



## District

### Mission:

LCSD Challenges students to reach their fullest potential through personal, engaged and rigorous learning in the classroom and beyond.

## Board

### Priorities:

Ensure all students stay on or above grade level each year and graduate prepared to successfully implement a plan for college or career.

Every day, we are college or career ready.

Provide all students with engaging learning opportunities.

Rigor and engagement are everywhere.

Create a space that is safe, inclusive and welcoming for all.

Diversity and culture make us better.

Plan and execute the capital and human capital investments that will make our district better.

We plan for the future.

## Lake County School District Board of Education

Aug. 11, 2025 5:30 pm Regular Meeting

Location: District Office-Room 11 & via Zoom

1. 5:30 Call to order
2. 5:31 Pledge of Allegiance
3. 5:32 Roll Call
4. 5:33 Preview Agenda
5. 5:34 Public Participation

Members of the public who wish to address the board on non-agenda items are welcome to do so at this time. Please sign up with board secretary. We ask you to please observe the following guidelines:

- Confine your comments to matters that are germane to the business of the School District.
- Recognize that students often attend or view our meetings. Speaker's remarks, therefore, should be suitable for an audience that includes kindergarten through twelfth grade students.
- Understand that the board cannot discuss specific personnel matters or specific students in a public forum.

6. 5:40 Consent Agenda
  - a. June 9, 2025 Regular Meeting Minutes
  - b. June 23, 2025 Special Meeting Minutes
  - c. June 30, 2025 Special Meeting Minutes
  - d. July 21, 2025 Special Meeting Minutes
  - e. Employee Status
  - f. Board Member time sheets
  - g. Resolution NO. 26-06 Increase in Fund 10 and Fund 22
7. 5:41 Energy Program Financing Update
8. 6:00 Calendar Committee Update
9. 6:30 Project Dream Update
10. 6:40 Land Sales Update
11. 6:50 Oversight Calendar-District Preparedness
12. 7:00 Board Introduction update
13. 7:10 Policy Monitoring update and discussion
14. 7:25 Superintendent update
15. 7:35 Board Reports
16. 7:40 Agenda Planning
17. Adjourn
18. Upcoming meeting or event:
  - a. Aug. 25, 2025 Special Meeting @ 5:30 pm @ District Office/Zoom
  - b. Sept. 8, 2025 Regular Meeting @ 5:30 pm @ District Office/Zoom
  - c. Sept. 22, 2025 Work Session @ 5:30 pm @ District Office/Zoom

Estimated duration of meeting is 2.5 to 3 hours \*\*Updated 8/8/2025

### A few welcoming notes:

The board's meeting time is dedicated to its strategic mission and top priorities. • The "consent agenda" has items which have either been discussed prior or are highly routine. By not discussing these issues, we are able to spend time on our most important priorities. • "Public participation" is an opportunity to present brief comments or pose questions to the board for consideration or follow-up. Time limits are 3 minutes for individual speakers if fewer than 20 individuals have signed up to speak; 2 minutes' limit and 5 minutes for groups of 20 signed up; and 1 minute for individual and 3 minutes for groups if more than 30 have signed up to speak. Please see Board Policy GP-14 (Governance Process) for the full policy. The boundaries are designed to help keep the strategic meeting focused and in no way limits conversations beyond the board meeting. • Your insights are needed and welcomed and the board encourages you to request a meeting with any board member, should you have something to discuss. • If you are interested in helping the district's achievement effort, please talk with any member of the leadership team or call the district office at 719-486-6800. Opportunities abound. Your participation is highly desired.



## Misión del

### Distrito:

LCSD desafía a los estudiantes a alcanzar su máximo potencial a través del aprendizaje personal, comprometido y riguroso en el aula y más allá.

### Prioridades de la junta:

Asegúrese de que todos los estudiantes se mantengan en o por encima del nivel de grado cada año y se gradúen preparados para implementar con éxito un plan para la universidad o una carrera.

Todos los días estamos preparados para la universidad o una carrera.

Brindar a todos los estudiantes oportunidades de aprendizaje interesantes.

El rigor y el compromiso están en todas partes.

Crea un espacio seguro, inclusivo y acogedor para todos.

La diversidad y la cultura nos hacen mejores.

Planificar y ejecutar las inversiones de capital y capital humano que mejorarán nuestro distrito.

Planeamos para el futuro.

## Junta de Educación del Distrito Escolar del Condado de Lake

11 de agosto de 2025 5:30 pm Reunión ordinaria

Ubicación: Oficina del distrito y via Zoom

1. 5:30 Llamada al orden
2. 5:31 Juramento a la bandera
3. 5:32 Pasar lista
4. 5:33 Vista previa de la agenda
5. 5:34 Participación pública

Los miembros del público que deseen dirigirse a la junta sobre temas que no estén en la agenda pueden hacerlo en este momento. Regístrese con el secretario de la junta. Le pedimos que observe las siguientes pautas:

- Limite sus comentarios a asuntos relacionados con los negocios del Distrito Escolar.
- Reconozca que los estudiantes a menudo asisten o ven nuestras reuniones. Por lo tanto, los comentarios del orador deben ser adecuados para una audiencia que incluya a estudiantes de jardín de infantes a duodécimo grado.
- Entender que la junta no puede discutir asuntos específicos de personal o estudiantes específicos en un foro público.

6. 6:54 Orden del día consensuado
  - a. Acta de la reunión ordinaria del 9 de junio de 2025
  - b. Acta de la reunión extraordinaria del 23 de junio de 2025
  - c. Acta de la reunión extraordinaria del 30 de junio de 2025
  - d. Acta de la reunión extraordinaria del 21 de julio de 2025
  - e. Situación del empleado
  - f. Hojas de asistencia de los miembros de la junta directiva
  - g. Resolución n.º 26-06 Aumento del Fondo 10 y del Fondo 22
7. 5:41 Actualización del Financiamiento del Programa de Energía
8. 6:00 Actualización del Comité del Calendario
9. 6:30 Actualización del Proyecto Dream
10. 6:40 Actualización de la Venta de Terrenos
11. 6:50 Calendario de Supervisión - Preparación del Distrito
12. 7:00 Actualización de la Presentación de la Junta
13. 7:10 Actualización y Discusión sobre el Monitoreo de Políticas
14. 7:25 Actualización del Superintendente
15. 7:35 Informes de la Junta
16. 7:40 Planificación de la Agenda
17. Aplazar
18. 18. Próxima reunión o evento:
  - a. 25 de agosto de 2025 Reunión Extraordinaria a las 5:30 p. m. en la Oficina del Distrito/Zoom
  - b. 8 de septiembre de 2025 Reunión Regular a las 5:30 p. m. en la Oficina del Distrito/Zoom
  - c. Sesión de trabajo del 22 de septiembre de 2025 a las 5:30 p. m. en la Oficina del Distrito/Zoom

La duración estimada de la reunión es de 2,5 a 3 horas \*\* Actualizado 8/8/25

#### Algunas notas de bienvenida:

El tiempo de reunión de la junta se dedica a su misión estratégica y sus principales prioridades. • La "agenda de consentimiento" tiene elementos que han sido discutidos previamente o son muy rutinarios. Al no discutir estos temas, podemos dedicar tiempo a nuestras prioridades más importantes. • La "participación pública" es una oportunidad para presentar breves comentarios o plantear preguntas a la junta para su consideración o seguimiento. Los límites de tiempo son 3 minutos para oradores individuales si menos de 20 personas se han inscrito para hablar; Límite de 2 minutos y 5 minutos para grupos de 20 inscritos; y 1 minuto para individuales y 3 minutos para grupos si más de 30 se han inscrito para hablar. Consulte la Política de la Junta GP-14 (Proceso de gobernanza) para conocer la política completa). Los límites están diseñados para ayudar a mantener la reunión estratégica enfocada y de ninguna manera limita las conversaciones más allá de la reunión de la junta. • Sus ideas son necesarias y bienvenidas y la junta le anima a solicitar una reunión con cualquier miembro de la junta, en caso de que tenga algo que discutir. • Si está interesado en ayudar en el esfuerzo de rendimiento del distrito, hable con cualquier miembro del equipo de liderazgo o llame a la oficina del distrito al 719-486-6800. Abundan las oportunidades. Su participación es muy deseada d.

### A few welcoming notes:

The board's meeting time is dedicated to its strategic mission and top priorities. • The "consent agenda" has items which have either been discussed prior or are highly routine. By not discussing these issues, we are able to spend time on our most important priorities. • "Public participation" is an opportunity to present brief comments or pose questions to the board for consideration or follow-up. Time limits are 3 minutes for individual speakers if fewer than 20 individuals have signed up to speak; 2 minutes' limit and 5 minutes for groups of 20 signed up; and 1 minute for individual and 3 minutes for groups if more than 30 have signed up to speak. Please see Board Policy GP-14 (Governance Process) for the full policy). The boundaries are designed to help keep the strategic meeting focused and in no way limits conversations beyond the board meeting. • Your insights are needed and welcomed and the board encourages you to request a meeting with any board member, should you have something to discuss. • If you are interested in helping the district's achievement effort, please talk with any member of the leadership team or call the district office at 719-486-6800. Opportunities abound. Your participation is highly desired.

## SCHOOL BOARD MINUTES

### Regular Meeting

June 9, 2025

**Meeting called to order** –Director Baker called the meeting to order.

**Roll Call of Members** - The regular meeting of the Board of Directors for Lake County School District R-1 was called to order on June 9, 2025 at 5:30 p.m. and was held at the District Office and via Zoom. Directors Baker, Charles, Cooper, Lozano and Superintendent Bartlett were present. Director Earley was absent and excused.

**Pledge of Allegiance** –Director Baker led the pledge of allegiance.

**Preview of agenda-** No changes needed.

**Public Participation-** NA

**Action items-** It was moved by Director Lozano to approve the consent agenda. Director Cooper seconded the motion;

	Baker	Charles	Cooper	Earley	Lozano
Aye	X	X	X		X
Nay					
Absent				X	
Abstain					

motion carried 4-0-1-0.

**Discussion Item-** Superintendent Bartlett led a discussion regarding the cell phone committee and

their recommendations regarding Administrative Policy JICJ and the implementation of the process.

Members of the committee were also in attendance and able to speak to the process and recommendation.

**Action Item-** It was moved by Director Cooper to approve the Cell Phone Policy and recommendations. Director Lozano seconded the motion;

	Baker	Charles	Cooper	Earley	Lozano
Aye	X	X	X		X
Nay					
Absent				X	
Abstain					

motion carried 4-0-1-0.

**Discussion Item-** Superintendent Bartlett led a discussion regarding the SRO IGA.

**Action Item-** It was moved by Director Cooper to approve the SRO IGA. Director Lozano seconded the motion;

	Baker	Charles	Cooper	Earley	Lozano
Aye	X	X	X		X
Nay					
Absent				X	
Abstain					

motion carried 4-0-1-0.

**Discussion Item-** Superintendent Bartlett led a discussion regarding the LCSD & AFSCME Negotiated agreement.

**Action Item-** It was moved by Director Cooper to approve the LCSD & AFSCME Negotiated agreement. Director Charles seconded the motion;

	Baker	Charles	Cooper	Earley	Lozano
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Aye	X	X	X		X
Nay					
Absent				X	
Abstain					

motion carried 4-0-1-0.

