\$ 1,231,148.69	\$ 378,743.39
	January				\$ -
	February				\$ -
	March				\$ -
	April				\$ -
	May				\$ -
	June				\$ -
Colostrust Account					
	July	\$ 2,956,913.95	\$ -	\$ 421,152.97	\$ 3,378,066.92
	August	\$ 3,378,066.92	\$ 600,000.00	\$ 768,942.20	\$ 3,547,009.12
	September	\$ 3,547,009.12	\$ 600,000.00	\$ 370,074.90	\$ 3,317,084.02
	October	\$ 3,317,084.02	\$ 600,000.00	\$ 415,019.96	\$ 3,132,103.98
	November	\$ 3,132,103.98	\$ 1,100,000.00	\$ 524,978.20	\$ 2,557,082.18
	December	\$ 2,557,082.18	\$ 950,000.00	\$ 379,475.41	\$ 1,986,557.59
	January				\$ -
	February				\$ -
	March				\$ -
	April				\$ -
	May				\$ -
	June				\$ -
Payroll Account					
	July	\$ 9,104.44	\$ 435,004.37	\$ 450,000.00	\$ 24,100.07
	August	\$ 24,100.07	\$ 465,397.05	\$ 475,000.00	\$ 33,703.02
	September	\$ 33,703.02	\$ 510,987.15	\$ 501,287.76	\$ 24,003.63
	October	\$ 24,003.63	\$ 521,481.68	\$ 520,585.19	\$ 23,107.14
	November	\$ 23,107.14	\$ 508,035.74	\$ 506,000.00	\$ 21,071.40
	December	\$ 21,071.40	\$ 515,212.11	\$ 510,000.00	\$ 15,859.29
	January				\$ -
	February				\$ -
	March				\$ -
	April				\$ -
	May				\$ -
	June				\$ -



The Center

Early Childhood Programs
Lake County School District R-1

315 West 6th Street
Leadville, CO 80461

Phone 719 486-6928
Fax 719 486-9992

Head Start, Colorado Preschool Program, Tuition-Based Preschool and School Age Programs, Services for Children with Special Needs

Head Start Informational Items for Governing Board

Informational Items:

1. November
 - a. Director's Report with Head Start and Early Head Start Budget Reports
 - b. November 5th Policy Council Minutes

**Lake County School District
Early Head Start and Head Start
Director's Report for November, 2019**

Program Enrollment & Attendance										
Program	Funded Enrollment			Current Enrollment		Over Income Enrollment (Incl. 130%)	Wait List	Children with Disabilities		Average Daily Attendance
	Total	Regular	Full Day	Regular	Full Day					
Head Start	40	25	15	25	14	10	12	6	15%	84.8%
CPP	75	67	8	65	7	N/A	13	8	12%	84.8%
Early Head Start	12			7		1	2 (OI)	0		
Tuition				8			22			

*HS & EHS enrollment is past 30-day grace period. Ongoing recruitment and enrollment with community partners continues. EHS home visitor has been taking referrals/information to local doctor offices. FCPM has dropped off referrals and information to doctor offices in Summit County where many of our families go for medical care. Meeting with DHS is scheduled for 11/18/19.

	Head Start	Early Head Start
Current Enrollment	39	7
Physicals – Complete	38	4
Physicals – Not Up to Date	1	3
Physicals – Follow up needed	0	0
Immunizations Up to Date	38	7
Immunizations – Not Up to Date	1	0
Immunization Waiver	0	0
Lead	36	0

**Lake County School District
Early Head Start and Head Start
Director's Report for November, 2019**

	Head Start	Early Head Start
Lead – Incomplete	2	0
Lead – Follow-Up Needed	2	0
Lead – Follow-Up Complete	1	0
Hearing	39	5
Hearing Incomplete	0	2
Hearing Rescreen needed	0	0
Hearing Referral Needed	0	0
Hearing Referral Complete	0	0
Vision	38	6
Vision Incomplete	1	1
Vision Rescreen Needed	0	0
Vision Follow Up Complete	0	0
Dental	32	1
Dental - Incomplete	6	0
Dental – Follow-Up needed	6	0
Dental – Follow-up complete	4	0
Developmental (DIAL ₄ or ASQ)	39	2
Social/Emotional (ASQ-SE)	35	6

