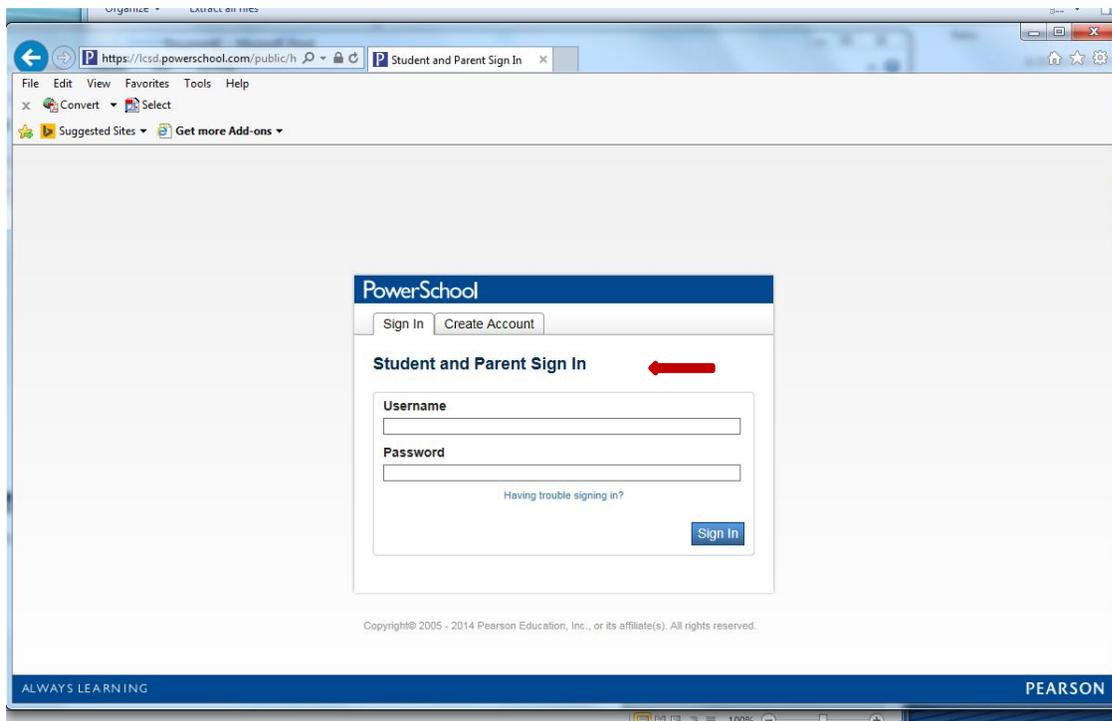


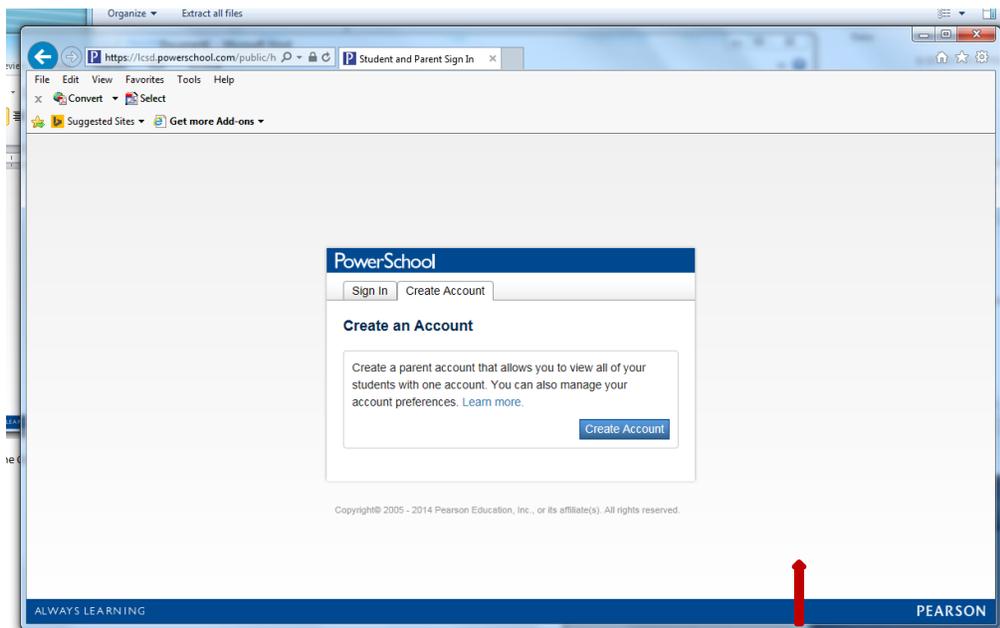
## How to create a PowerSchool parent account