**Discussion Item-** Superintendent Bartlett led a discussion regarding the LCSD & LCEA MOU regarding Working Group for 2025-2026.

**Action Item-** It was moved by Director Charles to approve the LCSD & LCEA MOU regarding Working Group for 2025-2026. Director Cooper seconded the motion;

	Baker	Charles	Cooper	Earley	Lozano
Aye	X	X	X		X
Nay					
Absent				X	
Abstain					

motion carried 4-0-1-0.

A short break was taken and the meeting resumed.

**Discussion Item-** Jim Mulcey led a discussion regarding the LCSD FY26 Original Budget, FY26 Budget Book and the Interest Free Loan Program and was able to answer questions.

**Action Item-** It was moved by Director Lozano to approve Resolution NO. 26-01 LCSD FY26 Original Budget . Director Cooper seconded the motion;

	Baker	Charles	Cooper	Earley	Lozano
Aye	X	X	X		X
Nay					
Absent				X	

Abstain					
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motion carried 4-0-1-0.

It was moved by Director Cooper to approve Resolution NO. 26-02 Interfund Borrowing .

Director Charles seconded the motion;

	Baker	Charles	Cooper	Earley	Lozano
Aye	X	X	X		X
Nay					
Absent				X	
Abstain					

motion carried 4-0-1-0.

It was moved by Director Cooper to approve Resolution NO. 26-03 Use of Beginning Fund

Balance. Director Lozano seconded the motion;

	Baker	Charles	Cooper	Earley	Lozano
Aye	X	X	X		X
Nay					
Absent				X	
Abstain					

motion carried 4-0-1-0.

It was moved by Director Cooper to approve Resolution NO. 26-04 Interest Free Loan Program.

Director Lozano seconded the motion;

	Baker	Charles	Cooper	Earley	Lozano
Aye	X	X	X		X
Nay					
Absent				X	
Abstain					

motion carried 4-0-1-0.

**Superintendent Update-** Superintendent Bartlett reported on the joint work session with BOCC and City council at CMC, event at LCIS and Celebration Learning on Wednesday and Graduations on Saturday; events over the last two weeks of schools at the buildings and a homeschooling program event coming next week.

**Board Reports-** There were no reports as committees are done for the year and no additional meetings to attend.

Upcoming meetings and agenda planning were discussed.

It was moved by Director Lozano to adjourn the meeting. Director Cooper seconded the motion; motion carried.

Meeting adjourned at 7:52 pm.

**ATTEST:**

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Melissa Earley, Secretary

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John Baker, President

## **SCHOOL BOARD MINUTES**

### **Special Meeting**

**June 23, 2025**

**Meeting called to order** –Director Cooper called the meeting to order.

**Roll Call of Members** - The special meeting of the Board of Directors for Lake County School District R-1 was called to order on June 23, 2025 at 5:30 p.m. and was held at the District Office and via Zoom. Directors Baker (via Zoom), Charles (via Zoom), Cooper, Earley, and Superintendent Bartlett were present. Director Lozano was absent and excused.

**Pledge of Allegiance** –Director Cooper led the pledge of allegiance.

**Preview of agenda-** No changes needed.

**Public Participation-** Jane Harelson from PB swims spoke on being glad to hear that LCIS was not on the boards list to demolish at this time and is looking for a letter of support from the board for PB Swims in their efforts.

**Bright Start Update-** Megan Vinci, from Bright Start Board, was in attendance and spoke regarding the financial outlook for them and the struggles that they are facing right now. Superintendent Bartlett asked the board if they would be willing to waive the fees from January this year and they will come back and report in October for an update. The board agreed to supporting them this way.

A short break was taken.



**Millig lighting update-** Aaron Tilden, from Millig, share a presentation regarding the lighting project they have been working on and timeline for completion.

There was no action item regarding the Millig Lighting IGA as the board has already approved and given the authority to the administration to move forward with the project.

**Discussion Item-** Jim Mulcey, CFO, shared information regarding Resolution NO. 25-22 to increase the appropriations in funds 21 and 64 to finish out the FY25 year.

**Action Items-**It was moved by Director Early to approve Resolution NO. 25-22 the LCSD & LCEA Negotiated agreements. Director Baker seconded the motion,

	Baker	Charles	Cooper	Earley	Lozano
Aye	X	X	X	X	
Nay					
Absent					X
Abstain					

motion carried 4-0-1-0.

It was moved by Director Earley to approve the CCHS Official Graduation list. Director Baker seconded the motion,

	Baker	Charles	Cooper	Earley	Lozano
Aye	X	X	X	X	
Nay					
Absent					X
Abstain					

motion carried 4-0-1-0.

It was moved by Director Earley to approve the LCHS Official Graduation list. Director Baker seconded the motion,

	Baker	Charles	Cooper	Earley	Lozano
Aye	X	X	X	X	
Nay					
Absent					X
Abstain					

motion carried 4-0-1-0.

**LCSD Budget Reports-** Rena Sanchez spoke regarding the LCSD Budgets and was able to answer any questions.

**Discussion items-** Taylor Trelka shared a presentation regarding the calendar committee and shared the timeline for this work and Superintendent Bartlett was able to talk with the board looking forward to have time to consider what their guidelines will be for the committee. The board will give guidance in August. Director Earley led a discussion on the board handbook that she and Director Cooper worked on. Will make some adjustments from the conversation and look to bring back for the August meeting.

**Strategic Planning Update-** Superintendent Bartlett gave an update on the strategic plan.

Upcoming meetings and agenda planning were discussed.

It was moved by Director Earley to adjourn the meeting. Director Charles seconded the motion; motion carried.

*June 23, 2025*

Meeting adjourned at 8:04 pm.

**ATTEST:**

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Melissa Earley, Secretary

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John Baker, President

## SCHOOL BOARD MINUTES

### Special Meeting

June 30, 2025

**Meeting called to order** –Director Cooper called the meeting to order.

**Roll Call of Members** - The special meeting of the Board of Directors for Lake County School District R-1 was called to order on June 30, 2025 at 3:01 p.m. and was held at the District Office and via Zoom. Directors Baker (via Zoom), Charles, Cooper, Earley, and Lozano (via Zoom) were present.

**Pledge of Allegiance** –Director Cooper led the pledge of allegiance.

**Preview of agenda-** No changes needed.

**Public Participation-** NA

**Discussion Item-** Jim Mulcey, CFO, shared information regarding the ESEA General Assurances for 2025-2026.

**Action Item-**It was moved by Director Charles to approve the ESEA General Assurances for 2025-2026. Director Earley seconded the motion,

	Baker	Charles	Cooper	Earley	Lozano
Aye	X	X	X	X	X
Nay					
Absent					

Abstain					
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motion carried 5-0-0-0.

Upcoming meetings and agenda planning were discussed.

It was moved by Director Earley to adjourn the meeting. Director Charles seconded the motion;  
motion carried.

Meeting adjourned at 3:04 pm.

**ATTEST:**

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Melissa Earley, Secretary

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John Baker, President

## SCHOOL BOARD MINUTES

### Special Meeting

July 21, 2025

**Meeting called to order** –Director Cooper called the meeting to order.

**Roll Call of Members** - The special meeting of the Board of Directors for Lake County School District R-1 was called to order on July 21, 2025 at 3:00 p.m. and was held at the District Office and via Zoom. Directors Baker, Charles (via Zoom), Cooper, Earley, and Lozano and Superintendent Bartlett were present.

**Pledge of Allegiance** –Director Baker led the pledge of allegiance.

**Preview of agenda-** No changes needed.

**Public Participation-** NA

**Discussion Item-** The board went over the timeline for the November election and required documents to participate in the election.

**Action Item-**It was moved by Director Cooper to approve Resolution NO. 26-05 Official Notice of Intent for LCSD to participate in the Coordinated Election on Nov. 4, 2025 with the dates of nominations to be published August 6<sup>th</sup> through August 28<sup>th</sup>. Director Lozano seconded the motion,

	Baker	Charles	Cooper	Earley	Lozano
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Aye	X	X	X	X	X
Nay					
Absent					
Abstain					

motion carried 5-0-0-0.

It was moved by Director Lozano to approve the IGA between LCSD and Lake County Government for the conduct and administration of the 2025 coordinated election to be held November 4, 2025. Director Earley seconded the motion,

	Baker	Charles	Cooper	Earley	Lozano
Aye	X	X	X	X	X
Nay					
Absent					
Abstain					

motion carried 5-0-0-0.

Upcoming meetings and agenda planning were discussed.

It was moved by Director Earley to adjourn the meeting. Director Cooper seconded the motion; motion carried.

Meeting adjourned at 3:14 pm.

**ATTEST:**

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Melissa Earley, Secretary

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John Baker, President

## Lake County School District R-1

prepared: 8/7/2025

## Employee Status Report

August 11, 2025

***Certified Staff******Recommended for Hire***

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Degree</u></b>	<b><u>License- Endorsement</u></b>	<b><u>Experience</u></b>
Atkinson, Jeremy	Social Studied Teacher	BA Economics	Secondary Social Studies	2 years
Coon, Katelyn	3rd Grade Teacher	MA Teacher Leadership	Elementary Education (IA) applying to CO	8 years
Galvan, Luciano	Special Education Teacher	BA Spanish Language & Literature	(Alternative )Special Education	
Fishman, Susan	LCES .5 time ELD Teacher	MS Communication Disorders	Elementary Education	14+ years

<b><u>Name</u></b>	<b><u>Current Assignment</u></b>	<b><u>Transfer Assignment</u></b>	<b><u>Location</u></b>	<b><u>Effective</u></b>
Benton, Lisa	Lead Preschool Teacher	Kindergarten Teacher	LCES	2025-2026
Bridge, Sarah	Music Teacher	2nd Grade Teacher	LCES	2025-2026
Frattolin, Julia	2nd grade teacher	Art Teacher	LCES	2025-2026
Galvan, Luciano	Hey Tutor!	Special Education Teacher	CCHS	2025-2026
Horning, Kelly	Assistant Preschool Director	ECSE Teacher	Center	2025-2026

***Resignations/Terminations***

Beery, Aly	Special Education Teacher		LCIS	8/5/2025
Bueno, Irene	Special Education Teacher		LCIS	7/14/2025
Compean, Melina	Kindergarten Teacher		LCES	8/5/2025
Northcraft, Jennifer	Art Teacher		LCES	6/3/2025
Swindle, Gabrielle	2nd Grade Teacher		LCES	7/30/2025
Thompson, Megan	2nd Grade Teacher		LCES	7/30/2025

