## **Lake County School District R-1**



HUMAN RESOURCES 328 W. 5<sup>TH</sup> Street LEADVILLE, CO 80461 719-486-6800



## **PLEASE TYPE OR PRINT**

DATE\_\_\_\_

$\neg$								
	Name							
P E	Last	F	First	Middle				
	Address							
S O		Number & Street	City		S	State	Zip	
Ν	Phone Number(s)	-	Cell		Email:			
A L		lome	-					
D	Have you ever been convicted of a crime? Yes No If yes, please explain:							
A T A		y worked for us? Yes				position		
٦	Position(s) and Loc	ation(s) Desired - Plea	ase check as many as	apply 8	& complete s	ection of applica	tion for each area:	
	Secretarial		Maintena	Maintenance			School	
Р	Accounting I	•		Bus Driver			nediate School	
O S	Paraprofess			Mechanic			entary School	
I T	Food Servic	;e	Custodial	Custodial			Center	
1						Distric	ct Office	
O N		ecify area)						
		Other (please specify)  Type of employment:FullPart timeSubstitute						
I		o work:F	alt umeousont	ıc				
$\dashv$		Name & Location	Years	<del></del>	Date		Subjects	
		Of School	Attended	<u> </u>	Graduated		Studied	
	High School							
E D	1		1					
U	0.111.1.2		†					
C A	College		1				I	
T I	Trade or	ı		-				
0	Business School		1					
N		<u> </u>	<u> </u>					
	Other	ı <u></u>						
I	1		1					
R	List three people qualified to comment on your abilities and your experience:							
R E F	Name	•	Address		Position	n	Telephone	
E R								
E N								
C E								

	<u>List Most Recent First</u> May v	ve contact you	r present employer? Yes No
E M P	EmployerAddress	_ Employed _ from	Duties and Responsibilities
LOYMENT	Position Supervisor Reason for leaving Phone #	to	
HISTORY	EmployerAddress	Employed from to	Duties and Responsibilities
	EmployerAddressPositionSupervisorReason for leaving	Employed from to	Duties and Responsibilities
	o you speak a language other than English?	?Yes	No
	Please complete the appropriate section neterested.	(s) of this app	olication for the area(s) in which you are
	certify that all information on this applicanderstand that employment is contingent		and complete, to the best of my ability, and uracy.
S	ignature		Date

NOTE: Applications are placed in an active file for six months.

## FOOD SERVICE APPLICANTS ONLY

Please describe past work experience(s) you feel qualify you for this position?
What position(s) of responsibility have you held?
MAINTENANCE APPLICANTS ONLY
Check areas of experience: ( ) Plumbing ( ) Carpentry ( ) Electrical ( ) Heating
( ) Other – please explain
Do you hold a license in any field? ( ) Yes ( ) No If so, what type?
Describe any past work experiences and type of equipment you can operate related to this area:
MECHANIC APPLICANTS ONLY
Please check areas of experience: ( ) Cars ( ) Buses ( ) Small Engines ( ) Maintenance Equipment
Please describe past work experiences and type of equipment you can operate/repair
SECRETARIAL/CLERICAL APPLICANTS ONLY
Note: Attach a copy of your current resume.
Have you ever been bonded?
Can you type? If so, how many words per minute?wpm
Which of the following can you operate:
Computer Photocopier Calculator Other Technology:
List any software applications with which you have experience:
<del></del>
PARAPROFESSIONAL APPLICANTS ONLY
What experience have you had with children that would qualify you for this position?

## **BUS DRIVER APPLICANTS ONLY**

can become effective. A physical examination	will be red irst Aid Ce	juired ani	the cost of the School District before employment nually, also at the cost of the School District. Bus nd a school bus driver's license. In addition, a copy					
How many years have you driven a car?								
Have you been employed as a school bus driver before?								
If so, please name employer and immediate supervisor:								
Do you hold a valid driver's license in Colorado? Yes No License Number								
Do you hold a valid bus driver's license?	Yes	No	License Number					
Do you have a Red Cross First Aid card?	Yes	No	Expiration Date					
ACCOUNTING DEPARTMENT APPLICANTS ONLY								
NOTE: Attach a copy of your current resume.								
Have you ever been bonded?Yes	_No							
Typing Rate (words per minute)v	vpm							
Have you had experience with governmental a	accounting	?	If so, how long?					
Have you had experience with fundamental accounting?  If so, how long?								
Have you had experience with modified accrual accounting?  If so, how long?								
Have you had experience with payroll operation	If so, how long?							
Have you had experience with computer oper	If so, how long?							
Which of the following can you operate?								
ComputerWord ProcessorCalculator Other (please specify)								
Please include any other information you think qualifies you for this position:								
CUSTODIAL APPLICANTS ONLY								
Are you familiar with cleaning equipment such as buffers, scrub machines, etc.?YesNo								
Please explain								
Many custodial jobs require heavy lifting & physical labor. Do you think you are qualified to meet these requirements?								
YesNo								
Please list any experience which you feel qualify you for a custodial position:								
DIRECTORS								
NOTE: Attach a copy of your current resume. Please list any information you think qualifies you for this position:								