**Lake County School District
Early Head Start and Head Start
Director's Report for November, 2019**

Budget, In-Kind & Volunteers						
	Budget	In-Kind			Volunteers	
		Monthly	YTD	% complete	Monthly	YTD
Head Start Budget – FY 19	Attached	\$5,880.16	\$24,111	16%	35	93
Early Head Start Budget –FY19	Attached					
					Meal Counts	
CACFP – Free/Reduced meal reimbursement	Total Claim: \$9,145.96				Breakfast	689
					Lunch	686
					Snack	290

Grant and Program Updates, Goals, Program Monitoring & Self-Assessment	
Grant Updates	Early Head Start and Head Start grant was returned for some minor edits regarding the parenting framework. It was re-submitted on November 22, 2019.
Family Fun Night	We had a large turnout for the Thanksgiving lunch. 65 families came to the Center to have lunch with their child.
Staffing	We are interviewing for the open teacher assistant positions which includes a classroom observation by teaching staff.

FY 19 Budget HS

February 1, 2019 to January 31, 2020		FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	YTD	Revised FY 19 BUDGET
REV 27.97.19.0000.4020.000.008600	FY19 Revenue	\$ 50,042.00	\$ 48,503.00	\$ 51,565.00	\$ 57,217.00	\$ 52,436.00	\$ 43,524.00	\$ 41,055.00	\$ 55,370.00	\$ 56,189.00	\$ 455,901.00	493,290
27.971.19.2600.0110.608.008600	CUSTODIAN SALARY	\$ 913.74	\$ 1,080.63	\$ 1,015.68	\$ 971.52	\$ 927.36	\$ 1,000.96	\$ 1,052.48	\$ 1,098.24	\$ 1,098.24	\$ 9,158.85	14,000
27.971.19.2600.0221.608.008600	CUSTODIAN MEDICARE	\$ 13.16	\$ 15.60	\$ 14.73	\$ 14.09	\$ 13.45	\$ 14.51	\$ 15.26	\$ 15.93	\$ 15.93	\$ 132.66	203
27.971.19.2600.0230.608.008600	CUSTODIAN PERA	\$ 183.03	\$ 216.76	\$ 204.66	\$ 195.76	\$ 186.86	\$ 204.19	\$ 214.71	\$ 224.04	\$ 224.04	\$ 1,854.05	2,940
27.971.19.2600.0250.608.008600	CUSTODIAN HEALTH	\$ 10.76	\$ 20.11	\$ 1.06	\$ 1.06	\$ 1.06	\$ 1.05	\$ 1.06	\$ 1.10	\$ 1.10	\$ 38.36	2,660
27.971.19.2700.0110.602.008600	BUS DR SALARY	\$ 2,632.12	\$ 2,632.12	\$ 2,632.12	\$ 590.92	\$ (5,079.08)	\$ 620.08	\$ 3,863.94	\$ 4,012.22	\$ 1,872.20	\$ 13,776.64	15,000
27.971.19.2700.0221.602.008600	BUS DR MEDICARE	\$ 6.97	\$ 6.74	\$ 7.29	\$ 6.93	\$ 7.34	\$ 7.33	\$ 6.92	\$ 9.62	\$ 11.84	\$ 70.98	218
27.971.19.2700.0230.602.008600	BUS DR PERA	\$ 508.10	\$ 505.06	\$ 512.54	\$ 96.33	\$ (100.42)	\$ 103.20	\$ 759.06	\$ 795.46	\$ 358.81	\$ 3,538.14	3,150
27.971.19.2700.0250.602.008600	BUS HEALTH	\$ 652.19	\$ 656.68	\$ 645.28	\$ 276.14	\$ 27.51	\$ 208.31	\$ 975.62	\$ 817.43	\$ 502.41	\$ 4,761.57	2,850
27.971.19.3330.0110.108.008600	ADM SALARIES	\$ 4,209.62	\$ 4,209.62	\$ (210.76)	\$ 2,736.26	\$ 2,736.26	\$ -	\$ 1,787.50	\$ 1,787.50	\$ 1,787.50	\$ 19,043.50	19,800
27.971.19.3330.0110.403.008600	CC SALARY	\$ 26,828.72	\$ 25,709.28	\$ 18,625.48	\$ 25,591.70	\$ 22,983.45	\$ 20,907.68	\$ 25,639.52	\$ 24,334.63	\$ 24,722.07	\$ 215,342.53	279,500