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 John Baker, President

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 Melissa Earley, Secretary



## Lake County School District R-1

prepared: 8/7/2025

## Employee Status Report

August 11, 2025

**Support Staff/Classified****Recommended for Hire**

Bell, Kate	Substitute Teacher	District	2025-2026
Blandon Fuente, Marbely	Substitute Custodian	District	2025-2026
Cannell, Isabella	Preschool Assistant Teacher	Center - LCES	2025-2026
Diaz, Jasmine	Special Education Instructional Paraprofessional	LCIS	2025-2026
Gallardo Gomez, Lisett	Special Education Instructional Paraprofessional	Center - LCES	2025-2026
Gonzales Barragan, Brenda	Substitute Custodian	District	2025-2026
Guzman Aguilar, Julie	Bilingual School Secretary	LCIS	2025-2026
Hall, Cathleen	Building Secretary/Special Education Secretary	CCHS	2025-2026
Ramirez, Ingrid	ELD Instructional Paraprofessional	LCES	2025-2026

<b>Name</b>	<b>Current Assignment</b>	<b>Transfer Assignment</b>	<b>Effective</b>
Blandon Fuente, Marbely	Substitute Custodian	Cook-LCES	2025-2026
Horning, Kelly	Pre-Collegiate Coordinator	Student Re-Engagement Specialist	2025-2026
Lizardo, Maria	Food Service Director	Director of Support Services	2025-2026
Mudge, Sarah	Substitute Teacher	2nd Grade Teacher	2025-2026
Rodriguez, Norma	Cook-LCES	Head Cook - LCES	2025-2026
Rudy, Aly	Substitute Teacher	Part time Out of School Site Supervisor- LCHS	2025-2026
Snyder, Christina	Substitute Cook	Full Time Cook - LCIS	2025-2026

**Resignations/Terminations**

Hansen, Reuben	Special Education Instructional Paraprofessional	LCHS	2025-2026
Risch, Jacob	LCIS Special Education Paraprofessional	LCIS Special Education Paraprofessional	2025-2026

\_\_\_\_\_  
John Baker, President

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Melissa Earley, Secretary

**Lake County School District R-1**  
**Employee Status Report**  
**August 11, 2025**

prepared: 8/7/2025

<i><u>2025-2026 Openings</u></i>		
<b><i>Certified/Staff</i></b>		
Kindergarten Teacher	LCES	2025-2026
Special Education Teacher	LCHS	2025-2026
<b><i>Classified/Support Staff</i></b>		
Assistant Preschool Teacher	LCES	2025-2026
Music Instructor	LCES	2025-2026
Behavior Instructional Paraprofessional	LCHS	2025-2026
Bus Driver/Mechanic	District	2025-2026
Special Education Instructional Paraprofessional (2)	LCIS & LCHS	2025-2026

**PAY PERIOD**  
**June 1, 2025 TO July 31, 2025**

DATE:	DESCRIPTION	HOURS	RATE	TOTAL
6/9/2025	Board of Education - Regular Meeting	2.37	\$75	\$75
6/10/2025	Board of Education - Work Session	2.17	\$75	\$75
6/23/2025	Board of Education - Special Meeting	2.57	\$75	\$75
7/21/2025	Board of Education - Special Meeting	0.25	\$75	\$75
<b>TOTAL</b>		<b>7.35</b>		<b>\$300</b>

[illegible]

Date

Date

Lake County School District R-1								
Additional Pay Sheet								
PAY PERIOD								
June 1 - 30, 2025								
						Name:	Melissa Earley	
DATE	DESCRIPTION					HOURS	RATE	TOTAL
06/23/2025	Board Meeting					2 hrs 35 min	\$75	\$75
Total							\$75	\$75.00
							Melisaa Earley	08/03/2025
						Employee's Signature	Date	
							Supervisor's Signature	Date

**Lake County School District  
328 West 5<sup>th</sup> Street  
Leadville, CO 80461**

**RESOLUTION NO. 26-06**

**BE IT RESOLVED THAT**, the Board of Education of Lake County School District R-1 authorizes an increase in the 2025-2026 Funds as follows:

**Fund 10-General Fund**

Lyra Seal of Climate Literacy for CCHS (new aquisition)	\$2,000.00
Lyra Seal of Climate Literacy for LCHS (new aquisition)	\$5,000.00

**Fund 22-Grant Fund**

SAFER Grant (new aquisition)	\$83,172.00
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<b>Total</b>	<b>\$90,172.00</b>
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Melissa Earley, Secretary

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John Baker, President

Dated: Aug. 11, 2025

Lake County School District  
328 West 5<sup>th</sup> Street  
Leadville, Colorado 80461  
[www.lakecountyschools.net](http://www.lakecountyschools.net)

## AGENDA COVER MEMO

TO: Board of Education  
PRESENTER(S): Jim Mulcey  
MEMO PREPARED BY: Jim Mulcey  
INVITED GUESTS: 1  
TIME ALLOTTED ON AGENDA: 10 Min  
DATE OF MEETING: 8/11/2025  
ATTACHMENTS: 0

RE: Financing for Milig Lighting Project

### TOPIC SUMMARY

**Background:** The district is financing the Milig lighting project through a financing agreement.

**Topic for Presentation:** DA Davidson has arranged for a debt agreement to borrow up to \$725K at a 4.890% interest rate. The cost of these debt payments will be offset through energy savings and cost avoidance for failing fixtures.

We will present a board resolution at the Aug 25, 2025 meeting.

Lake County School District  
328 West 5<sup>th</sup> Street  
Leadville, Colorado 80461  
[www.lakecountyschools.net](http://www.lakecountyschools.net)

## AGENDA COVER MEMO

TO: Board of Education  
PRESENTER(S): Jim Mulcey  
MEMO PREPARED BY: Jim Mulcey  
INVITED GUESTS: 1  
TIME ALLOTTED ON AGENDA: 10 Min  
DATE OF MEETING: 8/11/2025  
ATTACHMENTS: 0

RE: Expansion of the Energy IGA with Milig

### TOPIC SUMMARY

**Background:** The district has an existing IGA with Milig to audit our systems at LCHS for energy efficiencies, as well as, modernize our lighting in most buildings. The cost of this project is expected to be offset by energy savings.

**Topic for Presentation:** LCES is not a part to the existing IGA. Milig is proposing performing an energy audit at LCES. The cost of this audit is about \$16K.

Table 1 is a comparison of some key information on energy use for our three main buildings. LCES already has LED lighting, but we expect the electricity costs for LCIS and LCHS to decline once the lighting project is completed this fall. LCES spends more on gas than any other school, especially when considering it is significantly smaller than the other two schools. The in-ground snow melt system is likely driving much of this cost.

Building	Square Footage	Annual Gas	Annual Electric	Energy Star Rating
<b>LCES</b>	<b>~73K</b>	<b>~\$80K</b>	<b>~\$46K</b>	<b>12</b>
LCIS	~142K	~\$55K	~\$58K	83
LCHS	~121K	~\$56K	~\$68K	72

Table 1 - Energy use Comparisons

Lake County School District  
328 West 5<sup>th</sup> Street  
Leadville, Colorado 80461  
[www.lakecountyschools.net](http://www.lakecountyschools.net)

## AGENDA COVER MEMO

TO: Board of Education  
PRESENTER(S): Taylor Trelka  
MEMO PREPARED BY: Taylor Trelka  
INVITED GUESTS: 0  
TIME ALLOTTED ON AGENDA: 20 Minutes  
ATTACHMENTS: 1 - [6.25.25 BOE Calendar Follow-Up Information](#)

RE: 2025-26 Calendar Committee - Guiding Principles

### TOPIC SUMMARY

**Background:** The approval of the district calendar is a statutory requirement of the Board of Education. In order to move forward with the Calendar Committee, guiding principles must be set by the BOE.

**Topic for Presentation:** We have begun to put together a Calendar Committee to make a recommendation for the 26-27 school year calendar. After presenting to the BOE on June 25, Taylor Trelka put together follow-up information which included research on school year and school length, information about Project Dream Friday attendance, data around attendance rates, test scores, summer slide, and juvenile crime. That information was sent to the Board and is attached to this memo. This committee had its first meeting on August 5 to discuss the process for making this recommendation and schedule consistent meetings.

So that we are able to prioritize in future meetings, the following information is needed from the Board of Education:

- What does the Board want to prioritize (e.g., student achievement, staff retention, family satisfaction) in this process?
- Does the Board want to revisit the number of school days per week (i.e. going from a 4-day back to a 5-day week) or is staying with a 4-day week a non-negotiable?
- Does the Board want to revisit the total number of student contact days (currently 162), or is staying above 160 a non-negotiable?
- Are there other non-negotiables the Board wants to put forward (i.e. Thanksgiving break must remain an entire week, no school on Memorial Day and Labor Day)?



### **6.23.25 BOE Calendar Follow-Up Information**

Below is the additional information requested by the Board of Education on June 23, 2025. You will find relevant research on the number of school days and its impact on student achievement as well as LCSD specific data on Project Dream Friday attendance, school attendance rates before and after implementation of the four-day week, student achievement data, summer slide data, and juvenile crime rates.

#### **Research and Project Dream Attendance**

##### **The Number of School Days and Student Achievement**

Research on the length of the school year as it relates to student achievement varies. Most research I could find analyzed extending the year and keeping the number of hours in the day consistent or extending the day and keeping the number of school days consistent. Therefore the question as to what is better or worse for students, a longer day or longer year, was difficult to address. From what I could find it depends on how the time is used, if it is effective or ineffective for instruction. A meta-analysis conducted by Patall and colleagues (2010) showed that extending the school day or school year had a small, but positive effect on student achievement which seemed to impact students who were most at-risk of failing more than those who were not at-risk of failing. Most studies pointed out there are many other factors which impact student achievement such as quality of instruction and access to extracurricular activities outside of school. A report from the National Institute of Health discusses findings showing that little difference has been found for students who attend more school days (Finnie et al., 2019). Another study that analyzed NWEA MAPS data (used in LCSD) found a slightly negative impact (almost 0) of a longer year on math and reading scores for students in rural districts with a greater impact on minority students (Morton, Thompson & Kuhfeld, 2024).

It is worthwhile to note that Colorado requires less school days than many other states, most requiring 180 student contact days (DiMarco, 2023). Even with this in mind, Colorado students performed in the average or above average range according to the 2024 results from the the National Assessment of Educational Progress (NAEP) test (The Nation's Report Card, 2024).

There are similarities between information on four-day weeks and research on the length of the school year. There seems to be a small, nearly insignificant impact on factors such as cost-savings, teacher retention, and academic achievement. The consistent finding across research is that parents and teachers report liking the four-day week. There are many factors that come into play when considering school day, week, and year length. My recommendation is to focus specifically on Lake County data to determine the impact for our student population.

##### **Project Dream Friday Enrollment and Attendance**

Project Dream Friday attendance for students K-6 has decreased over the past two years. One factor may be the cost associated with Friday programs which was implemented in the 2024-2025 school year to offset the loss of funds that were received during the COVID-19 pandemic. Project Dream plans to add a

free full-day Friday option in the 2025-2026 school year to determine the impact on average Friday attendance. Nonetheless, there are students (although fewer than anticipated) who take advantage of the Friday programs offered by Project Dream.