This document helps explain how to create an account in PowerSchool so you can access your student's grades, attendance, graduation progress, etc.

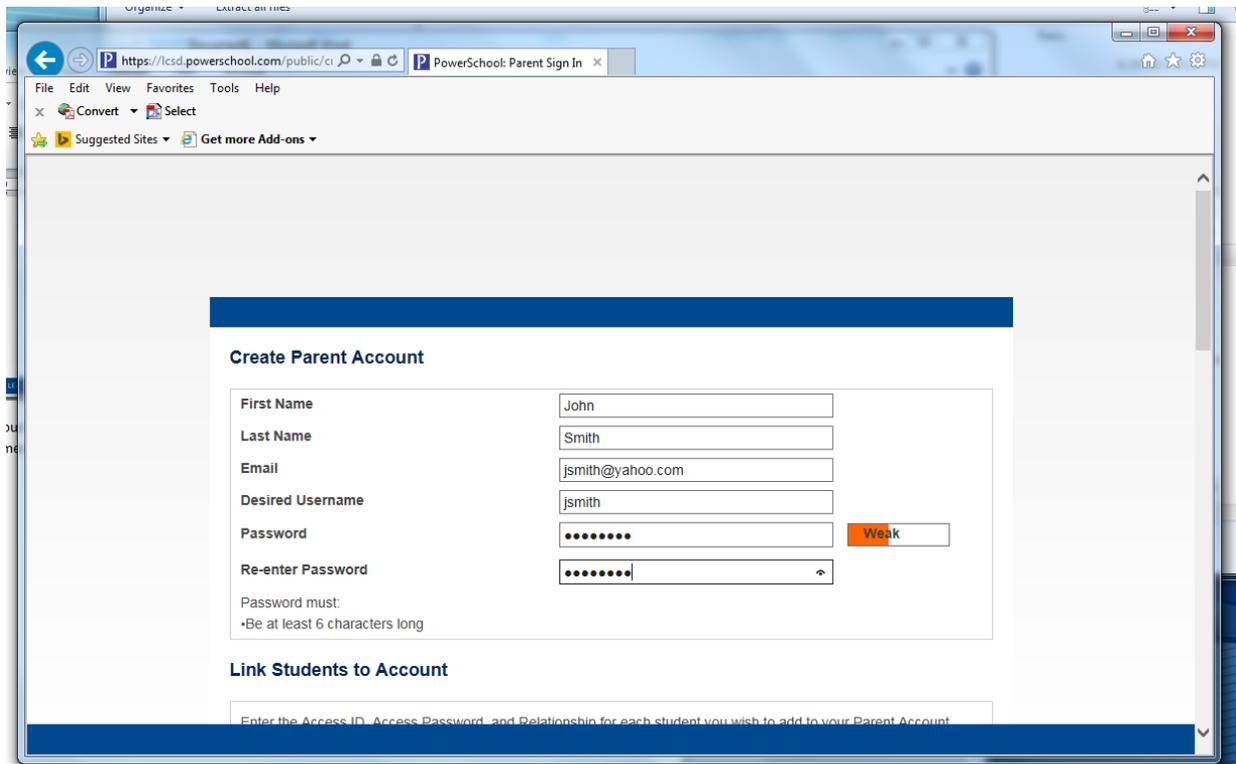
<https://lcsd.powerschool.com/public>



Click the "Create Account" tab and then the "Create Account" at the bottom of the window:



Enter your information in the first box to begin creating an account. This is your information as a parent, not your student's. Enter your email address then create a username and password (your password will show as dots) that will be easy for you to remember:

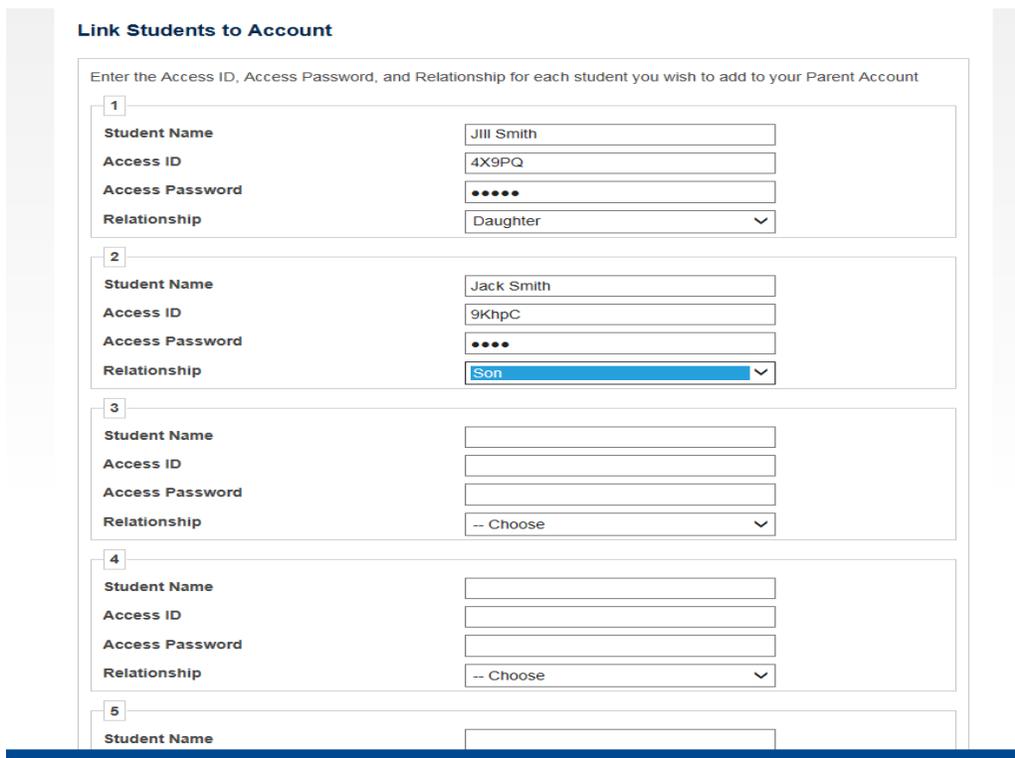


The screenshot shows a web browser window with the URL <https://lcsd.powerschool.com/public/ci>. The page title is "PowerSchool: Parent Sign In". The main content area is titled "Create Parent Account" and contains the following form fields:

First Name	<input type="text" value="John"/>
Last Name	<input type="text" value="Smith"/>
Email	<input type="text" value="jsmith@yahoo.com"/>
Desired Username	<input type="text" value="jsmith"/>
Password	<input type="password" value="••••••"/> <span>Weak</span>
Re-enter Password	<input type="password" value="••••••"/>

Below the form, there is a section titled "Link Students to Account" with a sub-instruction: "Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account".

Scroll down begin adding each of your students. You can add all of your children to one page so you do not have to have a separate log in for each student. **The Access ID and Access Password are provided to you by the school.** Select your relationship to the student:



The screenshot shows the "Link Students to Account" section of the form. It contains five numbered rows for adding students:

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account	
1	<input type="text" value="Jill Smith"/>
Student Name	<input type="text" value="4X9PQ"/>
Access ID	<input type="password" value="••••"/>
Access Password	Relationship: <input type="text" value="Daughter"/>
Relationship	
2	<input type="text" value="Jack Smith"/>
Student Name	<input type="text" value="9KhpC"/>
Access ID	<input type="password" value="••••"/>
Access Password	Relationship: <input type="text" value="Son"/>
Relationship	
3	<input type="text"/>
Student Name	<input type="text"/>
Access ID	<input type="text"/>
Access Password	Relationship: <input type="text" value="-- Choose"/>
Relationship	
4	<input type="text"/>
Student Name	<input type="text"/>
Access ID	<input type="text"/>
Access Password	Relationship: <input type="text" value="-- Choose"/>
Relationship	
5	<input type="text"/>
Student Name	

