

Contract for Use of School Facilities

I (We), the undersigned, represent the _____
(Name of Group)
and do request the use of _____
(Room or Facilities)
at the _____
(School)
on _____ from _____ to _____ for _____
(Date) (Time) (Purpose)

We have received a copy of the district policy governing the use of school facilities and do hereby agree to abide by it.

We understand that failure to do so will forfeit the permission granted to us.

The district shall not be held responsible for any injuries or losses which occur on school property to any member of the lessee organization or its guests. The sponsoring group shall assume full responsibility for liability in case of accident and shall indemnify and hold harmless the Board, individual Board members, the school district, and all district employees and agents from any obligation, liability, cost or expense that may arise during or be in any way caused by such use or occupancy.

***Note: Smoking, Alcohol, and Illegal Drugs are Expressly Forbidden on School District Property.**

Contact Person _____

Signature _____ Date _____
(Responsible Party)

Address _____ City _____ State _____

Zip _____ Phone (H) _____ (W) _____

Fee: \$ _____ Email _____
(Payable 10 days prior to usage)

Principal's/Designee's Restrictions/Directions: _____

APPROVED BY: _____
(Principal) (Date)

(District Office) (Date)

White: District

Yellow: Applicant

Pink: School

Gold: Custodian/Maintenance