*\*Note that the current withholding federal funds may further impact Project Dream Friday programs.*

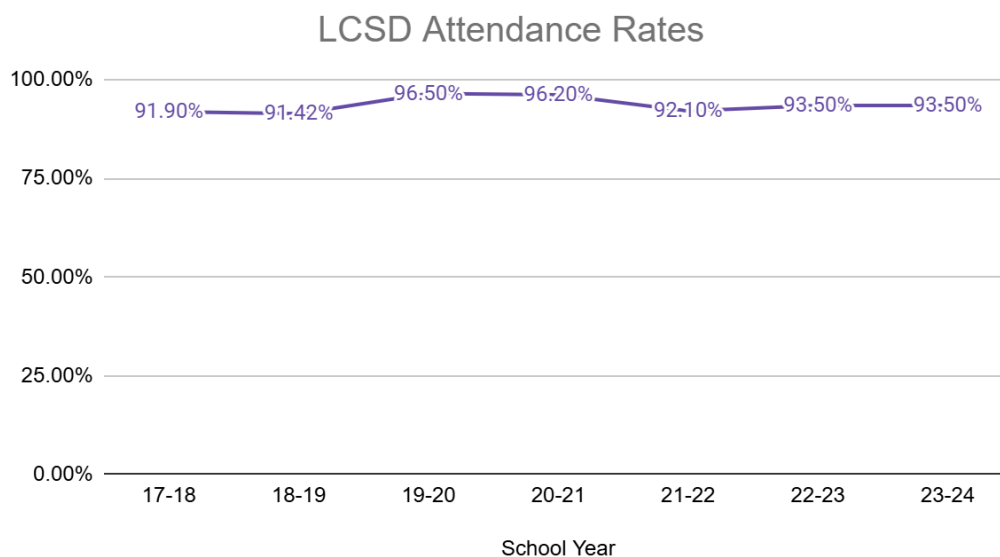
- 2023-2024
  - K-6 Friday Enrollment: ~90
  - K-6 Average Friday Attendance: 77
  - 7-12 was between 3-6 participants
- 2024-2025
  - K-6 Friday Enrollment: 96
  - K-6 Average Friday Attendance: 53
  - 7-12 was between 3-6 participants
- Find more comprehensive information [here](#)

### Data charts

**Notes:** When analyzing the data below, keep in mind that during the 19-20 school year Lake County School District paused in-person school for students in March of 2020. In the 20-21 school year, students attended A/B days until April.

### Impact of the Four-Day Week on LCSD Student Attendance Rates

Using simple percentages to analyze attendance rates three years before and three years after implementation of the four-day school week, it appears that the new weekly schedule may have had a small positive impact on student attendance. Because correlation statistics were not used, we cannot be sure if this impact was due to the four-day school week or other factors. As seen below, attendance rates spiked when students were in school for less days throughout the year (19-20 and 20-21).

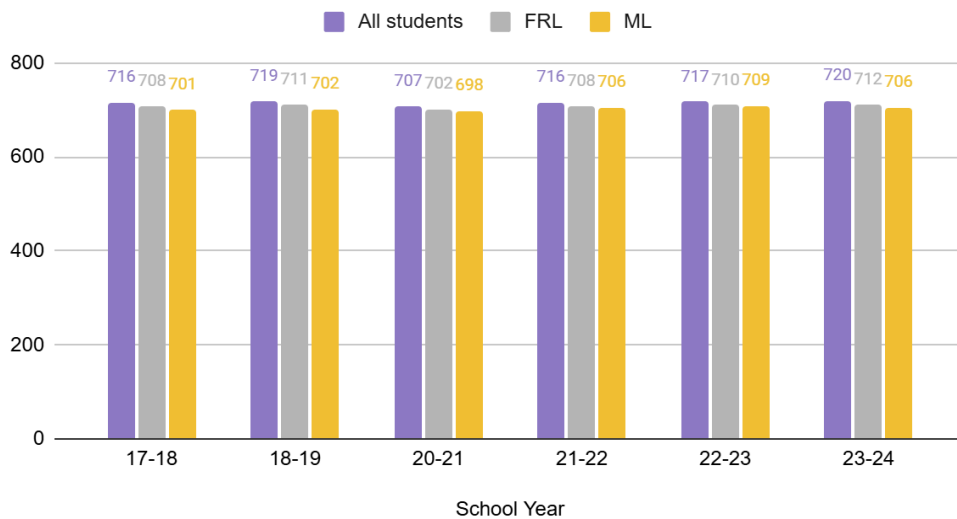


### Impact of the Four-Day Week on LCSD Student Achievement: Grades 3-8

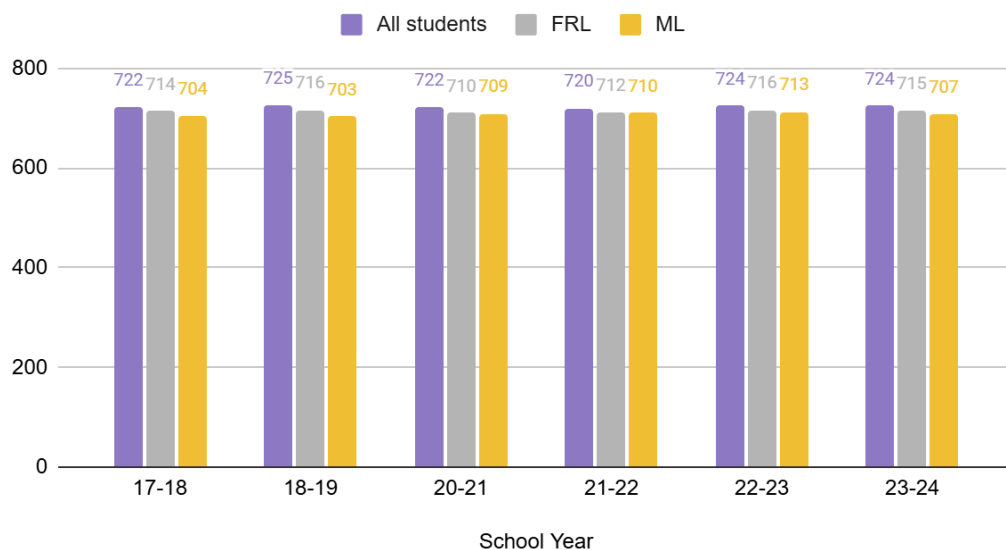
*\*No testing took place in 2019-2020 due to the COVID-19 pandemic shutdown.*

Using CMAS simple mean scale scores, we can determine there has been a slight increase in ELA and Math scores for all students and subgroups of students who qualify for free or reduced lunch (FRL) and multilingual learners (ML) grades 3-8. We cannot say with certainty this is due to the four-day school week or other factors.

#### CMAS Math Mean Scale Scores Grades 3-8



#### CMAS ELA Mean Scale Scores Grades 3-8



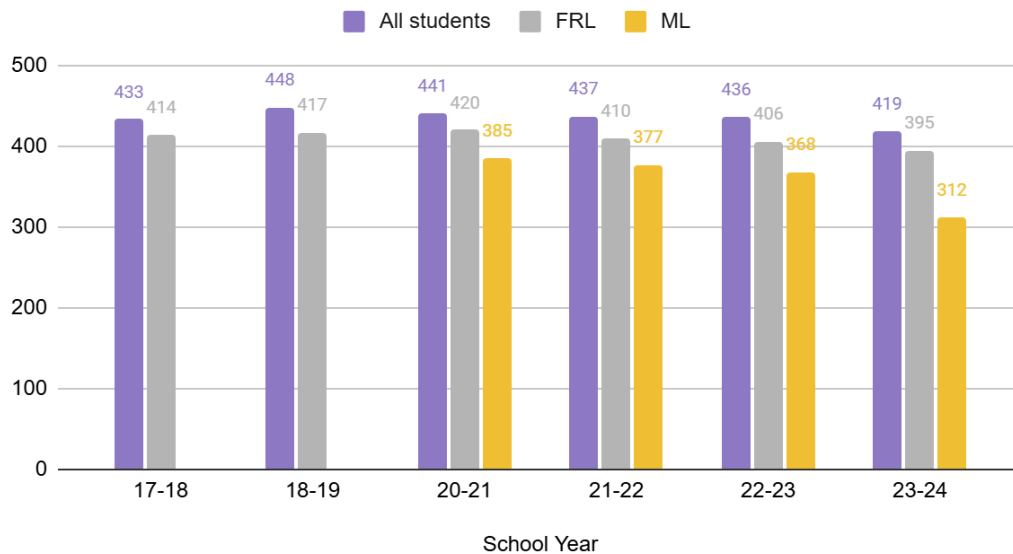
### Impact of the Four-Day Week on LCSD Student Achievement: Grades 9-11

*\*No testing took place in 2019-2020 due to the COVID-19 pandemic shutdown.*

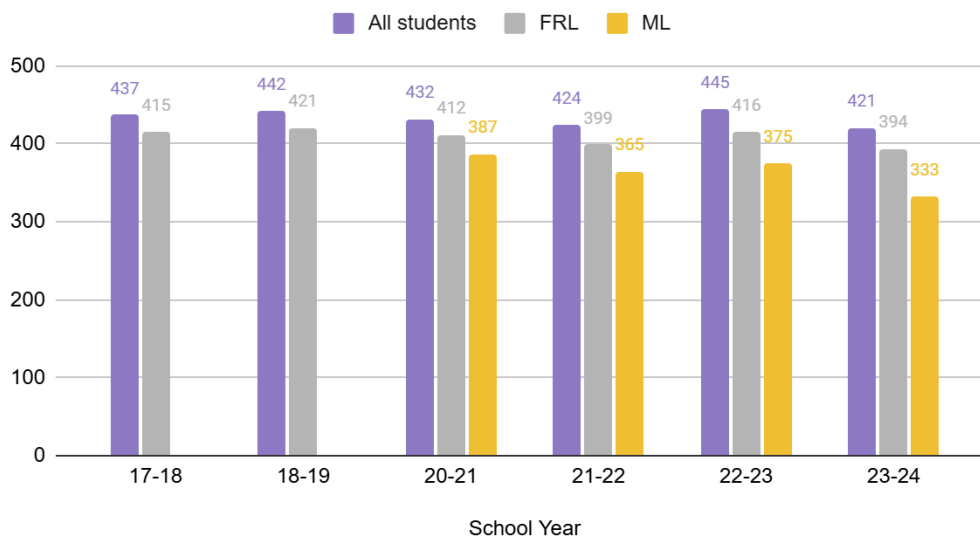
*\*\*PSAT/SAT data was unavailable for multilingual learners for the 17-18 and 18-19 school year.*

Using PSAT/SAT simple mean scale scores, we can determine there has been a slight decrease in Reading/Writing and Math scores for all students and subgroups of students who qualify for free or reduced lunch (FRL) and are multilingual learners (ML) grades 9-11. We cannot say for certain this is due to the four-day school week or other factors.