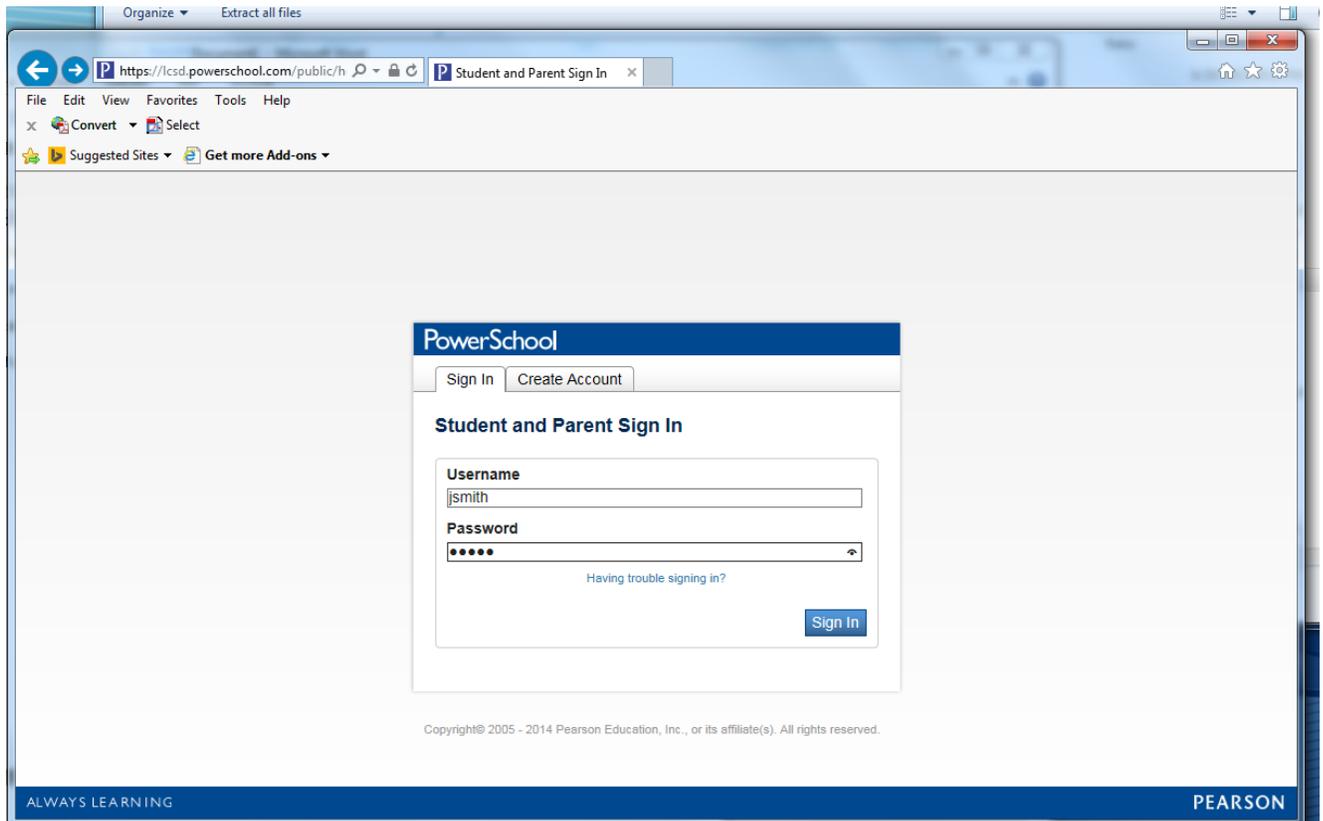
Scroll to the bottom of the page and click “enter”.

You have now created an account. The next time you log in you will go to:

<https://lcsd.powerschool.com/public>

Instead of clicking on “create and account” you will enter the username and password you created.

The top of the screen will list each of your students



Once you’ve signed in, you will notice each of your students at the top of the screen. You can navigate to each the area you’d like to view using the left side of the screen.