27.971.19.3330.0221.108.008600	ADM MEDICARE	\$ 60.39	\$ 60.39	\$ (3.03)	\$ 39.25	\$ 39.25	\$ -	\$ 25.49	\$ 25.49	\$ 25.49	\$ 272.72	287
27.971.19.3330.0221.403.008600	CC MEDICARE	\$ 364.70	\$ 348.11	\$ 257.03	\$ 349.73	\$ 312.26	\$ 280.92	\$ 350.94	\$ 332.67	\$ 340.09	\$ 2,936.45	4,053
27.971.19.3330.0230.108.008600	ADM PERA	\$ 839.17	\$ 839.17	\$ (41.96)	\$ 545.46	\$ 545.53	\$ -	\$ 358.64	\$ 370.66	\$ 364.65	\$ 3,821.32	4,158
27.971.19.3330.0230.403.008600	CC PERA	\$ 5,067.38	\$ 4,837.46	\$ 3,572.43	\$ 4,859.86	\$ 4,339.43	\$ 3,951.96	\$ 4,937.28	\$ 4,703.66	\$ 4,784.30	\$ 41,053.76	58,695
27.971.19.3330.0250.108.008600	ADM HEALTH	\$ 2.07	\$ 2.07	\$ (0.09)	\$ 1.35	\$ 1.35	\$ -	\$ 241.89	\$ 241.89	\$ 241.89	\$ 732.42	3,300
27.971.19.3330.0250.403.008600	CC HEALTH	\$ 5,092.23	\$ 5,112.98	\$ 3,491.73	\$ 4,604.74	\$ 4,574.37	\$ 4,842.86	\$ 4,382.96	\$ 4,087.99	\$ 4,085.49	\$ 40,275.35	53,105
27.971.19.3330.0300.000.008600	PRO/TECH							\$ -		\$ -	\$ -	95
27.971.19.3330.0320.000.008600	EDUCATION	\$ 41.90	\$ 535.00	\$ 1,374.43		\$ 1,632.38	\$ 307.04	\$ -	\$ 2,527.55	\$ 36.00	\$ 6,454.30	9,083
27.971.19.3330.0330.000.008600	COPY MACHINE	\$ -		\$ 1,139.27	\$ 699.77	\$ 222.33	\$ 262.73	\$ 236.08	\$ 236.08	\$ 222.33	\$ 3,018.59	3,000
27.971.19.3330.0335.000.008600	MED/DENTAL							\$ -	\$ -	\$ -	\$ -	750
27.971.19.3330.0500.000.008600	PARENT FUND	\$ 147.78	\$ 125.00	\$ 147.50	\$ 150.09			\$ -	\$ 138.90	\$ 143.43	\$ 852.70	1,500
27.971.19.3330.0510.000.008600	STUD TRANS		\$ 148.66					\$ -		\$ -	\$ 148.66	800
27.971.19.3330.0520.000.008600	INSURANCE/AUDIT							\$ -		\$ -	\$ -	400
27.971.19.3330.0531.000.008600	TELEPHONE	\$ 35.35	\$ 85.81	\$ 87.18	\$ 85.12	\$ 85.12	\$ 87.56	\$ 87.56	\$ 87.56	\$ 52.80	\$ 694.06	1,100
27.971.19.3330.0533.000.008600	POSTAGE		\$ 57.03	\$ 123.25		\$ 169.75		\$ -	\$ -	\$ -	\$ 350.03	150
27.971.19.3330.0580.000.008600	TRAVEL/REGISTRATION	\$ 111.75	\$ 93.82					\$ 153.20	\$ 26.00	\$ -	\$ 384.77	1,000
27.971.19.3330.0610.000.008600	SUPPLIES	\$ 2,168.30	\$ 639.21	\$ 1,756.61	\$ 141.88	\$ 515.50	\$ 616.59	\$ 1,225.19	\$ 351.28	\$ 489.12	\$ 7,903.68	7,000
27.971.19.3330.0620.000.008600	UTILITIES	\$ 152.19	\$ 565.57	\$ 884.58	\$ 430.06	\$ 228.96	\$ 170.71	\$ 380.68	\$ 275.65	\$ 180.08	\$ 3,268.48	4,000
27.971.19.3330.0810.000.008600	DUES/FEES							\$ 104.00		\$ -	\$ 104.00	494
27.971.19.3330.0730.000.008600	EQUIPMENT										\$ -	0
TOTAL	HS CASH	\$ 50,041.62	\$ 48,502.88	\$ 36,237.01	\$ 42,388.02	\$ 34,370.02	\$ 33,587.68	\$ 46,799.98	\$ 46,501.55	\$ 41,559.81	\$ 379,988.57	\$ 493,290
											\$ 379,988.57	
	In Kind	\$3,418.10	\$2,712.79	\$6,086.22	\$3,710.01	\$200.00	\$0.00	\$0.00	\$2,483.16	\$5,880.16	\$ 24,490.44	