PSAT/SAT Reading and Writing Mean Scale Scores Grades 9-11



PSAT/SAT Math Mean Scale Scores Grades 9-11



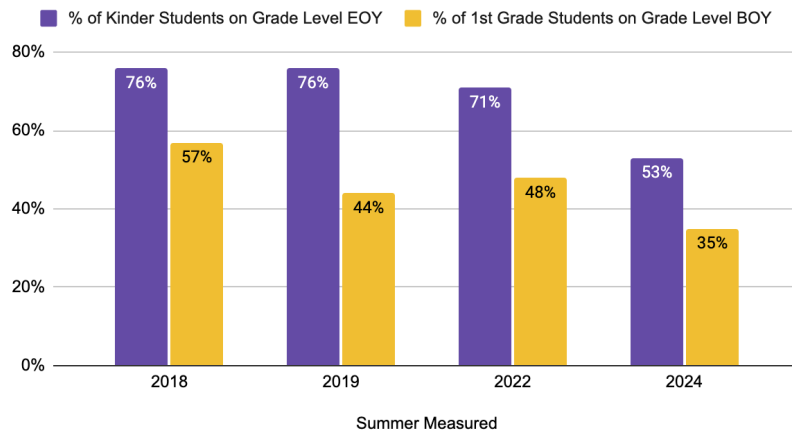
### Impact of the Four-Day Week on LCSD Summer Slide: Grades K-2

Data below shows the difference in the percentage of students on grade level at the end-of-year (EOY) benchmark to beginning-of-year (BOY) benchmark between kindergarten and first grade and first grade to second grade. The results are mixed, varying from year to year.

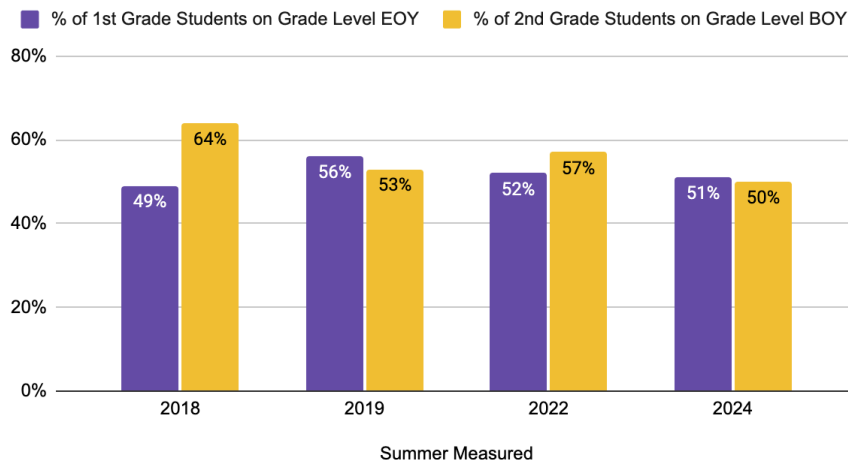
It is important to note a few variables when analyzing DIBELS data.

- The first year of DIBELS 8th Edition release was in 2018-2019 (University of Oregon, 2018). LCSD began using DIBELS 8th edition in 2023-2024. Because the assessments for 22-23 and 23-24 are different, they should not be compared for the summer of 2023. This may also be the reason for a noticeable dip for kindergarteners in 2024 due to a more comprehensive test.
- Summer of 2020 data is not available as end-of-year assessments were not conducted in 2020 due to the COVID-19 pandemic.
- Data proved difficult to find as it cannot be accessed through Amplify between June 30-August 31. As such, you will notice there is no data from the summer of 2021. Included is data I was able to find because it was saved to Google Drive.
- There is a noticeable decline over the summer for students going from kinder to 1st grade. This may be due to the increased standard of Nonsense Word Fluency and Word Reading Fluency plus the additional test of Oral Reading Fluency - Words Correct and Accuracy. Without full data access, this is difficult to determine. See the Appendix B for DIBELS benchmarks.

Kinder EOY to 1st Grade BOY Comparisons

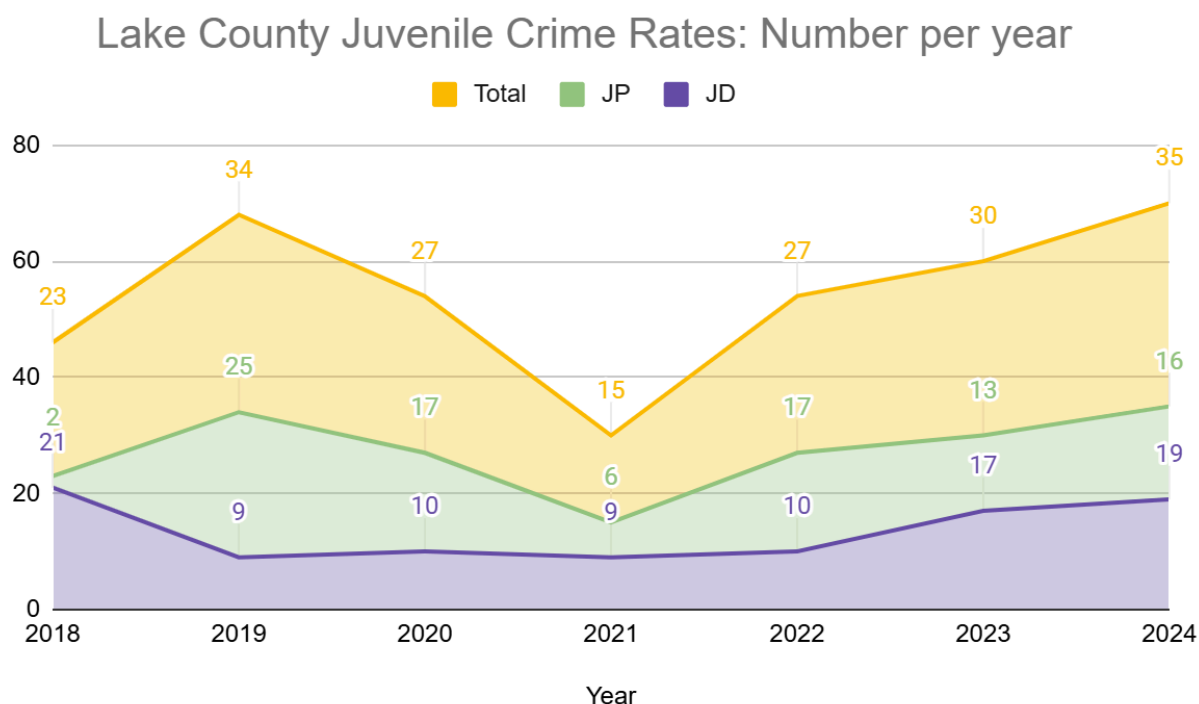


1st Grade EOY to 2nd Grade BOY Comparisons



### Impact of the Four-Day Week on Juvenile Crime Rates

Although the BOE did not request juvenile crime data, I thought this additional piece of information would be useful to guide decision-making. The data below is from Nancy Abila, the Juvenile Diversion Coordinator for the District Attorney's Office. As seen below, it appears juvenile crime has seen an overall increase over the past three years. This could be due to a variety of factors.



*JD: Juvenile Delinquency - Students who went through the court process for committing a crime*  
*JP: Juvenile Prosecution - Students who partook in juvenile diversion*

### Further Reading

If you are interested, the University of Oregon: HEDCO Institute has created an interactive database with research from states with four-day weeks. You can filter by rurality, students served, and activities that occur on the fifth day. Use caution as not all papers included in this database are peer-reviewed. You can access the database here:

<https://hedcoinstitute.uoregon.edu/dashboards/four-day-school-week-research-database>

If you have any additional questions please contact Taylor Trelka.

[ttrelka@lakecountyschools.net](mailto:ttrelka@lakecountyschools.net)

719-427-9404

## References

DiMarco, B. (2023, November 2). *The promise and challenges of extending learning time.*

FutureEd.

<https://www.future-ed.org/the-promises-and-challenges-of-extending-learning-time/>

Finnie, R. K., Peng, Y., Hahn, R. A., Johnson, R. L., Fielding, J. E., Truman, B. I., ... & Zhang, X.

(2019). Examining the effectiveness of year-round school calendars on improving educational attainment outcomes within the context of advancement of health equity: A community guide systematic review. *Journal of Public Health Management and Practice*, 25(6), 590-594.

Morton, E., Thompson, P. N., & Kuhfeld, M. (2024). A multi-state, student-level analysis of the effects of the four-day school week on student achievement and growth. *Economics of Education Review*, 100, 102524.

The Nation's Report Card. (2024). Data tools: State profiles.

<https://www.future-ed.org/the-promises-and-challenges-of-extending-learning-time/>

Patall, E. A., Cooper, H., & Allen, A. B. (2010). Extending the school day or school year: A systematic review of research (1985–2009). *Review of educational research*, 80(3), 401-436.

University of Oregon, Center on Teaching and Learning (2018). Understanding the research behind DIBELS® 8th Edition (Technical Report 1801). Eugene, OR: Author.

## Appendices

### Appendix A: Comparison of DIBELS Next to DIBELS 8th Edition

#### 1. Assessment content and design

Area	mCLASS:DIBELS Next	New mCLASS with DIBELS 8th Edition change and benefit
Overall	Research-based universal screening and progress-monitoring assessment that measures the acquisition of early literacy skills from kindergarten through sixth grade. Current version released in 2010 by DMG.	The University of Oregon based its updates to the DIBELS assessment on the latest research for identifying and supporting struggling readers, including those at risk for dyslexia. Skill coverage, content, and cut points were all revised to reflect the latest research and increased standards of measurement. These improvements provide greater diagnostic information for instruction.
Measure composition of benchmark assessment	Grade-level measures change throughout the school year to align with skills as they typically develop.	<p>A consistent set of subtests within each grade provides a clearer way to demonstrate growth, analyze skill progression, and support students still developing precursor skills that contribute to grade-level skill development.</p> <p>The addition of Word Reading Fluency (WRF) helps identify students with poor sight-word and irregular-word reading skills that other subtests miss.</p>

See full comparison here:

<https://amplify-com-mktg.imgix.net/app/uploads/2018/10/18215916/mCLASS-DN-vs-D8-comparison-guide.pdf>



