

Lake County School District R-1



Human Resources
 328 West 5th Street
 Leadville, CO 80461
 719-486-6800 FAX: 719-486-2048

LAKE COUNTY
 PANTHERS

PLEASE TYPE OR PRINT

DATE _____

Substitute Teacher Application

PERSONAL DATA	Name _____				
	Last	First	M.I.		
	Email: _____				
	Address _____				
	Number & Street	City	State	Zip	
	Phone Number _____ / _____				
	(cell)	(home)			
ASSIGNMENT	What grade level(s) / subject area(s) are you able to teach? _____				
	Circle all schools in which you would like to substitute:				
	High School 7-12	Intermediate School 3-6	Elementary School K-2		
	Would you be willing to assume a position that might last several weeks? <input type="checkbox"/> Yes <input type="checkbox"/> No				
	Several months? <input type="checkbox"/> Yes <input type="checkbox"/> No				
EDUCATION & LICENSE	EDUCATION				
	List colleges or universities attended, and the degrees and certificates received				
	College or University (Name & Address)	ATTENDED from to	DEGREE & DATE	Major	Minor
	Please include a copy of your current teaching certificate				
	State	Type (Certificate, License or Endorsement)	Date Issued	Expiration Date	
HAVE YOU ALREADY APPLIED FOR A COLORADO SUB LICENSE? YES _____ NO _____					
DATE APPLIED _____					

	<u>List Most Recent First</u>	May we contact your present employer?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
E M P L O Y M E N T H I S T O R Y	Employer _____	Employed from _____ to _____ _____	Duties and Responsibilities	
	Address _____			
	Position _____			
	Supervisor _____			
	Reason for leaving _____			
	Phone # _____			
	Employer _____	Employed from _____ to _____ _____	Duties and Responsibilities	
	Address _____			
	Position _____			
Supervisor _____				
Reason for leaving _____				
Phone # _____				
Employer _____	Employed from _____ to _____ _____	Duties and Responsibilities		
Address _____				
Position _____				
Supervisor _____				
Reason for leaving _____				
Phone # _____				
R E F E R E N C E S	Please list three people qualified to comment on your abilities and your experience:			
	Name	Address	Position	Phone Number

I certify that all information provided on this application is correct and complete, to the best of my knowledge, and understand that employment is contingent upon its accuracy. I further understand that I will not receive payment for substitute teaching services unless the proper payroll forms have been completed and received by the Human Resource Office.

Signature _____ Date _____

The Lake County School District does not discriminate on the basis of race, color, national origin, sex, or disability in its programs or activities. A lack of English skills will not be a barrier to admission or participation. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Kathleen Fitzsimmons, HR Director, 328 W. 5th Street, Leadville, CO 80461; 719-486-6811 or kfitzsimmons@lakecountyschools.net The Lake County School District complies with all ADA requirements and will offer reasonable accommodations to any employee meeting the criteria. Please contact HR Director for requests.

NOTE: Continuing substitute teachers must contact the Human Resources Office to remain active.