FY 19 EHS Budget

FY 2019 EHS Budget		FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	YTD	FY19 BUDGET
												\$118,778.00
27.971.02.3330.0110.108.008600	ADM SALARIES	0.00	0.00	4420.09	\$1,473	\$1,473	\$0	\$704	\$704	\$704	\$9,479.34	8,000
27.971.02.3330.0110.400.008600	HV SALARY	2,043.50	1,985.82	2191.31	2,227.36	1,852.44	1,964.19	2,220.50	2,345.41	2,277.28	\$19,107.81	27,000
27.971.02.3330.0110.403.008600	CC SALARY	0.00	0.00	8808.96	\$3,562	\$2,969	\$2,904	\$2,451	\$2,323	\$3,171	\$26,188.25	37,000
27.971.02.3330.0221.108.008600	ADM MEDICARE	0.00	0.00	63.42	\$21	\$21	\$0	\$10	\$10	\$10	\$135.82	116
27.971.02.3330.0221.400.008600	HV MEDICARE	28.95	28.12	31.10	31.62	26.21	27.76	31.48	33.29	32.30	\$270.83	392
27.971.02.3330.0221.403.008600	CC MEDICARE	0.00	0.00	116.14	\$48	\$40	\$38	\$32	\$31	\$42	\$347.77	537
27.971.02.3330.0230.108.008600	ADM PERA	0.00	0.00	881.13	\$294	\$294	\$0	\$141	\$146	\$144	\$1,899.54	1,680
27.971.02.3330.0230.400.008600	HV PERA	402.35	390.72	432.13	439.39	364.24	390.55	442.83	468.31	454.42	\$3,784.94	5,670
27.971.02.3330.0230.403.008600	CC PERA	0.00	0.00	1614.00	\$671	\$551	\$540	\$156	\$430	\$596	\$4,558.03	7,000
27.971.02.3330.0250.108.008600	ADM HEALTH	0.00	0.00	2.16	\$1	\$1	\$0	\$95	\$95	\$95	\$289.47	1,520
27.971.02.3330.0250.400.008600	HV HEALTH	714.62	714.62	714.62	714.62	714.62	733.00	733.00	733.00	733.00	\$6,505.10	8,076
27.971.02.3330.0250.403.008600	CC HEALTH	0.00	0.00	1599.55	\$533	\$532	\$553	\$544	\$546	\$547	\$4,855.15	6,500
27.971.02.3330.0320.000.008600	EDUCATION		379.39	88.00			\$0	\$325	\$135	\$0	\$927.84	\$2,848
27.971.02.3330.0330.000.008600	COPY MACHINE	0.00				\$222	\$263	\$236	\$236	\$222	\$1,179.55	\$2,500
27.971.02.3330.0531.000.008600	TELEPHONE		52.75	0.00		\$53	\$53	\$53	\$53	\$53	\$318.34	\$800
27.971.02.3330.0580.000.008600	TRAVEL/REGISTRATION		9.50	17.00	\$33	\$8		\$0	\$0	\$0	\$66.75	\$3,000
27.971.02.3330.0610.000.008600	SUPPLIES					\$33		\$30	\$1,122	\$172	\$1,357.47	\$4,140
27.971.02.3330.0620.000.008600	UTILITIES							\$364	\$276	\$180	\$819.29	\$2,000
Total	EHS CASH	3,189.42	\$3,560.92	\$20,979.61	\$10,048.30	\$9,154.49	\$7,466.95	\$8,570.51	\$9,687.39	\$9,433.70	\$82,091.29	\$118,778