## Appendix B: DIBELS Benchmarks

**DIBELS 8<sup>th</sup>**  
O (2020) | Oregon Department of Education

**DIBELS 8<sup>th</sup> Edition Benchmark Goals**  
Updated: July 2020

Kindergarten			First grade			Second grade			Third grade		
R	M	L	R	M	L	R	M	L	R	M	L
<b>Letter Naming Fluency (LNF)</b>											
25+	37+	42+	42+	53+	58+						
24	36	41	41	52	57						
16	31	35	32	51	53						
15	30	34	31	50	52						
0	0	0	0	0	0						
<b>Phonemic Segmentation Fluency (PSF)</b>											
15+	42+	53+	47+	57+	62+						
14	42	52	46	56	60						
9	29	44	31	43	48						
4	28	43	30	42	44						
1	23	37	19	34	37						
0	22	36	18	33	36						
0	0	0	0	0	0						
<b>Nonword Word Fluency (NWF) – Correct Letter Sounds (CLS)</b>											
20+	36+	49+	47+	78+	87+	96+	103+	117+	121+	138+	141+
19	35	48	46	77	86	95	102	116	120	137	140
9	25	31	30	52	55	60	68	76	76	94	105
8	24	30	29	51	54	59	67	75	75	93	104
4	16	24	25	41	45	41	54	54	52	78	80
3	15	23	24	40	44	40	53	53	51	77	79
0	0	0	0	0	0	0	0	0	0	0	0
<b>Nonword Word Fluency (NWF) – Words Recalled Correctly (WRC)</b>											
—	9+	13+	16+	26+	28+	25+	36+	39+	34+	46+	49+
1+	8	12	15	25	27	24	35	38	33	45	48
3	7	9	14	16	18	16	30	32	24	39	41
2	6	8	13	14	16	14	29	31	23	38	40
0	1	4	1	10	11	10	15	17	18	23	24
—	0	3	0	9	10	8	14	16	17	22	23
—	0	0	0	0	0	0	0	0	0	0	0
<b>Word Reading Fluency (WRF)</b>											
—	30+	38+	30+	33+	50+	50+	63+	70+	60+	85+	70+
1+	9	17	18	32	49	49	62	69	59	84	69
3	8	16	12	17	26	26	36	43	40	59	56
0	3	9	11	16	24	25	35	42	39	49	54
—	1	6	8	14	17	18	23	27	30	40	47
—	0	5	7	13	16	17	22	26	29	39	46
—	0	0	0	0	0	0	0	0	0	0	0
<b>Oral Reading Fluency (ORF) – Words Correct</b>											
25+	57+	76+	85+	117+	128+	135+	141+	156+	161+	186+	186+
24	56	75	84	116	127	134	140	155	160	185	185
12	21	39	49	78	94	78	105	114	104	140	140
9	20	38	48	77	93	77	104	113	103	139	139
5	10	26	29	50	77	55	85	86	85	114	114
4	9	25	28	49	76	54	84	85	84	113	113
0	0	0	0	0	0	0	0	0	0	0	0
<b>Oral Reading Fluency (ORF) – Accuracy</b>											
67+	87+	92+	92+	96+	96+	96+	96+	96+	96+	96+	96+
66	86	91	91	95	95	95	95	95	95	95	95
41	54	65	66	81	81	81	81	81	81	81	81
40	53	64	65	80	80	80	80	80	80	80	80
0	0	0	0	0	0	0	0	0	0	0	0
<b>ORF – Rate</b>											
11.5+	14.5+	18.0+	15.0+	20.5+	22.5+	22.5+	22.5+	22.5+	22.5+	22.5+	22.5+
10.5	14.0	17.5	14.5	20.0	22.0	22.0	22.0	22.0	22.0	22.0	22.0
9.0	12.0	15.5	12.0	18.0	20.5	20.5	20.5	20.5	20.5	20.5	20.5
4.5	8.5	10.0	7.5	11.5	15.0	15.0	15.0	15.0	15.0	15.0	15.0
2.5	6.5	7.0	5.0	9.5	12.0	12.0	12.0	12.0	12.0	12.0	12.0
2.0	6.0	6.5	4.5	9.0	11.5	11.5	11.5	11.5	11.5	11.5	11.5
0	0	0	0	0	0	0	0	0	0	0	0
<b>DIBELS Composite score</b>											
332+	393+	450+	358+	428+	480+	361+	425+	478+	365+	427+	467+
331	392	449	357	427	479	360	424	477	364	426	466
306	371	420	330	389	441	329	389	438	332	390	442
305	370	419	329	388	440	328	388	437	331	389	441
280	346	396	321	377	427	324	373	423	324	377	424
279	345	395	320	376	426	323	372	422	323	376	423
250	320	370	290	350	400	290	350	400	290	350	400
0	0	0	0	0	0	0	0	0	0	0	0

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See all benchmarks here:

<https://dibels.uoregon.edu/sites/default/files/2021-06/DIBELS8thEditionGoals.pdf>

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## AGENDA COVER MEMO

TO: Board of Education  
PRESENTER(S): Mike Adler  
MEMO PREPARED BY: Mike Adler  
INVITED GUESTS:  
TIME ALLOTTED ON AGENDA: 10 minutes  
DATE OF MEETING: 8/11/25  
ATTACHMENTS: 0

RE: *Project Dream Update*, Presentation

### TOPIC SUMMARY

#### **Topic for Presentation: Project Dream Program Update**

- **2024-2025 Annual Report**
- **Funding Update (Current Grants, Forecast, Fees)**
- **Field Academy Credit Recovery Program**
- **Consolidation**

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[www.lakecountyschools.net](http://www.lakecountyschools.net)

## AGENDA COVER MEMO

TO: Board of Education  
PRESENTER(S): Jim Mulcey  
MEMO PREPARED BY: Jim Mulcey  
INVITED GUESTS: 0  
TIME ALLOTTED ON AGENDA: 15 Min  
DATE OF MEETING: 8/11/2025  
ATTACHMENTS: 1

Land Sales Update 8.11.2025.pptx

RE: Land Sales

### TOPIC SUMMARY

**Background:** The district is working to sell vacant land in order to raise funds for an extension for LCES.

**Topic for Presentation:** An update on the progress of various land sales.

# Land Sales

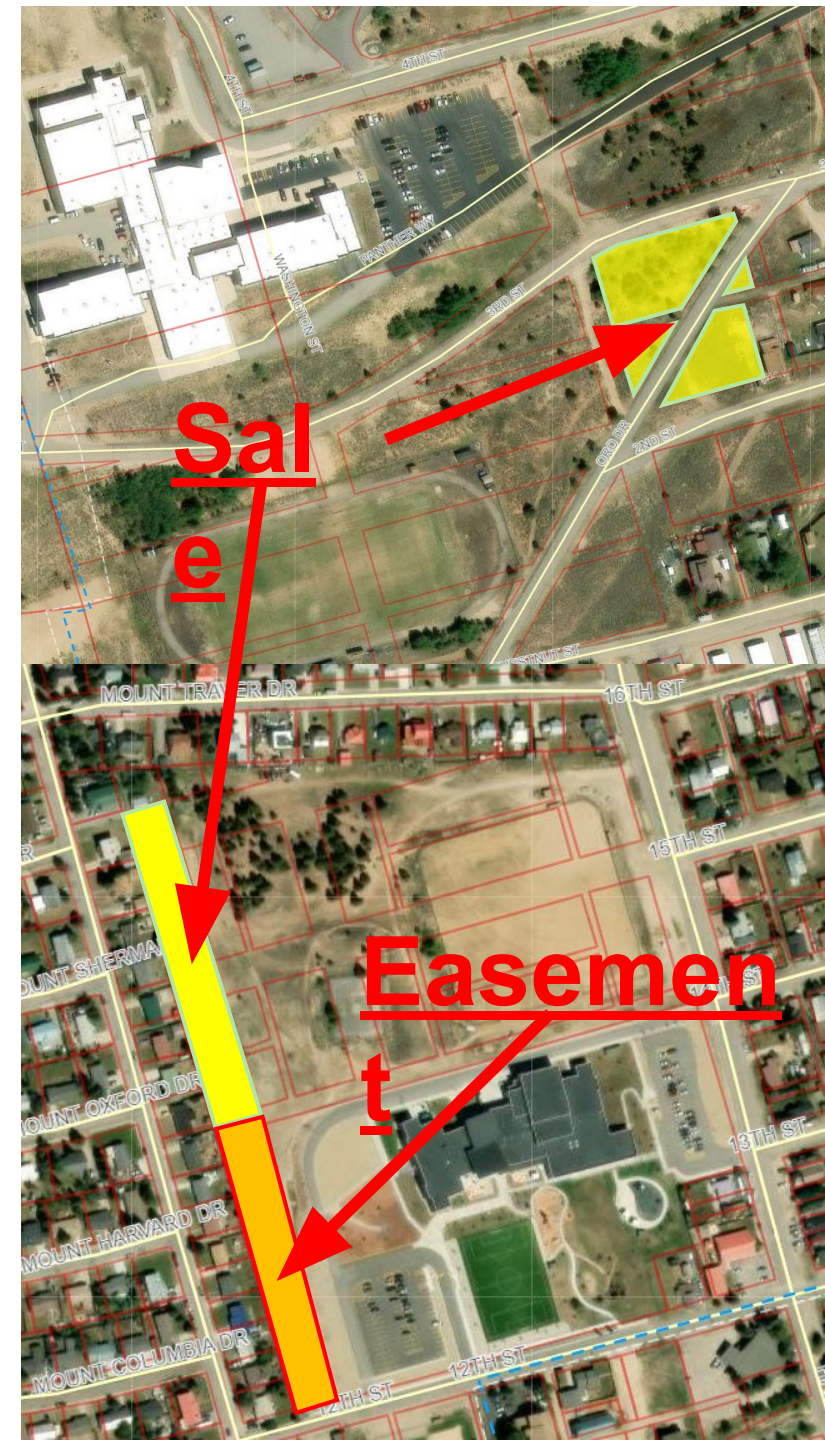
8/11/2025

# Purpose

- We estimate a cost of about \$4M (plus a BEST Grant) to build the LCES Extension
- Rather than asking the taxpayers for a bond, we are seeking to sell LCSD assets to fund the construction

# Sale to Lake County

- Negotiated transaction for \$950K
  - Includes the properties northeast of Federico Field
  - Includes the north half of the LCES Strip
  - An easement for utilities under the south half of the LCES Strip
- Working through survey/title work





# The Car Wash

- Working on the legal description
- Working on the appraisal
  - Few comparables to use





# McWethy Parcels

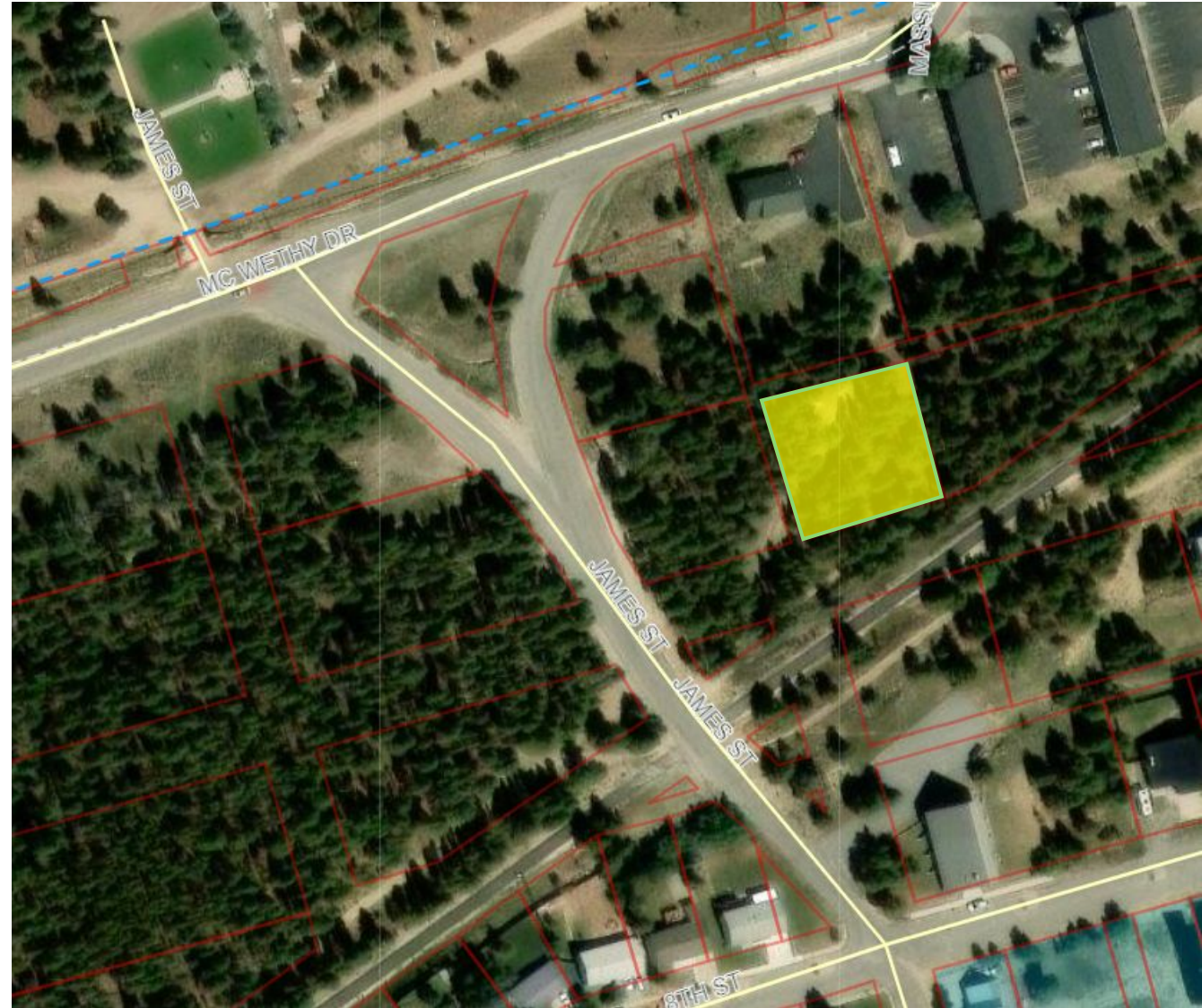
- Pulling title work
- Working to find a surveyor
- In talks with a commercial broker
- This will be an extended process
  - Survey & replats
  - Possible public hearings
  - Actual sale may take years
- May seek to have Leadville vacate the roadway for only the LCIS property, like LCES & LCHS





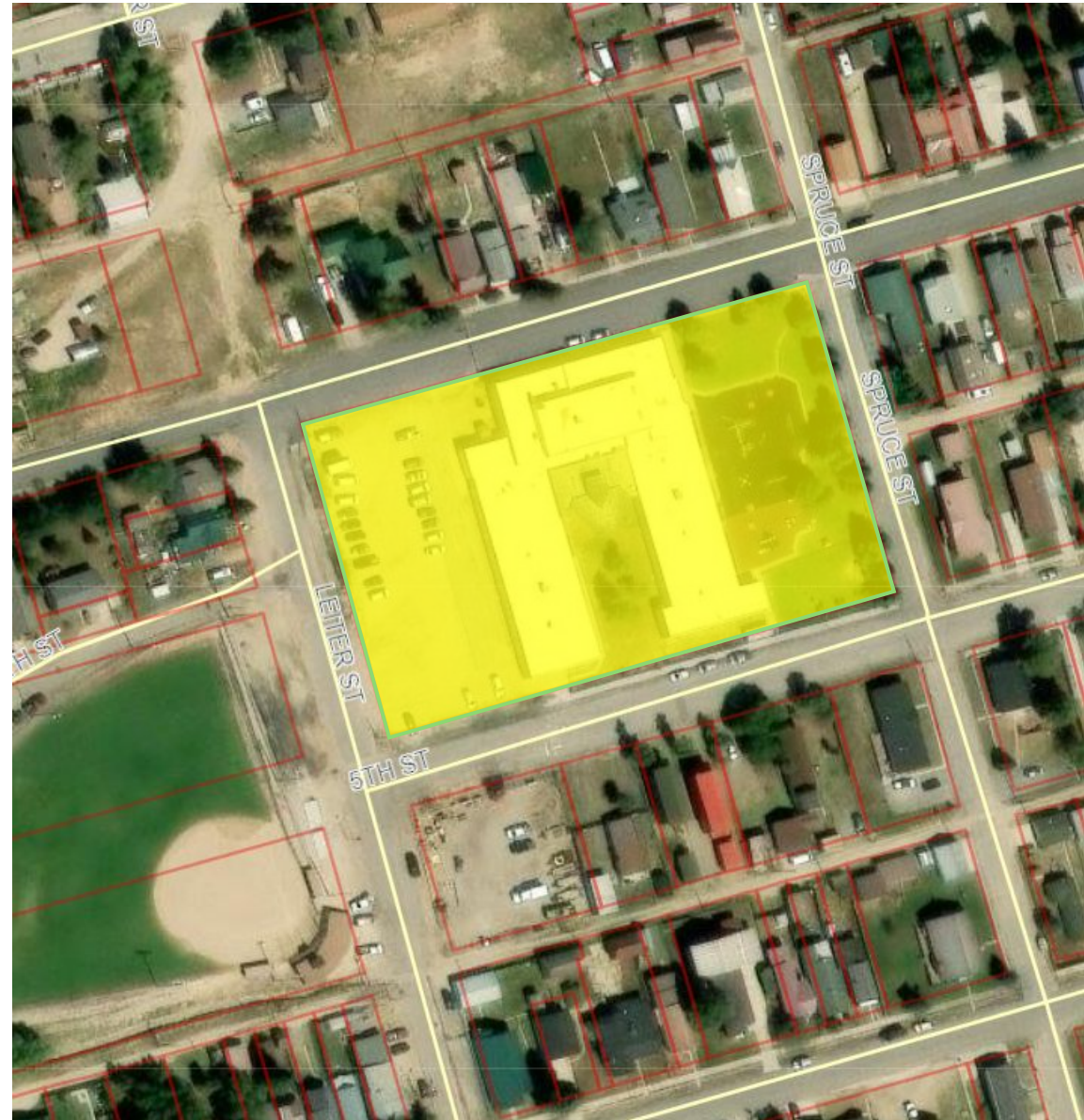
# The Donut

- Appraisal came in at \$95K
- Is the \$\$ worth the effort?



# Pitts Elementary

- Appraisal came in at \$2.155M
- Preliminary talks with local groups





# Other Possible Parcels

- There are other properties we can consider selling



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## AGENDA COVER MEMO

TO: Board of Education  
PRESENTER(S): Kate Bartlett  
MEMO PREPARED BY: Kate Bartlett  
INVITED GUESTS: 0  
TIME ALLOTTED ON AGENDA: 15 min  
DATE OF MEETING: 8/11/2025  
ATTACHMENTS: 0

RE: *District Preparedness, Presentation*

### TOPIC SUMMARY

**Background:** The Superintendent provides an update on preparation for the upcoming school year annually at the August meeting.

**Topic for Presentation:** In general we are very well prepared for the year ahead, and I'm proud of all of the members of our team who have worked so hard to get ready for students to return.

- Facilities - Under the leadership of Tim Powell (Maintenance) and Lorena Walker (Custodial), staff was busy this summer performing preventative maintenance, repairs and cleaning in all of our buildings. Here are a few highlights:
  - The parking lot at LCES was re-sealed and re-striped.
  - We are currently battling a boiler issue at LCHS that we hope will be resolved by 8/6.
  - Jim and Tim hired a groundskeeper this summer to help with lawns and prairie dogs. This was a great strategy to keep the maintenance team focused on larger projects.
  - Lorena successfully navigated the transition of the custodial manager position and made sure the custodians were on track and supported this summer.
- Transportation - We are still seeking a bus mechanic, however Joyce and Jim have been utilizing third party vendors to make sure that all of our buses are up to date on maintenance and repair. Once again we are supporting the Leadville Race Series with buses and shuttle drivers.

- Hiring - Our summer hiring season was much calmer, for the most part, than a year ago as we have high staff retention and were able to complete much of our hiring in the spring. I believe the retention bonuses and stability in leadership both contributed to high retention. We had and have a few challenges:
  - We currently have two SPED teacher openings due to late resignations. One of these was a J1 visa candidate we had hired from the Philippines who took another job after signing our contract.
  - We had two new 2nd grade teachers resign within 24 hours of staff orientation for unrelated reasons mostly connected to personal and logistical hurdles in moving to Leadville. Brandi worked furiously to fill these teaching positions before the start of staff week.
  - We have a few paraprofessional and coaching positions remaining to fill.
- Safety - As usual, Bunny has done an amazing job preparing safety training for all district employees. She and Kathleen have also worked with our online platform, Vector, to assign trainings and make sure we are in compliance with statute and best practices. In addition, Jim ran an RFP and hired a firm to do a safety and security audit for the district. As we look to upgrade certain systems, and strive for greater interoperability, this audit will be very helpful. The team visited in July and we should have their report and recommendations in about a month.



## **Introduction to the Lake County School District Board of Education**

### **What does the School Board do?**

The board is responsible for adopting policies that establish how the district is to be operated and the results that are to be achieved. The board uses Results Based Governance to guide its work. Lake County School District's mission statement, goals and values of the school district drive its work.

#### **School district mission statement**

The Lake County School District (LCSD)'s Mission Statement is: LCSD challenges students to reach their fullest potential through personal, engaged and rigorous learning in the classroom and beyond.

#### **Goals of Lake County School District**

Ensuring all students stay on or above grade level each year and graduate prepared to successfully implement a plan for college or career ("Every day, we are college and career-ready")

Providing all students with engaging learning opportunities ("Rigor and engagement are everywhere")

Creating a space that is safe, inclusive, and welcoming for all ("Diversity and culture make us better")

Planning and executing the capital and human capital investments that will make our district better ("We plan for the future.")

It is through its policies that the board provides direction to the administration. However, it is not the responsibility of the board or of individual board members to carry out administrative functions or become directly involved in the operations of the schools or district. A board member who attempts to exercise individual authority over the administration or other staff quickly undermines the superintendent's authority and the board's own ability to effectively govern the district. In some circumstances, a board member acting outside his or her board role could lose immunity or insurance protections.

### **Board Roles and Superintendent Roles**

<b>Board's Role</b>	<b>Superintendent's Role</b>
Make policy	Implement policy.
Hire the superintendent.	Manage the day-to-day operation of the district.
Develop organizational goals.	Coordinate the development and implementation of strategic plans to meet organizational goals.
Adopt an annual budget.	Prepare an annual budget based on priorities discussed with the board.
Delegate to the superintendent responsibility for all executive functions.	Provide the board with recommendations on all problems and issues under board consideration.
Avoid handling any administrative details, even when a constituent asks for assistance. Refer the constituent to the appropriate administrator and district superintendent	Use discretionary judgement in situations not covered by board policy, but report significant decisions to the board.
Approve personnel appointments and terminations recommended by the superintendent.	Recommend personnel appointments and terminations.
Provide financial and management oversight by assuring financial integrity and operational efficiency.	Manage district spending and operations.
Require the superintendent to provide regular reports concerning progress to goals and management of the district.	Keep board members fully and accurately informed about the district.
Evaluate the superintendent.	Ensure the evaluation of staff.