The Center Early Childhood Programs – Policy Council Minutes – Meeting Date – November 5, 2019

Attending: Maria Perez, Karen Brungardt, Elizabeth Saunders, Teresa Haynes, Casey McGovern, Olivia DeVargas, and Anahise Shoukas

Not Attending: Fernando Luna Lopez, Claudia Robles, and Kelly Callahan

Roll Call: Maria called roll and determined that a quorum was present.

Approval of Agenda: Casey made a motion to accept the agenda. Anahise seconded. All were in favor with no one opposed.

Approval of Meeting Minutes: The minutes were for the October 14, 2019 regular monthly meeting. Anahise made a motion to accept the meeting minutes for October 14, 2019. Casey Seconded. All were in favor with no one opposed.

Parent Activity Fund: The Parent Activity has \$647.22. The dinner for October 14 meeting has not yet been billed, so it does not reflect on this balance yet. There will be a deduction next month of this month's dinners as well.

New Business: The Council talked about merging the Lake County Early Childhood Council, which oversees the Colorado Preschool Program within The Center. We discussed some problems we may encounter and if this would be a better fit and use of our time?

Unfinished Business: Policy Council Bylaws. The council reviewed the Policy Council bylaws again, they looked over the two changes that were made. These included adding Early Head Start. Teresa made a motion to accept the Policy Council Bylaws. Anahise seconded. All were in favor with no one opposed. The council then reviewed the new policy that has been drafted per Mary the Business Manager. The Equipment and Real Property Disposition Policy was created due to the fact that we now have a vehicle, and any purchase over \$5,000 must have the proper paperwork to sell or give away. Casey made a motion to approve the Equipment and Real Property Disposition. The council then reviewed and discussed the Human Resource System Policy. There was time for discussion. Anahise made the motion to approve the Human Resource System Policy. Teresa seconded. All were in favor with no one opposed. The council looked over the Program Improvement plan next. There were questions asked and the council understood that this is a working document. Casey made a motion to approve the Program improvement plan. Anahise seconded. All were in favor with no one oppose. The PIR was the last order of business. They reviewed this report form the 2018-2019 school year.

Announcements: November 1st, The Center is closed for professional development day. November 21st, Thanksgiving lunch at The Center. November 25th-29th, Fall break- No school. December 4th – Family Fun Night at The Center. December 11th, Coffee Talk here at The Center 9:00-10:00. December 19th Classroom Celebrations. December 23rd-January 5th, Winter Break – No school. January 6th, The Center is Closed for Professional Development Day. January 7th, Back to School.