### **Additional Responsibilities of the School Board**

State law outlines what school boards are required and permitted to do. Those duties include (but are not limited to):

- Hold regular and special meetings in public
- Adopt policies and regulations for the efficient administration of the affairs of the district
- Adopt conflict-of-interest policies for board members
- Ensure that "effective educational programs are carried on in the schools of the district, and textbooks for any course of instruction or study in such programs are prescribed"
- Adopt the school district calendar
- Provide instruction about the use and effect of alcohol and controlled substances
- Educate children with disabilities
- Adopt a student discipline and conduct code
- Adopt a student publications code
- Enforce the school attendance law
- Employ all personnel required to maintain district operations and carry out the educational program
- Implement a licensed personnel evaluation system
- Adopt a salary schedule or salary policy
- Keep complete and accurate financial and accounting records
- Protect public deposits in authorized investments and depositories
- Adopt a budget for each fiscal year
- Certify necessary tax levies to the county commissioners.
- Acquire, take and hold real personal property; sell or lease property
- Sue and be sued
- Purchase and construct buildings
- Provide furniture, equipment, library books "and everything needed to carry out the educational program"
- Determine which schools will be operated and fix the attendance boundaries of each school
- Furnish transportation for pupils
- Provide for the free use of textbooks
- Charge tuition and fees reasonably necessary for textbooks and expendable supplies
- Exclude books determined by the board to be of an immoral or pernicious nature
- Suspend, expel and deny admission to students for statutory reasons
- Employ a chief executive officer (the superintendent)
- Adopt policies related to all aspects of employment



## What are school board meetings like?

### Public Meetings and Agenda

School board meetings are public meetings. A public meeting is any gathering of three or more members of the board at which any public business is discussed or at which any formal action may be taken, regardless of whether the meeting occurs by telephone, electronically or in person. These public meetings are open to the public at all times. Chance meetings or social gatherings at which discussion of public business is not the central purpose are not considered public meetings.

A meeting's agenda is reviewed and discussed at the prior meeting, and subsequently set by the Board President and the Superintendent. To get something on the agenda, board members can request that the Board President adds an item to the agenda. More detail is provided in board policy (GP-7: Agenda Planning).

School board meetings follow Robert's Rules of Order, Newly Revised.

### Executive Session

The school board can meet privately, outside the public eye, in very limited circumstances, and even then, most of those conversations must be recorded. Colorado delineates appropriate circumstances for these meetings called "Executive session." Moreover, the law articulates very particular procedures the board must follow to enter executive session. These limitations and restrictions do not imply that executive session is frowned upon; in fact, used appropriately, these private discussions are vital to the board's work.

### Characteristics of Functional and Dysfunctional Boards

The people of Lake County deserve and need a well functioning School Board that can attend to the business of the board. Below are characteristics of functional boards alongside dysfunctional boards.

Functional Boards	Dysfunctional Boards
The board is focused on a clear set of beliefs, a plan to carry them out, and constant monitoring.	The board cannot agree on goals and process or continues to pile on new work or change the work after the primary work is set. The board has an unfocused agenda that wastes time on unimportant, peripheral issues.

The board is focused on improving student achievement for ALL students.	Issues outside of student achievement dominate board meetings.
The board sets clear expectations for the superintendent and provides constructive feedback.	The board hires a superintendent with unclear expectations and then changes its mind frequently.
Differences occur, but they are not personal.	Disagreements get personal, including in public, and constant bickering is common.
Members work together to represent the whole district; they do not play interest group games.	Members represent special interest groups or only certain areas of the district.
The board does its work through the superintendent.	The board plays to other district staff and goes around the superintendent.
Board members let the administration make the management decisions.	Board members try to influence management decisions.
The board operates in the open and involves the community in the decision making of important issues.	The board avoids transparency and prefers to make big decisions behind closed doors.
The board communicates as one body and works with the media in an ethical manner.	Board members use the press to criticize and demean other board members or undermine the superintendent.
The board conducts short, efficient board meetings with discussions that are respectful, orderly, and to the point	The board conducts long, drawn-out board meetings that involve unprofessional behavior and repetitious comments on petty issues.

The board establishes a process to orient new board members, provides continuous training, and builds collaboration.	The board has no coherent orientation for new board members and no investment in training or team building.
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## Specific commitments for serving as an LCSD school board member

### Summary of estimated time commitment for school board members

Activity	Time	Frequency	Total (per year)
<b>Attend school board meetings</b>	3.5 Hours	Twice per Month*	77 Hours
<b>Individually prepare for school board meetings</b>	2 Hours	Twice per Month*	44 Hours
<b>Participate in 2x1s or 2x2s</b>	1 Hour	Once per Month*	11 Hours
<b>Participate on a committee</b>	2 Hours	Once per Month*	22 Hours
<b>Individually prepare for committee meetings</b>	2 Hours	Once per Month*	22 Hours
<b>School visits</b>	2 Hours	Twice per year	4 Hours
<b>School events</b>	2 Hours	Twice per year	4 Hours
<b>Attend graduation</b>	3 Hours	Once per year	3 Hours
<b>Total:</b>			<b>187 Hours</b>

\*Activity not scheduled or on a reduced schedule during July.

### Attend School Board meetings

School Board members are expected to attend school board meetings which generally occur twice a month (typically the second and fourth Monday beginning at 5:30pm). The duration of the meetings fluctuates based on the agenda. In 2024-25, meetings

averaged 3.5 hours but have been known to go much longer. Before each school board meeting and working session school board members receive an extensive packet with information to read before the meetings.

### **Participate in “2x1’s” or 2x2’s**

In order to help school board members prepare for upcoming meetings, the school district superintendent invites board members to meet with her and occasionally other staff members (e.g., COO/CFO, Human Resources Director, etc) so that she can share information and board members have the opportunity to ask questions. This gives board members the chance to digest information before decisions are made.

### **Participate on a Committee**

Board members are expected to participate in at least one additional committee as an appointment representative of the board:

District Accountability Committee

Finance Committee

Mountain BOCES (Board of Cooperative Educational Services)

LURA (Leadville Urban Renewal Authority)

Policy Council

Student Senate

### **Participate in periodic school visits, meetings with the public, and other stakeholders**

School board members do guided walk-throughs of Lake County’s schools with principals and other school leaders to learn about our local schools and observe them in session.

Periodically, school board members attend meetings with community leaders and other stakeholders to address issues that are of concern to the school district.

### **Represent the board and district at one or two events a semester**

These events include the district wide art show, athletic events, concerts, etc.

### **Attend high school graduations**

Lake County School District board members are expected to attend the graduations of Cloud City High School and Lake County High School.

### **Possibly serve as an officer of the board**

The school board elects the following officers of the school board:

- President
- Vice President
- Treasurer
- Secretary

For their time and in an effort to increase access to board service, school board members are eligible for compensation as outlined in Resolution 24-10, Establishing School Board Compensation ([link](#)).

### **How do you get on the Lake County School Board?**

A seat on the school board is an elected position. The Colorado Revised Statutes govern who can run for school board. Consult Colorado Association of School Boards for information about requirements for candidates and how to run. A detailed calendar with precise dates is published for each election by the Colorado Secretary of State ([link](#)). Below is an overview of the process:

- School board members are elected at regular biennial school elections, which are held on the first Tuesday in November of each odd-numbered year.
- School board members serve four-year staggered terms. The county clerk is mostly responsible for conducting school elections; however, school officials also have election duties.
- A candidate for the school board must be a resident of the school district and a registered voter for at least 12 consecutive months prior to the election. No person who has been convicted of a sexual offense against a child is eligible to serve on the school board. Because school director elections are nonpartisan, candidates may not run as a member of a political party.
- A person who desires to be a candidate for school director must file a nomination petition signed by 25 eligible electors of the school district (in districts with 1,000 or more students, signatures of 50 eligible electors are required)
- The nomination petition must be filed with the designated election official of the school district no later than 67 days before the election. The candidate would be wise to obtain extra signatures in case some of the signatures are invalidated.
- School board candidates must meet filing requirements under Colorado's Fair Campaign Practices Act (FCPA). One of the first steps is to file a candidate's affidavit with the Secretary of State within 10 days of becoming a candidate. Also, candidates are required to report contributions and expenditures on the Secretary of State's [online TRACER program](#). School board candidates must also comply with limits on campaign contributions prescribed by state law.

For more information about FCPA's reporting requirements and timelines for filing these reports, please visit the Colorado Secretary of State's website at [www.sos.state.co.us](http://www.sos.state.co.us).

Additionally, when a board member resigns, creating a vacancy on the school board, the board will accept applications to fill this vacancy. The remaining school board members vote to appoint the new board member who will generally serve until the next school board election.

Beyond the legal process and requirements to run for school board, candidates are encouraged to prepare themselves for the role by learning the current context and challenges of the school district. We recommend:

- Attending or watching recordings of school board meetings (see links below)
- Meeting with current school board members and meeting with the Superintendent to gain their perspective on the recent successes and challenges and their priorities for the district

### **Where can I find additional information?**

#### **Board meetings and past decisions:**

**Board Packets** ([link](#)) provide the agenda for each meeting with supporting background and presentation materials.

**Board Minutes** ([link](#)) document the outcomes of each meeting

**Board Resolutions** ([link](#)) document the approved resolutions, which may differ from the draft resolutions included in the board packet.

**Board Meeting Recordings** ([link](#)) are available for each regular and special meeting of the board.

**Board policies.** The Board develops and revises Board policies ([link](#)) to describe the board's expectations for both the district and the board.

**Administrative policies.** The Superintendent develops and revises

**Administrative policies** ([link](#)) to describe expectations for district staff in meeting the expectations of Board policy and legal requirements.

**District Finances** District financial documents are posted on the Financial Transparency section of the website ([link](#)). Board members and community members interested in learning more about the district's finances are encouraged to attend the Finance Committee ([link](#)).

**Negotiated Agreements** ([link](#))

#### **Roberts Rules of Order, Newly Revised**

Full text ([link](#))

In Brief ([link](#))

**Results Based Governance** - The Lake County School District Board of Education operates using the Results-Based Governance model. Though there aren't many available resources for this specific model, its foundation is derived from John Carver's Policy Governance, which is detailed in this book ([link](#)).

### **State Constitution and Colorado Revised Statutes**

School districts and boards of education operate in accordance with the State Constitution & Colorado Revised Statutes:

**Generally available:** [link](#)

**Colorado Revised Statutes relevant to school districts** published annually in the Colorado School Laws book ([link](#)), provided to sitting Board members, and available for reference in the board room

**To navigate the Colorado Revised Statutes the board has the following supports:**

#### **Board attorney.**

The board has an attorney who is available to provide the board with legal advice on specific legal questions in Executive Session. The attorney typically holds an orientation session when new members join the board to review the legal requirements of board service.

#### **CASB (Colorado Association of School Boards)**

**Annual Conference.** CASB holds an Annual Conference in December with tracks for new and experienced board members. The Lake County School District Board of Education endeavors to attend the annual conference every other year. The conference also provides a handbook for new school board members.

**Monthly online meetings.** CASB hosts monthly meetings to provide networking and support based on local context and for specific board roles.

**Online resources.** Current school board members have log-in access to CASB's online resources, including model policies.

**Email newsletters.** CASB provides current school board members with regular newsletters to update board members on current events, including updated legal requirements.