Adjournment: Maria adjourned the meeting at 7:04 PM.

Respectfully Submitted,
Elizabeth Saunders – Policy Council Secretary

The Center Programas de Primera Infancia – Minutos de Consejo de Política – Fecha de Reunión – Noviembre 5 de 2019

Asistieron: Maria Perez, Karen Brungardt, Elizabeth Saunders, Teresa Haynes, Casey McGovern, Olivia DeVargas, and Anahise Shoukas

No Asistieron: Fernando Luna Lopez, Claudia Robles, and Kelly Callahan

Llamada de Lista: María llamó la lista y determinó que había quórum.

Aprobación del orden del día: Casey presentó una moción para aceptar el orden del día. Anahise secundada. Todos estaban a favor de nadie opuesto.

Aprobación del Acta de la Reunión: Las actas fueron para la reunión mensual ordinaria de Octubre 14 de 2019. Anahise hizo una moción para aceptar el acta de la reunión para el 14 de octubre de 2019. Casey secundado. Todos estaban a favor de nadie opuesto.

Fondo de Actividad para Padres: La Actividad de los Padres tiene \$647.22. La cena para la reunión del 14 de octubre aún no ha sido facturada, por lo que aún no refleja este saldo. También habrá una deducción el mes que viene de las cenas de este mes.

Nuevo Negocios: El Consejo habló sobre la fusión del Consejo de la Primera Infancia del Condado de Lake, que supervisa el Programa Preescolar de Colorado dentro de The Center. Hemos discutido algunos problemas que podemos encontrar y si esto sería un mejor ajuste y uso de nuestro tiempo?

Negocios Inacabados: Estatutos del Consejo de Políticas. El Consejo revisó de nuevo los estatutos del Consejo de Políticas, examinaron los dos cambios que se hicieron. Estos incluyen la adición de Early Head Start. Teresa presentó una moción para aceptar los Estatutos del Consejo de Políticas. Anahise secundo. Todos estaban a favor de nadie opuesto. A continuación, el consejo revisó la nueva política que se ha redactado por Mary, la Gerente de Negocios. La Política de Disposición de Equipos y Bienes Inmuebles fue creada debido al hecho de que ahora tenemos un vehículo, y cualquier compra de más de \$5,000 debe tener el papeleo adecuado para vender o regalar. Casey hizo una moción para aprobar la Disposición de Equipo y Bienes Inmuebles. A continuación, el consejo examinó y debatió la Política del Sistema de Recursos Humanos. Hubo tiempo para la discusión. Anahise hizo la moción para aprobar la Política del Sistema de Recursos Humanos. Teresa secundo. Todos estaban a favor de nadie opuesto. El consejo examinó a continuación el plan de mejora del programa. Se formularon preguntas y el consejo entendió que se trata de un documento de trabajo. Casey hizo una moción para aprobar el plan de mejora del Programa. Anahise secundo. Todos estaban a favor de que nadie se opusiera. El PIR fue el último orden del día. Ellos revisaron este informe del año escolar 2018-2019.

Anuncios: El 1 de noviembre 1, The Center está cerrado para día desarrollo profesional. El 21 de noviembre, Almuerzo de Acción de Gracias en The Center. El 25 – 29 de noviembre, Vacaciones de Otoño- No escuela. El 4 de diciembre – Noche Diversión Familiar en The Center. El 11 de diciembre, Coffee Talk aquí en The Center 9:00-10:00. El 19 de diciembre

Celebraciones de Clases. El 23 de diciembre – 5 de enero, Vacaciones de Invierno – No Escuela. El 6 de enero, The Center está Cerrado para Día Desarrollo Profesional. El 7 de enero, Volver a la escuela.

Aplazamiento: María suspendió la reunión a las 7:04 PM.

Respetuosamente presentado,
Elizabeth Saunders – Secretaria del Consejo de Políticas